

KIRKLAND CIVIL SERVICE COMMISSION

Minutes

September 10, 2019

Present

Chairperson Nelson

Deputy Chief Van Valkenburg

Commissioner Coonan

Commissioner Ramerman

Secretary/Examiner Lank

The meeting was called to order at 4:00 pm by Chairperson Nelson.

Chairperson Nelson moved to approve the minutes from the May 28, 2019 Commission meeting. Commissioner Ramerman seconded the motion, which passed.

The Commission had received a written request from Deputy Chief Van Valkenburg requesting authorization to conduct a Fire Captain promotional exam. The memo explained this request is in accordance with the current IAFF collective bargaining agreement. Deputy Chief Van Valkenburg informed the Commission that the exam is open to internal applicants only, and the closing date for applications is October 1, 2019.

He also referenced a candidate orientation to help familiarize candidates with the testing process which will be facilitated by Public Safety Testing (PST) and held on September 26th.

Chairperson Nelson noted the referenced tactical exercise and inquired about the three additional assessments. The Deputy Chief stated that was to be determined by PST after their survey results reveal what are the 10 most important skills needed for a KFD Fire Captain. PST then creates test exercises based on those desired attributes. He said that past exams often included an employee counseling exercise, and a presentation on a relevant fire service issue. The recent Battalion Chief exam conducted by PST was briefly discussed. The discussion amongst the Commission and Deputy Chief Van Valkenburg continued for a few minutes and centered on test exercises and rating dimensions.

Chairperson Nelson then motioned to approve Fire Administration's request to conduct a Fire Captain promotional exam. Commissioner Ramerman seconded the motion, which passed.

There being no further business before the Commission, the meeting was adjourned at 4:14 pm.

Rodney D. Lank
Secretary/Examiner
Kirkland Civil Service Commission