



Kirkland Cultural Arts Commission (KCAC) Meeting Minutes
March 17, 2021 5:00 - 7:00 p.m.
Virtual Meeting – Zoom

1. CALL TO ORDER

Chairperson Dana Nunnelly called the meeting to order at 5:03 p.m.

2. ROLL CALL

Members Present: Chairperson Dana Nunnelly, Commissioner Michelle Lustgarten, Commissioner Ryan James, Vice Chair Tracy MacLean, Commissioner Barbie Collins-Young, and Commissioner Lani Brockman

Staff Present: Assistant City Manager Jim Lopez and Web and Multimedia Content Specialist Chris Hendrickson

Absent: Dawn Laurant

Guests: None

3. COMMUNICATIONS

a. Items from the Audience

None

4. ITEMS OF BUSINESS

a. Approval of February minutes

February minutes were approved. Motion to approve the February minutes made by Commissioner Lani Brockman and seconded by Commissioner MacLean.

The motion carried unanimously.

b. Adoption of Council's amended Policies and Procedures, passed by the Kirkland City Council on Tuesday, March 16, 2021.

Item deferred

c. Recruitment update by Deputy City Manager James Lopez

The Commission received an update on the Boards and Commissions recruitment process which is coordinate by the City Clerk's office.

d. Update on 2021 1 Percent Projects by Deputy City Manager James Lopez

The Commission was briefed on upcoming 1 percent projects, including a potential strategy which would consolidate multiple projects (fire stations) into a singular RFQ. Commission

consensus was to defer formation of any new committees until incoming KCAC members are seated.

e. Truck eating bridge solution

A discussion on mitigatory art to help warn tall trucks of the impending low clearance bridge at Kirkland Way was introduced by Commissioner Young. Commissioner Young's vision is to creatively use art to solve this ongoing problem.

5. OTHER ITEMS OF BUSINESS, project updates

a. Project Status Reports, presented by committee chairs

(1) Park Lane, (formerly Commissioners Brockman and MacLean) Commissioners Brockman and Lustgarten

It was noted the Commissioner Lustgarten has an interest in Park Lane. KCAC consensus agreed that Commissioner Lustgarten should join Commissioner Brockman on the Park Lane committee and Vice Chair MacLean will move off to focus on refining policy documents. Commissioners Lustgarten and Brockman to work with City staff to finesse and finalize the draft Call for Artists to occupy the Park Lane Plinths as per passed KCAC action which guides a call for art in the amount of \$6,000.

(2) North and South Rose Hill Greenways, Chair Nunnelly and Vice Chair MacLean

Chairperson Nunnelly gave an update on the Greenways project which is moving forward.

(3) Marketing committee, Commissioners Lustgarten and Laurant

Commissioner Lustgarten requested marketing budget to fund advertising efforts in local publications.

(4) Grievance Procedure

Vice Chair MacLean has a draft conflict resolution document that could be added to bylaws.

8. GOOD OF THE ORDER

Meeting adjourned at 6:23 p.m.

Minutes prepared by Chris Hendrickson

Next meeting: Wednesday, April 28, 2021