

**Addendum # 1**

**City of Kirkland  
Monument Sign Replacements  
Job # 30-21-CMO**

**Answers to questions submitted regarding the IFB are answered below:**

**Q: Most of the signs call for at least 5" thick HDU. What is the primary reason for wanting the signs to be this thick?**

*A: The intent of this job is to replace the existing signs with new signs that look reasonably close in general aesthetics of color, lettering, and other design features. The dimensions provided for the new signs are based on the current sign dimensions. Bidders may submit alternative bids for thinner signs as if bidder understands and confirms that new signs must utilize the current cement base.*

**Q: Does removal of existing signs need to be included in the bid? If so, what is the timing between when the signs need to be removed versus when they need to be installed?**

*A: Yes, removal of the existing signs needs to be included in the bid. The preferred timing between removal and installation is less than one week, during which time any exposed rebar or other existing mounting features should be reasonably marked and protected from interaction with the public. The City will be reasonably flexible on this timing, as the new signs will need to be fabricated to use the existing base. Please reference the below question on phasing for additional information.*

**Q: Can installation of new signage be done in phases?**

*A: Yes, installation of new signage can be done in phases to accommodate minimal time between removal and installation.*

**Q: Will engineering be required for permitting each sign?**

*A: Engineering will be required for signs #2 and #3 listed of the Base Bid Schedule on page 11 of the Invitation for Bids document. As the other signs will be installed on existing cement base, engineering will not be required for permitting of those other signs.*

**Q: Can you clarify do we need to fill below requirements / bonds along with the bid submission or will it be required after award of bid?**

- **CITY OF KIRKLAND PUBLIC WORKS AGREEMENT (Page 15 to 16 in bid document)**
- **PERFORMANCE BOND (Page 17 in bid document)**
- **LABOR, MATERIAL AND TAXES PAYMENT BOND (Page 18 to 19 in bid document)**
- **CITY OF KIRKLAND CONTRACTOR'S DECLARATION OF OPTION FOR MANAGEMENT OF STATUTORY RETAINED PERCENTAGE (Page 20 in bid document)**

*A: The Public Works Agreement, bond documents, and retainage declaration will only need to be submitted by the firm the City selects for the work. It does not need to be included in the bid documents.*

**Q: General Specification Monument Sign Replacement, Section PERMIT (Page 9) states: “The awarded bidder will be responsible for obtaining all relevant permits.” Can you please provide more information what relevant permits will required, where to apply and obtain these permits; and the total expected costs. Also please confirm that it is the bidder’s responsibility to pay for these relevant permits.**

*A: One right of way (ROW) permit will be required for the job. Information on ROW permits can be found here: <https://www.kirklandwa.gov/Government/Departments/Development-Services-Center/Apply-for-a-Permit/Utilities-Grading-and-Right-of-Way-Permit-Process>*

*The replacement of the signs will require a sign permit for each location. Here is a link to the City’s requirements for sign permits: <https://www.kirklandwa.gov/files/sharedassets/public/development-services/pdfs/building-pdfs/sign-permit-checklist.pdf>.*

*Permits can be applied for online at [MyBuildingPermit.com](http://MyBuildingPermit.com).*

*Here is a link to the City’s fee schedule for building permits fees: <https://www.kirklandwa.gov/Government/Departments/Planning-and-Building/Building-Services/Building-Services-Fees>.*

*It is the bidder’s responsibility to pay for these permits.*

**Q: Tentative Schedule of Events (Page 5) last bullet point states “Anticipated Award October 19th, 2021”. Will the City of Kirkland allow ample time for the Sign Fabricator to complete submittals, shop drawings and fabrication prior to issuing Notice to Proceed for Contractor to field install? These durations are unknown at this time.**

*A: Yes, the City will issue a Notice to Proceed for sign proofs, permits, and submittal review prior to issuing the Notice to Proceed for removal, fabrication, and field installation.*

**Q: What is the Contract Time upon issuing of Notice to Proceed, for the Contractor to complete field Installation and are there Liquidated Damages if this timeline is not met?**

*A: Ideally, the City would prefer to have field installation complete within four months of contract execution, with a deadline of six months of contract execution. The City will work with the contractor on the timing for reasonable factors beyond the contractor’s control. Although liquidated damages are not specifically referenced in the agreement, that does not preclude the City from seeking potential damages if the work is not completed on time.*