

Addendum #1

City of Kirkland Kirkland Parks and Community Services Activity Guide (Job No. 04-22-PCS) Answers to Questions

Question # 1

Postcard - please confirm size and paper to be quoted

The postcard is 9 inches long on the top by 6 inches tall on the side. The paper type is 100# gloss cover.

Question # 2

Please confirm page counts needed as is conflicting information within the specifications noted. 50-80 or 88 text VS 20 up to 80-88 text

The description of 50-80 or 88 text VS 20 up to 80-88 pages was provided as a range depending upon what the printing project may be. Our intended page counts for our 2022 Spring/Summer guide will result in 72 pages plus a 4-page cover.

Question #3

Interior text pages will need to be divisible by 8 for the web press.

To answer this question/comment, consider the project of the 2022 Spring/Summer Guide as a 72-page interior with a 4-page cover. Yes. Interior pages for the web press divisible by 8.

Question # 4

Will plan to duplicate/use the provided bid/total cost spreadsheet for each of the page counts requested or please provide a bid form for each option requested.

To answer this question/comment, we cannot provide a new bid pricing page, but if it helps, please consider the project of a 72-page interior and 4-page cover for the 2022 Spring/Summer guide as a guidance for pricing. The per page bid sheet was formatted as some future projects could result in more than 72 pages or less than 72 pages.

Question #5

Mailing - please confirm for bid purposes mailing will be "simplified" mailing as has been done in past for initial request of "labeling and distribution" first option and then also providing the option for utilizing a provided mailing list from City of Kirkland for the unique addresses

requiring inkjet addressing of each piece. Confirm printer selected will not be Purchasing a Mailing list on behalf of City of Kirkland for this option.

To answer this question/comment, the simplified mailing as described above is correct for labeling and distribution. For the unique address option, the printer selected will not be required to purchase a mailing list on behalf of the City of Kirkland. Instead, the City will provide an electronic copy of the unique mailing list to the printer.