

## MINUTES

Meeting: Kirkland Cultural Arts Commission  
Date: May 21, 2025, @ 5:46 PM  
Location: Rose Hill Room, City Hall

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### 1. CALL TO ORDER

Chair Sargsyan called the meeting to order at 5:46 pm.

### 2. ATTENDANCE

Members Present: Alisa Sargsyan, Prashant Walia, Luana Hancock, Mike Potter,  
Sage Sommer, Grace Brown, and Hend Alhinnawi  
Staff Present: Erika Mascorro

### 3. INTRODUCTIONS

#### a. Welcoming New Commissioner Hend Alhinnawi

New Commissioner Alhinnawi introduced herself and her background. The rest of the Cultural Arts Commission introduced themselves to Commissioner Alhinnawi.

### 4. PUBLIC COMMENT

#### a. No public comments.

### 5. ADOPTION OF MINUTES

#### a. April 16, 2025, Regular Meeting Minutes

Commissioner Hancock moved, and Commissioner Potter seconded to approve the April 16, 2025, Regular Meeting Minutes. The motion passed 7-0.

#### b. April 23, 2025, Special Meeting Minutes

Commissioner Hancock moved, and Commissioner Potter seconded to approve the April 23, 2025, Special Meeting Minutes. The motion passed 7-0.

Commissioner Potter moved and Commission Alhinnawi seconded to amend the meeting's agenda to add Action Item 6.a. for a final vote on the Utility Box Wrap Art. The motion passed 7-0.

### 6. ACTION ITEMS

#### a. Final Vote on Utility Box Art Wrap Art

Commissioner Potter moved and Commissioner Sommer Seconded to approve the final art design for the Downtown Utility Box Art Wrap Art. The motion passed 7-0.

## 7. BUSINESS AND DISCUSSION

### a. Utility Box Art Wrap Art Call Update – Alisa Sargsyan

Chair Sargsyan updated the Commission that a finalist was selected from the Utility Box Art Wrap interviews. Commissioners discussed the interview process and suggested involving the Kirkland Heritage Society in the future.

### b. Art Administrator Request for Qualifications (RFQ) Update – Erika Mascorro/Alisa Sargsyan

DEIB Manager Erika Mascorro and Chair Sargsyan discussed hiring an Arts Administrator for only the Low Clearance Bridge Mural project and not for the Outdoor Sculpture Gallery as a cost-efficient decision. The Commission considered limiting the geographic scope of art call submissions.

### c. Low Clearance Bridge Mural Subcommittee Member Confirmation – Erika Mascorro

DEIB Manager Erika Mascorro briefed the Commission on the timeline for the project and noted that the Request for Qualifications (RFQ) for the Art Administrator should be rolled out within the next week to keep on time.

### d. Support Infrastructure Committee Update – Prashant Walia

Vice Chair Walia noted that the subcommittee met with Parks and Community Services, and they have a meeting scheduled with Public Works to discuss expediting the process and providing costs. Chair Sargsyan suggested creating a new subcommittee to represent the underrepresented areas of the City.

### e. Kalakala Project Update – Alisa Sargsyan/Erika Mascorro

DEIB Manager Erika Mascorro noted that the project is in the final stages and there are no further updates.

### f. KCAC Donations Submission Form – Alisa Sargsyan

Chair Sargsyan took in suggestions from the community member and applied them to the Form. Voting on the Submission Form will occur at the next Commission Meeting. The Commissioners discussed the merits of an ad hoc subcommittee.

### g. Lake Washington Institute of Technology (LWTech) Art Show Discussion – Erika Mascorro

DEIB Manager Erika Mascorro reported that there were no updates from LWTech but expressed a continued strong interest in the promise of this program.

### h. Kirkland Community Foundation Sculpture Request

Commissioner Potter will be chairing the ad hoc subcommittee for this request, along with Commissioner Brown and Vice Chair Walia.

i. Art Hub for Private Local Businesses Discussion

Commissioner Potter announced that the Washington Arts Commission is accepting applicants and relayed the function of the commission. The Commission decided to revisit this in the Fall.

j. Presenting KCAC at the Moss Bay Neighborhood Association Meeting – Alisa Sargsyan

Chair Sargsyan briefly overviewed her presentation to the Moss Bay Neighborhood Association.

k. Stride BRT S1/2 Artwork Presentation and Discussion Debrief – Alisa Sargsyan

Chair Sargsyan reported that there will be a new bus stop with an upcoming call for a mosaic at the site. Angelina Villalobos, the artist selected to take on the S1/S2 BRT Shelters, has been working on her community research and engagement over the past few months and has developed a design for the Stride Shelter panels. Angelina has shared her shelter panel designs and her approach to the development of this design during the meeting. Chair Sargsyan has requested the PPT presentation and invited the artist to present her design to the CAC.

8. GOOD OF THE ORDER

a. Two Youth Members Applied to KCAC – Erika Mascorro

DEIB Manager Erika Mascorro reported that the Clerk's Office has received two applications for the vacant Youth Member seat.

b. Revisiting Steps After the Removal of a Commissioner – Mike Potter

DEIB Manager Erika Mascorro described the process of removing a commissioner involving the City Clerk's Office and Legal.

9. ADJOURNMENT

Chair Sargsyan adjourned the meeting at 7:50 pm.