

MINUTES

Meeting: Kirkland Cultural Arts Commission
Date: April 16, 2025 @ 5:45 PM
Location: Rose Hill Room, City Hall

1. CALL TO ORDER

Chair Sargsyan called the meeting to order at 5:45 pm.

2. ATTENDANCE

Members Present: Alisa Sargsyan, Prashant Walia, Luana Hancock, Mike Potter, Sage Sommer, and Grace Brown
Members Absent: Vivian Liu
Staff Present: Erika Mascorro, Christian Switzer, Alex Kaiser

Chair Sargsyan moved item 5.a. before item 3. on the Agenda.

5. INTRODUCTIONS

a. New Commissioner Grace H. Brown

Commissioner Brown introduced herself and her background. The other Commissioners took turns introducing themselves to Commissioner Brown.

3. PUBLIC COMMENT

a. Kathy Feek from the Kirkland Community Foundation spoke to the Commission about a sculpture proposal. The Commission will contact Kathy with next steps.

4. ADOPTION OF MINUTES

a. March 19, 2025 Regular Meeting Minutes

Vice Chair Walia moved, and Commissioner Hancock seconded to approve the March 19, 2025, Regular Meeting Minutes. The motion passed 6-0.

6. SPECIAL PRESENTATIONS

a. Special Projects Coordinator Christian Switzer and Planner Alex Kaiser

Christian Switzer and Alex Kaiser presented on improving the process for private property art approval and having the Cultural Arts Commission be a resource for businesses in choosing art and artists.

7. ACTION ITEMS

a. Appointment of Chair and Vice Chair

Current Chair Sargsyan called for nominations for Chair and Vice Chair and nominated herself to continue as Chair. Commissioner Brown moved, and

Commissioner Sommer seconded to re-appoint Alisa Sargsyan as Chair of the Cultural Arts Commission. The motion passed 6-0. Current Vice Chair Walia nominated himself to continue as Vice Chair. Commissioner Hancock moved, and Chair Sargsyan seconded to re-appoint Prashant Walia as Vice Chair of the Cultural Arts Commission. The motion passed 6-0.

b. Removal of Commissioner

The Commission discussed the attendance of Commissioner Liu and the draft email requesting her resignation. Vice Chair Walia moved, and Commissioner Potter seconded to remove Vivian Liu from the Cultural Arts Commission if she does not provide a timely resignation. The motion passed 6-0.

8. BUSINESS AND DISCUSSION

a. Utility Box Art Wrap Art Call Update – Alisa Sargsyan

Chair Sargsyan gave an update on the Utility Box Wrap Art Call for the scramble project in downtown Kirkland.

b. Kirkland Outdoor Sculpture Gallery Update – Alisa Sargsyan/Erika Mascorro

DEIB Manager Erika Mascorro presented the draft Request for Proposal for an art administrator for the Outdoor Sculpture Gallery and Low Clearance Bridge Mural projects and requested feedback from the Commissioners.

c. Mural Committee Update

i. Low Clearance Bridge Mural Outreach – Erika Mascorro

DEIB Manager Erika Mascorro discussed adding protective coating onto the Mural Project costs.

d. Fire Stations 1% Art Committee Update – Erika Mascorro

DEIB Manager Erika Mascorro updated that there are no upcoming fire station projects, and that this subcommittee can be suspended for now.

e. Support Infrastructure Committee Update – Prashant Walia

Vice Chair Walia debriefed the Commission on the subcommittee's meeting with the Parks Department.

f. Kalakala Project Update – Alisa Sargsyan/Erika Mascorro

DEIB Manager Erika Mascorro updated the Commission on the art consultant's invoices and updated funding for the contract. Mascorro briefly noted the For the Love of Kirkland event and Chair Sargsyan touched on community outreach for feedback on the art.

g. KCAC Donations Submission Form – Alisa Sargsyan

Chair Sargsyan requested feedback from the Commission on the draft submission forms for donations.

- h. Lake Washington Institute of Technology (LWTech) Art Show Discussion – Erika Mascorro

DEIB Manager Erika Mascorro noted that she has not be able to reach the school representatives to plan this event.

9. GOOD OF THE ORDER

- a. K-Flag Survey Reminder – Daniel Lazo

Chair Sargsyan reminded the Commission to fill out the K-Flag survey.

10. ADJOURNMENT

Chair Sargsyan adjourned the meeting at 7:27 pm.

Upcoming Meetings

May 21st

June 18th

July 16th

No Meeting in August

September 17th

October 15th

November 19th

No Meeting in December