

Boards and Commissions Youth Application Form



General Information

First and Last Name Required

Address (Street, City, State, and Zip Code) Required

Phone Number (Enter 0000 if you do not have one) Required

Email Address Required

Please select the board, commission, or committee for which you would like to apply: (Select 1 or more options) Required

- Transportation Commission
- Park Board

Getting to Know You

For this section of the application, please share the information requested as it is relative to the commission for which you are applying. This information will assist the City Council upon their review of applicants to determine who will be selected for an interview for the vacant position.

Residency Requirements (Select 1 option) Required

Most positions require that a member is a City resident. Residency is defined as follows: A person is a resident of Kirkland or resides in Kirkland when that person's permanent address where they physically reside and maintain their abode or habitation is within the jurisdictional boundary of the city of Kirkland. A person may have only one permanent address at a time and must physically reside at that address at least nine months of each calendar year for it to be considered their residence.

- I am a Kirkland resident
- I am not a Kirkland resident

How long have you lived in Kirkland (months/years)? Required

What grade are you in and at what school? Required

By September of this year, will you be entering your sophomore or junior year of high school? (Select 1 option) Required

Per Kirkland Municipal Code 3.08.110 a youth representative for a board or commission must have attained the grade level of sophomore or junior by September of the year of appointment.

Yes

No

How old are you? Required

List any committees, clubs, and/or organizations you participate in or belong to (both in and outside of school). Required

Some examples of affiliations include service clubs, advocacy groups, neighborhood associations, or similar organizations, and city training such as the Kirkland Initiative.

Describe any work or job experience you have. Required

Describe any volunteer activities you have had or are currently involved with. Required

Describe any experience you have considering complex issues and perspectives. Required

What do you believe are the key issues currently being considered by the board and/or commission for which you are applying? Required

Are you able to commit to the necessary time to review issues presented and attend meetings? Required

Please tell us about any particular experience you have with issues surrounding the board and/or commission for which you are applying. Required

Please describe why you are interested in serving on the board and/or commission for which you are applying. Required

You are welcome to attach any additional information you feel is relevant to decision makers here:

Examples may include a resume, letter of interest, etc.

Please attach all files to the end of this form before submitting it.

Submitting the Application

City Clerk Review

Acknowledgments & Agreements

I am applying to serve on a City advisory board, commission, or committee. I understand that if I am appointed by to this position, I am responsible for the following all applicable provisions of the City Council Policies and Procedures and other City policies, procedures, and code requirements relating to my service on the board, commission, or committee.

I agree that, if appointed, I will: (Select 1 or more options) Required

- Abide by the City of Kirkland Code of Conduct and Code of Ethics, which I have reviewed in advance of providing this acknowledgment. Required
- Follow the City's policies regarding the use of electronic devices for City business and regarding public records management and disclosure of records related to my role as a member of a City board, commission, or committee. Required
- Regularly check my City-provided email to keep up-to-date on information provided by City staff. Required
- Review all meeting materials (agendas, memorandums, etc.) prior to the scheduled board, commission, or committee meeting. Required
- Attend 80% of the meetings in any 12-month period, unless I have a prearranged absence, but no less than 60% of all meetings even with prearranged absences. Required
- Inform the City as soon as possible of any special accommodations I may need to successfully fulfill my appointment. Required

I understand that, if appointed, I am required to complete the following within 90 days of my appointment: (Select 1 or more options) Required

- All required trainings, including those related to the Open Public Meetings Act (ch. 42.30 RCW), Public Records Act (ch. 42.56 RCW), and the Preservation and Destruction of Public Records statute (ch. 40.14 RCW), and provide documentation to the City Clerk regarding my successful completion of the trainings; Required
- Sign the City's form acknowledging my agreement to abide by the City's Code of Conduct and Code of Ethics. Required

I understand that I may be removed from my appointed position if I fail to perform these responsibilities. (Select 1 or more options) Required

- I understand the statement above. Required

Declaration

Applicant Attestation (Select 1 option) Required

- I certify that the information I have provided in this document, including information pertaining to residency, is true and correct and that I acknowledge my appointment will be revoked if the information is shown to be false.

Full Name Required

Date of Submission Required

City, State, and Zip Code **Required**

Signature **Required**

To request information from this document in your language, please contact the Title VI Coordinator at titleviordinator@kirklandwa.gov or 425-587-3831.

如需此文件中信息的口体中文 版本, 口口送口子口件至 titleviordinator@kirklandwa.gov 或口打 425-587-3831 口口 Title VI 口口口。

Чтобы запросить перевод этого документа на по-русски, свяжитесь с координатором по вопросам Раздела VI по электронной почте titleviordinator@kirklandwa.gov или по номеру 425-587 3831

Para pedir información sobre este documento en español, comuníquese con el coordinador del Título VI escribiendo a titleviordinator@kirklandwa.gov o llamando al 425-587-3831.

Para solicitar informações deste documento em português, entre em contato com o Coordenador do Título VI em titleviordinator@kirklandwa.gov ou 425-587-3831.

한국어로 이 서류의 정보를 원하시면 타이틀 VI 코디네이터에게 이메일이나 전화로 연락 하십시오. 이메일: titleviordinator@kirklandwa.gov 전화: 425-587-3831.

Để yêu cầu thông tin từ tài liệu này bằng tiếng Việt, vui lòng liên hệ với Điều Phối Viên Tiêu Đề VI theo địa chỉ titleviordinator@kirklandwa.gov hoặc theo số (425) 587-3831.

Alternate Formats:

People with disabilities may request materials in alternate formats.

Title VI: Kirkland's policy is to fully comply with Title VI of the Civil Rights Act by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with the City.

To request an alternate format, file a complaint or for questions about Kirkland's Title VI Program, contact the Title VI Coordinator at 425-587-3831 (TTY Relay: 711) or TitleVICoordinator@kirklandwa.gov.

(Select 1 option)

End of form

Don't forget to attach all files before submitting this form