

**KIRKLAND LIBRARY BOARD SPECIAL MEETING**  
**Virtual**  
**October 13, 2021**  
**6:00 p.m.**

**AGENDA**

Zoom Link: <https://kirklandwa-gov.zoom.us/j/98159865436?pwd=NFRpekJK01vaHZkd09KUkhucVYrZz09>

Webinar ID: 981 – 5986 - 5436

Password: 499605

1. *CALL TO ORDER*
2. *ROLL CALL*
3. *ADDITIONS TO THE AGENDA*
4. *APPROVAL OF MINUTES*
  - a. September 8, 2021
5. *BUSINESS*
  - a. KCLS Regional Library Manager Report – Denise Bugallo
  - b. KCLS Government Relations Manager Report - John Sheller
  - c. Library Board Goals 2021-2022
    - (1) Member Progress Reports on Selected Goals
    - (2) Review and Approval of Public Facing Goal Statement
6. *ITEMS FROM THE AUDIENCE*
7. *ADJOURNMENT*

**KIRKLAND LIBRARY BOARD  
VIRTUAL MEETING  
123 Fifth Avenue  
Kirkland, WA 98033**

**Wednesday, September 8, 2021  
6:00 p.m.**

**Minutes**

**1. CALL TO ORDER**

Chair Harry Bruce called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Present: Chair Harry Bruce and Boardmembers Hannah Goodmansen, Julia Nolan and Paula White. Boardmember Tracey Tymczynyn was absent/excused.

**3. ADDITIONS TO THE AGENDA**

None.

**4. APPROVAL OF MINUTES**

- a. Motion to approve the minutes of the August 11, 2021 Library Board meeting. Moved by Boardmember Julia Nolan, seconded by Boardmember Paula White, the motion passed unanimously

**5. BUSINESS**

- a. Regional Library Manager Report  
King County Library System Regional Manager Denise Bugallo shared information about current and upcoming events at the Kingsgate and Downtown Kirkland libraries.
- b. KCLS Organizational Performance Project Manager Lisa Fraser  
Ms. Fraser provided a comprehensive overview of KCLS statistical data and responded to questions from the Board. Ms. Bugallo also noted that as of 6/10/21 KCLS had approximately 659,000 library cardholders and 28,818 library cardholders with zip codes in Kingsgate and Kirkland.
- c. Library Board Goals 2021-2022  
This item was postponed to the October meeting due to time.

**6. ITEMS FROM THE AUDIENCE**

None.

**7. ADJOURNMENT**

The September 8, 2021 Virtual meeting was adjourned at 7:32 p.m.

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Kathi Anderson, City Clerk



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Harry Bruce, Chair

## KCLS Regional Manager Report –Kirkland Library Advisory Board Meeting-October 13, 2021

*Glacier Region (Carnation, Duvall, Kingsgate, Kirkland, Skykomish, & Woodinville)*



<p><b>KCLS Services</b> <b>Updates &amp; Highlights</b></p> <ul style="list-style-type: none"> <li>❖ <a href="#">KCLS Email Newsletter Survey</a>-KCLS would love to get your feedback about what news is most helpful to you in an emailed newsletter. Please take our 5-minute survey!</li> <li>❖ <a href="#">Rediscover your KCLS Library!</a> 30-second video public service announcements.</li> <li>❖ <a href="#">National Hispanic Heritage Month Reads</a></li> <li>❖ <a href="#">Author Voices Events</a></li> </ul>		<p><b>Online Programs &amp; other Activities in October</b></p> <ul style="list-style-type: none"> <li>❖ <a href="#">Tech Talk: Atomic Washington-Our Nuclear Past, Present and Future</a>, presented by Steve Olson, author of <i>The Apocalypse Factory: Plutonium and the Making of the Atomic Age</i>. <i>Sponsored by Humanities Washington</i>. Wednesday, Oct. 27, 6-7:30pm.</li> <li>❖ <a href="#">Scary Stories to Tell in the Dark with author Kendare Blake</a>, Wednesday, Oct. 30, 2-4pm. Ages 9 to Adult.</li> <li>❖ <a href="#">Rent Smart Tenant Rights Workshops</a> with Solid Ground, Oct 13 &amp; 27, Nov 10, Dec. 8</li> </ul> <p><i>Please register online to receive Zoom link for programs.</i></p>	
<p><b>KCLS Executive Director's Report &amp; Monthly Blog</b></p>		<div style="display: flex; align-items: center;">  <div> <p><b>King County Library System</b></p> <p><a href="#">KCLS Board of Trustees</a> <i>Upcoming Meetings: October 9 (Special Meeting) October 27 Preliminary Budget Review</i></p> <p>Board meetings are held at 5:00pm on the last Wednesday of each month. The meetings are open to the public via Zoom and you must register through the link provided in the posted agenda. Public comment is heard during the first 30 minutes of each meeting.</p> <p><a href="#">2021 KCLS Budget</a></p> </div> </div>	
<p><b>Just the Stats</b></p>	<p><a href="#">KCLS 2021 1<sup>st</sup> Quarter Stats Dashboard</a></p> <p><a href="#">KCLS Media Coverage April-June 2021</a></p> <p><i>No stats updates this month.</i></p>		

