



CITY OF KIRKLAND POLICE DEPARTMENT

CITY OF KIRKLAND INVITATION FOR BID

Information for Bidders:

Notice is hereby given that the City of Kirkland will receive sealed bids in the office of the Purchasing Agent, City Hall, 123 Fifth Avenue, Kirkland, Washington, by 10:00 am local time on December 12, 2022 for the project hereinafter referred to as:

Project Name: Kirkland Police Department Service Rifles and Equipment Invitation for Bid #60-22-PD

The City of Kirkland is seeking bids for:

- 68 Sig Sauer M400 Pro Rifles. 11.5 inch barrel, 5.56 NATO cal. Item Number "WRM400-556N-11B-SBR"
- 68 Sig Sauer Romeo 5XDR optic sights (factory mounted) Item Number "SOR52102"
- 14 HUXWRX FLOW 556k Suppressors
- 68 Streamlight PROTAC 2.0 Rail Mount Long Gun Light "System". Includes pressure switch
- 68 Magpul MS4 QDM Slings with 136 Magpul M-LOK QD Mounts
- 68 Magpul PMAG 30 AR/M4 GEN M3 & 68 Magpul PMAG 20 AR/M4 GEN M3

Bid Due: December 12th by 10:00 am PST. At said time all bids will be opened and publicly read aloud. The City of Kirkland –Purchasing Division must receive bids no later than specified time and date. Bids received after such time will be returned unopened. Responses may be mailed or hand delivered, but must be received by the City prior to 10:00 am PST on December 12, 2022. Bids sent via email will not be accepted. Bids are to be valid for 90 days after due date. The City reserves the right to request further extensions if necessary.

The City will not sell bid packages. Bid documents and addenda may be viewed and obtained online on the City of Kirkland's website at www.kirklandwa.gov. Locate by clicking on "Business" at the top of the webpage, then clicking "Doing Business with the City" and looking under the "Opportunities" tab. Call 425-587-3123 if unable to access RFP documents online. Call 425-587-3123 if unable to access IFB documents online.

Selection and Award: This purchase shall be awarded to the bidder(s) who provides the lowest responsible priced bid for each item listed and in conformance with program schedule that in the opinion of the City meets all of the specification criteria. The City may procure from one or multiple vendors based on the bids received for each item included in the IFB.

The City of Kirkland reserves the right to reject any and all bids and to waive any irregularities or information in the evaluation process. The final decision is the sole decision of the City of Kirkland and the respondents to this solicitation have no appeal rights or procedures guaranteed to them. The City of



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Kirkland reserves the right to conduct any necessary interviews for clarification purposes before final award.

Each Bidder is required to file its bid based on the due date listed above. Before a contract will be awarded to the lowest, responsive, responsible Bidder for each item requested, the City will conduct such investigation as is necessary to determine the performance record and ability of the apparent low Bidder(s) to provide the equipment at the cost and in a timely manner as specified under this contract. Upon request, the Bidder shall submit such additional information as deemed necessary by the City to evaluate the Bidder's qualifications.

For questions regarding the bid, submit your inquiries in writing to Jay Gewin via e-mail at purchasing@kirklandwa.gov. Questions should be received before 5:00 PM on December 1st. The City will publish an addenda with answers to questions so all prospective bidders will have the same information.

Submit your bid on the Bid Price Sheet and other forms which are enclosed, or make a copy of the required forms and submit these documents to the City before December 12th, 10:00 AM.

No bids may be withdrawn within forty-five (45) days after the actual date of the bid opening.

Jay Gewin
Purchasing Agent
City of Kirkland
425-587-3123

Published: Daily Journal of Commerce – November 17 and November 28, 2022



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Specifications:

SCOPE OF WORK: As requested by the City of Kirkland Police Department, this Invitation to Bid ("IFB") has been issued for the sole purpose and intent of obtaining bid responses from responsive and responsible bidders.

