

## Kirkland Library Board Meeting

### MINUTES

May 10, 2023 @ 6pm

Location: Virtual

---

1. CALL TO ORDER at 6:04pm

2. ROLL CALL

Members: Julia Nolan, Harry Bruce, Heather Gertmenian, Nalini Iyer, Eleanor Peterson

Staff: Erika Mascorro

KCLS: Denise Bugallo

3. ADDITIONS TO THE AGENDA

4. APPROVAL OF MINUTES

Harry Bruce motioned to approve the April 12, 2023 meeting minutes. Heather Gertmenian seconded the motion. Passed unanimously.

5. BUSINESS

a. KCLS Regional Library Manager Report – Denise Bugallo

KCLS is “fines free” as of yesterday. They are charging for lost items, but not for late fees. Renewals are now at 2 books. Time is being extended for loans.

Expanded hours in our regions begin June 18th. Denise will share the link with board members. Every region will have two libraries that are open 7 days a week. In our region that will be Kingsgate and Duvall. One of the goals of KCLS is to make consistent hour sets for all libraries. Kirkland will be open six days Mon-Sat, a change from being open Sundays and closed on Saturdays. Bottom line: Kirkland area residents will get two more open days of library service. Some hours will shift from 9am-5pm to 10am-6pm.

Denise shared some May library programs. Refer to May KCLS Regional manager report.

Denise is the story time sub for Kirkland Library presently. Children’s librarian has been out on leave unexpectedly.

They will be getting a second children’s librarian and a part time adult librarian at Kirkland soon.

b. Library Board Introductions

c. Library Board Outreach and Goals

- i. Board had a discussion regarding goals set at the last meeting. Can we look with a DEI lens at the work the Library board is doing and how other organizations in the community know about or utilize the library board? How do we make sure we are representing the needs of all members of the community, and not just those with privilege? Heather is willing to reach out to contacts she has at Hope Link and other organizations to get their feedback. Denise shared that you can learn about the people in your community through the people and organizations that book the meeting rooms.
- ii. DEIB Roadmap initiatives by library and city from Erika:  
Background information: DEIB work started with Kirkland City Council adopting resolutions. First was 2017 Resolution 5240, declaring city of Kirkland is a safe inclusive and welcoming city. Second was 2020 Resolution 5434 affirming that black lives matter and approving a framework for Kirkland to become a safe inclusive and welcoming community. This led to an equity assessment and the writing of the DEI roadmap. It has 69 objectives. One objective is flexibility, so that more action items can be added or new objectives. This is available to Library board members. The 68 other objective is work that weaves itself within the organization to create systems change and within the community.

The Kirkland initiative began last week. This is an 8-week leadership program developed with intention to increase diversity and engagement with work in the city. Thursday evenings 6-9pm. Will be hosted annually.

The Equity Impact assessment tool applies the DEI lens to any project, such as policy work or community engagement. The answers will inform the DEIB team. They have already partnered with the Title 6 coordinator and finance department.

#### d. Future Meeting and Event Planning

- i. Virtual vs. in person meetings  
Denise and Erika were able to obtain equipment that would allow us to have hybrid meetings. Kingsgate meeting room is booked for the board for our next meeting, Wednesday June 14th. We will plan to have meetings the second Wednesday of each month for now and reassess at the June meeting.
- ii. Event Planning
  - a) Pride event Friday, June 2<sup>nd</sup>, 5pm: Erika will set us up with table and tent. Denise has a KCLS tablecloth.
  - b) Juneteenth: Table and tent needed from KCLS. Not enough left from Pride. Juneteenth celebration will be Saturday, June 17th - Have not heard back if it's okay for us to set up a table. On hold. Table and tent needed from KCLS. Denise has swag for both of these events.
  - c) Community appreciation night - Julia, Harry, Erika were in attendance. Sounds like it was a great event.

#### 6. ITEMS FROM THE AUDIENCE

#### 7. ADJOURNMENT at 7:27pm

