

**KIRKLAND LIBRARY BOARD SPECIAL MEETING**  
**Virtual**  
**May 12, 2021**  
**6:00 p.m.**

**AGENDA**

Link: <https://kirklandwa-gov.zoom.us/j/95984473402?pwd=c1BR0DJlY01ITzQ5WndlMWowZFpvdz09>  
Webinar ID: 959-8447-3402  
Password: 387206

1. *CALL TO ORDER*
2. *ROLL CALL*
3. *APPROVAL OF MINUTES*
  - a. April 14, 2021
4. *BUSINESS*
  - a. Regional Library Manager Reports
  - b. City Clerk Report
    - (1) New Board Members Recruitment Update
    - (2) Board Communications Primer
  - c. Library Board Goals 2021-2022
    - (1) Brainstorming and Discussion
5. *ITEMS FROM THE AUDIENCE*
6. *ADJOURNMENT*

**KIRKLAND LIBRARY BOARD  
VIRTUAL SPECIAL MEETING  
123 Fifth Avenue  
Kirkland, WA 98033**

**Wednesday, April 14, 2021  
6:00 p.m.**

**Minutes**

**1. CALL TO ORDER**

Chair Harry Bruce called the meeting to order at 6:03 p.m.

**2. ROLL CALL**

Present: Chair Harry Bruce and Boardmembers Tracey Tymczyszyn and Paula White. Boardmember Iris Dimpsey was absent.

**3. APPROVAL OF MINUTES**

Motion to approve the minutes of the February 10, 2021 Library Board meeting.

Moved by Boardmember Tymczyszyn, second by Boardmember White, motion passed unanimously.

**4. BUSINESS**

a. Regional Library Manager Report

- (1) Regional Information and Library Services Managers Discussion  
King County Library System (KCLS) Regional Library Manager Denise Bugallo reviewed her March and April reports and introduced Information Services Manager Naomi Fogerty and Library Services Manager Marian LaBeck and outlined their roles within the KCLS Glacier Region, followed by a general discussion about their work, a description of library staffing and structure, and an update on current library programs and services, KCLS staff received feedback from Boardmembers and responded to questions.

b. Meeting Start Times

Members confirmed continuation of the 6 p.m. meeting start time.

c. Board Membership

Chair Bruce reviewed current member status and position recruitment.

Chair Bruce made a Motion to establish the term of Chair as one year (January-December), seconded by Boardmember White, the motion passed unanimously.

d. Webpage and Document Repository

Chair Bruce noted the Library Board now has a webpage, meetings beginning in May 2021 will be recorded and posted in addition to meeting packets and minutes.

- e. Library Board Goals  
The Board discussed and will begin to draft goals at their May 2021 meeting.
- f. Board Communications and Training  
A quick refresher on City email communications and upcoming training was provided.

**5. ITEMS FROM THE AUDIENCE**

None.

**6. ADJOURNMENT**

The April 14, 2021 Virtual meeting was adjourned at 7:35 p.m.

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Kathi Anderson, City Clerk

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Harry Bruce, Chair

**KCLS Regional Manager Report –Kirkland Library Advisory Board Meeting-May 12, 2021**

*Glacier Region (Carnation, Duvall, Kingsgate, Kirkland, Skykomish, & Woodinville)*



**[KCLS on You Tube!](#)**

**[Several KCLS Libraries OPEN!](#)**

**[Celebrating our Volunteers!](#)**

**[Summer Reading with KCLS starts HERE!](#)**

*"I just want to thank and commend all of you for the incredible job you have done during the coronavirus pandemic. It has made a huge difference in my life and in so many others' lives to have the library make materials easily available. I always think the library is amazing, but to see what you have done during this pandemic to support the community is so inspirational. Thank you all!" KCLS patron*

**[KCLS Services](#)**

**[Updates & Highlights](#)**

- ❖ **Almost 17 KCLS Libraries are open for modified in building service.** For more information look [here](#).
- ❖ May is **Mental Health Awareness Month**. Check out this booklist [here](#).
- ❖ May is **Asian American & Pacific Islander Heritage Month**. Check out these booklists:
  - 1) [Native Hawaiian and Pacific Islander Heritage Reading List](#)
  - 2) [Understanding Asian American History and Anti-Asian Racism](#)

**[KCLS Executive Director's Report & Monthly Blog](#)**



**[Just the Stats](#)**

**Curbside Appointments (Daily Average) April 2021**

Kirkland: TBD  
 Kingsgate: TBD

**[Online Programs & other Activities in May](#)**

- ❖ **[Teen Improv Nights](#)**, Tuesday, May 18, 6:30-8:00pm.
- ❖ **[Master Gardener Series for Kids at Home Activities](#)**, Wed., May 19, 12:15-12:30, Ages 6-12 years.
- ❖ **[Cocinando con Project Feast: Comida Callejera Mexicana](#)**, Thursday, May 20, 11-12Noon. Ages 13+

*Please register online to receive Zoom link for programs.*

**[KCLS Board of Trustees](#)**

*Upcoming Meetings: May 26, June 30*

Board meetings are held at 5:00pm on the last Wednesday of each month. The meetings are open to the public via Zoom and you must register through the link provided in the posted agenda. Public comment is heard during the first 30 minutes of each meeting.

[2021 KCLS Budget](#)

## **Kirkland Library Board Goals 2021-2022**

The *primary purpose* of the Kirkland Library Board is to act as a bridge between the local community and the Kirkland and Kingsgate libraries by collecting input and communicating with the City, KCLS and library staff about needs in the community that the libraries can assist in addressing.

Reaching out into the community to identify needs or issues

Representing the interests of the Kirkland community at large

- Attend Library Legislative Day

Communicating with the Library System on behalf of local citizens

- Attend KCLS Board meetings
- Attend Friends of the Library meeting

Brainstorming ways the library can increase community dialog about local issues

Serving as an ambassador to segments of the population that don't currently use the library

Advocating for library services and programs that meet the needs of the community

- Attend Kirkland Council meeting

Raising awareness in the community about what the library offers

- Kirkland Summerfest
- Juanita Farmers Market

Linking library staff with potential community partners

Being knowledgeable about KCLS mission, vision, values and philosophies

Promote the understanding of KCLS policies and procedures

Other