



**MINUTES - Amended**

**Kirkland Cultural Arts Commission Meeting  
May 18, 2022**

**Zoom Meeting – Hosted by City of Kirkland**

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**1. CALL TO ORDER**

*Chair Tracy MacLean and Vice Chair Chris Lye called the meeting to order at 5:05pm*

**2. ROLL CALL:**

Committee Members: Tracy MacLean, Chris Lye, Michelle Lustgarten, Prashant Walia, Alisa Sargsyan, Meredith Triplett, Lani Brockman.

Staff: Martha Chaudhry and Carmine Anderson

Absent: Donielle Stevens

**3. COMMUNICATIONS**

No public comments

**4. ACTION NEEDED**

Michelle Lustgarten motioned to approve the April 2022 minutes. Seconded by Chris Lye.

**5. KCAC PROTOCOLS**

a. Future Meetings

- i. Converting to hybrid meetings as early as July, possible not until September

b. Public Records Act Review

- i. Revised Code of Washington (RCW 42.56) Public Records Act requires public access to all records and materials from state and local agencies. City provides boards/commission members with a COK email address to make for ease of responding to public record's requests. Best practice to keep email exchange to the topic under discussion.

- c. Open Public Meetings Act
  - i. Revised Code of Washington (RCW 42.30) Public Meetings Act requires that agency meetings be declared open and public. Date/Time are publicized so that the public can plan to attend if interested. Definition of meeting is a gathering of the board/committee members with a quorum to take action. Best practice to avoid email communication with 'reply all' discussion as this could constitute a meeting. The topic and discussion and any decisions need to be made at a public meeting.
- d. Review of Art Call Template
- e. Code of Conduct/Ethics – Clerk's office working on creating a handbook for onboarding and annual revisiting.
- f. Standardize Signage on Installed Art Pieces
  - i. Artist's Name
  - ii. Art Piece Name
  - iii. Art Medium
  - iv. Year Completed
  - v. URL to City Webpage (to be tabled for further discussion)
  - vi. Logos based on funding source but always have KCAC Logo  
 Example: 4Culture grant: 4Culture logo + KCAC Logo + City Logo  
 1% Arts Funding: City Logo + KCAC Logo
  - vii. Same information on City Webpage

## 6. BUSINESS

- a. Previous Project Updates
  - i. 132nd Square Park (1% Arts)  
*Chair Tracy MacLean*  
 Artist Jennifer Corio & Dave Frei, Cobalt Designworks
  - ii. Juanita Beach Bathhouse (1 % Arts)  
*Chair Tracy MacLean*  
 Artist: Urban Rock  
 Update: Installation scheduled for 6/8 and 6/9, 2022
- b. Current Projects
  - i. Fire Stations (1% Arts)

Vice Chair Chris Lye, Commissioners Lani Brockman and Alisa Sargsyan  
and Staff Martha Chaudhry  
Chris Lye updated. Significant progress.

a. Three Finalist selected for FS27

Shelley Beishline  
Peter Reiquam  
William Schlough

b. Five Finalist selected for FS22

Thomas Drugan  
Blessing Hancock  
Shelley Beishline  
Jacqueline Metz  
Jill Anholt

ii. Park Lane 2022 (4Culture)

*Committee Chair Michelle Lustgarten, Vice Chair Chris Lye and Youth  
Member Meredith Triplett*

Michelle Lustgarten updated. Relocating Plinth from area by garbage cans  
closer to the library/bus station. Should happen within next 2 weeks.

Next Call opening June 15.

Timeline update:

July – finalize artist selection  
August – Council consent at 8/2 meeting  
September – install

iii. Cross Kirkland Corridor (CKC) (4Culture)

*Commissioners Donielle Stevens and Prashant Walia*

Artist: Will Schlough

Prashant updated. Naming of the frog in process, considering community  
involvement.

Timeline update:

Available in June

iv. Mural Art Project 2022 (R-5434) (City Funded 21/22 Budget)

*Committee Chair Tracy MacLean, Youth Member Meredith Triplett and  
Commissioner Prashant Walia*

Artist: Devin Finley

Tracey MacLean updated. Artist requesting more information on the community. After site visit, Devin will prepare a more complete mockup for committee review.

Timeline update:

June - Council agenda for consent.

July - Installation begins

- v. City Art Project 2022 (R-5434) (City Funded 21/22 Budget)  
Committee Chair Donielle Stevens and Commissioners Michelle Lustgarten and Alisa Sargsyan  
COK would like to see another mural  
Need to find a site (wall)
  - Community involvement on site suggestions
  - Future CIP projects that might create a space
  - Consider using a Kalakala piece

## **7. GOOD OF THE ORDER**

Meeting adjourned at 6:36pm