



**MEMORANDUM**

**To:** Transportation Commission

**From:** Joel Pfundt, AICP, CTP, Transportation Manager

**Date:** March 18, 2022

**Subject:** 2022-2023 TRANSPORTATION COMMISSION WORK PLAN

**Staff Recommendation:**

It is recommended that Transportation Commission receive a briefing and provide input on the draft 2022-2023 Transportation Commission Work Plan.

**Background:**

The Transportation Commission is developing a 2022-2023 Work Plan (Attachment A) to replace the existing 2020-2021 Work Plan (Attachment B). The 2020-2021 Work Plan was adopted by City Council on March 17, 2020 (Resolution R-5412).

The 2020-2021 Work Plan was an ambitious set of topics to complete during the two-year period. Implementation of the work plan was hampered by the COVID-19 pandemic when concerns over budget resulted in staff in the Transportation Division being reduced by 1.5 full time employees and some of the remaining staff time was reallocated to items not on the Work Plan in order to respond to the pandemic, such as establishing the Kirkland streatery and parklet program and the Evenings on Park Lane program. The Active Transportation Plan (ATP) Update and Vision Zero Action Plan were also put on pause during 2020 because City Council needed to reallocate a significant amount of their time to respond to other critical issues at the time.

An update on the status of the topics included on the 2020-2021 Work Plan was presented at the September 23, 2020, Transportation Commission meeting. The annotated version of the Work Plan presented at this meeting is included as Attachment C.

In 2021, staff was able to refocus on the Work Plan, including the ATP Update and Vision Zero Action Plan and in 2021, additional staffing was added to the Transportation Division to help address staffing needs.

Looking forward to the coming two year period, below is a list of the significant changes to the 2022-2023 Work Plan from the 2020-2021 Work Plan:

- Removed from Work Plan

- Safer Routes to School – Complete
- Sustainability Master Plan – Complete
- Moss Bay/Everest Neighborhood Plan Update – Complete
- Modified in the Work Plan
  - Transportation Master Plan Update – Plan update is a new work item
  - Greenways – Standards update is a new work item
  - Finn Hill Street Standards – Ongoing work item, wrapping up early 2022
  - Regional and Statewide, Coordination and Advocacy – Updated project list in topic description
  - Vision Zero/Safety – Modified topic description anticipating adoption of action plan by Council
  - NE 85th St Station Area Plan – Updated topic name
  - Reprioritization of some topics – Reprioritized relative priority of project to balance high and low priority projects
- Added to the Work Plan
  - NE 85th St Station Area Plan Implementation
  - CKC/Eastrail Crossing Study at Slater Ave/132nd Ave NE
  - Transportation Benefit District
  - Greenhouse Gas Reduction Monitoring

The draft 2022-2023 Work Plan was originally presented to the Commission at their meeting on February 23, 2022.

### **Next Steps**

Based on Commission discussion and comments from the March 23, 2022, meeting, a final draft of the 2022-2023 Work Plan will be developed and shared with the Commission at the April 27, 2022, Commission meeting. Also, a City Council Study Session will be scheduled so that Commissioners and Staff can present the final draft 2022-2023 Work Plan and gather input from City Council. After the Study Session any changes requested by City Council will be made and the Work Plan will be acted on at a regular Council meeting.

### **Attachments**

- A. Draft 2022-2023 Transportation Commission Work Plan
- B. 2020-2021 Transportation Commission Work Plan
- C. 2020-2021 Transportation Commission Work Plan – Annotated
- D. 2020-2021 Transportation Commission Work Plan Staff Evaluation – With 2022-2023 Status and Notes, and Timeline

Attachment A  
PROPOSED 2022-2023 TRANSPORTATION COMMISSION WORK PLAN

March 18, 2022

= Commission Work Item

= Ongoing Work Item

Topics with significant changes.

Priority: 1 = High and 5 = Low

Note: Schedules have been updated.

