

KIRKLAND PARK BOARD

Minutes of Regular Meeting

June 9, 2021

1. CALL TO ORDER

June 9, 2021, Park Board Regular meeting was called to order at 7:01 p.m. by Chair Amanda Judd.

2. ROLL CALL

Members Present: Chair Amanda Judd, Uzma Butte, Tammy Cohen, Alison Cunningham, Tessa Hansen, Mike Holland, Roshan Parikh

Members Absent: Crystal Thimsen

Staff Present: Lynn Zwaagstra, John Lloyd, Mary Gardocki, Jason Filan, Sara Shellenbarger, Sarah Rock

Recording Secretary: Heather Lantz-Brazil

3. WELCOME AND INTRODUCTION OF NEW PARK BOARD MEMBERS

4. ITEMS FROM THE AUDIENCE

5. APPROVAL OF MINUTES

Mr. Parikh moved to approve the April 14, 2021 meeting minutes. Motion seconded by Ms. Butte. The motion passed unanimously.

Ms. Judd moved to approve the May 12, 2021 meeting minutes. Members were given an opportunity to object. No objection given. The motion passed by unanimous consent.

6. BUSINESS ITEMS

a. Training Presentations

- i. Parks and Community Services Department Overview
Jason Filan, Parks Operations Manager and Sara Shellenbarger, Recreation Manager gave a presentation on an overview of the department. Staff answered questions from the Board.
- ii. Park Board 101
Lynn Zwaagstra, Director of Parks and Community Services gave a presentation on the role of Park Board.

PARK BOARD RECESSED AT 7:50 PM FOR 10 MINUTES

PARK BOARD RECONVENED AT 8:00 PM

b. Park, Recreation, and Open Space (PROS) Plan Check-In

Mary Gardocki, Park Planning and Development Manager gave an update on the PROS Plan focusing on the current timeline related to the process and opportunities that will be coming. Staff answered questions from the Board.

c. Neighborhood Liaison Assignments

The Board discussed neighborhood liaison assignments and appointed representatives.

d. Election of Vice-Chair

Ms. Judd opened nominations for the Vice-Chair position. Ms. Butte nominated Mr. Holland for the Vice-Chair position. Mr. Holland accepted the nomination. Mr. Holland nominated Ms. Butte for the Vice-Chair position. Ms. Butte declined the nomination. No further nominations were received for this position and nominations were declared closed. Mr. Holland was declared elected to Vice-Chair position by unanimous vote.

7. COMMUNICATIONS

a. Correspondence

b. Department Monthly Report

Staff answered questions from the board related to the Parks Maintenance tasks data and appreciation events and activities for volunteers.

c. Staff Updates and Information

- i. John Lloyd, Deputy Director of Parks and Community Services referenced the memo on the Active Amenity Program.
- ii. Mr. Lloyd provided information on the Plaza of Champions Induction Ceremony on July 24, 2021 at 1:30 p.m.
- iii. Mr. Lloyd announced the scheduled park tour on July 14, 2021 at 6:00 p.m. and City Council's decision to accept the Juanita Beach Park art donation.

d. Park Board member reports

Chair Judd reported on participating in a Focus Group for the PROS Plan with GreenPlay.

e. Comments from the Chair

Chair Judd welcomed the new Park Board members and extended an invitation to the Board and staff to contact for one-on-one conversations for feedback and thoughts. Vice-Chair Holland echoed the invitation. Chair Judd highlighted the department monthly report, PROS Plan resources, and possible mentor opportunities for the Board's success.

ADJOURNMENT

Mr. Parikh moved to adjourn the meeting. Ms. Butte seconded. The motion passed and the meeting was adjourned at 8:58 p.m.

Heather Lantz-Brazil

Heather Lantz-Brazil, Recording Secretary
Parks and Community Services

Amanda Judd
Amanda Judd (Aug 19, 2021 12:56 PDT)

Amanda Judd, Chair
Park Board