

2018-2019 TRANSPORTATION COMMISSION WORK PLAN

APRIL 17, 2018

- * = Council Milestone
- = Commission Work Item
- = Ongoing Work Item

PRIORITY: 1 = High and 5 = Low

					2018				2019			
TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	ESTIMATED FTE BY TASK	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
WE OWN THESE TOPICS:												
1	CIP PROCESS	2	Status report, and annual review and feedback on CIP.	TBD								
2	CIP PROJECTS	1	Review and provide comment on CIP related projects and studies to ensure consistency with TMP.	TBD								
3	TMP IMPLEMENTATION	2	Identify and recommend to Council measures for tracking TMP implementation, as well as on-going monitoring.	TBD								
4	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.	0.3				*				
5	GREENWAYS	1	Develop greenway design guidelines based on best practices and TMP.	0.25								
6	TRANSPORTATION CONCURRENCY	2	Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.	0.1								
7	ENSURE THAT THE CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN IS IMPLEMENTED METHODICALLY	3	Review project implementation to ensure it is consistent with the CKC Master Plan.	TBD								
8	CITY OF KIRKLAND TRANSIT STUDY	1	Study will examine local and regional transit issues. Assist with scope development and provide feedback to staff on study results.	0.25			*					
9	ACTIVE TRANSPORTATION PLAN	4	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results.	0.25								*
10	TOTEM LAKE TRANPORTATION STUDY AND ENHANCMENT PLAN	1	Review and provide guidance	0.2								
11	WORK PLAN	2	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	0.1			*				*	
12	FINN HILL STREET STANDARDS	3	Review street design standards and connections in Finn Hill Neighborhood.	0.1								
WE INFLUENCE THESE:												
13	REGIONAL AND STATEWIDE, COORDINATION AND ADVOCACY	3	Review and advise on regional and statewide transportation policy issues that impact Kirkland, for example I-405 Express Toll Lanes.	0.1				*				*
14	SOUND TRANSIT IMPLEMENTATION	1	Review proposals related to I-405 Bus Rapid Transit, Link 520 Connections, transit service integration.	0.2								
15	GUIDE NEXT GENERATION OF ITS THROUGH DEVELOPMENT OF A LONG-RANGE PLAN.	3	Review current status of City's ITS System. Provide feedback to staff on study results.	0.1								
16	VISION ZERO/SAFETY	1	Review and advise on development and implementation of Vision Zero program.	0.1								
17	TRANSPORTATION IMPACT FEES	4	Annual report on implementation and status.	0.1								
18	NORTH/SOUTH ROSE HILL NEIGHBORHOOD PLAN	3	Review and advise on transportation related portions of plan update.	0.1								
19	SAFE ROUTES TO SCHOOL	2	Develop safe routes to school plan to improve safety on streets near schools.	NA								
HOUSEKEEPING:												
20	CONDUCT ANNUAL ELECTION	5		NA								
WE RESPOND AND ADVISE ON THESE:												
21	CITY ORDINANCES, POLICIES & PLANS	2	Review as requested by staff or Council.	NA								
22	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	NA								
23	ADA TRANSITION PLAN	5	Review as requested by staff or Council.	NA								
24	LINKAGES TO THE SR 520 TRAIL	3	Review as requested by staff or Council.	NA								
25	NEIGHBORHOOD PLANS & DEVELOPMENT	3	Review as requested by staff or Council.	NA								
26	NEIGHBORHOOD SAFETY PROGRAM	3	Review as requested by staff or Council.	NA								
FUTURE TOPICS:												
27	GREENHOUSE GAS REDUCTION MONITORING	3	Track progress of Kirkland Transportation plans to reduce greenhouse gases.	NA								
28	LAKE WASHINGTON PROMENADE	3	Track inclusion of project in the CIP	NA								
29	TRANSPORT DEMAND MANAGEMENT	5	Potential future work program item.	NA								
30	AUTONOMOUS, CONNECTED, ELECTRIC AND SHARED VEHICLES (ACES)	3	Potential future work program item.	NA								

