

CITY OF KIRKLAND

REQUEST FOR PROPOSALS

PROJECT NAME: A.R.P.A. Administrative Services Consultant

JOB NUMBER: 35-21-CMO

FEDERAL AID NUMBER: SLT-4378 (A.R.P.A)

PROPOSALS DUE: November 15, 2021 no later than 12:00 p.m. Pacific Time

PROPOSALS SUBMITTED TO: Purchasing Agent, 123 5<sup>th</sup> Ave, Kirkland, WA 98033

Public notice is hereby given that the City of Kirkland has issued the above-mentioned Request for Proposals (RFP). This RFP is to select a firm to serve as an A.R.P.A. Administrative Services consultant

The complete RFP, including all submittal requirements, can be found on the City of Kirkland's website at [www.kirklandwa.gov](http://www.kirklandwa.gov). Locate by clicking on "Business" at the top of the webpage and then "Request for Proposals" under "Doing Business with the City." Call 425-587-3123 if unable to access RFP documents online.

**NON-DISCRIMINATION:** The City of Kirkland requires that no person will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, including in consideration for an award pursuant to this advertisement, on the grounds of race, religion, color, national origin, sex, age, marital status, political affiliation, sexual orientation, or the presence of any sensory, mental or physical disability. The City of Kirkland further assures that every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs are federally funded or not.

In addition to nondiscrimination compliance requirements, the firm ultimately awarded a contract must comply with federal, state and local laws, statutes, and ordinances relative to the execution of the work. This requirement includes, but is not limited to, protection of public and employee safety and health; environmental protection; waste reduction and recycling; the protection of natural resources; permits; fees; taxes; and similar subjects.