## Kirkland Library Advisory Board, October 13, 2021

John Sheller, KCLS Government Relations Manager

### 1. KCLS Board Budget Timeline

<https://kcls.org/library-board-members/#agendas>

Budget hearing November 17, in conjunction with the KCLS Board meeting

### 2. KCLS Foundation & other grant funding of system projects and service innovations

**Extended Wi-Fi** – 45 library locations

<https://kcls.org/news/kcls-awarded-e2%80%afcares-act-e2%80%afgrant-e2%80%afto-advance-e2%80%afdigital-equity/>

**Hotspots and Digital Navigation** - 299 hot spots deployed, 47 laptops distributed

<https://kcls.org/news/kcls-foundation-awarded-66000-in-grants-from-the-king-county-office-of-equity-and-social-justice/>

**TeleConnect** – 5 pilot libraries, equipment and private space for online health and social service appointments

(At the request of our medical partner UW Medicine Harborview MC, KCLS is not yet publicizing this service)

**Lockers** – 24/7 access to HOLDS; 2 pilot location Bothell and Covington

<https://kcls.org/news/king-county-library-system-executive-director-rosenblum-and-congresswoman-delbene-inaugurate-new-contactless-library-lockers>

### 3. Vaccine Clinics - 9 libraries, August & September, 165 vaccines delivered

<https://twitter.com/GovInslee/status/1427705837946957828?s=09>

### 4. KCLS Welcoming Center & Afghan Refugees

<https://kcls.org/welcoming-center/>

3 Ambassadors – 2 in Kent; 1 in Bellevue

KCLS is planning to expand by adding an additional Welcoming Center in 2022.

9/21/21 Draft

## **Kirkland Library Board Goals 2021-2022**

The *primary purpose* of the Kirkland Library Board is to act as a bridge between the local community and the Kirkland and Kingsgate libraries by collecting input and communicating with the City, KCLS and library staff about needs in the community that the libraries can assist in addressing.

### **Reach out into the community to identify needs or issues**

- Survey opinions of Kirkland and Kingsgate (what people want, needs etc.) **(Julia Nolan)**
- Explore partnership with schools **(Tracey Tymczynyn)**

### **Serve as an ambassador to segments of the population that don't currently use the libraries**

- Help KCLS to identify community organizations/groups for outreach
  - Kirkland Alliance of Neighborhoods **(Paula White)**
  - Kirkland Interfaith Network **(Paula White)**
  - Nourishing Networks **(Paula White)**
  - Finn Hill Neighborhood Alliance **(Julia Nolan)**

### **Raise awareness in the community about what the libraries offer**

- Participate in Library Information Booth at Juanita Beach Park Farmers Market (Fridays) **(Harry Bruce) (Hanna Goodmansen)**
- Participate in Library Information Booth at Marina Park Farmers Market (Wednesdays) **(Hanna Goodmansen)**

### **Advocate for library services and programs that meet the needs of the community**

- Attend Kirkland City Council meeting **(Harry Bruce)**

### **Communicate with the Library System on behalf of local citizens (need dates and locations)**

- Attend KCLS Board meetings **(Harry Bruce)**
- Attend Friends of the Library meeting for Kirkland and Kingsgate Libraries **(Harry Bruce)**

### **Represent the interests of the Kirkland community at large**

- Attend Library Legislative Day **(Harry Bruce) (Paula White)**
- Be knowledgeable about KCLS mission, vision, values and philosophies **(Harry Bruce) (Paula White)**
- Promote the understanding of KCLS policies and procedures **(Harry Bruce) (Paula White)**
- Link library staff with potential community partners **(Paula White) (Harry Bruce)**