					2022				2023			
TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	ESTIMATED FTE BY TASK	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
WE OWN THESE TOPICS:												
1	CIP PROCESS	2	Status report, and annual review and feedback on CIP.	0.1								
2	CIP PROJECTS	1	Review and provide comment on CIP related projects and studies to ensure consistency with TMP.	TBD								
14	TRANSPORTATION MASTER PLAN UPDATE	1	Review status and implementation of current plan. Assist with scope development. Review and provide feedback to staff on draft plan.	0.25								
4	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.	0.3								
5	GREENWAYS	2	Update greenways guidelines to incorporate lessons learned from 128th/75th and continue Stores to Shores Greenway design.	0.1								
6	TRANSPORTATION CONCURRENCY	4	Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.	0.1								
7	CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN	2	Review and provide input on project prioritization and implementation to ensure consistent and continued progress on all aspects of the CKC Master Plan, emphasizing improvements in the Master Plan, progress toward all aspects of the Master Plan.	TBD								
9	ACTIVE TRANSPORTATION PLAN (SAFE AND ACTIVE TRANSPORTATION)	2	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on draft plan.	0.25								
11	WORK PLAN	2	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	0.1								
12	FINN HILL STREET STANDARDS	3	Review street design standards and connections in Holmes Point Street Design Standards and Corridor Study.	0.1								
13	NE 128TH ST CORRIDOR STUDY	2	Review and guidance on results of multimodal access study, conceptual engineering and ADA issues.	0.25								
3	TMP IMPLEMENTATION	3	Identify and recommend to Council measures for tracking TMP implementation, as well as on-going monitoring.	TBD								
A	NE 85TH ST STATION AREA PLAN IMPLEMENTATION	1	Review and provide input on transportation related implementation, including projects to connect station area and downtown.	0.2								
B	CKC/EASTRAIL CROSSING STUDY AT SLATER AVE/132ND AVE NE	2	Provide guidance on development and results of crossing study.	0.25								
WE INFLUENCE THESE:												
15	REGIONAL AND STATEWIDE, COORDINATION AND ADVOCACY	1	Review and advise on regional and statewide transportation policy issues that impact Kirkland, currently including I-405 Master Plan Implementation, SR 520 Rest of the West, RapidRide K-Line, East Link Connections, Metro Connects and Eastrail.	TBD								
16	SOUND TRANSIT IMPLEMENTATION	2	Review proposals related to ST3, I-405 Bus Rapid Transit and transit service integration.	0.5								
17	VISION ZERO/SAFETY (SAFE AND ACTIVE TRANSPORTATION)	1	Review and advise on development and implementation of safety related plans and programs.	0.2								
18	TRANSPORTATION IMPACT FEES	4	Annual report on implementation and status.	0.1								
19	SAFER ROUTES TO SCHOOL (SAFE AND ACTIVE TRANSPORTATION)	2	Review and advise on development of safer routes to school plan to improve safety on streets near schools.	0.5								
20	NE 85TH ST STATION AREA PLAN	1	In coordination with Planning Commission, review and advise on transportation related components of the station area plan.	0.25								

21	SUSTAINABILITY MASTER PLAN	3	Review and advise on transportation related components of the Sustainability Master Plan.	0.1								
22	TRANSPORT DEMAND MANAGEMENT	5	Receive updates City's TDM program and our innovative regional partnerships.	TBD								
23	MOSS BAY/EVERESTT NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation related portions of plan update.	0.1								
24	EVERGREEN HILL (KINGSGATE)/JUANITA NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation related portions of plan update.	0.1								
C	TRANSPORTATION BENEFIT DISTRICT	1	Assist with developing a list of capital projects that support implementation of the Safer Routes to School Action Plans and Active Transportation Plan.	0.1								
D	GREENHOUSE GAS REDUCTION MONITORING	3	Presentation on how the City tracks transportation greenhouse gas emissions.	0.1								
HOUSEKEEPING:												
25	CONDUCT ANNUAL ELECTION	NA		NA								
WE RESPOND AND ADVISE ON THESE:												
26	CITY ORDINANCES, POLICIES & PLANS	2	Review as requested by staff or Council.	NA								
27	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	NA								
28	ADA TRANSITION PLAN	5	Review as requested by staff or Council.	NA								
29	LINKAGES TO THE SR 520 TRAIL	3	Review as requested by staff or Council.	NA								
30	NEIGHBORHOOD PLANS & DEVELOPMENT	3	Review as requested by staff or Council.	NA								
31	NEIGHBORHOOD SAFETY PROGRAM	3	Review as requested by staff or Council.	NA								
FUTURE TOPICS:												
32	GREENHOUSE GAS REDUCTION MONITORING	3	Track progress of Kirkland Transportation plans to reduce greenhouse gases.	NA								
33	AUTONOMOUS, CONNECTED, ELECTRIC AND SHARED VEHICLES (ACES)	3	Potential future work program item.	NA								

