



CITY OF KIRKLAND

CITY COUNCIL

Penny Sweet, Mayor • Jay Arnold, Deputy Mayor • Dave Asher • Kelli Curtis
Tom Neir • Toby Nixon • Jon Pascal • Kurt Triplett, City Manager

Vision Statement

Kirkland is one of the most livable cities in America. We are a vibrant, attractive, green and welcoming place to live, work and play. Civic engagement, innovation and diversity are highly valued. We are respectful, fair and inclusive. We honor our rich heritage while embracing the future. Kirkland strives to be a model, sustainable city that values preserving and enhancing our natural environment for our enjoyment and future generations.

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AGENDA

KIRKLAND CITY COUNCIL MEETING

City Council Chamber
Tuesday, September 17, 2019
6:00 p.m. – Study Session
7:30 p.m. – Regular Meeting

COUNCIL AGENDA materials are available on the City of Kirkland website www.kirklandwa.gov. Information regarding specific agenda topics may also be obtained from the City Clerk's Office on the Friday preceding the Council meeting. You are encouraged to call the City Clerk's Office (425-587-3190) or the City Manager's Office (425-587-3001) if you have any questions concerning City Council meetings, City services, or other municipal matters. The City of Kirkland strives to accommodate people with disabilities. Please contact the City Clerk's Office at 425-587-3190. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Council by raising your hand.

PLEASE CALL 48 HOURS IN ADVANCE (425-587-3190) if you require this content in an alternate format or if you need a sign language interpreter in attendance at this meeting.

EXECUTIVE SESSIONS may be held by the City Council only for the purposes specified in RCW 42.30.110. These include buying and selling real property, certain personnel issues, and litigation. The Council is permitted by law to have a closed meeting to discuss labor negotiations, including strategy discussions.

ITEMS FROM THE AUDIENCE provides an opportunity for members of the public to address the Council on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. (Items which may not be addressed under Items from the Audience are indicated by an asterisk*.) The Council will receive comments on other issues, whether the matter is otherwise on the agenda for the same meeting or not. Speaker's remarks will be limited to three minutes apiece. No more than three speakers may address the Council on any one subject. However, if both proponents and opponents wish to speak, then up to three proponents and up to three opponents of the matter may address the Council.

PUBLIC HEARINGS are held to receive public comment on important matters before the Council. You are welcome to offer your comments after being recognized by the Mayor. After all persons have spoken, the hearing is closed to public comment and the Council proceeds with its deliberation and decision making.

1. *CALL TO ORDER*
2. *ROLL CALL*
3. *STUDY SESSION*
 - a. 2019-2024 Capital Improvements Program Update
4. *EXECUTIVE SESSION*
5. *HONORS AND PROCLAMATIONS*
 - a. National Pollution Prevention Week
6. *COMMUNICATIONS*
 - a. *Announcements*
 - b. *Items from the Audience*
 - c. *Petitions*
7. *PUBLIC HEARINGS*
 - * a. Orcas Moon Cottages Appeal

- (1) Resolution R-5388, Affirming the Hearing Examiner Decision Approving the Orcas Moon Preliminary Plat, Buffer Modification, and Cottage

***QUASI-JUDICIAL MATTERS** Public comments are not taken on quasi-judicial matters, where the Council acts in the role of judges. The Council is legally required to decide the issue based solely upon information contained in the public record and obtained at special public hearings before the Council. The public record for quasi-judicial matters is developed from testimony at earlier public hearings held before a Hearing Examiner, the Houghton Community Council, or a city board or commission, as well as from written correspondence submitted within certain legal time frames. There are special guidelines for these public hearings and written submittals.

Development in the Planning and Building Department File No. SUB16-02267 And SAR16-01983

8. *SPECIAL PRESENTATIONS*

9. *CONSENT CALENDAR*

a. *Approval of Minutes*

(1) September 3, 2019

(2) September 6, 2019

b. *Audit of Accounts and Payment of Bills and Payroll*

c. *General Correspondence*

d. *Claims*

(1) Claims for Damages

e. *Award of Bids*

f. *Acceptance of Public Improvements and Establishing Lien Period*

g. *Approval of Agreements*

h. *Other Items of Business*

(1) 2018 Annual Transportation and Park Impact Fees Report

(2) Procurement Report

10. *BUSINESS*

ORDINANCES are legislative acts or local laws. They are the most permanent and binding form of Council action, and may be changed or repealed only by a subsequent ordinance. Ordinances normally become effective five days after the ordinance is published in the City's official newspaper.

a. Ordinance O-4698 and its Summary, Amending the Biennial Budget for 2019-2020

b. Ordinance O-4699 and its Summary, Amending Ordinance O-4633 Granting Seattle SMSA Limited Partnership D/B/A Verizon Wireless ("Grantee") A Non-Exclusive Communications Master Use Permit for Small Cell Wireless Communications Facilities, and Replacing Exhibit A of O-4633 to Expand Grantee's Permit to Encompass all Rights-Of-Way within the City Limits of Kirkland

c. Resolution R-5386, Establishing a Community Safety Advisory Group to Recommend to the City Council the Capital and Operating Elements and Funding Structures Included in the Enhanced Community Safety

RESOLUTIONS are adopted to express the policy of the Council, or to direct certain types of administrative action. A resolution may be changed by adoption of a

Fire/Emergency Medical Services Measure to be Placed on the November 2020 Ballot

- d. Resolution R-5387, Authorizing the City Manager to Execute a Partnering Agreement with Sound Transit for the Delivery of Improvements within the City of Kirkland Associated with Sound Transit's I-405 Bus Rapid Transit Project

CITY COUNCIL COMMITTEE
agendas and minutes are posted on the City of Kirkland website, www.kirklandwa.gov.

ITEMS FROM THE AUDIENCE
Unless it is 10:00 p.m. or later, speakers may continue to address the Council during an additional Items from the Audience period; provided, that the total amount of time allotted for the additional Items from the Audience period shall not exceed 15 minutes. A speaker who addressed the Council during the earlier Items from the Audience period may speak again, and on the same subject, however, speakers who have not yet addressed the Council will be given priority. All other limitations as to time, number of speakers, quasi-judicial matters, and public hearings discussed above shall apply.

11. REPORTS

- a. *City Council Regional and Committee Reports*
- b. *City Manager Reports*
 - (1) Calendar Update

12. ITEMS FROM THE AUDIENCE

13. ADJOURNMENT



CITY OF KIRKLAND
Department of Finance & Administration
 123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Michael Olson, Director of Finance and Administration
 Sandi Hines, Deputy Director – Finance and Budget

Date: September 6, 2019

Subject: **PRELIMINARY UPDATE OF THE 2019-2024 CAPITAL IMPROVEMENT PROGRAM**

RECOMMENDATION:

City Council reviews the proposed updates to the 2019-2024 Capital Improvement Program (CIP) and related emerging issues and provides direction regarding the changes to be brought forward for Council adoption in December 2019.

BACKGROUND DISCUSSION:

The purpose of this CIP review is to acknowledge changes made since the CIP was adopted in December 2018 and to identify any further changes needed to bring the CIP up-to-date. The proposed changes are primarily related to the following categories:

- Updates and potential changes related to work program items,
- Updates to project timing and cost for prior Council approvals, and
- Recognizing any major changes in funding sources (new, increases, decreases).

Revised CIP Summary Tables (**Attachment A**) include projects that were previously funded but do not require any funding modifications in the current 6-year CIP. Projects are listed by area and changes including new projects, modifications, and change in funding status are marked using the key shown below each table.

The following table summarizes key funding sources for Transportation, Parks and Utility projects. Current available balances, recommended uses as part of this update, and the projected remaining balances as of the end of budget year 2020 are shown.

Resource	Projected Available Balance*	Recommended Uses in Sept. 2019 Update	Projected Remaining Balance
Parks Impact Fees	5,005,191	(3,000,000)	2,005,191
Transportation Impact Fees	1,373,348	(1,258,700)	114,648
REET 1	6,761,399	(2,263,800)	4,497,599
REET 2	7,009,472	(4,866,800)	2,142,672
Water/Sewer Capital Contingency	1,178,600	-	1,178,600
Water/Sewer Construction Reserve	6,171,756	(1,244,600)	4,927,156
Surface Water Capital Contingency	1,022,760	-	1,022,760
Surface Water Construction Reserve	2,276,785	(1,455,300)	821,485

* Projected Available Balance is net of Council approved fiscal notes through August 2019 and includes proposed project close-out savings going to Council in September.

PROJECT UPDATE HIGHLIGHTS

The following section highlights recommended changes (i.e. cost increases or decreases, project title changes, scope changes) to the Adopted 2019-2024 CIP.

Adjustments to Public Works Project Budgets

With the prevalence of project cost increases in recent years, staff researched construction market cost trends in the Seattle area to better identify funding needs for the capital improvement program. Staff then evaluated projects in the CIP and adjusted the cost estimates to help mitigate for inflation for the 2019-2020 period as well as to anticipate construction bid amounts. Incorporating these inflation changes better informs the prioritization of capital projects within the funding availability. A list of projects that received an inflation-only adjustment is included as **Attachment B**.

*TRANSPORTATION***New projects**

- **NE 128th St Multimodal Corridor Study** (ST 10300) – Total project cost of \$211,000 funded from REET 2 revenue for a study and conceptual engineering of access and circulation improvements. Project considers the Totem Lake Business District Plan and public and private projects in the area.
- **General Right of Way Acquisition** (ST 10400) – Total project cost of \$2,000,000 funded from REET 2 Reserves for acquisition of Right of Way for Capital Improvement Projects.
- **NE 120th Street Sidewalk** (NM 10200) – Total project cost of \$400,000 and fully funded by grant resources. The project will be coordinated with another new grant funded project NE 120th Street Water Quality Treatment (SD 12500).
- **NE 85th St/132nd Ave NE Dual Left Turn Lanes** (TR 13900) – Total project cost of \$1,508,700 for development related transportation improvements. The project widens the street to add a second southbound left turn lane to improve operation of the intersection. The project is funded by \$1,258,700 of Transportation Impact Fees and a potential developer contribution of roughly \$250,000.
- **108th Avenue NE Transit Queue Jump - Phase I** (PT 00400) – Total project cost of \$4,875,300 for Phase I to widen 108th Avenue NE and create a northbound queue jump lane for transit in the vicinity of the NE 68th Street/108th Avenue NE intersection. The project moved from unfunded status with a 2022 scheduled start using \$870,300 of REET 2 Reserves matched with \$3,780,000 currently unsecured grant funds and a potential developer contribution of roughly \$225,000. This project and PT 00500 below are included to create eligibility for grant applications in 2020. Staff will further refine the funding plan in 2020 and may propose changes.
- **108th Avenue NE Transit Queue Jump - Phase II** (PT 00500) – Total project cost of \$5,640,100 for Phase II to widen 108th Avenue NE and create a northbound queue between NE 55th Street and NE 60th Street. The project moves from unfunded with a 2022 scheduled start using \$1,023,100 of REET 2 Reserves matched with \$4,392,000 currently unsecured grant funds and a potential developer contribution of roughly \$225,000. This project and PT 00400 above are included to create eligibility for grant applications in 2020. Staff will further refine the funding plan in 2020 and may propose changes.

Modified projects

- **Annual Street Preservation Program** (ST 00600) – Project cost increased \$427,500 to accommodate market conditions and inflation. Additional funding proposed from REET 1 revenue for \$15,500 and REET 2 revenue for \$412,000.
- **Street Levy Street Preservation** (ST 00603) – Project cost increased \$584,900 to accommodate market conditions and inflation. Additional funding from a reallocation of Street Levy funds previously budgeted for the 6th Street South Rehabilitation Project (ST 00606), which is discussed later in this memo.
- **Central Way Street Preservation** (ST 00604) – Project cost increased \$28,700 to accommodate market conditions and inflation. Additional funding proposed from REET 1 revenue.
- **Totem Lake Blvd Gateway & Roadway Repair** (ST 00605) – Project cost increased \$1,690,000 with funding approved by Council action in August 2019 for increased construction and administration costs. Additional approved funding from Transportation Impact Fees for \$845,000 and REET 2 Reserves for \$845,000. Project provides transportation and environmental improvements including the rebuild of Totem Lake Boulevard and asphalt resurfacing around The Village at Totem Lake by the new development along the north and west edge of 120th Avenue NE.
- **Annual Striping Program** (ST 08000) – Project cost increased \$368,000 to accommodate market conditions and inflation. A fiscal note was approved by Council action in June 2019 to utilize \$168,000 from the Citywide Traffic Management Safety Improvements project (TRC11700) for the 2019 striping project and an additional \$200,000 is being proposed for 2020 through the CIP update process to be funded from REET 1 revenue.
- **Juanita Drive Intersection and Safety Improvements** (ST 08900) – This project provides for three intersection improvements and one roadway improvement along the regionally important north-south Juanita Drive. The project was originally planned with \$5,300,000 of debt in 2019 and 2020, and \$1,300,000 City funds identified in 2021. The City was awarded a \$750,000 legislative appropriation in late 2018; reducing the amount of debt funding needed. Anticipated project costs have been inflated to current market conditions increasing the total project cost by \$205,200; from \$6,600,000 to \$6,805,200. The additional funding needed for inflationary costs in 2020 proposed to be added to the total debt funding.
- **CKC to Redmond Central Connector** (NM 08100) – Project cost increased \$822,440 to accommodate site grades, conditions, and inflation. Project provides an ADA compliant shared-use path to and from the future improvement Eastrail. Additional external funding has been secured to offset a portion of the increased costs, resulting in a net new total request of City funds of \$613,400, proposed to be funded from REET 1 revenue.
- **Citywide Greenways Network Project-128th Avenue NE** (NM 11302) – Secured \$692,000 grant to support the design and construction of a greenway network around 128th Avenue NE; elements include pavement markings, signage, lighting, crossing treatments, traffic calming, drainage improvements, and sidewalks or other walkway improvements. Total project cost increased \$488,300 with \$442,000 of the increase funded by the secured grant and the remaining \$46,300 proposed to be funded by REET 1 revenue.

