

**KIRKLAND DISABILITY BOARD
MEETING MINUTES**

**Virtual Meeting via Zoom
September 20th, 2022 at 4:30 p.m.**

Meeting called to order at 4:33pm by Deputy Mayor Jay Arnold. Members in attendance, Deputy Mayor Jay Arnold, Councilmember Neal Black, Citizen at Large Jeremy Pemble, Police Representative Donald Corning, Staff Assistant Xin Chang-McAdam.

Member Absent: Fire Representative Rex Lindquist

Meeting Minutes:

Approval of July 19, 2022 meeting minutes, Jeremy Pemble motion to approve, seconded by Neal Black, approved unanimously.

Claims Review and Authorization:

None

Old Business:

- A. Member question regarding lodging cost - Member have not responded or provided cost associated for the initial request of reimbursement for lodging. However, upon reviewing LEOFF 1 Disability Board Policies and Procedures with comparable Cities and whether if there are similar provisions, none have been found. Discussion ensued. Staff Assistant to research larger jurisdictions for examples we can point to, communicate with peer City LEOFF 1 Disability Board Staff Assistants for feedback, and making sure this is not something other jurisdiction have dealt with we can use to decide on the policy.
- B. Policy and Procedures Amendment, regular meeting and virtual - City attorney response was that meetings can be open, and public and still hybrid or virtual. As long as the public has the ability to at least hear what is going on via connection or Zoom meeting type of option. Discussion ensued, intention is to continue to meet virtually, next meeting and even officially after the state of emergency, in the next month or subsequent month.
 - a. Have City Attorney to review actual web posting and process and making sure our webpage and process meets the requirement for public meeting.

New Business:

None

For the Good of the Order

Meeting adjourned at 4:49pm.

Board Staff Assistant

Xin Chang-McAdam