Attachment B  
2020-2021 TRANSPORTATION COMMISSION WORK PLAN

MARCH 17, 2020 (R-5412)

- \* = Council Milestone
- = Commission Work Item
- = Ongoing Work Item

PRIORITY: 1 = High and 5 = Low

					2020				2021			
TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	ESTIMATED FTE BY TASK	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
WE OWN THESE TOPICS:												
1	CIP PROCESS	2	Status report, and annual review and feedback on CIP.	0.1								
2	CIP PROJECTS	1	Review and provide comment on CIP related projects and studies to ensure consistency with TMP.	TBD								
3	TMP IMPLEMENTATION	2	Identify and recommend to Council measures for tracking TMP implementation, as well as on-going monitoring.	TBD								
4	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.	0.3		*						
5	GREENWAYS	3	Review and provide input on project prioritization and implementation to ensure consistency with design guidelines and TMP.	0.1								
6	TRANSPORTATION CONCURRENCY	2	Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.	0.1								
7	CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN	3	Review and provide input on project prioritization and implementation to ensure consistent and continued progress on all aspects of the CKC Master Plan, emphasizing improvements in the Master Plan, progress toward all aspects of the Master Plan.	TBD								
9	ACTIVE TRANSPORTATION PLAN (SAFE AND ACTIVE TRANSPORTATION)	2	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results.	0.25	*		*					
11	WORK PLAN	2	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	0.1	*				*			
12	FINN HILL STREET STANDARDS	3	Review street design standards and connections in Finn Hill Neighborhood.	0.1								
13	NE 128TH ST CORRIDOR STUDY	2	Review and guidance on results of multimodal access study, conceptual engineering and ADA issues.	0.25					*			
14	TRANSPORTATION MASTER PLAN UPDATE	1	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results	0.25								
WE INFLUENCE THESE:												
15	REGIONAL AND STATEWIDE, COORDINATION AND ADVOCACY	1	Review and advise on regional and statewide transportation policy issues that impact Kirkland, currently including I-405 Master Plan Implementation, SR 520 Rest of the West, RapidRide K-Line, North Eastside Mobility Project, I-405/ NE 132nd St Interchange and Eastrail.	TBD								
16	SOUND TRANSIT IMPLEMENTATION	1	Review proposals related to ST3, I-405 Bus Rapid Transit and transit service integration.	0.5								
17	VISION ZERO/SAFETY (SAFE AND ACTIVE TRANSPORTATION)	1	Review and advise on development and implementation of Vision Zero program.	0.1	*		*					
18	TRANSPORTATION IMPACT FEES	4	Annual report on implementation and status.	0.1								
19	SAFER ROUTES TO SCHOOL (SAFE AND ACTIVE TRANSPORTATION)	2	Review and advise on development of safer routes to school plan to improve safety on streets near schools.	0.5	*		*					
20	NE 85TH ST I-405 BUS RAPID TRANSIT STATION AREA PLAN	1	In coordination with Planning Commission, review and advise on transportation related components of the station area plan.	0.25								*
21	SUSTAINABILITY MASTER PLAN	3	Review and advise on transportation related components of the Sustainability Master Plan.	0.1		*		*				
22	TRANSPORT DEMAND MANAGEMENT	5	Receive updates City's TDM program and our innovative regional partnerships.	TBD								