- **NE 132nd St/Juanita H.S. Access Road Intersection Improv.** (TR 09300) – Project cost increased \$137,400 to accommodate market conditions and inflation. Project includes acquisition to construct a 150-foot eastbound right turn lane. Additional funding proposed from REET 2 revenue.
- **116th Avenue NE/NE 124th Street Intersection Improv.** (TR 12400) – Project cost increased \$823,000 for additional right of way needs, utility relocation, and market cost adjustment. The project improves vehicular level of service by constructing a second southbound left turn lane on 116th Avenue NE. The total project of \$2,323,000 is funded in part with a \$1,500,000 grant from King County Metro with the additional funding proposed from REET 2 revenue.
- **Lake Street/Kirkland Avenue Intersection Improv.** (TR 13700) – Project improves safety and traffic operation and is coordinated with the Lake Street Stormwater Repair (SD 12300) project. Project cost increased \$124,500 over the estimate from the 2018 Downtown Pedestrian Access Study to accommodate market conditions and inflation. Additionally, external funding decreased by \$53,000 creating a total City funding need of \$177,500 proposed to be funded from REET 2 revenue.

Key Project Updates

- **6th Street South Rehabilitation Project** (ST 00606) – The 6th Street South rehabilitation project had been scheduled for construction and completion in 2020. However, because of modifications made by the Council in the 2019-2024 CIP, this project will be completed in 2019—about a year ahead of the original schedule. The modifications were pursued because the water and sewer main replacement projects on 6th Street South were completed ahead of schedule, several private communications companies had planned improvements along the corridor, and intersection improvements at 6th Street and Kirkland Way and also at 6th Street South and 9th Avenue South were underway. Also, because a private development elsewhere in the City would have delayed a planned City improvement, funds were transferred to the 6th Street South Rehabilitation Project to help advance its schedule. The anticipated total cost of the project is \$1,930,000, which is \$270,000 less than the original budget of \$2,200,000.
- **NE 124th St/124th Ave NE Ped Bridge (Totem Lake Non-Motorized Bridge)** (NM 08610) - The first step to prepare for construction of the Totem Lake Connector (TLC) bridge will begin in the fourth quarter of 2019 via the City's Job Order Contracting resource. To build the bridge how and where it is designed, the City will need to relocate certain facilities owned by the Northshore Utility District (NUD) that, but for the bridge project, could have remained where they are now. The City will install new facilities in the Totem Lake Boulevard right-of-way, and ultimately NUD facilities that would have been conflicted by the TLC will be abandoned in place.

In 2020, staff will return to the Council to award the bid for the bridge construction. The bridge requires materials that have a long lead-time for delivery, and some critical elements of the bridge will be fabricated elsewhere. What this means for the perception of progress on the bridge is that the contract will be awarded in the earlier part of 2020, there may be some initial ground work following the work for NUD, then the project will appear to go quiet. Work on the bridge will be underway, but not in public view. Later in the year, the selected construction firm will begin "putting the pieces together" on site. Currently, the estimated construction duration for the TLC, excluding the work for NUD, is 24 months.

*WATER/SEWER UTILITY***New project**

- **Trend Lift Station Elimination** (SS 00600) – New project added with total cost of \$496,900 for system improvements in coordination with a Redmond private development project. The project eliminates an existing City sewer lift station which will eliminate annual maintenance costs and future station life cycle costs. Project to be funded from the Water/Sewer Construction Reserve.

Modified project

- **3rd Street Watermain Improvement** (WA 15300) – Project increased \$305,000 through Council action in June 2019 to accommodate construction bids. Project replaces watermain for fire flow and system reliability. Additional approved funding from the Water/Sewer Construction Reserve.

*SURFACE WATER***New project**

- **NE 120th Street Water Quality Treatment** (SD 12500) – Project installs Stormwater improvements to serve the Totem Lake/Juanita Creek Basin and is coordinated with NE 120th Street Sidewalk project (NM 10200). Total project cost is \$738,000 and funding includes a secured grant of \$553,500 with the remaining \$184,500 from the Surface Water Construction Reserve.

Modified projects

- **NE 141st Street / 111th Avenue NE Culvert Headwall** (SD 07600) – Project cost increased \$295,000 with funding approved by Council action in February 2019 to accommodate construction bids. The project repairs a failing headwall and improves channel conditions. Additional approved funding from the Surface Water Construction Reserve.
- **Comfort Inn Pond Modifications** (SD 08800) – Project cost increased \$384,300 for estimated construction market increases. The project provides essential surface water conveyance improvements to eliminate potential flooding conditions in the Totem Lake area. Initial bids were rejected due to high construction costs and the project will be rebid this fall with final figures to be brought back to Council prior to the CIP Update adoption in December. Additional funding from the Surface Water Construction Reserve.
- **NE 142nd Street Surface Water Drainage Improvements** (SD 08900) – After additional analysis, the project cost increased \$752,800 to match a revised scope of work to reduce flooding conditions. The project includes \$200,000 secured grant funding from King County Surface Water Flood Control, \$539,000 of funding from a pending grant request to King County Surface Water Flood Control, and the remaining \$13,800 from Surface Water Construction Reserves. The decision for the pending King County grant is expected by the end of September. If the City does not receive the additional grant funds, the project will be rescope and reprioritized as part of the next CIP process and will add conveyance but no additional vault.

- **Maintenance Center Storm Water Pollution Prevention (SD 10800)** – Project cost increased \$440,000 to provide improvements necessary for compliance with the City's National Pollutant Discharge Elimination System (NPDES) permit. The additional covered storage areas reduce operational needs while handling construction materials. Additional funding from the Surface Water Construction Reserve.
- **Regional Detention Phase I - Study (SD 12200)** – Project title changed by dropping the Totem Lake specification in order to allow for a regional detention project elsewhere in the City as well as added the term Study to emphasis that this project is for study costs only, not construction. There is no change to the project cost or funding.
- **Lake Street Stormwater Repair (SD 12300)** – Project cost increased \$124,900 to accommodate additional needs of existing Stormwater conveyance system. Project is coordinated with Lake Street/Kirkland Avenue Intersection (TR 13700) project. Additional funding from the Surface Water Construction Reserve.

PARKS

Modified Projects

- **Parks, Play Areas & Accessibility Enhancements (PK 06600)** – Project cost increased by \$15,000 in 2019 to move playground equipment from Juanita Beach Park to Windsor Vista Park. Additional funding from REET 1 revenue.
- **Juanita Beach Park Bathhouse Replacement (PK 11901)** – Staff is currently finalizing the supplemental information to the WA State Department of Ecology and working on the revised final plans. The project is expected to go to bid in October. Expectations are that the bids will come in over the current \$3.28 million budget due to escalated construction costs, increased requirements from Ecology, and additional design changes per Council direction including an additional pavilion and playground changes. An additional funding estimate of \$1 million from Park Impact Fee Reserves is included in this update in anticipation of the high bids exceeding the current budget. Once final bid numbers and project costs are known they will be brought to Council and incorporated into the update prior to adoption in December.
- **Dock & Shoreline Renovations (PK 13310)** – Project cost increased by \$460,000 (\$160,000 in 2019 and \$300,000 in 2020) to be funded from REET 1 revenue. This increase is needed to complete design, construction drawings, and phase 1 of construction at Brink Park, which has been deemed the most critical of the shoreline parks. An assessment is underway to determine a prioritized list of renovations with cost estimates for construction or rehabilitation work required at seven facilities. The results of the assessment and a plan for the entire shoreline program will be discussed as part of the 2021-2022 budget and CIP processes.
- **132nd Square Park Playfields Renovation (PK 13400)** – The master plan for the park is to be presented to the Park Board on September 11th. At this time, Phase I is funded with a budget of \$2.2 million. Phase 2 total costs are estimated at \$2.4 million with total funding undetermined. As a placeholder, \$1 million from Park Impact Fees has been added towards the funding of phase 2.
- **Juanita Heights Park Trail (PK 13530)** – New Park project totaling \$243,800 in 2019 that is a reallocation from a previously approved and funded PW Non-Motorized project (Finn Hill Trail Connections (Non-CKC) CNM 0109001). This reallocation was approved by the Council in April

2019 based on a recommendation from the Finn Hill Neighborhood Association (FHNA) and the Parks Department.

- **Totem Lake Park Development – Expanded Phase 1** (PK 13902) – The project is expected to go to bid in October with expectations that the bids will come in over the current budget due to escalated construction costs. An additional funding estimate of \$1 million from Park Impact Fee Reserves is included in this update in anticipation of the high bids exceeding the current budget. Once final bid numbers and project costs are known they will be brought to Council and incorporated into the update prior to adoption in December.
- **Doris Cooper Houghton Beach Park Restroom Development** (PK 14200) – project titled shortened and changed to “Houghton Beach & Everest Park Restroom Replacement Design” to include Everest Park. Additionally, the scope was modified to specify the project is for assessment, design, and construction drawings. Actual construction for the parks will be in a separate project. No change in funding is recommended at this time.
- **Parks Maintenance Center** (PK 14700) – Additional funding of \$1,458,351 was approved by Council on May 21, 2019 in conjunction with the award of construction contract. Additional funds are approved to come from Park Impact fees collected above budget (\$400,000), remaining funds from the City Hall Renovation (\$100,000), balances from rental accounts for structures that the City has sold (Houghton Court \$275,933) or is planning to dispose of (Forrest House \$33,306) and sales tax revenues (\$649,112) from the two-year lag that were set aside in 2019 for debt service on the Totem Lake Connector (\$1.2 million). The debt for that project is not expected to be issued until 2020 so those funds are available for other purposes.

PUBLIC SAFETY

New Project

- **Water Rescue Craft Storage & Lift** (PS 08200) – New project in 2019 totaling \$87,900 to be funded by Fire donation reserves. This project will build a lift and storage facility on city property for 2 Fire jet skis currently housed near Anthony’s on non-city property.

Modified Projects

- **Police Equipment Replacement** (PS 10000) – project was increased by \$122,800 across the 2019-2024 plan to reflect an updated equipment list, including the replacement in 2024 of new Prop 1 equipment purchased in 2019, and reflecting updated replacement costs for body armor and carriers. The increased costs can be absorbed within the current sinking fund contributions.
- **Fire Station 24 Land Acquisition** (PS 30021) – Expected project costs are estimated to be greater than the current \$4.44 million budget. Additional funding is available from the Fire Station 27 Acquisition project. This project was funded with \$1.3 million of REET 1 revenue that is no longer needed as the property for the future Fire Station 27 was purchased in 2019 using an interfund loan of \$5.56 million from Water/Sewer capital reserves. The \$1.3 million will be added to the Fire Station 24 Land Acquisition budget, bringing the total budget to \$5.74 million.
- **Fire Station 24 Replacement** (PS 30022) – Expected project costs are estimated to be \$1.8 million over the current \$14.6 million budget due to 2 years’ worth of construction cost escalation, replacement of City storm facilities, and additional design work for site access.

Additional funding is available from the close-out of the Fire Station 25 Renovation project for \$80,000 and REET 1 Reserves for \$1.72 million.

- **Fire Station 27 Land Acquisition** (PS 30030) – The original funding of \$1.3 million is no longer needed and is moving to Fire Station 24 Land Acquisition project, as described above. The land for a future Fire Station 27 was purchased for \$5.56 million utilizing an interfund loan from the Water/Sewer capital reserves. This interfund loan is required to be repaid over 3 years at 2 percent interest.

Unfunded Projects

- **Local Emergency/Public Communication AM Radio** (PS 06800) – project is no longer needed as technology advancements, specifically social media applications, has made this project no longer relevant. It is recommended to be removed from the unfunded list for a decrease of \$119,100.
- **Police Strategic Plan** (PS 12000) – project was a placeholder and is no longer relevant and is being recommended to be removed from the unfunded list for a decrease of \$250,000.

GENERAL GOVERNMENT – TECHNOLOGY

New Project

- **New City Website and Platform** (IT 00304) – Project moved from unfunded to funded status in 2019 at an updated cost estimate of \$250,000 with recommended funding from the Major Systems Replacement Reserve.

Modified Projects

- **Network Server & Storage Replacements** (IT 10000) – Project title changed to include Storage to recognize the future storage needs as they relate to server replacements. Total project increased \$132,000 over the 2019-24 plan for increased server costs and to add small on-site servers that house programs not migrated to the cloud. Project cost increases for only 2019-20 are \$41,000 and are to be funded from the General Capital Contingency.
- **Cloud Computing Services for Servers and Storage** (IT 12000) – The Cloud Migration Project is nearing completion with a few outstanding items such as final data migration, remote access implementation, and resolving a performance issue when moving large files from the cloud back to the City's network. During the implementation process, there were some cost increases due to the need to redesign some systems, such as GIS, to optimize operation in the cloud. Also, additional servers and virtual network equipment that were not part of the original design were required. As the City moves into operating from the cloud, the cost to operate Azure will become an operating expense instead of a capital expense. The assessment of how current sinking fund charges that are transferred to the capital funds will be converted to operational funding in the IT Fund will be done as part of the 2021-22 budget process. In terms of capital needs for this update, there is an increase of \$132,000 over the 6 years due to increased onsite servers and storage costs. For the 2019-20 budget years, the increased cost is only \$41,000.

*GENERAL GOVERNMENT – FACILITIES***New Project**

- **Eductor Truck Bay Expansion** (GG 04300) – New project in 2019 totaling \$250,000 to be funded by Surface Water and Water/Sewer Utility Fund Reserves for the expansion of the bays at the Maintenance Center that house the eductor trucks.

