

KECT Team Meeting Notes

City of Kirkland Office of Emergency Management

Date: 1/19/2022

Time: 18:00-19:00

Location: Zoom

Welcome/Introductions – Participants

Heather, Josh, Brian, Rich, Howard, Rhett, Mitch, Don, Marcia, Bill, Amy. Guest Dave

Started with a little Madlib and got to know Don our 12 foot tall, orange eyed, large brained member!

General Updates

City facilities continue to operate in COVID safety procedures, with limited in person interaction, masks, and online customer support. Everyone is encouraged to be vaccinated and boosted. Hope to have some in person team activities later this Spring.

OEM Staff – Karissa has taken an EM position in Auburn, we currently have the OEM Coordinator position posted. Looking for someone with CERT management/instruction, Emergency Management, and EOC experience. Spread the word! Hope to fill the position in March. Until then...be patient Heather is doing the best she can!

Radio Sites

Box project is done at existing sites. Added additional items identified in the KJC set up drill to all sites.

Station 24 – no box yet, need to relocate radio from Finn Hill Church

Parks Main. Center – Has a complete box, need to work on gate access for KECT members for after hours response.

Antennae's – All have portable whip antennae's will work this Spring/Summer to install connection to roof antennae's.

Mass Care Support

Discussed the City's plans for providing mass care services (warming/cooling centers, overnight shelters, feeding, disaster assistance centers, pet sheltering, etc). Concept is for KECT to be a resource to assist with communications related to situational awareness (how many clients are on site, etc) and Logistics (resource requests) between a site and the EOC.

Items identified: KECT will need a quiet space to work or good headsets and mics as the site may be noisy. Will need a plan to transport radio equipment from a storage box to the site as not everyone has large vehicles. Need training on the type and process for information flow.

Group agreed communications may need to start with handheld personal devices while full capability is established. Ideally comms starts when site is up and ready to open, but initial crisis communications may need to be the basics while support is built out.

More to come!

2022 Activity Plan

There was a bit of a discussion about Sunday nets being at sites once a month vs once a quarter. Talked about time to unpack and set up and repack, also acknowledged the benefit of this process during a drill vs real world incident.

OEM will send out a poll/survey to get the team input before making a determination of the on-site activities.

Recommended to use the 5th Saturdays to do on site participation and get all the gear unpacked and unpackageged.

CR 22 will allow for KECT participation at the mass care sites and possibly other locations. Details coming. Recent Tsunami advisory was a good reminder of how Kirkland may be asked to be a reception center for coastal communities, hence the reason we are working to build up capability in mass care.

Membership Reminders

Participation includes meetings and nets – to be an effective team in crisis the group must practice together, know each other, and all have the same information. Meeting notes are not the same as attending as you miss out on the team building and side topic discussions. Not to mention all the jokes 😊

Team members are expected to participate in:

At least 6 monthly meetings

At least 15 Sunday Night Nets across 9 months

1 extra activity per year (CERT Drill, exercise, equipment project, etc...)

Good of the Order

Clarification was requested as to if the team operates on Simplex or the Repeater. Answer was both, and the script for what to do when is part of the net information.

Request for a Sta. 24 tour – YES....not quite open for public access yet, still moving in and working varied operations, but yes a tour will be scheduled for the team.

Next Meeting

Feb 16, 2022 | 18:00-19:00 | Zoom