EACH BID shall constitute an offer to the City of Kirkland as outlined herein. Bid prices will include all costs associated with the performance of the contract such as sales tax, permits, insurance, shipping, handling, freight charges, etc. Installation of products is not included.

F.O.B. DESTINATION DELIVERY: All deliveries are to be F.O.B., inside delivery, City of Kirkland Police Department, with all delivery charges to be prepaid by the Bidder. The City does not accept C.O.D. or collect shipments.

ALTERNATIVE PRODUCTS: The City of Kirkland conducted a performance and functionality study in preparation of this IFB. Due to the results of the study, the City of Kirkland will not accept any alternate options for the bid items listed below.

SPECIFICATIONS: The City of Kirkland reserves the right to determine which specific items on any specification requirements require strict adherence, or are most important, and those that are not, or requiring a lesser degree of importance. Such determination can and will be a basis for evaluating, recommending and making award. The City will, at its discretion, assess warranty offered, and utilize life-cycle costing and/or performance factors as the evaluation method and basis for award. The low bid most closely meeting specifications is usually the bid given the award, although delivery time is sometimes a necessary factor. Should a requested specification sheet not be submitted with a bid, this is considered non-responsive and therefore will not be considered. Please read and respond to specification requirements carefully.

MOST CURRENT MODEL: Unless otherwise stated, all equipment furnished shall be manufacturer's latest model. Appurtenances and/or accessories not herein mentioned, but necessary to furnish a complete unit, ready for use upon delivery, shall be included in the bid and conform in design, strength, quality of material and workmanship to what is usually provided to the trade in general. The unit furnished shall be a current model under standard production by the manufacturer. All items bid shall be new products. No used products will be accepted.

SPLIT AWARDS: The City reserves the option to make split awards or multiple awards. Bidders may bid on individual or multiple items. The City may procure from one or multiple vendors based on the bids received for each item included in the IFB.

QUANTITIES: The quantities shown are estimated. The City of Kirkland reserves the right to increase/decrease the stated estimated annual requirements as necessary to meet actual requirements.



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PLANNED PURCHASES: The City plans to purchase the quantity identified in the bid items below. **It is anticipated that other public agencies may wish to utilize this contract as allowed by RCW 39.34.**

TENTATIVE SCHEDULE OF EVENTS:

- IFB issued November 17, 2022
- Questions due December 1, 2022 at 5:00 pm PST
- Answers Issued December 6, 2022
- Bids due December 12, 2022 at 10:00 am PST
- Anticipated Award January 3, 2022

QUESTIONS REGARDING THIS IFB: All questions must be submitted in writing (Email is preferred). Questions and answers will be forwarded to all proposing suppliers who provide contact information, and will be posted on the City's website at www.kirklandwa.gov. In order to make information available to all proposing suppliers, no questions will be entertained after 5:00 pm on December 1, 2022.

Questions regarding the specifications or bidding process must be submitted to Jay Gewin, Purchasing Agent at purchasing@kirklandwa.gov.

Questions may be mailed to City of Kirkland, 123 5th Ave, Kirkland, WA 98033. Questions mailed must be received by the City before 5:00 pm on December 1, 2022

DISTRIBUTION OF BID DOCUMENT AND ADDENDA: This IFB and all addenda can be downloaded directly from the City of Kirkland's website at www.kirklandwa.gov. Locate by clicking on "Business" at the top of the webpage, then clicking "Doing Business with the City" and looking under the "Opportunities" tab. Call 425-587-3123 if unable to access RFP documents online.

Those who wish to automatically receive any addenda or a notice of cancellation should provide contact information by emailing Jay Gewin, Purchasing Agent, at purchasing@kirklandwa.gov. Those who choose not to submit contact information will be solely responsible for monitoring the City's website for any addenda or a notice of cancellation.

BID PREPARATION: Firms submitting bids shall be responsible for any and all costs and/or expenses associated with preparing such proposal.