2019-2024 CIP Summary by Program

The table that follows summarizes the updated 2019-2024 CIP. Compared to the 2019-2024 CIP that was adopted in December 2018, the funded total has increased by \$39,219,370 and the unfunded total has decreased by \$569,100.

Area	2019-2024 Capital Improvement Program Update					
	Funded CIP			Unfunded CIP		
	Adoption	Update	Change	Adoption	Update	Change
Transportation	95,292,100	116,592,300	21,300,200	383,518,000	383,518,000	-
Water Sewer Utility	41,853,000	43,320,100	1,467,100	53,288,000	53,288,000	-
Surface Water	19,378,600	22,480,600	3,102,000	21,555,000	21,555,000	-
Parks	22,798,200	27,975,351	5,177,151	130,990,000	130,990,000	-
Public Safety	9,719,100	17,260,019	7,540,919	40,223,100	39,854,000	(369,100)
General Government						
Technology	6,991,900	7,373,900	382,000	2,632,000	2,432,000	(200,000)
Facilities	3,662,700	3,912,700	250,000	-	-	-
Total	199,695,600	238,914,970	39,219,370	632,206,100	631,637,000	(569,100)

The table on the following page summarizes the funding sources for the updated CIP.

NEXT STEPS:

Based on Council direction after their review of the 2019-2024 CIP update on September 17, staff will make changes and bring back a revised 2019-2024 CIP update for Council's further consideration at a future meeting, if needed.

Staff will bring the 2019-2024 Revised CIP back to the Council for formal adoption in December with the adoption of the 2019-2020 Mid-biennial budget adjustments.

**2019-2024 Revised Capital Improvement Program
Revenue Sources (in thousands)**

Dedicated Revenue	2019	2020	2021	2022	2023	2024	6-Year Total
Transportation							
Gas Tax	425	856	660	673	686	647	3,947
Gas Tax (Transportation Package)	200	200	200	200	200	200	1,200
Business License Fees	270	270	270	270	270	270	1,620
Real Estate Excise Tax (REET) 1	1,485	924	422	-	448	113	3,392
Real Estate Excise Tax (REET) 2	3,452	2,424	1,633	2,054	1,464	1,275	12,302
Street & Pedestrian Safety Levy	2,391	2,885	2,733	2,760	2,788	2,816	16,373
Transportation Impact Fees	3,065	2,259	1,000	702	1,298	472	8,796
King County Park Levy	300	-	-	-	-	-	300
Walkable Kirkland	400	400	-	-	-	-	800
Utility Rates	410	500	500	191	486	60	2,147
Utility Reserves	207	-	-	-	-	-	207
Solid Waste Street Preservation	300	300	300	300	300	300	1,800
REET 2 Reserve	3,011	2,480	480	1,893	215	695	8,774
REET 1 Reserve	135	-	-	-	-	-	135
Carryover PY Funds	168	659	-	-	-	-	827
Debt	14,518	3,594	658	911	-	-	19,681
External Sources	9,299	10,530	2,237	3,657	4,528	4,042	34,293
Subtotal Transportation	40,036	28,281	11,093	13,611	12,683	10,890	116,594
Parks							
Real Estate Excise Tax 1	1,113	435	160	160	833	833	3,534
Park Impact Fees	3,291	4,750	1,050	1,150	1,750	1,750	13,741
Parks Levy	1,000	823	250	250	250	250	2,823
King County Park Levy	-	300	300	300	300	300	1,500
REET 1 Reserve	509	-	-	-	-	-	509
Park Facilities Sinking Fund	162	151	162	169	146	160	950
Carryover PY Funds	2,727	-	-	-	-	-	2,727
Other Reserves	1,866	-	-	-	-	-	1,866
External Sources	325	-	-	-	-	-	325
Subtotal Parks	10,993	6,459	1,922	2,029	3,279	3,293	27,975
General Government: Technology, Facilities & Public Safety							
General Fund Contributions for:							
Public Sfty. Equip. Sinking Fund	997	345	177	131	909	1,071	3,630
Technology Equip. Sinking Fund	452	625	456	590	483	824	3,430
Utility Rates	256	256	256	256	256	256	1,536
Facilities Life Cycle Reserve	1,009	522	279	150	347	1,082	3,389
REET 1 Reserves	2,000	-	-	-	-	-	2,000
General Fund Cash	875	174	114	174	114	205	1,656
Fire District 41 Reserves	80	-	-	-	-	-	80
Carryover PY Funds	213	787	-	-	-	-	1,000
Debt	5,563	-	-	-	-	-	5,563
REET 1	5,488	-	-	-	-	-	5,488
Other General Government Reserves	525	-	-	-	-	-	525
Subtotal General Government	17,708	2,709	1,282	1,301	2,109	3,438	28,547
Utilities							
Utility Connection Charges	865	865	865	865	865	865	5,190
Utility Rates - Surface Water	1,916	2,120	2,139	2,204	2,270	2,339	12,988
Utility Rates - Water/Sewer	3,992	4,941	5,165	5,329	5,583	5,850	30,860
Reserves	3,673	2,542	1,450	50	1,450	50	9,215
External Sources	3,942	1,727	1,111	769	-	-	7,549
Subtotal Utilities	14,388	12,195	10,730	9,217	10,168	9,104	65,802
Total Revenues	83,125	49,644	25,027	26,158	28,239	26,725	238,918

* Totals in table may differ to previous Total Updated Program table due to rounding.

TRANSPORTATION PROJECTS

Funded Projects:

Project Number	Project Title	Prior Year(s)	2019	2020	2021	2022	2023	2024	2019-2024 Total	Funding Sources							
										Current Revenue	Street Levy	Impact Fees	Walkable Kirkland	Reserve	Debt	External/ Pending Source	
STC 00600	Annual Street Preservation Program		957,100	1,432,400	1,750,000	1,750,000	1,750,000	1,750,000	9,389,500	9,389,500							
STC 00603	Street Levy Street Preservation		1,324,700	1,870,200	2,433,000	2,460,000	2,488,000	2,516,000	13,091,900		13,091,900						
STC 00604	Central Way Street Preservation		242,700						242,700	58,700						184,000	
STC 00605	Totem Lake Blvd Gateway & Roadway Repair	2,120,000	3,390,000	1,320,000					4,710,000			845,000		845,000		3,020,000	
STC 00606	6th Street South Street Preservation	280,000	1,650,000						1,650,000	1,070,000	580,000						
STC 00607	98th Avenue NE Street Preservation		337,600	1,795,500					2,133,100	601,600	900,500					631,000	
STC 05912	124th Ave NE Roadway Improvements (North Section) ROW			1,414,700	802,000				2,216,700	102,700		314,000				1,800,000	
STC 05913	124th Ave NE Roadway Improvements (North Section) Construction				760,000	3,455,000	1,185,000		5,400,000	493,000		1,015,000				3,892,000	
STC 08000	Annual Striping Program		668,000	700,000	500,000	500,000	500,000	500,000	3,368,000	3,200,000				168,000			
STC 08313	100th Avenue NE Roadway Improvements (North Section)		2,679,700	1,050,800					3,730,500	204,500		100,000		100,000	1,256,000	2,070,000	
STC 08314	100th Ave NE Roadway Imps (Mid-North Section)		3,710,400	1,858,900					5,569,300	419,300		164,000		107,000	2,611,100	2,267,900	
STC 08900	Juanita Drive Intersection and Safety Improvements		750,000	3,186,700	1,850,000	1,018,500			6,805,200	824,000		456,000		20,000	4,755,200	750,000	
STC 10300	NE 128th Street Multimodal Corridor Study			211,000					211,000	211,000							
STC 10400	General Right of Way Acquisition			2,000,000					2,000,000					2,000,000			
STC 99990	Regional Inter-Agency Coordination		82,000	82,000	82,000	82,000	82,000	82,000	492,000	410,000				82,000			
NMC 00610	Street Levy-Safe School Walk Routes				150,000	150,000	150,000	150,000	600,000		600,000						
NMC 00620	Street Levy-Pedestrian Safety		150,000	150,000	150,000	150,000	150,000	150,000	900,000		600,000	900,000					
NMC 00621	Neighborhood Safety Program Improvements	800,000	200,000	200,000					400,000				400,000				
NMC 01204	Central Way Crosswalk Upgrade		50,000	50,000					100,000	100,000							
NMC 05700	Annual Sidewalk Maintenance Program		211,000	211,000	200,000	200,000	200,000	200,000	1,222,000	994,000				228,000			
NMC 05701	Grant Funded Sidewalk Maintenance Program		537,000	1,543,500					2,080,500							2,080,500	
NMC 07100	NE 132nd Street Sidewalk Improvement	300,000	263,800						263,800	63,800						200,000	
NMC 08100	CKC to Redmond Central Connector	1,500,000	1,461,100	600,300					2,061,400	852,400						1,209,000	
NMC 08610	NE 124th St/124th Ave NE Ped Bridge Design & Construction	11,810,000	5,900,700						5,900,700	1,357,600					4,543,100		
NMC 08700	Citywide School Walk Route Enhancements	3,133,200	1,339,900	422,000	300,000	300,000	300,000	300,000	2,961,900	709,900			130,000	680,000		572,000	
NMC 08710	North Kirkland/JFK School Walk Route Enhancments		474,800	527,500					1,002,300	39,400	300,000		100,000			562,900	
NMC 09010	Juanita Drive Multi-Modal (On-Street) Improvements			536,000					536,000	111,000		225,000		200,000			
NMC 09500	124th Avenue NE Sidewalk Improvements	1,680,000	400,000						400,000			400,000					
NMC 09800	Kirkland Ave Sidewalk Improvements				400,000	200,000			600,000	345,000		255,000					
NMC 10200	NE 120th Sreet Sidewalk		400,000						400,000							400,000	
NMC 10900	Citywide Trail Connections (Non-CKC)			290,100					290,100	15,100		275,000					
NMC 10902	Lake Front Promenade Design Study			79,100					79,100	79,100							
NMC 11010	Citywide Accessibility Improvements	100,000	105,500	105,500	100,000	100,000	100,000	100,000	611,000	411,000			100,000	100,000			
NMC 11300	Citywide Greenways Networks			263,800	250,000	250,000	250,000	250,000	1,263,800	363,800		625,000		275,000			
NMC 11302	Citywide Greenways Network Project-128th Avenue NE	400,000	888,300						888,300	126,300			70,000			692,000	
NMC 11500	CKC Emergent Projects Opportunity Fund	300,000	105,500						105,500	105,500							
NMC 12400	Totem Lake Public Improvements Phase II		7,500,000						7,500,000					1,485,000	6,015,000		
TRC 09300	NE 132nd St/Juanita H.S. Access Rd Intersection Improvements	1,260,000	537,400						537,400	137,400		400,000					
TRC 09400	NE 132nd St/108th Avenue NE Intersect'n Imp		527,500	759,600					1,287,100	67,100		61,000		659,000	500,000		
TRC 11600	Annual Signal Maintenance Program	450,000	211,000	211,000	200,000	200,000	200,000	200,000	1,222,000	766,000				456,000			
TRC 11700	Citywide Traffic Management Safety Improvements	300,000	105,500	105,500	100,000	100,000	100,000	100,000	611,000	311,000				300,000			
TRC 11702	Vision Zero Safety Improvement	200,000	52,800	52,800	50,000	50,000	50,000	50,000	305,600	205,600				100,000			
TRC 11703	Neighborhood Traffic Control	100,000		52,800		50,000		50,000	152,800	86,800					66,000		
TRC 11705	School Zone Beacon & Signage Improvements		52,800						52,800	2,800					50,000		
TRC 12000	Kirkland Intelligent Transportation System Phase 3	450,000		474,800	850,000	450,000	450,000	450,000	2,674,800	677,200		796,000		129,000		1,072,600	
TRC 12400	116th Avenue NE/NE 124th Street Intersection Improvements		550,000	1,208,000	565,000				2,323,000	823,000						1,500,000	
TRC 13500	100th Avenue NE/Simonds Road Intersection Imps		814,800	439,600					1,254,400	400,400		350,000				504,000	
TRC 13600	100th Avenue NE/145th Street Intersection Imps		858,800	434,700					1,293,500	394,500		386,000				513,000	
TRC 13700	Kirkland Avenue/Lake Street Intersection Improvements		546,100	1,131,400					1,677,500	177,500						1,500,000	
TRC 13900	NE 85th St/132nd Ave NE Dual Left Turn Lanes			1,508,700					1,508,700			1,258,700				250,000	
PTC 00400	108th Avenue NE Transit Queue Jump - Phase I					903,000	2,099,000	1,873,300	4,875,300					870,300		4,005,000	
PTC 00500	108th Avenue NE Transit Queue Jump - Phase II					1,042,000	2,429,300	2,168,800	5,640,100					1,023,100		4,617,000	
Total Funded Transportation Projects			25,183,200	40,036,500	28,279,900	11,092,000	13,610,500	12,683,300	10,890,100	116,592,300	26,707,500	16,372,400	8,795,700	800,000	9,943,400	19,680,400	34,292,900

Notes

Italics = Modification in timing and/or cost (see Project Modification/Deletion Schedule for more detail)