23	MOSS BAY/EVERESTT NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation related portions of plan update.	0.1								
24	EVERGREEN HILL (KINGSGATE)/JUANITA NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation related portions of plan update.	0.1								
HOUSEKEEPING:												
25	CONDUCT ANNUAL ELECTION	NA		NA								
WE RESPOND AND ADVISE ON THESE:												
26	CITY ORDINANCES, POLICIES & PLANS	2	Review as requested by staff or Council.	NA								
27	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	NA								
28	ADA TRANSITION PLAN	5	Review as requested by staff or Council.	NA								
29	LINKAGES TO THE SR 520 TRAIL	3	Review as requested by staff or Council.	NA								
30	NEIGHBORHOOD PLANS & DEVELOPMENT	3	Review as requested by staff or Council.	NA								
31	NEIGHBORHOOD SAFETY PROGRAM	3	Review as requested by staff or Council.	NA								
FUTURE TOPICS:												
32	GREENHOUSE GAS REDUCTION MONITORING	3	Track progress of Kirkland Transportation plans to reduce greenhouse gases.	NA								
33	AUTONOMOUS, CONNECTED, ELECTRIC AND SHARED VEHICLES (ACES)	3	Potential future work program item.	NA								

Attachment C  
2020-2021 TRANSPORTATION COMMISSION WORK PLAN

MARCH 17, 2020 (R-5412)

- \* = Council Milestone
- = Commission Work Item
- = Ongoing Work Item

SEPTEMBER 2020 WORK PLAN UPDATES

PRIORITY: 1 = High and 5 = Low

					2020				2021			
TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	ESTIMATED FTE BY TASK	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
WE OWN THESE TOPICS:												
1	CIP PROCESS	2	Status report, and annual review and feedback on CIP.	0.1								
2	CIP PROJECTS	1	Review and provide comment on CIP related projects and studies to ensure consistency with TMP.	TBD								
3	TMP IMPLEMENTATION	2	Identify and recommend to Council measures for tracking TMP implementation, as well as on-going monitoring.	TBD								
4	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.	0.3		*						
5	GREENWAYS	3	Review and provide input on project prioritization and implementation to ensure consistency with design guidelines and TMP.	0.1			128th & 75th Greenways in construction & received grant for Downtown to Totem Lake Greenway					
6	TRANSPORTATION CONCURRENCY	2	Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.	0.1								
7	CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN	3	Review and provide input on project prioritization and implementation to ensure consistent and continued progress on all aspects of the CKC Master Plan, emphasizing improvements in the Master Plan, progress toward all aspects of the Master Plan.	TBD								
9	ACTIVE TRANSPORTATION PLAN (SAFE AND ACTIVE TRANSPORTATION)	2	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results.	0.25	*		*	Paused until 2021.				
11	WORK PLAN	2	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	0.1	*	Revising based on project delays and not meeting.			*			
12	FINN HILL STREET STANDARDS	3	Review street design standards and connections in Finn Hill Neighborhood.	0.1					Delayed, getting underway now.			
13	NE 128TH ST CORRIDOR STUDY	2	Review and guidance on results of multimodal access study, conceptual engineering and ADA issues.	0.25					*	Delayed, getting underway now.		
14	TRANSPORTATION MASTER PLAN UPDATE	1	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results	0.25	Delayed until 2022 to coincide with Comp Plan Update.							
WE INFLUENCE THESE:												
15	REGIONAL AND STATEWIDE, COORDINATION AND ADVOCACY	1	Review and advise on regional and statewide transportation policy issues that impact Kirkland, currently including I-405 Master Plan Implementation, SR 520 Rest of the West, RapidRide K-Line, North Eastside Mobility Project, I-405/ NE 132nd St Interchange and Eastrail.	TBD								
16	SOUND TRANSIT IMPLEMENTATION	1	Review proposals related to ST3, I-405 Bus Rapid Transit and transit service integration.	0.5								
17	VISION ZERO/SAFETY (SAFE AND ACTIVE TRANSPORTATION)	1	Review and advise on development and implementation of Vision Zero program.	0.1	*		*	Paused until 2021.				
18	TRANSPORTATION IMPACT FEES	4	Annual report on implementation and status.	0.1								
19	SAFER ROUTES TO SCHOOL (SAFE AND ACTIVE TRANSPORTATION)	2	Review and advise on development of safer routes to school plan to improve safety on streets near schools.	0.5	*		*	Project complete.				
20	NE 85TH ST I-405 BUS RAPID TRANSIT STATION AREA PLAN	1	In coordination with Planning Commission, review and advise on transportation related components of the station area plan.	0.25		Project paused as part of ST3 Program Realignment.						*
21	SUSTAINABILITY MASTER PLAN	3	Review and advise on transportation related components of the Sustainability Master Plan.	0.1		*		*	Project nearing completion.			
22	TRANSPORT DEMAND MANAGEMENT	5	Receive updates City's TDM program and our innovative regional partnerships.	TBD								