SUBMISSION OF BID PROPOSALS: All bid proposals must be received no later than **10:00 am Pacific Time on December 12, 2022**. Bids must be signed by an authorized company representative and submitted in a sealed envelope. Bids must be addressed to:



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City of Kirkland
Attn: Jay Gewin, Purchasing Agent
IFB No. 60-22-PD
123 5th Ave
Kirkland, WA 98033

It is the responsibility of the supplier to be sure the proposals are sent sufficiently ahead of time to be received by the City **no later than 10:00 am on December 12, 2022**. Proposals received after the deadline will not be considered for award of contract.

EVALUATION PROCESS: This is an Invitation for Bids for specific items and our intent is to award a contract to the responsible supplier that submits the lowest responsive bid for each item listed. The City may procure from one or multiple vendors based on the bids received for each item included in the IFB.

CONTRACT: The contract shall consist of the following documents: The Invitation for Bids (IFB), the accepted bid, any purchase orders issued by the City and any agreed upon written changes to any of the foregoing documents. The contract documents are complimentary and what is called for in any one document shall be binding as if called for by all.

COMPLIANCE WITH LAWS: The supplier shall comply with all applicable federal, state and local laws, rules, and regulations, affecting its performance and hold the Purchaser harmless against any claims arising from the violation thereof.

GENERAL BID INFORMATION: Submission of the proposal will signify the firm's agreement that its proposal and the content thereof are valid for 90 days following the submission deadline and will become part of the contract that is negotiated between the City and the successful firm.

COOPERATIVE PURCHASING: RCW 39.34 allows cooperative purchasing between public agencies (political subdivisions) in the State of Washington. Public agencies which have filed an Intergovernmental Cooperative Purchasing Agreement with the City of Kirkland may purchase from City of Kirkland contracts, provided that the firm agrees to participate. The City of Kirkland does not accept any responsibility for purchase orders issued by other public agencies.

PUBLIC DISCLOSURE: Once submitted to the City, proposals shall become the property of the City, and all proposals shall be deemed public records as defined in Chapter 42.56 RCW, Washington's Public Records Act ("PRA"). Any proposal containing language which purports to copyright the proposal, declares the entire proposal to be confidential, declares that the document is the exclusive property of the proposer, or is any way contrary to the PRA or this proposal, could be removed from consideration. The City does not accept responsibility for determining what the proposer may consider confidential or proprietary. Therefore, any information in the proposal that the proposer claims confidential and/or proprietary or otherwise exempt from disclosure under RCW 42.56.270 or any other provision of the PRA must be clearly designated as described in the "Proprietary Material Submitted" section above. It must also include the exemption(s) from disclosure



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upon which the proposer is making the claim, and the pages and portions thereof must be clearly marked and identified. With the exception of lists of prospective proposers, and except to the extent otherwise required by law, the City will not disclose proposals until a bid selection is made. At that time, all information about the competitive procurement will be available with the exception of: portions of a proposal specifically designated as confidential and/or proprietary and therefore exempt from disclosure under the PRA until such time as the proposer has a reasonable opportunity to seek a court order preventing such disclosure.

NONCOLLUSION: The supplier must certify that their firm has not entered into any agreement of any nature whatsoever to fix, maintain, increase or reduce the prices or competition regarding the items covered in this Invitation for Bids. Supplier is to complete the attached Non-collusion affidavit and submit it with the proposal.

PAYMENT TERMS: Net 45 days after delivery, acceptance, and receipt of invoice. Acceptance includes inspection and approval by City of Kirkland's Police Department.

FREIGHT TERMS: Quoted price is to include delivery to designated locations. Shipping will be FOB destination and include delivery.

NON-DISCRIMINATION: The City of Kirkland requires that no person shall, on the grounds of race, religion, color, national origin, sex, age, marital status, political affiliation, sexual orientation, or the presence of any sensory, mental or physical disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The City of Kirkland further assures that every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs are federally funded or not.

In addition to nondiscrimination compliance requirements, the firm ultimately awarded a contract shall comply with federal, state and local laws, statutes and ordinances relative to the execution of the work. This requirement includes, but is not limited to, protection of public and employee safety and health; environmental protection; waste reduction and recycling; the protection of natural resources; permits; fees; taxes; and similar subjects.