Bold = New projects

+ = Moved from unfunded status to funded status

" = Moved from funded status to unfunded status

= Projects to be funded with development-related revenues

TRANSPORTATION PROJECTS

E-Page 15

Unfunded Projects in the Capital Facilities Plan Years 7-20

Project Number	Project Title	Total
STC 06300	120th Avenue NE Roadway Improvements	4,500,000
STC 07200	NE 120th Street Roadway Improvements (West Section)	15,780,600
STC 07700	NE 132nd St Rdwy Imprv-Phase I (West Section)	1,739,000
STC 07800	NE 132nd St Rdwy Imprv-Phase II (Mid Section)	408,000
STC 07900	NE 132nd St Rdwy Imprv-Phase III (East Section)	1,444,000
STC 08100	Totem Lake Area Development Opportunity Program	500,000
STC 08315	100th Avenue NE Roadway Improvements (Mid-South Section)	5,530,000
STC 08316	100th Avenue NE Roadway Improvements (South Section)	3,619,000
STC 09400	Holmes Point Dr NE Road Embankment Stabilization Location 1	246,000
STC 09500	Holmes Point Dr NE Road Embankment Stabilization Location 2	412,000
STC 09600	Holmes Point Dr NE Road Embankment Stabilization Location 3	503,000
STC 09700	Holmes Point Dr NE Road Embankment Stabilization Location 4	551,000
STC 09800	Holmes Point Dr NE Road Embankment Stabilization Location 5	232,000
STC 09900	Champagne Pt Road NE Embankment Stabilization	563,000
STC 10000	62nd Ave NE Road Embankment Stabilization	823,000
STC 10100	114th Ave NE Road Reconstruction	1,900,000
STC 10200	90th Ave NE Road Surface Water Drainage Repair	420,000
NMC 01299	Crosswalk Upgrade Program	4,100,000
NMC 08630	CKC Roadway Crossings	3,370,100
NMC 09011	Juanita Drive Bicycle and Pedestrian Improvements	10,650,000
NMC 11100	108th Avenue NE Bicycle Lanes Upgrade	845,000
NMC 11399	Citywide Greenway Network	4,450,000
NMC 11700	On-Street Bicycle Network Phase I	1,120,000
NMC 88881	On-street Bicycle Network	3,280,000
NMC 99991	Sidewalk Completion Program	6,096,800
PTC 00200	Public Transit Speed and Reliability Improvements	500,000
PTC 00300	Public Transit Passenger Environment Improvements	500,000
PTC 00400	108th Avenue NE Transit Queue Jump - Phase I	4,875,000
PTC 00500	108th Avenue NE Transit Queue Jump - Phase II	5,640,000
TRC 09500	NE 132nd St/Fire Stn Access Dr Intersect'n Imp	480,000
TRC 09600	NE 132nd St/124th Ave NE Intersect'n Imp	7,400,000
TRC 09700	NE 132nd St/132nd Ave NE Intersect'n Imp	1,150,000
TRC 12500	Kirkland ITS Implementation Phase 4	2,620,000
TRC 12800	6th Street S/5th Place/CKC Transit Signal Priority	2,600,000
TRC 12900	NE 53rd Street Intersection Improvements	4,345,000
TRC 13000	NE 145th Street/Juanita-Woodinville Way Intersection Imps	2,100,000
TRC 13100	NE 80th Street/120th Avenue NE Intersection Improvements	1,700,000
TRC 13200	100th Avenue NE/132nd Street Intersection Improvements	1,647,000
TRC 13300	100th Avenue NE/Juanita-Woodinville Way Intersection Imps	2,161,000
TRC 13400	100th Avenue NE/137th Street Intersection Improvements	1,475,000
TRC 13800	NE 100th Street/132nd Ave NE Intersection Improvements	1,743,000
Capacity Projects Subtotal		114,018,500
STC 00600	Annual Street Preservation Program	22,750,000
STC 00603	Street Levy Street Preservation	31,107,000
STC 08000	Annual Striping Program	500,000
STC 99990	Regional Inter-Agency Coordination	820,000
NMC 00621	Neighborhood Safety Program Improvements	3,000,000
NMC 05700	Annual Sidewalk Maintenance Program	2,600,000
TRC 11600	Annual Signal Maintenance Program	2,600,000
TRC 11700	Citywide Traffic Management Safety Improvements	1,400,000
TRC 11702	Vision Zero Safety Improvement	650,000
TRC 11703	Neighborhood Traffic Control	325,000
Non-Capacity Projects Subtotal		65,752,000
Total Transportation Master Plan Projects Yrs 7-20		179,770,500

Unfunded Projects in the Capital Facilities Plan Years 7-20 and Transportation Improvement Plan

NMC 02412	Cross Kirkland Corridor Opportunity Fund	500,000
NMC 03100	Crestwoods Park/CKC Corridor Ped/Bike Facility	2,505,000
NMC08000	Juanita-Kingsgate Pedestrian Bridge at I-405	4,500,000
NMC 10600	Citywide CKC Connection	360,000
NMC10700	CKC to Downtown Surface Connection	2,000,000
Capital Facilities Projects Not in TMP Subtotal		9,865,000
Total Capital Facilities Plan Projects Yrs 7-20		189,635,500

Unfunded Transportation Improvement Plan/External Funding Candidates

Project Number	Project Title	Total
STC 05600	132nd Avenue NE Roadway Improvements	25,170,000
STC 06100	119th Avenue NE Roadway Extension	5,640,000
STC 06200	NE 130th Street Roadway Improvements	10,000,000
STC 06400	124th Avenue NE Roadway Extension	30,349,000
STC 07300	120th Avenue NE Roadway Extension	16,392,000
STC 08600	Finn Hill Emergency Vehicle Access Connection	900,000
NMC 03000	NE 90th Street/I-405 Pedestrian/Bicycle Overpass	3,740,700
NMC 03100	Crestwoods Park/CKC Corridor Ped/Bike Facility	2,505,000
NMC 03200	93rd Avenue Sidewalk	1,047,900
NMC 04300	NE 126th St Nonmotorized Facilities	4,277,200
NMC 04600	18th Avenue SW Sidewalk	2,255,000
NMC 05000	NE 80th Street Sidewalk	859,700
NMC 05400	13th Avenue Sidewalk	446,700
NMC 05500	122nd Ave NE Sidewalk	866,700
NMC 05800	111th Avenue Non-Motorized/Emergency Access Connection	2,000,000
NMC 06200	19th Avenue Sidewalk	814,200
NMC 07400	90th Ave NE Sidewalk	353,400
NMC 08000	Juanita-Kingsgate Pedestrian Bridge at I405	4,500,000
NMC 08600	Cross Kirkland Corridor Non-motorized Improvements	65,742,000
NMC 10600	Citywide CKC Connections	360,000
NMC 10700	CKC to Downtown Surface Connection	2,000,000
TRC 06700	Kirkland Way/CKC Bridge Abutment/Intersection Imprv	6,917,000
TRC 11400	Slater Avenue NE Traffic Calming - Phase I	247,000
TRC 11704	NE 68th Street Intersection Improvements/Access Management	4,375,000
TRC 12300	Slater Avenue NE (132nd Avenue NE)/NE 124th Street	2,124,000
Subtotal Unfunded Transportation Improvement Plan/External Funding Candidates		193,882,500
Grand Total Unfunded Transportation Projects		383,518,000

Notes

Italics = Modification in timing and/or cost

Bold = New projects

* = Moved from unfunded status to funded status

" = Moved from funded status to unfunded status

= Projects to be funded with development-related revenues

^ = Future, unfunded portion of projects funded in years 1-6

~ = Annual Programs with Candidate projects

Potential Non-Motorized Projects Under Placeholders; Not Included in Totals

Project Number	Project Title	Total
NMC 88881 On-Street Bicycle Network Candidate Projects:		
NMC 00100	116th Ave NE (So. Sect.) Non-Motorz'd Facil-Phase II	3,378,000
NMC 03600	NE 100th Street Bike lane	1,644,300
NMC 99991 Sidewalk Completion Program Candidate Projects:		
NMC 02600	NE 90th Street Sidewalk (Phase II)	706,200
NMC 03700	130th Avenue NE Sidewalk	833,600
NMC 04500	NE 95th Street Sidewalk (Highlands)	571,500
NMC 04700	116th Avenue NE Sidewalk (South Rose Hill)	840,000
NMC 04800	NE 60th Street Sidewalk	500,000
NMC 04900	112th Ave NE Sidewalk	527,600
NMC 06100	NE 104th Street Sidewalk	1,085,000
NMC 06300	Kirkland Way Sidewalk	414,500
NMC 07200	NE 132nd Street Sidewalk at Finn Hill Middle School	840,000
NMC 07500	84th Ave NE Sidewalk	4,052,800
NMC 07600	NE 140th St Sidewalk - Muir Elem Walk Rt Enhan. Phase 1	1,131,000
NMC 07700	NE 140th St Sidewalk - Keller Elem Walk Rt Enhan. - N	1,185,000
NMC 07800	NE 140th St Sidewalk - Keller Elem Walk Rt Enhan. - S	747,000
NMC 07900	NE 140th St Sidewalk - Muir Elem Walk Rt Enhan. Phase 2	648,000
NMC 08800	NE 124th Street Sidewalk	376,000
NMC 09700	132nd NE Sidewalk	732,000
NMC 10100	7th Avenue Sidewalk	208,000
NMC 10200	NE 120th Street Sidewalk	548,000
NMC 10300	120th Avenue NE Sidewalk	556,000
NMC 10400	NE 122nd Place/NE 123rd Street Sidewalk	1,294,000
NMC 10500	120th Avenue NE Sidewalk	812,000

2019-2024 Revised Capital Improvement Program

SURFACE WATER MANAGEMENT UTILITY PROJECTS**Funded Projects:**

Project Number	Project Title	Prior Year(s)	2019	2020	2021	2022	2023	2024	2019-2024 Total	Funding Source		
										Current Revenue	Reserve	External Source
SDC 04700	Annual Replacement of Aging/Failing Infrastructure		200,000	200,000	200,000	200,000	200,000	200,000	1,200,000	1,200,000		
SDC 04900	Forbes Creek / 108th Avenue NE Fish Passage Improvements						595,100	728,000	1,323,100	1,323,100		
SDC 05300	Forbes Creek / Coors Pond Channel Grade Controls	260,200					440,000	600,000	1,040,000	1,040,000		
<i>SDC 05400</i>	<i>Forbes Creek / Cross Kirkland Corridor Fish Passage Improvements</i>			<i>316,500</i>	<i>880,000</i>	<i>500,000</i>			<i>1,696,500</i>	<i>1,680,000</i>	<i>16,500</i>	
SDC 06300	Everest Creek - Slater Avenue at Alexander Street						430,000	520,000	950,000	950,000		
<i>SDC 07600</i>	<i>NE 141st Street / 111th Avenue NE Culvert Headwall Repair</i>	<i>941,500</i>	<i>905,000</i>						<i>905,000</i>	<i>610,000</i>	<i>295,000</i>	
<i>SDC 08100</i>	<i>Neighborhood Drainage Assistance Program (NDA)</i>		<i>52,800</i>		<i>50,000</i>		<i>50,000</i>		<i>152,800</i>	<i>100,000</i>	<i>52,800</i>	
SDC 08400	Market Street Storm Main Rehabilitation	650,400	535,000						535,000	535,000		
<i>SDC 08800</i>	<i>Comfort Inn Pond Modifications</i>	<i>1,470,100</i>	<i>465,600</i>						<i>465,600</i>	<i>81,300</i>	<i>384,300</i>	
<i>SDC 08900</i>	<i>NE 142nd Street Surface Water Drainage Improvements</i>	<i>194,000</i>	<i>263,800</i>	<i>539,000</i>					<i>802,800</i>	<i>50,000</i>	<i>13,800</i>	<i>739,000</i>
SDC 09000	Goat Hill Drainage Ditch Conveyance & Channel Stabilization				359,000	494,000			853,000	853,000		
SDC 09200	Juanita Creek Culvert at NE 137th Street	685,100			350,000	1,010,000	144,900		1,504,900	1,504,900		
SDC 09300	Pleasant Bay Apartments Line Replacement	322,000	355,000						355,000	355,000		
SDC 10000	Brookhaven Pond Modifications						410,000	290,000	700,000	700,000		
SDC 10500	Property Acquisition Opportunity Fund	150,000	50,000	50,000	50,000	50,000	50,000	50,000	300,000		300,000	
<i>SDC 10700</i>	<i>132nd Square Park Surface Water Retrofit Facility</i>	<i>560,000</i>	<i>3,165,000</i>	<i>1,188,000</i>					<i>4,353,000</i>			<i>4,353,000</i>
<i>SDC 10800</i>	<i>Maintenance Center Storm Water Pollution Prevention</i>	<i>600,000</i>	<i>440,000</i>						<i>440,000</i>		<i>440,000</i>	
SDC 12100	Kirkland Advanced Mitigation Project			1,000,000	300,000				1,300,000	1,300,000		
<i>SDC 12200</i>	<i>Regional Detention Phase I - Study</i>			<i>260,000</i>					<i>260,000</i>	<i>260,000</i>		
<i>SDC 12300</i>	<i>Lake Street Stormwater Repair</i>			<i>284,900</i>					<i>284,900</i>	<i>160,000</i>	<i>124,900</i>	
<i>SDC 12411</i>	<i>Cedar Creek Fish Passage/Culvert Replacement (100th Ave NE)</i>	<i>300,000</i>	<i>89,400</i>	<i>2,231,600</i>					<i>2,321,000</i>	<i>284,700</i>	<i>2,036,300</i>	
SDC 12500	NE 120th Street Water Quality Treatment		738,000						738,000		184,500	553,500
Total Funded Surface Water Management Utility Projects		6,133,300	7,259,600	6,070,000	2,189,000	2,254,000	2,320,000	2,388,000	22,480,600	12,987,000	3,848,100	5,645,500

Notes*Italics = Modification in timing and/or cost (see Project Modification/Deletion Schedule for more detail)***Bold = New projects**

SURFACE WATER MANAGEMENT UTILITY PROJECTS

Unfunded Projects:

Project Number	Project Title	Total
SDC 04500	Carillon Woods Erosion Control Measures	600,000
SDC 04610	Regional Detention in Forbes Creek Basin Phase I	2,000,000
SDC 04699	Regional Detention in Forbes and Juanita Creek Basins	8,600,000
SDC 05100	Forbes Creek/King County Metro Access Road Culvert Enhancement	1,400,000
SDC 06100	Everest Park Stream Channel/Riparian Enhancements	1,200,000
SDC 08501	Cross Kirkland Corridor Water Quality Retrofit	1,000,000
SDC 09400	NE 114th Place Stormline Replacement	405,000
SDC 09700	Champagne Creek Stabilization	890,000
SDC 10100	Holmes Point Pipe Replacement at Champagne Creek Basin	260,000
SDC 10200	Juanita Drive Culvert Replacement	750,000
SDC 10300	Lakeview Drive Conveyance Modification	2,800,000
SDC 11200	112th Avenue NE Pipe Repair	60,000
SDC 11300	113th Avenue NE Pipe Repair	120,000
SDC 11400	124th Avenue NE Pipe Repair	160,000
SDC 11500	Weaver's Pond Pipe Replacement	180,000
SDC 11600	NE 140th Street Pipe Replacement	100,000
SDC 11700	111th Avenue NE Pipe Repair	400,000
SDC 11800	Champagne Point Drive NE Pipe Repair	270,000
SDC 11900	NE 58th Street Pipe Repair	280,000
SDC 12000	Kingsgate Park Pipe Outfall Improvements	80,000
Total Unfunded Surface Water Management Utility Projects		21,555,000
<i>Funding Available from Annual Programs for Candidate Projects</i>		<i>1,200,000</i>
Net Unfunded Surface Water Management Utility Projects		20,355,000

Notes

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Bold = New projects

" = Moved from funded status to unfunded status

City of Kirkland
2019-2024 Revised Capital Improvement Program

Attachment A

WATER/SEWER UTILITY PROJECTS

Funded Projects:

Project Number	Project Title	Prior Year(s)	2019	2020	2021	2022	2023	2024	2019-2024 Total	Funding Source		
										Current Revenue	Reserve	External Source
WAC 05200	108th Avenue NE Watermain Replacement			1,023,800	809,600				1,833,400	1,780,000	53,400	
WAC 10200	104th Avenue NE Watermain Replacement		594,000						594,000	563,000	31,000	
WAC 12900	South Reservoir Seismic & Recoating Construction				2,363,500	1,636,500			4,000,000	2,120,000		1,880,000
WAC 12910	South Reservoir Seismic & Recoating Pre-Design		52,800						52,800	27,000	2,800	23,000
WAC 13300	Kirkland Avenue Watermain Replacement		1,582,500						1,582,500	1,500,000	82,500	
WAC 13400	5th Avenue S / 8th Street S Watermain Replacement				1,061,000	689,000			1,750,000	1,290,400	459,600	
WAC 15300	3rd Street Watermain Improvement	757,000	446,300						446,300	118,000	328,300	
WAC 15700	8th Avenue W Watermain Improvement				891,900	234,100			1,126,000	655,900	470,100	
WAC 15800	NE 112th Street Watermain Improvement	365,000	177,200						177,200	168,000	9,200	
WAC 15900	NE 113th Place Watermain Improvement	373,000	181,500						181,500	172,000	9,500	
WAC 16000	126th Avenue NE Watermain Improvement						700,000	800,000	1,500,000	1,500,000		
WAC 16400	NE 116th Place Watermain Replacement				190,000				190,000	139,700	50,300	
WAC 16700	11th Avenue Watermain Replacement				420,000				420,000		420,000	
WAC 16800	11th Place Watermain Replacement				605,000				605,000	605,000		
WAC 88880	Annual Watermain Replacement Program							269,700	269,700	269,700		
WAC 99990	Annual Water Pump Station/System Upgrade Program							269,800	269,800	269,800		
SSC 00600	Trend Lift Station Elimination		496,900						496,900		496,900	
SSC 05200	108th Avenue NE Sewermain Replacement	711,400	1,470,700	5,101,600					6,572,300	5,129,600	1,442,700	
SSC 06200	NE 108th Street Sewermain Replacement					1,403,400	4,042,800	1,831,100	7,277,300	5,877,300	1,400,000	
SSC 07200	Kirkland Avenue Sewermain Replacement	285,000	2,125,800						2,125,800	2,015,000	110,800	
SSC 07710	West of Market Sewermain Replacement Phase I				2,200,000	3,000,000	2,500,000	2,500,000	10,200,000	10,200,000		
SSC 88880	Annual Sanitary Pipeline Replacement Program						302,600	522,200	824,800	824,800		
SSC 99990	Annual Sanitary Pump Station/System Upgrade Program						302,600	522,200	824,800	824,800		
Total Funded Water/Sewer Utility Projects		2,491,400	7,127,700	6,125,400	8,541,000	6,963,000	7,848,000	6,715,000	43,320,100	36,050,000	5,367,100	1,903,000

Notes

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Bold = New projects

+ = Moved from unfunded status to funded status

WATER/SEWER UTILITY PROJECTS

Attachment A

Unfunded Projects:

Project Number	Project Title	Total
WAC 05700	116th Avenue NE Watermain Replacement	2,869,000
WAC 06700	North Reservoir Pump Replacement	644,000
WAC 09600	NE 83rd Street Watermain Replacement	477,000
WAC 09800	126th Ave NE/NE 83rd & 84th St/128th Ave NE Watermain Replacement	1,261,000
WAC 10300	NE 113th Place/106th Ave NE Watermain Replacement	885,000
WAC 10400	111th Ave NE/NE 62nd St-NE 64th St Watermain Replacement	1,571,000
WAC 10800	109th Ave NE/NE 58th St Watermain Replacement	532,000
WAC 10900	112th Ave NE Watermain Replacement	1,242,000
WAC 11100	NE 45th St And 110th/111th Ave NE Watermain Replacement	1,371,000
WAC 11300	116th Ave NE/NE 70th-NE 80th St Watermain Replacement	2,336,000
WAC 11800	112th-114th Avenue NE/NE 67th-68th Street Watermain Replacement	3,531,000
WAC 11900	109th Ave NE/111th Way NE Watermain Replacement	2,421,000
WAC 12000	111th Avenue Watermain Replacement	195,000
WAC 12200	116th Avenue NE/NE 100th Street Watermain Replacement	1,584,000
WAC 12300	NE 91st Street Watermain Replacement	479,000
WAC 12400	NE 97th Street Watermain Replacement	722,000
WAC 12600	North Reservoir Outlet Meter Addition	80,000
WAC 12700	650 Booster Pump Station	1,686,000
WAC 12800	106th Ave NE-110th Ave NE/NE 116th St-NE 120th St Watermain Replacement	2,422,000
WAC 13000	11th Place Watermain Replacement	359,000
WAC 13100	Supply Station #1 Improvements	68,000
WAC 13200	7th Avenue/Central Avenue Watermain Replacement	955,000
WAC 13500	NE 75th Street Watermain Replacement	750,000
WAC 13600	NE 74th Street Watermain Replacement	206,000
WAC 13700	NE 73rd Street Watermain Replacement	696,000
WAC 13800	NE 72nd St/130th Ave NE Watermain Replacement	1,553,000
WAC 14500	6th Street South Watermain Replacement	618,000
WAC 14600	6th Street/Kirkland Way Watermain Replacement	731,000
WAC 14700	106th Avenue NE Watermain Replacement	697,000
WAC 14900	Lake Washington Blvd Watermain Replacement	690,000
WAC 16500	3rd Street Watermain Replacement - Phase 2	541,000
SSC 06800	124th Avenue NE Sewermain Replacement	1,384,000
SSC 07799	West Of Market Sewermain Replacement Phase 2	10,861,000
SSC 08000	20th Avenue Sewermain Replacement	855,000
SSC 08300	111th Avenue NE Sewer Main Rehabilitation	764,000
SSC 08400	Reclaimed Water (Purple Pipe) Opportunity Fund	5,252,000
Subtotal Unfunded Water/Sewer Utility Projects		53,288,000
<i>Funding Available from Annual Programs for Candidate Projects</i>		<i>2,189,100</i>
Net Unfunded Water/Sewer Utility Projects		51,098,900

Notes*Italics = Modification in timing and/or cost*

PARK PROJECTS

Funded Projects:

Project Number	Project Title	Prior Year(s)	2019	2020	2021	2022	2023	2019-2024	2019-2024 Total	Funding Source						
										Current Revenue					External Sources	Reserves
										Real Estate Excise Tax	Kirkland Parks Levy	Parks Fac. Sinking Fund	Impact Fees	King County Parks Levy		
PKC 04900	Open Space, Park Land & Trail Acq Grant Match Program		100,000						100,000							100,000
PKC 06600	Parks, Play Areas & Accessibility Enhancements		265,000	250,000	150,000	150,000	150,000	150,000	1,115,000	15,000	1,100,000					
PKC 08711	Waverly Beach Park Renovation Phase II		515,000						515,000		515,000					
PKC 11901	Juanita Beach Park Bathhouse Replacement	3,281,700		1,000,000					1,000,000				1,000,000			
PKC 11903	Juanita Beach Park Playground		366,000						366,000							366,000
PKC 12100	Green Kirkland Forest Restoration Program		100,000	100,000	100,000	100,000	100,000	100,000	600,000		600,000					
PKC 13310	Dock & Shoreline Renovations		160,000	300,000	300,000	300,000	300,000	300,000	1,660,000	460,000				1,200,000		
PKC 13330	Neighborhood Park Land Acquisition		918,000	300,000	1,050,000	1,150,000	1,000,000	1,000,000	5,418,000	803,000			4,315,000	300,000		
PKC 13400	132nd Square Park Playfields Renovation		635,000	2,549,000					3,184,000	185,000	473,000		2,026,000			500,000
PKC 13420	132nd Square Park Master Plan		135,000						135,000		135,000					
PKC 13530	Juanita Heights Park Trail		243,800						243,800							243,800
PKC 13902	Totem Lake Park Development - Expanded Phase I	3,050,000	4,435,200	1,724,000					6,159,200				4,500,000		325,000	1,334,200
PKC 14200	Houghton Beach & Everest Park Restroom Repl. Design			85,000					85,000	85,000						
PKC 14700	Parks Maintenance Center	8,150,000	2,958,351						2,958,351				400,000			2,558,351
PKC 15100	Park Facilities Life Cycle Projects		162,000	151,000	162,000	169,000	146,000	160,000	950,000			950,000				
PKC 15400	Indoor Recreation & Aquatic Facility Study				160,000				160,000	160,000						
PKC 15500	Finn Hill Neighborhood Green Loop Trail Master Plan					160,000			160,000		160,000					
PKC 15600	Park Restrooms Renovation/Replacement Program						1,583,000		1,583,000				750,000			
PKC 15700	Neighborhood Park Development Program							1,583,000	1,583,000	833,000			750,000			
Total Funded Park Projects			14,481,700	10,993,351	6,459,000	1,922,000	2,029,000	3,279,000	3,293,000	27,975,351	3,534,000	2,823,000	950,000	13,741,000	1,500,000	5,102,351

Notes

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Bold = New projects

+ = Moved from unfunded status to funded status

PARK PROJECTS

Unfunded Projects:

Project Number	Project Title	Total
PKC 05610	Forbes Lake Park Trail Improvements Phase II	6,000,000
PKC 09510	Heritage Park Development - Phase III & IV	4,000,000
PKC 09700	Reservoir Park Renovation Plan	50,000
PKC 10800	McAuliffe Park Development	7,000,000
PKC 11300	Spinney Homestead Park Renovation Plan	60,000
PKC 11400	Mark Twain Park Renovation Plan	75,000
PKC 11500	Terrace Park Renovation Plan	60,000
PKC 11600	Lee Johnson Field Artificial Turf Installation	5,000,000
PKC 11902	Juanita Beach Park Development Phase II	10,000,000
PKC 12210	Community Recreation Facility Construction	75,000,000
PKC 12400	Snyder's Corner Park Site Master Plan	100,000
PKC 12600	Watershed Park Master Plan	100,000
PKC 12700	Kiwanis Park Master Plan	75,000
PKC 12800	Yarrow Bay Wetlands Master Plan	200,000
PKC 12900	Heronfield Wetlands Master Planning & Development	125,000
PKC 13100	Park & Open Space Acquisition Program	10,000,000
PKC 13310	Dock & Shoreline Renovations	3,000,000
PKC 13510	Juanita Heights Park Master Plan	150,000
PKC 13600	Kingsgate Park Master Planning and Park Development	150,000
PKC 13800	Everest Park Restroom/Storage Building Replacement	1,800,000
PKC 13903	Totem Lake Park Development Phase II	4,000,000
PKC 13904	Totem Lake Park Development Phase III	3,000,000
PKC 14100	South Norway Hill Park Site Master Plan	150,000
PKC 14300	Marsh Park Restroom Replacement	85,000
PKC 14400	Cedar View Park Improvement Plan	50,000
PKC 14500	Environmental Education Center	200,000
PKC 14800	Forbes House Renovation & Historic Preservation Plan	50,000
PKC 14900	Taylor Playfields-Former Houghton Landfill Site Master Plan	300,000
PKC 15000	North Kirkland Community Center Renovation & Expansion Plan	75,000
PKC 15300	Synthetic Turf Playfields Master Plan	135,000
Total Unfunded Parks Projects		130,990,000