2018-2019 TRANSPORTATION COMMISSION WORK PLAN

Staff Evaluation of 2018-2019 Work Plan for 2020-2021 Work Plan Development

September 2019

PRIORITY: 1 = High and 5 = Low

TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	2020-2021 Status and Notes	Timeline
WE OWN THESE TOPICS:					
1	CIP PROCESS	2	Status report, and annual review and feedback on CIP.	Ongoing, continue refining and reporting on tracking table, and have Commission review draft CIP.	NA
2	CIP PROJECTS	1	Review and provide comment on CIP related projects and studies to ensure consistency with TMP.	Ongoing, past examples 100th Ave NE.	NA
3	TMP IMPLEMENTATION	2	Identify and recommend to Council measures for tracking TMP implementation, as well as on-going monitoring.	Ongoing, continue refining and reporting on TMP Progress Report.	NA
4	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.	Ongoing, past examples Village at Totem Lake.	NA
5	GREENWAYS	1	Develop greenway design guidelines based on best practices and TMP.	Complete Sept 2018.	2018
6	TRANSPORTATION CONCURRENCY	2	Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.	Ongoing, report on status of transportation concurrency.	NA
7	ENSURE THAT THE CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN IS IMPLEMENTED METHODICALLY	3	Review project implementation to ensure it is consistent with the CKC Master Plan.	Ongoing, past examples Totem Lake Connector Bridge.	NA
8	CITY OF KIRKLAND TRANSIT STUDY	1	Study will examine local and regional transit issues. Assist with scope development and provide feedback to staff on study results.	Complete, adopted by Council March 19, 2019.	2019

9	ACTIVE TRANSPORTATION PLAN	4	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results.	Underway	2019-2020
10	TOTEM LAKE TRANSPORTATION STUDY AND ENHANCMENT PLAN	1	Review and provide guidance	Complete, adopted by Council May 15, 2018.	2018
11	WORK PLAN	2	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	Ongoing	NA
12	FINN HILL STREET STANDARDS	3	Review street design standards and connections in Finn Hill Neighborhood.	Future, delayed due to Community Connections project. Work will take place in 2020-2021.	2020-2021
WE INFLUENCE THESE:					
13	REGIONAL AND STATEWIDE, COORDINATION AND ADVOCACY	3	Review and advise on regional and statewide transportation policy issues that impact Kirkland, for example I-405 Express Toll Lanes.	Ongoing, recent examples SR 520 Rest of the West, North Eastside Mobility Project and RapidRide K-Line.	NA
14	SOUND TRANSIT IMPLEMENTATION	1	Review proposals related to I-405 Bus Rapid Transit, Link 520 Connections, transit service integration.	Ongoing, examples I-405 BRT elements.	NA
15	GUIDE NEXT GENERATION OF ITS THROUGH DEVELOPMENT OF A LONG-RANGE PLAN.	3	Review current status of City's ITS System. Provide feedback to staff on study results.	Underway, complete by December 2019.	2018-2019
16	VISION ZERO/SAFETY	1	Review and advise on development and implementation of Vision Zero program.	Underway, Vision Zero Plan Complete by 2020/Ongoing implementation of safety related programs.	NA
17	TRANSPORTATION IMPACT FEES	4	Annual report on implementation and status.	Ongoing, report on status of transportation impact fees.	NA
18	NORTH/SOUTH ROSE HILL NEIGHBORHOOD PLAN	3	Review and advise on transportation related portions of plan update.	Complete, adopted by Council December 11, 2018.	2018
19	SAFE ROUTES TO SCHOOL	2	Develop safe routes to school plan to improve safety on streets near schools.	Underway, complete in 2020.	2019-2020
HOUSEKEEPING:					
20	CONDUCT ANNUAL ELECTION	5		Ongoing	Annual
WE RESPOND AND ADVISE ON THESE:					
21	CITY ORDINANCES, POLICIES & PLANS	2	Review as requested by staff or Council.	TBD	As needed
22	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	TBD	As needed
23	ADA TRANSITION PLAN	5	Review as requested by staff or Council.	TBD	As needed
24	LINKAGES TO THE SR 520 TRAIL	3	Review as requested by staff or Council.	TBD	As needed

25	NEIGHBORHOOD PLANS & DEVELOPMENT	3	Review as requested by staff or Council.	Ongoing	NA
26	NEIGHBORHOOD SAFETY PROGRAM	3	Review as requested by staff or Council.	Ongoing	NA
FUTURE TOPICS:					
27	GREENHOUSE GAS REDUCTION MONITORING	3	Track progress of Kirkland Transportation plans to reduce greenhouse gases.	Future	NA
28	LAKE WASHINGTON PROMENADE	3	Track inclusion of project in the CIP	Future, remove as individual item, part of CIP Projects.	2020
29	TRANSPORT DEMAND MANAGEMENT	5	Potential future work program item.	Ongoing, expanding and refreshing TDM program and implementing innovative regional partnerships. Move to We Influence These.	NA
30	AUTONOMOUS, CONNECTED, ELECTRIC AND SHARED VEHICLES (ACES)	3	Potential future work program item.	Future	NA