BIDDER REQUIREMENTS: The sale of firearms requires a federal firearm permit (FFL). Bidding on the firearm items listed in the bid proposal without a current FFL will lead to disqualification.



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*** PRICE PROPOSAL FORM ***

IFB NUMBER 60-22-PD

Kirkland Police Department Service Rifles and Equipment INVITATION FOR BIDS

Bidding Company Name: _____

Bidder shall submit one original sealed bid. If Bidder wishes to submit alternate bids, copy the appropriate bid pages and submit alternate bids.

SECTION I.

The City of Kirkland is requesting bids for the following items:

QTY	DESCRIPTION	UNIT PRICE	TOTAL
68	SIG SAUER M400 Pro Rifles (WRM400-556N-11B-SBR) SEMI-AUTO, 5.56 NATO CAL., 11.5" BARREL, FLIP UP IRON SIGHTS, FREE-FLOAT M-LOK HANDGUARD, 6 POSITION TELESCOPING STOCK, 30 ROUND MAGPUL MAGAZINE, AMBIDEXTROUS MAGAZINE RELEASE-SELECTOR-CHARGING HANDLE	\$	\$
Freight (FOB Destination) =			\$
10.2 % Sales Tax =			\$
Total =			\$

SECTION II.

The City of Kirkland is requesting bids for the following rifle optics.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
68	SIG SAUER ROMEO 5XDR OPTIC SIGHTS (SOR52102) FACTORY MOUNTED	\$	\$
Freight (FOB Destination) =			\$
10.2 % Sales Tax =			\$
Total =			\$



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SECTION III.

The City of Kirkland is requesting bids for the following rifle suppressors.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
14	HUXWRX FLOW 556k SUPPRESSORS WITH MUZZLE BRAKE - QD 556	\$	\$
Freight (FOB Destination) =			\$
10.2 % Sales Tax =			\$
Total =			\$

SECTION IV.

The City of Kirkland is requesting bids for the following weapon mounted lights.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
68	STREAMLIGHT PROTAC 2.0 RAIL MOUNT LONG GUN LIGHT "SYSTEM" INCLUDES REMOTE PRESSURE SWITCH	\$	\$
Freight (FOB Destination) =			\$
10.2 % Sales Tax =			\$
Total =			\$

SECTION V.

The City of Kirkland is requesting bids for the following rifle slings and adaptors.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
68	MAGPUL MS4 QDM SLING	\$	\$
136	MAGPUL M-LOK QD SLING MOUNT	\$	\$
Freight (FOB Destination) =			\$
10.2 % Sales Tax =			\$
Total =			\$



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SECTION VI.

The City of Kirkland is requesting bids for the following rifle magazines.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
68	MAGPUL PMAG 30 AR/M4 GEN M3	\$	\$
68	MAGPUL PMAG 20 AR/M4 GEN M3	\$	\$
Freight (FOB Destination) =			\$
10.2 % Sales Tax =			\$
Total =			\$

Note: The unit price and extended price are to be shown in the spaces provided. Extended price shall be determined by multiplying the unit price by the quantity.

SPECIFICATION COMPLIANCE

The bidder certifies below that its bid complies in all respects with the attached specification documents, including the minimum specifications (CHECK YES OR NO BELOW).

YES NO

If NO, list below, in detail, any and all deviations.

LIST DEVIATIONS:



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Prompt Payment Discount _____% _____ days, net 30.

Payment discount periods of 20 calendar days or more will be considered in determining lowest responsible bid.