23	MOSS BAY/EVERESTT NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation related portions of plan update.	0.1								
24	EVERGREEN HILL (KINGSGATE)/JUANITA NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation related portions of plan update.	0.1								
HOUSEKEEPING:												
25	CONDUCT ANNUAL ELECTION	NA		NA								
WE RESPOND AND ADVISE ON THESE:												
26	CITY ORDINANCES, POLICIES & PLANS	2	Review as requested by staff or Council.	NA								
27	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	NA								
28	ADA TRANSITION PLAN	5	Review as requested by staff or Council.	NA								
29	LINKAGES TO THE SR 520 TRAIL	3	Review as requested by staff or Council.	NA								
30	NEIGHBORHOOD PLANS & DEVELOPMENT	3	Review as requested by staff or Council.	NA								
31	NEIGHBORHOOD SAFETY PROGRAM	3	Review as requested by staff or Council.	NA								
FUTURE TOPICS:												
32	GREENHOUSE GAS REDUCTION MONITORING	3	Track progress of Kirkland Transportation plans to reduce greenhouse gases.	NA								
33	AUTONOMOUS, CONNECTED, ELECTRIC AND SHARED VEHICLES (ACES)	3	Potential future work program item.	NA								



# Attachment D

## 2020-2021 TRANSPORTATION COMMISSION WORK PLAN

Staff Evaluation of 2020-2021 Work Plan for 2022-2023 Work Plan Development

February 2022

PRIORITY: 1 = High and 5 = Low

TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	2022-2023 Status and Notes	Timeline
WE OWN THESE TOPICS:					
1	CIP PROCESS	2	Status report, and annual review and feedback on CIP.	Ongoing, continue reviewing and reporting on CIP.	NA
2	CIP PROJECTS	1	Review and provide comment on CIP related projects and studies to ensure consistency with TMP.	Ongoing, past examples NE 128th St Corridor Study and NE 131st St/90th Ave NE Corridor.	NA
3	TMP IMPLEMENTATION	2	Identify and recommend to Council measures for tracking TMP implementation, as well as on-going monitoring.	Ongoing, continue refining and reporting on TMP Progress Report.	NA
4	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.	Future, project remains on work plan for 2022-23.	2023
5	GREENWAYS	3	Review and provide input on project prioritization and implementation to ensure consistency with design guidelines and TMP.	Ongoing, 128th Ave NE & NE 75th St Greenway to be complete 2022. Need to integrate lessons learned into guidelines prior to implementing next greenway project.	2022
6	TRANSPORTATION CONCURRENCY	2	Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.	Ongoing, report on status of transportation concurrency.	NA
7	CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN	3	Review and provide input on project prioritization and implementation to ensure consistent and continued progress on all aspects of the CKC Master Plan, emphasizing improvements in the Master Plan, progress toward all aspects of the Master Plan.	Ongoing, past examples Totem Lake Connector Bridge.	NA

