

MINUTES

Meeting: Kirkland Library Board
Date: March 13, 2024 @ 6:00 p.m.
Location: Rose Hill Room/City Hall
Zoom Conference Room 1

1. CALL TO ORDER – Ellie Peterson called the meeting to order at 6:09pm
2. ROLL CALL
Members: Julia Nolan, Nalini Iyer, Addison Goldberg, Heather Gertmenian, Harry Bruce, and Ellie Peterson
KCLS: Denise Bugallo
Staff: Erika Mascorro, Carmine Anderson
3. APPROVAL OF MINUTES
 - a. February 7, 2024, minutes were unanimously approved with no discussion and no objections.
4. ACTION ITEMS
 - a. Bylaws Finalizing and Adoption
Julia Nolan made the motion to adopt the Bylaws as amended. Harry Bruce seconded the motion. All in favor.
 - i. Bylaw amendments:
 - a) Article II, Section. 2.F. Add quorum of 2/3 of the board.
 - b) Article VI, Section 1. Bylaws to be reviewed at least every 4 years
5. BUSINESS
 - a. Councilmember John Tymczyszyn – guest at future meeting
 - i. May meeting will have the most attendance of members. Staff will check Cm John T's schedule.
 - ii. Chair Ellie Peterson will extend invitation to President of Friends of the Kirkland Library to join the meeting that Cm John T attends.
 - b. Regional Library Manager Report – Denise Bugallo
 - i. Kirkland Library improvements:
 - a) Lighting in children's section
 - b) Display case not usable currently. Alternate use of space being considered.
 - ii. March Report Highlights:
 - a) Freedom to Read Campaign Reading Challenge
 - b) Author Visit Kirkland Library, March 23 – Kyle Lukoff
 - c) Rainbow Storytime and Spanish Storytime online in March
 - iii. Patron Survey Follow-up – pending KCLS review by May
 - iv. KCLS link updated directing to City webpage.
 - v. Library Board representation at these groups
 - a) Kingsgate Friends of the Library (formerly Harry Bruce)
 - b) Kirkland Friends of the Library
 - c) KCLS Board of Trustees (formerly Harry Bruce)
 - c. Projects
 - i. Media Literacy for Young People
 - a) Addison will draft a project proposal.

- b) Good reference: Modern Language Association Handbook on Media Literacy helps with evaluating sources of information.
- d. DEIB Roadmap Update – Erika Mascorro
 - i. Welcoming Certificate Audit Update – Still in process. Staff will report back at next meeting.
 - ii. DEIB Bias Training video will be at the April or May meeting
- e. Events Planning & Scheduling (tabling)
 - i. City 2024 Events - need 2 members at the table
 - a) Community Pride Crosswalk Event June 7
 - b) Juneteenth Event – June 15
 - c) City Hall for All Event – September 14
- 6. ITEMS FROM THE AUDIENCE
No public attendance
- 7. GOOD OF THE ORDER
 - a. Orientation documents for new members to include: Agenda terminology (heather will draft), Bylaws, Ethic and Code of Conduct documents provided by City Clerk’s Office.
 - b. Group Photo (for Community Appreciation Night Event)
 - c. Farewell Harry and Nalini! You will be missed!

ADJOURN – Ellie adjourned the meeting at 7:04pm.

Upcoming 2024 Meetings:

- April 10
- May 8
- June 12
- July 10
- August 14
- September 11
- October 9
- November 13
- December – no meeting