

TIPS FOR A SUCCESSFUL REGISTRATION DAY

Registration for Classes and Camps – March 22, 2023

Online & phone-in registration begins Wednesday, March 22, 2023, at 7:00 AM for Spring/Summer Programs. www.KirklandParks.Net

Registration for Aquatics Programs – March 29, 2023

Aquatics Online & phone-in registration begins Wednesday, March 29, 2023, at 7:00 AM for Spring/Summer Programs. www.KirklandParks.Net

Successful Registration Tips

Shopping cart tips

Don't leave items sitting in your cart longer than 15 minutes. You may still see it in your cart, but if left there too long, it may not be included in your registration. Instead, write down your class codes and titles on paper, then enter them just before you're ready to checkout.

Best use of Class Codes

Be prepared. Write down class codes and titles on paper. Have alternatives written down, too, if your first choice is full.

Credit/Debit Card and Browser Tips

When paying with a credit/debit card, do not refresh your browser, click back, or close your screen until you receive a receipt from CivicRec. On a mobile device, you will be prompted to enter your credit card information and click "submit payment." On the next screen, you must click "Complete Transaction" to finalize your purchase. If you do not receive a receipt from CivicRec, please email us at eparks@kirklandwa.gov with your contact information and what you purchased.

Didn't Get a Receipt?

If you did not get a receipt, you are not registered. Please register again or call us at 425-587-3386 or email us at eparks@kirklandwa.gov. Let us know what you registered for, and include your contact information, including your phone number.

Peter Kirk and Junior Day Camps -Extended Care VS Regular Camp

Registering your child for regular day camp (Peter Kirk and Junior Day Camps) is different from Extended Care. If you need both regular day camp and Extended Care, you must register for both separately.