Receipt of Addenda No(s). _____ **is hereby acknowledged.**

Company name

Location or Place Executed: (City, State)

Signature of Authorized Representative

Name and title of person signing

Date

Vendor's Address:

Telephone Number

Fax Number

Email



CITY OF KIRKLAND POLICE DEPARTMENT

CITY OF KIRKLAND NONCOLLUSION AFFIDAVIT Kirkland Police Department Service Rifles and Equipment IFB NO. 60-22-PD

STATE OF WASHINGTON)
COUNTY OF KING) SS

The undersigned, being duly sworn, on oath deposes and says that the person(s), firm, association, partnership or corporation herein named has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

Firm Name

Authorized Signature

Type Name

Title

Sworn to before me, this _____ day of _____, 20__.

Notary Public in and for the State of Washington
Residing at _____
My Commission Expires _____

NOTICE TO ALL BIDDERS

To report bid rigging activities call: 1-800-424-9071

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., ET. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.



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Letter of Agreement

Kirkland Police Department Service Rifles and Equipment – IFB #60-22-PD

This Letter of Agreement ("Agreement") is entered into by and between the City of Kirkland, a municipal corporation, herein called the "City," and **Vendor**, hereinafter the "Supplier".

WHEREAS, the City solicited bids for Kirkland Police Department Service Rifles and Equipment on November 17, 2022; and

WHEREAS, the Supplier submitted the low responsive bid on December 12, 2022; and

WHEREAS, the Supplier is qualified, willing, and able to provide all items required by the City's Invitation for Bids; and

WHEREAS, the City Council awarded the contract to the Supplier at their meeting of _____, 2023;

NOW, THEREFORE, in accordance with the City's Invitation for Bids and the Suppliers Bid Proposal the following terms and conditions are agreed to:

CONTRACT: The contract consists of the following documents: This Agreement, the Invitation for Bids (IFB), the accepted bid, any purchase orders issued by the City and any agreed upon written changes to any of the foregoing documents. The contract documents are complimentary and what is called for in any one document shall be binding as if called for by all.

CONTRACT TERM AND PRICE CONDITIONS: The initial contract shall be for a term of one year, commencing on the date this Agreement is fully executed, and shall include a renewal option of two additional one-year periods, at the discretion of the City. Pricing provided in the bid proposal shall be firm and fixed for the term of the initial contract. Price adjustments for the additional one-year renewal periods can be agreed upon and made prior to executing renewal agreements.

COOPERATIVE PURCHASING: RCW 39.34 allows cooperative purchasing between public agencies in the State of Washington. Public agencies which have filed an Intergovernmental Cooperative Purchasing Agreement with the City of Kirkland may purchase from City of Kirkland contracts. The City of Kirkland does not accept any responsibility for purchase orders issued by other public agencies.



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COMPLIANCE WITH LAWS: The Supplier shall comply with all applicable federal, state and local laws, rules, and regulations, affecting its performance and hold the Purchaser harmless against any claims arising from the violation thereof.

NONCOLLUSION: The Supplier has certified that their firm has not entered into any agreement of any nature whatsoever to fix, maintain, increase or reduce the prices or competition regarding the items covered in this Invitation for Bids.

PAYMENT TERMS: Net 45 days after delivery, acceptance and receipt of invoice. Acceptance includes inspection and approval by City Police Department staff.

FREIGHT TERMS: Quoted price is to include delivery to designated locations. Shipping will be FOB destination and include delivery and installation.

NON-DISCRIMINATION: The City of Kirkland requires that no person shall, on the grounds of race, religion, color, national origin, sex, age, marital status, political affiliation, sexual orientation, or the presence of any sensory, mental or physical disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The City of Kirkland further assures that every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs are federally funded or not.

In addition to nondiscrimination compliance requirements, the firm ultimately awarded a contract shall comply with federal, state and local laws, statutes and ordinances relative to the execution of the work. This requirement includes, but is not limited to, protection of public and employee safety and health; environmental protection; waste reduction and recycling; the protection of natural resources; permits; fees; taxes; and similar subjects.

IN WITNESS WHEREOF, the parties hereto have executed this Letter of Agreement on the dates written below:

SUPPLIER:

CITY OF KIRKLAND:

By: _____

By: _____

Beth Goldberg, Deputy City Manager

Name: _____

Title: _____

Date: _____

Date: _____