PROPOSED 2020-2021 TRANSPORTATION COMMISSION WORK PLAN

SEPTEMBER 20, 2019

- * = Council Milestone
- = Commission Work Item
- = Ongoing Work Item

PRIORITY: 1 = High and 5 = Low

					2020				2021			
TASK	TOPIC	CURRENT PRIORITY	DESCRIPTION	ESTIMATED FTE BY TASK	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
WE OWN THESE TOPICS:												
1	CIP PROCESS	2	Status report, and annual review and feedback on CIP.	TBD								
2	CIP PROJECTS	1	Review and provide comment on CIP related projects and studies to ensure consistency with TMP.	TBD								
3	TMP IMPLEMENTATION	2	Identify and recommend to Council measures for tracking TMP implementation, as well as on-going monitoring.	TBD								
4	TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.	0.3		*						
5	GREENWAYS	1	Develop greenway design guidelines based on best practices and TMP.	0.25								
6	TRANSPORTATION CONCURRENCY	2	Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.	0.1								
7	ENSURE THAT THE CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN IS IMPLEMENTED METHODICALLY	3	Review project implementation to ensure it is consistent with the CKC Master Plan.	TBD								
8	CITY OF KIRKLAND TRANSIT STUDY	1	Study will examine local and regional transit issues. Assist with scope development and provide feedback to staff on study results.	0.25			*					
9	ACTIVE TRANSPORTATION PLAN	4	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results.	0.25			*					
10	TOTEM LAKE TRANSPORTATION STUDY AND ENHANCMENT PLAN	1	Review and provide guidance	0.2								
11	WORK PLAN	2	Develop biennial Work Plan and present to Council at annual meeting of the Council and Commission.	0.1			*				*	
12	FINN HILL STREET STANDARDS	3	Review street design standards and connections in Finn Hill Neighborhood.	0.1								
A	NE 128TH ST CORRIDOR STUDY	2	Review and guidance on results of study and conceptual engineering.	X					*			
B	TRANSPORTATION MASTER PLAN UPDATE	1	Review status and implementation of current plan. Assist with scope development and provide feedback to staff on study results	X								
WE INFLUENCE THESE:												
13	REGIONAL AND STATEWIDE, COORDINATION AND ADVOCACY	3	Review and advise on regional and statewide transportation policy issues that impact Kirkland, currently including I-405 Master Plan Implementation, SR 520 Rest of the West, RapidRide K-Line and North Eastside Mobility Project.	X								
14	SOUND TRANSIT IMPLEMENTATION	1	Review proposals related to I-405 Bus Rapid Transit and transit service integration.	X								
15	GUIDE NEXT GENERATION OF ITS THROUGH DEVELOPMENT OF A LONG-RANGE PLAN.	3	Review current status of City's ITS System. Provide feedback to staff on study results.	0.1								
16	VISION ZERO/SAFETY	1	Review and advise on development and implementation of Vision Zero program.	0.1			*					
17	TRANSPORTATION IMPACT FEES	4	Annual report on implementation and status.	0.1								
18	NORTH/SOUTH ROSE HILL NEIGHBORHOOD PLAN	3	Review and advise on transportation related portions of plan update.	0.1								
19	SAFER ROUTES TO SCHOOL	2	Review and advise on development of safe routes to school plan to improve safety on streets near schools.	X			*					
C	NE 85TH ST I-405 BUS RAPID TRANSIT STATION AREA PLAN	1	Review and advise on transportation related components of the station area plan.	X								

D	SUSTAINABILITY MASTER PLAN	4	Review and advise on transportation related components of the station area plan.	X				*				
E	TRANSPORT DEMAND MANAGEMENT	5	Receive updates City's TDM program and our innovative regional partnerships.	X								
HOUSEKEEPING:												
20	CONDUCT ANNUAL ELECTION	5		NA								
WE RESPOND AND ADVISE ON THESE:												
21	CITY ORDINANCES, POLICIES & PLANS	2	Review as requested by staff or Council.	NA								
22	ONGOING MAINTENANCE	4	Review as requested by staff or Council.	NA								
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24	LINKAGES TO THE SR 520 TRAIL	3	Review as requested by staff or Council.	NA								
25	NEIGHBORHOOD PLANS & DEVELOPMENT	3	Review as requested by staff or Council.	NA								
26	NEIGHBORHOOD SAFETY PROGRAM	3	Review as requested by staff or Council.	NA								
FUTURE TOPICS:												
27	GREENHOUSE GAS REDUCTION MONITORING	3	Track progress of Kirkland Transportation plans to reduce greenhouse gases.	NA								
28	LAKE WASHINGTON PROMENADE	3	Track inclusion of project in the CIP	NA								
29	TRANSPORT DEMAND MANAGEMENT	5	Potential future work program item.	NA								
30	AUTONOMOUS, CONNECTED, ELECTRIC AND SHARED VEHICLES (ACES)	3	Potential future work program item.	NA								