

**DRAFT Addendum #1**

**City of Kirkland**

**Tourism ARPA Administrative Services Consultant**

**Job # 35-21-CMO**

**Answers to questions submitted by close of business, November 8, 2021:**

**Q: What is the 'Not to Exceed' amount to invoice the city per month?**

*A: The 'Not to Exceed' amount is \$100,000 for the two years*

**Q: What is the time period to expend funds?**

*A: Costs must be incurred by December 31, 2024 and expended by December 31, 2026.*

**Q: Is this a multiple award or awarded to 1 BDO (Business Development Organization)?**

*A: It is the intent of the City to award a single contract, however the City reserves the right to consider contracting with multiple vendors should it determine that multiple awards best suits its objectives. Potential subcontractors are encouraged to partner with other firms to submit a proposal.*