

Addendum #1

City of Kirkland Transportation Planning and Engineering On-Call Consultants (Job #46-21-PW) Answers to Questions

1. On page 3 of the RFQ it states that task orders under this contract would typically be less than \$8,000. Can you confirm this is indeed accurate and if there are opportunities to have larger task orders and if so what would that maximum be?
 - a. **For the previous 2019-2021 On-Call, task orders ranged from \$2,000 - \$45,000. \$8,000 is anticipated to be a typical task order amount.**
2. Page 6 states that the page count for Experience and Qualifications is 15 pages. As the maximum page count for the proposal is 25 pages, this would leave 10 pages for the letter of introduction, front and back, and references. Looking for confirmation or clarification that this is interpreted correctly
 - a. **Yes that is correct, cover pages or break pages would also be within the overall 25 page limit.**
3. In reading this RFQ (compared to the 2019 on-call) it indicates selecting 3 consultants...as I see was done with our selection in 2019. Are you able to tell me who the other two firms were?
 - a. **The three selected consultants for the 2019-2021 on call were Otak, Toole, and Fehr & Peers.**
4. I wanted to verify that a firm can propose on specific categories for this RFQ. We may be interested in proposing on some, but not all of the categories in the RFQ. Do we just need to specify which ones we are interested in?
 - a. **Yes, please just indicate which categories your firm has qualifications for in your introduction letter and listed experience and qualifications.**
5. Under the "Purpose of Request" the RFQ mentions typical task orders are under \$8,000. Is that typical for this type of on-call or would there be opportunities for higher value tasks order?
 - a. **Yes, see response to Question #1.**
6. Page 3: Purpose of Request – the third sentence states that typical TO's for this upcoming on-call will be less than \$8,000. Is that statement correct?
 - a. **Yes, see response to Question #1.**
7. Pages 4 & 5: Scope of Work – a statement in the RFQ says that consultants are not required to submit on all four categories, but must submit on at least one. Our question is, is the City planning to choose up to 3 consultants for each of the four categories or a total of 3 firms overall?
 - a. **The City will select up to 3 consultants overall.**