Notes

Italics = Modification in timing and/or cost

" = Moved from funded status to unfunded status

~ = Partially funded project

2019-2024 Revised Capital Improvement Program

PUBLIC SAFETY PROJECTS**Funded Projects:**

Project Number	Project Title	Prior Year(s)	2019	2020	2021	2022	2023	2024	2019-2024 Total	Funding Source		
										Reserve	Debt	External Source
FIRE												
PSC 06200	Defibrillator Unit Replacement	120,000		143,100					143,100	143,100		
PSC 06300	Air Fill Station Replacement							86,200	86,200	86,200		
PSC 06600	Thermal Imaging Cameras		93,400						93,400	93,400		
PSC 07100	Self Contained Breathing Apparatus (SCBA)		135,400				767,100	115,100	1,017,600	1,017,600		
PSC 07600	Personal Protective Equipment		614,500	6,700	6,800	6,900	7,100	678,500	1,320,500	1,320,500		
PSC 08000	Emergency Generators			60,000		60,000			120,000	120,000		
PSC 08100	Fire Station 26 Training Prop		290,000						290,000	290,000		
PSC 08200	Water Rescue Craft Storage & Lift		87,900						87,900	87,900		
PSC 20000	Fire Equipment Replacement		31,700	8,000	43,000	8,300	28,600	27,000	146,600	146,600		
POLICE												
PSC 10000	Police Equipment Replacement		121,800	186,900	127,400	115,800	105,800	166,800	824,500	824,500		
FACILITIES												
PSC 30021	Fire Station 24 Land Acquisition	4,437,530	1,300,000						1,300,000	1,300,000		
PSC 30022	Fire Station 24 Replacement	10,133,300	6,267,600						6,267,600	6,267,600		
PSC 30030	Fire Station 27 Land Acquisition		5,562,619						5,562,619		5,562,619	
Total Funded Public Safety Projects		14,690,830	14,504,919	404,700	177,200	191,000	908,600	1,073,600	17,260,019	11,697,400	5,562,619	-

Notes*Italics = Modification in timing and/or cost (see Project Modification/Deletion Schedule for more detail)***Bold = New projects**

+ = Moved from unfunded status to funded status

Public Safety Unfunded Projects:

Project Number	Project Title	Total
FIRE		
	No Unfunded Projects	
POLICE		
	No Unfunded Projects	
FACILITIES		
PSC 30030	Fire Station 27 Land Acquisition	4,700,000
PSC 30040	Fire Station 21 Expansion & Remodel	4,562,000
PSC 30050	Fire Station 22 Expansion & Remodel	7,452,000
PSC 30060	Fire Station 26 Expansion & Remodel	8,040,000
PSC 30070	Fire Station 27 Replacement	15,100,000
Total Unfunded Public Safety Projects		39,854,000

Notes

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" = Moved from funded status to unfunded status

City of Kildand 2019-2024 Revised Capital Improvement Program

GENERAL GOVERNMENT PROJECTS - Technology

Funded Projects:

Project Number	Project Title	Prior Year Funding	2019	2020	2021	2022	2023	2024	2019-2024 Total	Funding Source	
										Reserves	Utility Funds
ITC 00304 +	New City Website and Platform		250,000						250,000	250,000	
ITC 01003	Police Evidence System Replacement		162,000						162,000	162,000	
<i>ITC 10000</i>	<i>Network Server and Storage Replacements</i>		<i>41,000</i>					<i>341,000</i>	<i>382,000</i>	<i>382,000</i>	
ITC 11000	Network Infrastructure		114,000	1,006,600	49,100	117,900	83,000	202,800	1,573,400	1,573,400	
<i>ITC 12000</i>	<i>Cloud Computing Services for Servers & Storage</i>		<i>581,700</i>						<i>581,700</i>	<i>496,700</i>	<i>85,000</i>
	<i>Cloud Computing Services - Operations</i>			<i>330,700</i>	<i>330,700</i>	<i>330,700</i>	<i>330,700</i>	<i>330,700</i>	<i>1,653,500</i>	<i>1,228,500</i>	<i>425,000</i>
ITC 13000	Network Phone Systems		125,300	95,300	95,300	95,300	95,300	95,300	601,800	601,800	
ITC 14000	Network Security		75,000	30,000	30,000	75,000	30,000	30,000	270,000	270,000	
ITC 20000	Geographic Information Systems		285,000	285,000	285,000	285,000	285,000	285,000	1,710,000	684,000	1,026,000
ITC 50000	Copier Replacements		34,000	34,600	36,000	55,900	29,000		189,500	189,500	
Total Funded General Government Projects - Technology			1,668,000	1,782,200	826,100	959,800	853,000	1,284,800	7,373,900	5,837,900	1,536,000

Notes

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Bold = New projects

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Technology Unfunded Projects:

Project Number	Project Title	Total
ITC 00201	GIS Community Information Portal	100,000
ITC 00305	"Explore Kirkland" Redesign	75,000
ITC 00403	Tyler Content Management in EnerGov Implementation	21,000
ITC 00603	Information Technology Internal Process Improvement	251,200
ITC 00701	Fleet Management Systems Replacement	110,000
ITC 00906	Television Media Equipment Upgrade	210,000
ITC 01001	CodeSmart Court Applications Replacement Evaluation	13,600
ITC 01002	License Plate Reader for Patrol Cars	120,000
ITC 01101	WiFi in the Parks Expansion	400,000
ITC 01301	Parking Improvement Solutions Support	75,000
ITC 01401	New Technology Pilot Programs	78,800
ITC 01501	Enterprise Analytics	977,400
Total Unfunded General Government Projects - Technology		2,432,000

Notes

Italics = Modification in timing and/or cost

Bold= New projects

City of Kirkland
Page 20
2019-2024 Revised Capital Improvement Program

GENERAL GOVERNMENT PROJECTS - Facilities

Funded Projects:

Facilities Sinking Fund										Funding Source			
Project Number	Project Title	Prior Year(s)	2019	2020	2021	2022	2023	2024	2019-2024 Total	Current Revenue	Reserve	Debt	External Source
GGC 00800	Electrical, Energy Management & Lighting Systems		17,800		27,200	96,400	28,400	152,600	322,400		322,400		
GGC 00900	Mechanical/HVAC Systems Replacements		361,700	88,100	14,600	12,000	106,800	239,400	822,600		822,600		
GGC 01000	Painting, Ceilings, Partition & Window Replacements		121,900	210,800	59,900	13,500	151,500	511,500	1,069,100		1,069,100		
GGC 01100	Roofing, Gutter, Siding and Deck Replacements			55,000	5,100		37,100	20,200	117,400		117,400		
GGC 01200	Flooring Replacements		37,100	167,600	172,500	28,400	22,700	157,900	586,200		586,200		
Subtotal Funded General Government Projects - Facilities Sinking Fund			-	538,500	521,500	279,300	150,300	346,500	1,081,600	2,917,700	-	2,917,700	-

Other Projects										Funding Source			
Project Number	Project Title	Prior Year(s)	2019	2020	2021	2022	2023	2024	2019-2024 Total	Current	Reserve	Debt	External
GGC 03704	Public Works Maintenance Center Tenant Improvements		250,000						250,000		250,000		
GGC 03801	Municipal Garage Repairs		275,000						275,000		275,000		
GGC 04200	City Hall Annex HVAC Installation		220,000						220,000		220,000		
GGC 04300	Eductor Truck Bay Expansion		250,000						250,000		250,000		
Subtotal Funded General Government - Other Projects			-	995,000	-	-	-	-	995,000	-	995,000	-	-

Total Funded General Government Projects - Facilities		-	1,533,500	521,500	279,300	150,300	346,500	1,081,600	3,912,700	-	3,912,700	-	-
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City of Kirkland
2019 - 2024 Revised Capital Improvement Program
Projects With Inflation-Only Increases

Attachment B

Project Name	Project #	Inflation Amount
TRANSPORTATION		
98th Avenue NE Street Preservation	ST 00607	\$ 111,100
124th Ave NE Roadway Improvements (North Section)	ST 05912	21,700
100th Ave NE Roadway Improvements (North Section)	ST 08313	194,500
100th Ave NE Roadway Improvements (Mid-North Section)	ST 08314	290,300
Annual Sidewalk Maintenance Program	NM 05700	22,000
Grant Funded Sidewalk Maintenance Program	NM 05701	80,500
NE 132nd Street Sidewalk Improvements	NM 07100	13,800
NE 124th St/124th Ave NE Ped Bridge Design & Construction	NM 08610	307,600
Citywide School Walk Route Enhancements	NM 08700	91,900
North Kirkland/JFK School Walk Route Enhancements	NM 08710	52,300
Juanita Drive Multimodal (On Street) Improvements	NM 09010	11,000
Citywide Trail Connections (Non CKC)	NM 10900	15,100
Lake Front Promenade Design Study	NM 10902	4,100
Citywide Accessibility Improvements	NM 11010	11,000
Citywide Greenways Networks	NM 11300	13,800
CKC Emergent Projects Opportunity Fund	NM 11500	5,500
NE 132nd St/108th Ave NE Intersection Improvements	TR 09400	67,100
Annual Signal Maintenance Program	TR 11600	22,000
Citywide Traffic Management Safety Improvements	TR 11700	11,000
Vision Zero Safety Improvements	TR 11702	5,500
Neighborhood Traffic Control	TR 11703	2,800
School Zone Beacon & Signage Improvements	TR 11705	2,800
Kirkland Intelligent Transportation System Phase 3	TR 12000	24,800
100th Ave NE/Simonds Road Intersection Improvements	TR 13500	65,400
100th Ave NE/145th St Intersection Improvements	TR 13600	67,500
Transportation Total		\$ 1,515,100
WATER/SEWER UTILITY		
108th Ave NE Watermain Replacement	WA 05200	\$ 53,400
104th Ave NE Watermain Replacement	WA 10200	31,000
South Reservoir Seismic & Recoating Pre-Design	WA 12910	2,800
Kirkland Ave Watermain Replacement	WA 13300	82,500
NE 112th Street Watermain Replacement	WA 15800	9,200
NE 113th Place Watermain Replacement	WA 15900	9,500
108th Ave NE Sewermain Replacement	SS 05200	342,700
Kirkland Ave Sewermain Replacement	SS 07200	110,800
Water/Sewer Utility Total		\$ 641,900
SURFACE WATER UTILITY		
Forbes Creek/Cross Kirkland Corridor Fish Passage Improvements	SD 05400	\$ 16,500
Neighborhood Drainage Assistance Program (NDA)	SD 08100	2,800
132nd Square Park Surface Water Retrofit Facility	SD 10700	226,700
Cedar Creek Fish Passage/Culvert Replacement (100th Ave NE)	SD 12411	121,000
Surface Water Utility Total		\$ 367,000



CITY OF KIRKLAND
Department of Public Works
123 Fifth Avenue, Kirkland, WA 98033
425.587.3800 www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

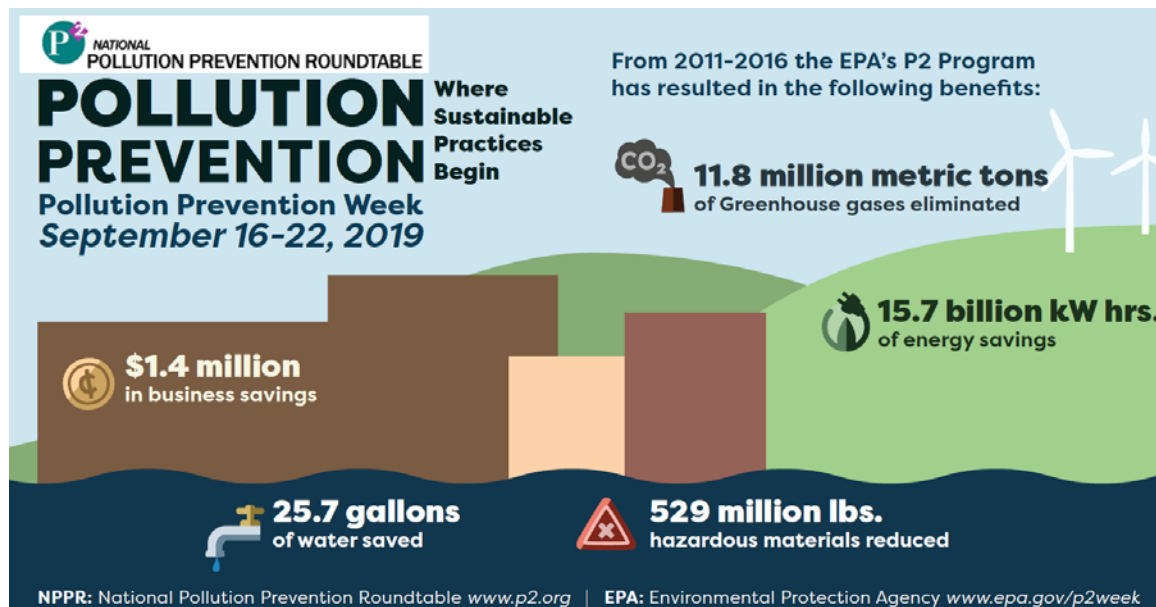
From: Ryeann-Marie Tuomisto, Water Quality Program Coordinator
Kelli Jones, Surface Water Program Supervisor
John Starbard, Deputy Director of Public Works

Date: September 5, 2019

Subject: NATIONAL POLLUTION PREVENTION WEEK PROCLAMATION –
SEPTEMBER 16-22, 2019

RECOMMENDATION:

It is recommended that the Mayor proclaim September 16-22, 2019 as [National Pollution Prevention](#) Week in Kirkland.



BACKGROUND/DISCUSSION:

This is the fourth year the City will observe National Pollution Prevention Week, joining with jurisdictions around Puget Sound in recognizing the importance of pollution prevention by making this proclamation.

Each year the United States Environmental Protection Agency (EPA) acknowledges "National Pollution Prevention Week" in honor of the United States Congress passing the Pollution Prevention (P2) Act in 1990. This year, we celebrate 29 years of pollution prevention efforts of the EPA, its State and local partners, industry, and the public. The following explains why the P2 Act is necessary (taken from the "Findings" section of P2 Act):

- The United States of America annually produces millions of tons of pollution and spends tens of billions of dollars per year controlling this pollution.
- There are significant opportunities for industry to reduce or prevent pollution at the source through cost-effective changes in production, operation, and raw materials use.
- The opportunities for source reduction are often not realized because existing regulations, and the industrial resources they require for compliance, focus upon treatment and disposal, rather than source reduction.
- Source reduction is fundamentally different and more desirable than waste management and pollution control.