9	<b>ACTIVE TRANSPORTATION PLAN (SAFE AND ACTIVE TRANSPORTATION)</b>	2	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results.	Ongoing, complete early 2022.	2022
11	<b>WORK PLAN</b>	2	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	Ongoing	NA
12	<b>FINN HILL STREET STANDARDS</b>	3	Review street design standards and connections in Finn Hill Neighborhood.	Ongoing, Holmes Point Street Design Standards and Corridor Study complete early 2022.	2022
13	<b>NE 128TH ST CORRIDOR STUDY</b>	2	Review and guidance on results of multimodal access study, conceptual engineering and ADA issues.	Ongoing, complete early 2022.	2022
14	<b>TRANSPORTATION MASTER PLAN UPDATE</b>	1	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results	Future, project remains on work plan for 2022-23.	2022-2023
<b>WE INFLUENCE THESE:</b>					
15	<b>REGIONAL AND STATEWIDE, COORDINATION AND ADVOCACY</b>	1	Review and advise on regional and statewide transportation policy issues that impact Kirkland, currently including I-405 Master Plan Implementation, SR 520 Rest of the West, RapidRide K-Line, North Eastside Mobility Project, I-405/ NE 132nd St Interchange and Eastrail.	Ongoing, recent examples East Link Connections and RapidRide K-Line.	NA
16	<b>SOUND TRANSIT IMPLEMENTATION</b>	1	Review proposals related to ST3, I-405 Bus Rapid Transit and transit service integration.	Ongoing, example I-405 BRT elements.	NE 85th St In-line Station and Interchange open 2026, I-405 Stride BRT open 2027, Kingsgate Park and Ride Expansion open 2035.
17	<b>VISION ZERO/SAFETY (SAFE AND ACTIVE TRANSPORTATION)</b>	1	Review and advise on development and implementation of Vision Zero program.	Ongoing, complete early 2022.	2022
18	<b>TRANSPORTATION IMPACT FEES</b>	4	Annual report on implementation and status.	Ongoing, report on status of transportation impact fees.	NA
19	<b>SAFER ROUTES TO SCHOOL (SAFE AND ACTIVE TRANSPORTATION)</b>	2	Review and advise on development of safer routes to school plan to improve safety on streets near schools.	Complete, adopted by Council September 1, 2020.	2020

20	NE 85TH ST I-405 BUS RAPID TRANSIT STATION AREA PLAN	1	In coordination with Planning Commission, review and advise on transportation related components of the station area plan.	Ongoing, complete in 2022.	2022
21	SUSTAINABILITY MASTER PLAN	3	Review and advise on transportation related components of the Sustainability Master Plan.	Complete, adopted by Council December 8, 2020.	2020
22	TRANSPORT DEMAND MANAGEMENT	5	Receive updates City's TDM program and our innovative regional partnerships.	Ongoing, example King County Metro Community Ride and Community Van.	NA
23	MOSS BAY/EVERESTT NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation related portions of plan update.	Complete, adopted by Council December 14, 2021.	2021
24	EVERGREEN HILL (KINGSGATE)/JUANITA NEIGHBORHOOD PLAN UPDATE	3	Review and advise on transportation related portions of plan update.	Future.	
<b>HOUSEKEEPING:</b>					
25	CONDUCT ANNUAL ELECTION	NA		Ongoing	
<b>WE RESPOND AND ADVISE ON THESE:</b>					
26	CITY ORDINANCES, POLICIES & PLANS	2	Review as requested by staff or Council.	TBD	As needed
27	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	TBD	As needed
28	ADA TRANSITION PLAN	5	Review as requested by staff or Council.	TBD	As needed
29	LINKAGES TO THE SR 520 TRAIL	3	Review as requested by staff or Council.	TBD	As needed
30	NEIGHBORHOOD PLANS & DEVELOPMENT	3	Review as requested by staff or Council.	Ongoing	NA
31	NEIGHBORHOOD SAFETY PROGRAM	3	Review as requested by staff or Council.	Ongoing	NA
<b>FUTURE TOPICS:</b>					
32	GREENHOUSE GAS REDUCTION MONITORING	3	Track progress of Kirkland Transportation plans to reduce greenhouse gases.	Ongoing, City currently does some monitoring.	Future
33	AUTONOMOUS, CONNECTED, ELECTRIC AND SHARED VEHICLES (ACES)	3	Potential future work program item.	Potential future work program item.	Future