



January 23, 2020

Dear Building Owner and/or Manager,

Beginning on February 1, 2020 the Kirkland Fire Department (KFD) will be improving the process of documenting and tracking your building's fire and life safety systems, such as fire alarms and sprinkler systems. These systems are among the most important components in any building type for preserving lives, protecting property, and providing safety to first responders. To ensure these systems are functional, the Fire Code requires systems to be maintained in good working condition and tested annually.

KFD has selected a private company, Brycer, to significantly improve KFD's ability to track and drive code compliance. Brycer's online tool, The Compliance Engine, is a web-based third-party inspection reporting service. Information about The Compliance Engine (TCE) can be found at this website link: www.thecomplianceengine.com. Accurate and timely inspection reporting, combined with this new tracking capacity, will reduce false alarms and expedite the repairs of fire protection systems, helping ensure the KFD mission of saving lives and protecting property for all who live, work, visit, or do business in Kirkland.

In Washington State, the Brycer Compliance Engine program has already been implemented within the cities of Bellevue, Mercer Island, Shoreline, Redmond, Seattle, West Pierce County and Clark County.

As of February 1, 2020, companies providing inspection and maintenance services in Kirkland will be required to register and submit all fire and life safety system test reports via TCE's online system at www.thecomplianceengine.com. Reports must be submitted within one week of the inspection or maintenance completion. Critical deficiencies and/or impairments must be reported by the end of business day.

There will be a \$15 filing fee associated with the submission of each report, per system, per year, except for hood systems which is per every six-month service. Your service provider (the company you hire to do the testing and maintenance on your building's fire protection systems) is responsible for collecting these fees from their clients, administering the reporting requirements, and then submitting payments along with test reports.

Respectfully,
Mark Jung, Fire Marshal

A handwritten signature in blue ink that reads "Mark Jung".

Kirkland Fire Department Contact

Fire Prevention Office (425) 587-3661 or FInspector@kirklandwa.gov