Kirkland implements many programs and plans with the goal to protect and enhance our natural environment. A few example programs are:

- [Sustainability Master Plan](#)
- [Kirkland Comprehensive Plan](#)
- [Private Stormwater Maintenance Program](#)
- [Business Source Control Audits - Pollution Prevention](#)
- [EnviroStars Green Business Program](#)
- [Pet Waste Disposal Outreach](#)
- 24/7 Spill Notification and Response
- [Yard Smart Rain Rewards](#)
- [Waste Reduction and Recycling Programs](#)
- [Compost Collection Service](#)
- [Styrofoam and Plastic Bag Recycling](#)
- [Community Emergency Response Team \(CERT\)](#)
- [Green Kirkland Partnership](#)



Included with this staff report is a recommended proclamation to designate September 16-22, 2019 as National Pollution Prevention Week in the City of Kirkland. The Public Works Director will be on hand to receive the proclamation at the Tuesday, September 17th City Council meeting.

Attachment A: National Pollution Prevention Week Proclamation



A PROCLAMATION OF THE CITY OF KIRKLAND

Designating September 16-22, 2019 as "National Pollution Prevention Week" in Kirkland, Washington

WHEREAS, the United States Environmental Protection Agency acknowledges "National Pollution Prevention Week" in honor of the United States Congress passing the Pollution Prevention Act in 1990; and

WHEREAS, the Pollution Prevention Act promotes source reduction, which is defined to reduce the amount of hazardous substances, pollutants, or contaminants entering any waste stream or otherwise released into the environment; and

WHEREAS, the City Council's Environment Goal is to protect and enhance the natural environment for current residents and future generations; and

WHEREAS, City of Kirkland is a leader in implementing programs that reduce and prevent pollution generated by businesses, residents, and municipal operations to protect our environment; and

WHEREAS, these services are provided by a diverse workforce with a variety of backgrounds and experience levels that shares a common goal of protecting public health and the environment by controlling, reducing, or eliminating sources of pollution before they enter our environment—including our wetlands, streams, and lakes—and prevents the need for costly controls and cleanup responses;

NOW, THEREFORE, I, Penny Sweet, Mayor of Kirkland, do hereby proclaim the week of September 16-22, 2019 as "*National Pollution Prevention Week*" in the City of Kirkland, Washington, and call upon all citizens to protect natural resources by reducing and eliminating pollution at its source.

Signed this 17th day of September 2019

Penny Sweet, Mayor



CITY OF KIRKLAND
Planning and Building Department
123 5th Avenue, Kirkland, WA 98033
425.587.3600 - www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Susan Lauinger, Associate Planner
Adam Weinstein, AICP, Planning and Building Director

Date: September 17, 2019

Subject: Orcas Moon Preliminary Plat and Cottage Appeal Hearing
SUB16-02267 & SAR16-01983

RECOMMENDATION

The City Council should consider the appeal of the Hearing Examiner decision approving the Orcas Moon Cottage Subdivision filed by Ryan Baker and affirm the Decision of the Hearing Examiner. This recommendation is based on staff's analysis of the appellant's appeal items, which found insufficient evidence to demonstrate that the Hearing Examiner's decision was incorrect (see Appeal section below).

This is a Process IIA appeal. Under the Council Rules of Procedure, the City Council shall consider a Process IIA appeal at one meeting and vote on the application at the next or a subsequent meeting. Alternatively, the City Council may, by a vote of at least five members, suspend the rule to vote on the matter at the next meeting and vote on the application at this meeting.

Due to time constraints identified below, Staff recommends that the Council vote to suspend the rule and vote on the application at this meeting. After considering all arguments within the scope of the appeal, the City Council shall, by motion approved by a majority of its total membership, take one of the following actions:

1. If City Council determines that disputed findings of fact and conclusions of the Hearing Examiner are correct, then the Council shall affirm the decision.
2. If City Council determines that the disputed findings of fact and conclusions of the Hearing Examiner are not correct and that correct findings of fact and conclusions do not support the decision of the Hearing Examiner, the Council shall modify or reverse the decision.
3. In all other cases, the Council shall direct the Hearing Examiner to hold a rehearing on the matter. The motion may limit the scope of the matters to be considered at this hearing. The provisions of Kirkland Zoning Code (KZC) 150.25 through 150.70 apply to a rehearing under this subsection. If the City Council orders a rehearing on the matter, this constitutes a special circumstance under Revised Code of Washington (RCW) 36.70B.140, meaning that the Hearing Examiner must hold the rehearing within 28 calendar days of the date the City

Council orders the rehearing. In addition, the time limits and other pertinent requirements of KZC 152 apply to the rehearing.

PROCEDURE

City Council Rules of Procedure

Under the Council Rules of Procedure, the City Council shall consider a Process IIA appeal at one meeting and vote on the application at the next or a subsequent meeting. Alternatively, the City Council may, by a vote of at least five members, suspend the rule to vote on the matter at the next meeting and vote on the application at this meeting. The Council vote shall occur within 60 calendar days of the date on which the letter of appeal was filed.

In this case, the appeal was filed on July 25, 2019 and 60 calendar days is **September 23, 2019**. Therefore, in order to rule on the appeal in the time as required, the City Council must suspend the rule to vote on the matter at the next meeting because the following meeting will occur beyond the 60-day time limit. Due to the overall complexity of the project and number of contested items in the appeal letter, the City Council packet for the appeal could not be prepared and reviewed in advance of the September 3 City Council meeting. As a result, that September 3 meeting was not a viable option for the appeal hearing. If the Council does not feel it has sufficient information to decide and chooses to remand the matter back to the Hearing Examiner for a new hearing, the requirement to act within 60 days will be met.

City Council Consideration

KZC 150.80 states that "Appeals from the decision of the Hearing Examiner will be considered and decided upon by the City Council."

The City Council must consider the appeal in a closed record hearing. The scope of the appeal is limited to the specific factual findings and conclusions disputed in the letter of appeal, and the City Council may only consider arguments on these factual findings and conclusions. The appeal will be considered only on the record developed in the hearing before the Hearing Examiner. No new evidence may be presented.

Only those persons entitled to appeal the decision under KZC 150.80(1) and who have filed an appeal under KZC 150.80(2) may participate in the appeal. However, the applicant may submit a written response to an appeal filed by an appellant, regardless of whether the applicant filed an appeal. These persons may participate in either or both of the following ways:

- 1) By submitting written arguments to the City Council prior to the commencement of the City Council's consideration of the appeal.
- 2) By appearing in person, or through a representative, at the City Council's consideration of the appeal and providing oral or written arguments directly to the City Council. The City Council shall allow each side (proponents and

opponents) to speak for a maximum of 10 minutes each. The consideration of the appeal by the City Council is open to the public.

The person filing the appeal has the responsibility of convincing the City Council that the Hearing Examiner made an incorrect decision because of erroneous findings of fact or conclusions.

BACKGROUND

Project Proposal

The applicant, The Blueline Group on behalf of Orcas Moon, LLC, has proposed to subdivide a 6.44-acre parcel into 14 lots for cottages in the RS 12.5 zone. The subject property is currently vacant and is located between Forbes Creek Drive and 20th Ave NE (see [Enclosure 1](#)). The proposal also includes a buffer modification proposal to reduce stream and wetland buffers by the maximum one-third with buffer enhancement. The proposal was submitted on December 22, 2016 and is vested in the previous version of KZC Chapter 90 (Streams and Wetlands) that was in effect up until March 1, 2017. The older version of Chapter 90 is provided in the staff analysis report as Attachment 6 (see [Enclosure 2](#)).

Hearing Examiner Decision:

There are three separate decisional criteria for the Orcas Moon application including KZC Chapters 150 and 113, and Kirkland Municipal Code (KMC) criteria for preliminary plats. The criteria are as follows:

- Kirkland Zoning Code section 150.65.3:
The Hearing Examiner shall use the criteria listed in the provision of this code describing the requested decision in deciding upon the application. In addition, the Hearing Examiner may approve the application only if:
 1. It is consistent with all applicable development regulations and, to the extent there is no applicable development regulation, the Comprehensive Plan; and
 2. It is consistent with the public health, safety and welfare.
- Municipal Code section 22.12.230 states that the Hearing Examiner may approve a proposed plat only if:
 1. There are adequate provisions for open spaces, drainage ways, rights-of-way, easements, water supplies, sanitary waste, power service, parks, playgrounds, and schools; and
 2. It will serve the public use and interest and is consistent with the public health, safety, and welfare. The Planning and Building Director shall be guided by the policy and standards and may exercise the powers and authority set forth in RCW 58.17.

- KZC 113.35.4 states: In addition to the criteria established for review of development proposals in Chapters 145 and 150 KZC, the applicant must demonstrate that:
 1. The proposal is compatible with and is not larger in scale than surrounding development with respect to size of units, building heights, roof forms, setbacks between adjacent buildings and between buildings and perimeter property lines, number of parking spaces, parking location and screening, access and lot coverage.
 2. Any proposed modifications to provisions of this chapter are important to the success of the proposal as an alternative housing project and are necessary to meet the intent of these regulations.

On June 30, 2019, the Hearing Examiner approved the application pursuant to the above criteria and subject to the conditions outlined in the staff report. Further, the Hearing Examiner did not add conditions beyond conditions of approval recommended by staff.

APPEAL

Appeal of Hearing Examiner's Decision

On July 25, 2019, appellant Ryan Baker filed a timely appeal of the Hearing Examiner's decision to approve with conditions the preliminary plat, cottage and buffer modification proposal for Orcas Moon. Mr. Baker's letter of appeal also includes appeal items from his neighbors Judith Radloff and Alex Raschepkin. The appellants are contesting that the Hearing Examiner's decision "is founded upon incorrect interpretations of law and legislative intent, improper consideration of facts, erroneous findings of fact, and incorrect conclusions of law." The letter lists several areas of concern including: application of cottage regulations, incorrect stream determination and other sensitive areas concerns, improper consideration of developer's costs, incorrect approval of a cottage modification, density, traffic and traffic safety concerns.

Staff Report on the Appeal

KZC 150.100 requires that the Planning Official prepare a staff report on the appeal containing the following:

- a. The staff report prepared for the public hearing before the Hearing Examiner (see [Enclosure 2](#)). Note: the attachments to the staff report are found at the following link:
https://www.kirklandwa.gov/depart/planning/Boards_and_Commissions/Hearing_Examiner_Meeting_Information.htm.
- b. The written decision of the Hearing Examiner (see [Enclosure 3](#)).

- c. The written testimony and comments submitted to the Hearing Examiner (see [Enclosure 4](#)).
- d. A summary of the testimony, comments and discussion at the hearing of the Hearing Examiner and a statement of the availability of the electronic sound recording of the hearing (see [Enclosure 5](#) for the meeting minutes).
- e. The letter of appeal (see [Enclosure 6](#)).
- f. All written arguments received by the Planning and Building Department from persons entitled to participate in the appeal and that are within the scope of the appeal (see [Enclosure 7](#)).
- g. An analysis of the specific factual findings and conclusions disputed in the letter of appeal (see below).

Staff Analysis

Per KZC Section 150.100.g, Staff's analysis of the specific factual findings and conclusions disputed in the letter of appeal is found below. The items in the letter of appeal are listed below in the order laid out in the letter (see [Enclosure 6](#)). Staff's response is found in *italics* below each item of appeal. The civil plan set has been provided as [Enclosure 8](#) to this memo for quick reference.

Appeal items 1-12:

1. Appellant claims improper consideration of developer's costs and misapplication of Kirkland Comprehensive Plan: Did the Hearing Examiner improperly consider the costs incurred by the developer in her decision?

Staff Response: The Hearing Examiner did not improperly consider the cost of development in her decision. The appellant references the Hearing Examiner's report, Section 1.6. This section catalogs the testimony given at the hearing by the applicant in which he states that his development company has spent \$350,000 so far for the Orcas Moon application. Subsequent testimony by parties of record held that money should not be considered in this application.

The Hearing Examiner is required to consider all of the testimony and comments at the hearing. KZC 150.65.1 states: "After considering all of the information, testimony and comments submitted on the matter, the Hearing Examiner shall issue a written decision..."

In her report, footnote 6 in section 1.6, the Examiner indicates the developer testified about development costs and adds Comprehensive Plan language, which indicates that some small consideration may be given to development costs. It is presumed that the examiner added this information for context and in answer to the competing testimonies.

There is no evidence in the Examiner's conclusions or findings that the costs testified to by the developer were a significant factor – or even a factor at all – in her ultimate decision. Section 2 of the Hearing Examiner report titled "CONCLUSIONS OF LAW" cite no reference to the testimony on developer costs. Instead, the decisional criteria for Preliminary Plats, Process IIA and Cottages is referenced for her decision of approval with conditions.

2. Appellant claims incorrect application of the cottage ordinance: This appeal item lists several code citations within KZC Chapter 113 which govern cottage development proposals. The code sections referenced include: KZC 113.35.1.c (Shared Detached Garages); 113.35.1.b (4)(Required Common Open Space); 113.35.1.b(7) and 113.35.1.b.(7)(a) (Location of Common Open Space), and 113.45.3 (Minor Modifications). Were these code sections met? Did the Examiner correctly approve the application?

Staff Response: Each code section referenced in this appeal item has been reviewed for code compliance by staff, and each requirement is met (see [Enclosure 2](#), pages 15-28). In many of the claims made, the appellant's references are taken out of context of the entire regulation or out of context of the rest of the cottage regulations in the chapter (see discussion below for more detail). Chapter 113's design guidelines work in concert with each other and taking them out of context obscures the entire body of information used to analyze the proposal.

