

Zoom Link: <https://kirklandwa-gov.zoom.us/j/85916242343?pwd=VHZ2azZLaHZnRlFubm1TWGNwOzNGZz09>
Webinar ID: 859 1624 2343
Password: 131998

1. *CALL TO ORDER*
2. *ROLL CALL*
3. *ADDITIONS TO THE AGENDA*
4. *APPROVAL OF MINUTES*
 - a. April 13, 2022
 - b. June 8, 2022
 - c. July 13, 2022
5. *BUSINESS*
 - a. KCLS Regional Library Manager Report – Denise Bugallo
 - b. Library Board Goals 2022
 - (1) Community Survey Draft Update
 - (2) Member Progress Reports on Selected Goals
6. *ITEMS FROM THE AUDIENCE*
7. *ADJOURNMENT*

Chair Julia Nolan called the meeting to order at 6:05 p.m.

Present: Chair Julia Nolan and Boardmembers Harry Bruce, Hannah Goodmansen, Jacob Lee, Tracey Tymczynsyn, and Paula White.

The Board welcomed new youth member Jacob Lee to the Board.

Motion to approve the minutes of the March 9, 2022 Library Board meeting. Moved by Boardmember Paula White, seconded by Boardmember Tracey Tymczynsyn, the motion passed unanimously.

Regional Library Manager Report

King County Library System (KCLS) Regional Manager Denise Bugallo introduced KCLS Director Lisa Rosenblum, who provided a presentation and responded to questions from the Board about current and planned programming and staffing. Ms. Bugallo also shared information from her submitted written report and information about current and upcoming regional and local events.

Library Board Goals 2021-2022

(1) Community Survey Draft Review

DEIB review in preparation for posting

(2) Member Progress Reports on Selected Goals

The Board discussed possible quantity and prices for bookmarks – and possibly submitting a funding request to the Friends of the Library group and seasonal market participation options.

None.

The April 13, 2022 Virtual meeting was adjourned at 7:20 p.m.

Kathi Anderson, City Clerk

Julia Nolan, Chair

Chair Julia Nolan called the meeting to order at 6:05 p.m.

Present: Chair Julia Nolan and Boardmembers Harry Bruce, Jacob Lee, and Paula White.

Boardmembers Hannah Goodmansen and Tracey Tymczyn's absences were excused.

Regional Library Manager Report

King County Library System (KCLS) Regional Manager Denise Bugallo shared information from her submitted written report and information about current and upcoming regional and local events.

Library Board Goals 2021-2022

- (1) Community Survey Draft Review
- (2) Member Progress Reports on Selected Goals

None.

The June 8, 2022 Virtual meeting was adjourned at 7:05 p.m.

Kathi Anderson, City Clerk

Julia Nolan, Chair

Chair Julia Nolan called the meeting to order at 6:05 p.m.

Present: Chair Julia Nolan and Boardmembers Harry Bruce and Jacob Lee.
Absent: Boardmembers Hannah Goodmansen and Tracey Tymczyszyn.

Board member Paula White has submitted her resignation effective today.

Regional Library Manager Report

King County Library System (KCLS) Regional Manager Denise Bugallo shared information from her submitted written report and information about current and upcoming regional and local events.

Staff Support

Harry will draft something on Board resource needs to forward to the City.

Attendance

8.07 Attendance. Appointees shall attend 80 percent of all City advisory board meetings in any 12-month period for which there is no prearranged absence, but in any case shall attend no less than 60 percent of all meetings unless waived by the Council.

Library Board Goals 2021-2022

- (1) Community Survey Draft Review
- (2) Member Progress Reports on Selected Goals

None.

The July 13, 2022 Virtual meeting was adjourned at 7:07 p.m.

Kathi Anderson, City Clerk

Julia Nolan, Chair

KCLS Regional Manager Report –Kirkland Library Advisory Board Meeting-September 14, 2022

Glacier Region (Carnation, Duval, Kingsgate, Kirkland, Skykomish, & Woodinville)



KCLS News & Services Highlights

- ❖ [Changes in Renewals & Fines Begin September 15](#)
- ❖ [OverDrive Streaming Video Ends September 1](#)
- ❖ [Celebrate Library Card Sign-Up Month September 1-30](#)
- ❖ [Celebrate Banned Books Week September 18-24](#)
- ❖ [Celebrate Welcoming Week! September 9 -18](#)

September @ the Library Programs!

