

MINUTES

Kirkland Library Board - Regular Monthly Meeting

February 7, 2024 @ 6:00 p.m.

Location: Rose Hill Room/City Hall & Zoom Conference Room 1

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1. CALL TO ORDER – Ellie Peterson called the meeting to order at 6:06 pm
 2. ROLL CALL
Members: Ellie Peterson, Julia Nolan, Heather Gertmenian, Harry Bruce, Addison Goldberg, and Nalini Iyer
Staff: Erika Mascorro and Carmine Anderson
 3. APPROVAL OF MINUTES
 - a. The January 10, 2024, minutes were unanimously approved with no discussion or issues. Julia Nolan made the motion to approve. Harry Bruce seconded.
 4. ACTION ITEMS
 - a. Letter and card to former Mayor, Penny Sweet from the Library Board thanking her for her support and service. Staff will deliver the letter and card.
 5. BUSINESS
 - a. Regional Library Manager Report – Denise Bugallo
Highlights February
Lunar New Year Celebration Feb 10
Annual Literary Lions Gala March 2
New Executive Director starts in March
Celebrate Black History Month reading list
KCLS staff receiving DEI training
 - b. Library Board Recruitment
 - i. Library Board has two vacancies
 - ii. This Week in Kirkland Podcast advertised joining a B&C
 - a) Staff will share Podcast link with Library Board
 - iii. Applications due by February 27
 - iv. City under discussion to add childcare benefit to boards/commissions.
 - a) Option Parks Dept will add childcare with their programs
 - b) Option to provide a stipend to boards/commissions to help with childcare (possibly even adult care)
 - c. Bylaws Discussion
 - i. Review legal counsel’s edited version with board members.
 - ii. Board agreed to add new officer position ‘Secretary’ to take minutes
 - d. DEIB Roadmap Update
 - i. Welcoming Certificate Audit
 - a) We’ll be notified week of Feb 8 if we passed the audit or if there are additional items to complete
 - ii. DEIB Training
 - a) Bias training video available - Schedule for a future library board meeting
 - b) History of inclusion in Kirkland YouTube available

- iii. Kirkland Initiative (Fall)
- iv. Community Appreciation Night at KPC May 15 (volunteer recognition)
- v. Salary Commission Update
- vi. Nomenclature
 - a) City reviewing nomenclature use of word 'master' in master plan or master list. Council approved the change effective 1/1/2024. Other options to use made available to staff.

e. Events Planning & Scheduling (tabling)

i. City 2024 Events

- a) Community Pride Crosswalk Event June 7
- b) Juneteenth Event – June 15
- c) City Hall for All Event – September 14

ii. Planning Notes:

- a) KCLS swag or attendance needs 2 weeks lead time.
- b) CMO can provide tables and chairs for events and a tent.
- c) Consider targeting events for teens or seniors.
- d) Only commit to events the board has bandwidth and at least 2 members can staff the table.
- e) Limit summer events attendance due to limited member availability.

b. ITEMS FROM THE AUDIENCE – no public attendance, no items

c. GOOD OF THE ORDER

Addison presenting on behalf of the Library Board at Literacy Night at Ben Franklin Elementary to tell students about services at their local library and how to utilize.

March meeting will be Harry and Nalini's last meeting.

ADJOURN

Ellie adjourned the meeting at 7:24pm