- ❖ [Herbs for the Pacific Northwest at the Woodinville Library](#), Saturday, September 17, 10:30-12pm.
- ❖ [Master Gardener Series for Kids to Go!](#) Wednesday, September 21, 3-4pm.
- ❖ [SilverKite Community Arts: Rock Painting at the Kingsgate Library](#), Saturday, September 24, 1-2pm. Ages 18 and older.

September Online Program Highlights

- ❖ [Banned Books Week: Humanity in Print](#), Tuesday, September 20, 6:30-8pm.
- ❖ [Meet the Author: Ryan Estrada](#), September 21, 6:30-7:30pm.
- ❖ [Author Voices with George M. Johnson](#), September 22, 7:30-8:30pm.

KCLS Executive Director's Report & Monthly Blog

[KCLS Board of Trustees](#)

Upcoming Meetings: September 28 (public forum)

Board meetings are held at 5:00pm on the last Wednesday of each month. The meetings are open to the public and held at the KCLS Service Center, 960 Newport Way NW, Issaquah, WA 98027 and via Zoom. You must register through the link provided in the posted agenda. Public comment is heard during the first 30 minutes of each meeting.

Check one answer for each of the following:

1. Do you have a library card? Yes No

2. How often do you visit the Kirkland/Kingsgate library?

| Daily | Weekly | Monthly | Less than once a month | Never |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

3. How often do you use KCLS digital library services?

| Daily | Weekly | Monthly | Less than once a month | Never |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

4. How often do you attend KCLS online library programs?

| Daily | Weekly | Monthly | Less than once a month | Never |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

5. What prevents or limits your use of the Kirkland/Kingsgate physical library (check all that apply)?

- I have COVID related concerns about entering the library building
- I prefer to access and use digital media
- I have no need for library resources
- It's hard to get to the library
- The library hours aren't convenient
- I use a library other than the Kirkland/Kingsgate branch
- I buy my own books/magazines/DVDs
- The library is too busy or noisy
- It is hard to find what I'm looking for in the library
- The library feels unsafe

- The library feels unpleasant
- The library staff are unwelcoming
- Other _____

6. What prevents or limits your use of digital library services (check all that apply)?

- I do not have reliable WiFi
- I do not know how to access digital library services
- I buy my own ebooks/magazines/DVDs
- It's hard to find what I'm looking for
- Other _____

7. When I use the Kirkland/Kingsgate physical or digital library: (Please check only one):

| | Never | Rarely | Sometimes | Often | Always |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| I come with a specific need in mind | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| I find what I am looking for | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| The library does not have what I am looking for | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| I request materials that are not currently available | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

8. Which of these library programs are you aware of?

- Streaming services
- Story time in Spanish
- Exercise programs (Tai Chi, Yoga)
- Rent Smart Series
- Girls who Code
- Locker hold pick up
- Online classes on demand

Locker hold pick up

Car repair program

Social services drop in

Adult comic book group

Book discussion groups

9. How important is each of the following library services to you?

| | Very Important | Important | Somewhat Important | Not Important | Don't know/Not Applicable |
|--|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------|
| Borrowing materials (books, ebooks, DVDs, music, etc.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Assistance from library staff | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Library programs (classes, storytimes, etc.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Computers, photocopiers and printers | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Study rooms/reading areas | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community meeting rooms | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Wifi and Internet access | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Inter-library loan | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Online services (website, catalog, research databases, etc.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Newspapers and magazines | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Bookmobile | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Homebound services | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (please elaborate) | <hr/> | | | | |
| Other (please elaborate) | | | | | |
| Other (please elaborate) | | | | | |
| Overall, how important is the library to you? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

10. What kinds of programs would interest you?

11. How do you find out about Kirkland/Kingsgate library programs? (Check all that apply)

- Library website
- Social media (Facebook or Twitter)
- Newspaper
- Library newsletter
- Signs or flyers in the library
- Word of mouth
- Library staff
- Don't know/Not applicable
- Other: _____

12. What is the best way to notify you about new and exciting programs that the Kirkland/Kingsgate libraries are offering to our community?

- Library website
- Social media (Facebook or Twitter)
- Newspaper
- Library newsletter
- Signs or flyers in the library
- Email
- Library staff
- Don't know/Not applicable
- Other: _____

If interested in being added to a library newsletter for additional information on library services and programs, please visit <https://kcls.org/newsletters/>

Other things to do:

Potentially translate into other languages (with communications manager). This could be useful. City may have resources with regards to translation.

Diversity, equity and inclusion review by city staff. Once done with this, send it to Kathi for this. Then can explore how to this will be issued out to the city. Who, how, and when we want to target as well as which listservs this can go out to.)