In addition, the appeal focuses primarily on code intent, rather than the holistic requirements of the cottage regulations. While intent can be useful if the code is unclear, staff maintains that each of the referenced code sections are clear, and that the staff analysis undertaken indicates that the proposal meets the code requirements. The Hearing Examiner agreed with the staff analysis (see Sections 1.8 and 2.4 of [Enclosure 3](#)).

Further, if code intent is to be considered in the application, the proposal meets the intent of the cottage regulations as well. For instance, KZC 113.10 states the intent for Cottage developments:

"The provisions of this chapter are available as alternatives to the development of typical detached single-family homes. In the event of a conflict between the standards in this chapter and the standards in KZC 15 [Low Density Residential Zones] or 17¹, the standards in this chapter shall control. These standards are intended to address the changing composition of households, and the need for smaller, more diverse, and often, more affordable housing choices. Providing for a variety of housing types also encourages innovation and diversity in housing design and site development, while ensuring compatibility with surrounding single-family residential development."

¹ Chapter 17 of the Kirkland Zoning Code no longer exists.

Approval of the application meets the intent of the cottage regulations to provide alternative housing, and the need for smaller, more affordable, and more diverse housing. The Orcas Moon proposal provides an innovative site design that is sensitive to the wetlands and streams on site and is compatible with housing designs in Kirkland and the neighborhood. Furthermore, one cottage is required to be an affordable unit, meaning that the project would incrementally increase the supply of affordable housing. As the intent states, the Orcas Moon cottages provide an alternative to "typical detached single-family homes" because they are smaller, have common open space and common parking while meeting all specific code requirements.

Specific code sections referenced in appeal item 2 are addressed below followed by a staff response:

- a. KZC 113.35.1(c)-Shared Detached Garages: The appellant contends that this code section is violated and specifically references: "Parking areas should be located so their visual presence is minimized, and associated noise or other impacts do not intrude into public spaces."

Staff Response: The appellant assumes that because the Orcas Moon parking areas are centrally located and next to the common open space areas, that the noise and other impacts associated with parking will spill into "public spaces." The only public space at issue in this case is 20th Ave NE because the interior open spaces are not public. The proposed parking areas are located away from public spaces. The proposed parking areas comply with this criterion.

- b. KZC 113.35.1(b)(4)-Common Open Space: The appellant suggests that since the parking areas are centrally located, they are taking the place of the common open space areas that are required to be centrally located.

Staff Response: The common open space areas in both clusters are centrally located and easily accessible to all cottages. Ten of the 14 cottages have direct access to a common area, and the others have short pathways to the common areas. The code allows 2 open space areas per cluster and a modification was granted to have 3 areas in one cluster because the modification criteria are met.

- c. KZC 113.35.1(b)(7)(a) states "The open space shall be located so that it will be surrounded by cottages on at least two sides." Is this requirement met here, where one of the common open space areas (tract 995) is adjacent to cottages on only one side?

Staff Response: What is left out of this appeal item's code citation is the beginning sentence in KZC 113.35.1(b)(7) which states: "Unless the shape or topography of the site precludes the ability to locate units adjacent to the common open space, the following standards must be met." As explained in the staff analysis, having one common open space that is not surrounded on at least 2 sides is reasonable given the topographic constraints.

- d. KZC 113.35.1(b)(3) stipulates that common open space areas can be divided into no more than 2 areas per cluster of units. Did the Hearing Examiner correctly grant a minor modification to this section of the code?

Staff Response: The Examiner approved the modification because she found that the proposal meets the criteria for approval of a "Minor Modification" as set forth in KZC 113.45.3.a. For staff analysis on the modification, please see [Enclosure 2](#), pages 27 and 28.

- e. Unit 6. The appellant contends that the Examiner was "silent" about the location of Unit 6, which is a unit that does not abut an open space area.

Staff Response: The Examiner did not speak to this issue because there is no code requirement that all cottages must abut the common open space areas. KZC 113.35.1.b(7)(b) requires that at least 50 percent of the units abut a common open space. Ten of the 14 units (71%) abut common open space, and Unit 6 is one of the units that does not.

- f. Setting a "dangerous precedent" in application of the Cottage regulations. The appellant claims that the "strict" cottage design guidelines are not fully met and that approving the application would significantly impact surrounding residents.

Staff Response: There is not sufficient evidence presented in the appeal letter to support the claim that the cottage regulations have not been applied correctly in evaluating the project. The staff analysis report (see [Enclosure 2](#)) analyzes every cottage requirement found in Chapter 113 and explains how the proposal meets each requirement.

3. Appellant claims it was erroneous for the Examiner to conclude that the requested modification is "necessary." Did the Hearing Examiner err in approving a modification to allow 3 common open space areas when the code states that generally only 2 are allowed per cluster? The zoning code criteria require that any modification granted must be "necessary to meet the intent of the regulations." The appellant contends that the Hearing Examiner should have reduced the number of cottages rather than grant the modification to increase the number of common open spaces. In other words, the modification was not "necessary" because the applicant could have complied with the regulations by reducing the number of cottages.

Staff Response: The applicant is requesting approval of a modification to locate 3 open space areas in the west cluster of cottages, and the regulations require that there be a maximum of 2 open space areas per cluster of cottages (see [Enclosure 8](#)). Therefore, a minor modification is needed to approve 3 open space areas.

KZC 113.45.4.a(2) reads as follows:

The applicant must demonstrate: "Any proposed modifications to provisions of this chapter are important to the success of the proposal as an alternative housing project and are necessary to meet the intent of these regulations."

The cited section of the KZC does not require strict compliance with the regulations, but allows minor modifications when they are necessary to meet the "intent" of the cottage regulations. The intent of the cottage regulations, as stated in item 2 above, is to provide alternative housing types in Kirkland that also encourage innovation and diversity in housing design and site development, while ensuring compatibility with surrounding single-family residential development. In the present case, the buildable area on site, due to the sensitive areas, is irregularly shaped and this makes it challenging to place the common open space in 2 areas. An innovative site design approach was taken due to the topography. Additionally, 71% of the cottages are adjacent to a common open space area even though the regulations require only 50% of the cottages to be adjacent to an open space.

The Hearing Examiner properly cites the following as the reason for the necessity of the modification (see [Enclosure 3](#) Section 2.4.1): "The one modification requested regarding on site open space placement is important to the proposal's success, given the site's extraordinary limits on developable area." In addition, the Hearing Examiner notes: "One added open space has no detrimental effect and does not in any way reduce neighborhood compatibility."

4. Did the Hearing Examiner rely on an erroneous finding of fact and conclusion of law with regard to the critical area buffer? The appellant Judith Radloff contends that stream buffer enhancement is inappropriate mitigation for stream buffer reduction and that the existing streams on site should be daylighted in the sections that are currently culverted. She also concludes that the mitigation plan will invite strong opposition from Fish and Wildlife and tribal governments. And, lastly, she concludes that the criterion in KZC 90.60.2.b.9 is not satisfied. This criterion states: "An improvement or land surface modification shall be approved in a wetland buffer only if: There is no practicable or feasible alternative development proposal that results in less impact to the buffer."

Staff Response: The Orcas Moon proposal is subject to KZC Chapter 90 that was in effect at the time. The code allows for a one-third buffer reduction if the remaining buffer is enhanced with native vegetation that supports the functions and values of the stream and/or wetland. The proposal for buffer reduction and enhancement was proposed by the applicant's qualified professional wetland/stream biologist. That proposal was peer reviewed by the City's wetland and stream biologist, The Watershed Company, which approved the proposal as meeting the requirements for buffer modification.

Ms. Radloff provides no scientific evidence that buffer enhancement is inappropriate mitigation for stream buffer reduction. There are 5 critical area reports submitted by the applicant's biologist and all were peer reviewed by the City's biologist. The stream reports support the proposed buffer enhancement as adequate mitigation for buffer reduction. The reports do not suggest that daylighting the culverted sections are necessary to support the functions and values of the existing streams. The Watershed analysis indicates that these streams will not support fish populations due to the gradient.

KZC chapter 90 does not allow the city to require daylighting of streams. This is a voluntary option for applicants with culverted streams. In this case, the gradient of the slope is problematic for daylighting the culverted sections and would create a situation where flooding may prove difficult to control. Most of the water in these streams carries the storm water of the neighborhood to the south of Orcas Moon, and the applicant is not proposing to discharge any storm water to these streams. Public Works required the applicant to model the flows to be sure that the existing culverts could handle the storm flows. The applicant is proposing to upgrade one culvert and provide flow control for another by providing a headwall structure outside of the buffer to catch any overflow. These are the preferred options for the applicant and of the Kirkland Public Works Department.

Public notice was provided to Fish and Wildlife and the Muckleshoot Tribe. Neither agency appealed the SEPA decision or the Hearing Examiner's Decision.

KZC Chapter 90 criteria for buffer modification. There are nine criteria for approving a buffer modification, all of which are designed to afford protection of a reduced buffer. Many buffer modifications that are similar to Orcas Moon have been approved. The appellant specifically calls out compliance with the criterion # 9 in KZC 90.60.2.b.9, which states that a buffer modification shall be approved "only if: There is no other practicable or feasible alternative development proposal that results in less impact to the buffer." "Practicable" can mean reasonable, sensible, achievable, and workable. This criterion is not meant to preclude buffer modifications, nor is it intended to limit the number of homes a property owner can build. The number of homes is limited by the Maximum Development Potential (KZC 90.135). Instead, this criterion requires the City to determine if the proposal, in this case 14 cottages, could be built without reducing the buffer. If so, then a buffer modification should not be granted. Staff have found that the proposal could not be constructed without a buffer modification. The Examiner's findings (see Section 2.5 of [Enclosure 3](#)) state that "Given the extreme site constraints there is no practicable or feasible alternative which results in less buffer impact."

5. Appellant claims the Hearing Examiner incorrectly classified the stream. Appellant Judith Radloff contends that stream 5 is a Class B stream and not a Class C stream on the sole basis that it feeds a Class B stream on site and comes from a Class B stream off site. Further, Ms. Radloff contends: "The Examiner's Decision also erroneously concludes that the project, as mitigated, will improve

critical area conditions in part because 'much of the water [that] flow[s] across it is City storm water.'" See [Enclosure 9](#) showing stream locations.

Staff Response: Ms. Radloff provides no valid evidence that Stream 5 should be reclassified as a Class B stream. Further, even if stream 5 is a Class B stream, it would have no effect on the proposal since increasing the buffer to 60 feet would not reduce the area that could be built upon because the nearest above-ground project development is roughly 180 feet away from this stream, although the proposed vault would need to be moved (see [Enclosure 8](#)). However, staff maintains that the Watershed Company's stream determination of a Class C stream is correct. Class C streams are ephemeral and dry up in the summer months. The Watershed report specifically references that stream 5 was dry during the site visit for the stream determination (see [Enclosure 2](#), Attachment 24 of staff analysis). There is no scientific evidence that a Class C stream cannot be located between two Class B streams.

The section of the Hearing Examiner report that Ms. Radloff references (2.5) does not state that the critical area mitigation will improve conditions because the streams carry City storm water. The report states two facts: 1. "much of the water flow across it is from City storm water," and 2. "overall, the project, as mitigated, will improve critical area conditions." Her report does not make a causal argument between the storm water and the mitigation.

6. Appellant claims that the City's Cottage Ordinance surface parking requirements for parking clusters are not satisfied. Does the proposal meet the cottage code for surface parking stall separation when the definition of "cluster" is supposedly not satisfied?

Staff Response: Satisfying the definition of "cluster" is not a requirement of Chapter 113. Further, the requirement cited in Appellant's letter is taken out of context of the entire set of regulations for detached garages and surface parking. KZC 113.30.c has 5 criteria to be satisfied for shared parking and detached garages. As explained in the staff analysis, all criteria are satisfied (see [Enclosure 2](#), pages 15-28). Criteria 5 reads as follows:

"Surface parking areas may not be located in clusters of more than four (4) spaces. Clusters must be separated by a distance of at least 20 feet." (Emphasis added.)

The code prescribes the precise distance that parking clusters of 4 or more stalls can be from each other, and the proposal meets this criterion because all clusters of 4 parking stalls are at least 20' apart (see [Enclosure 8](#)).

7. Appellant claims the City's Cottage Ordinance garage and surface parking screening requirements are not satisfied. This appeal item indicates that parking is not screened from public streets per KZC 113.35.1.c(3) because there is a clear and direct line of sight to the parking areas from the street.

Staff Response: The full text of this code requirement is:

"Shared detached garage structures and surface parking areas must be screened from public streets and adjacent residential uses by landscaping or architectural screening."

Sheet 10 of [Enclosure 8](#) is the landscaping plan for the proposal, which has been reviewed and approved by staff and the Hearing Examiner. The proposed landscaping adequately screens the parking from public streets. As one example, the trees selected for placement near 20th Ave NE will grow to be 50-65 feet tall. Plus, the site will be heavily landscaped overall with shrubs and other trees and ample landscaping is proposed around all parking areas. Driveways cannot be landscaped because they need to be open and clear for vehicle movement. The regulation does not require that there be no line of sight whatsoever to the parking, but rather that it must be "screened from public streets and adjacent residential uses."

8. Appellant claims parking areas do not maintain single-family character. Does the proposed parking violates KZC 113.35.1.c?

Staff Response: The full text of this code requirement reads as follows:

"Parking areas should be located so their visual presence is minimized, and associated noise or other impacts do not intrude into public spaces. These areas should also maintain the single-family character along public streets."

The emphasis in this requirement is to minimize the visual presence of multi-car parking areas from public spaces and public streets. In this case, the proposal does not have parking stalls or garages along the public street. The parking is located on the interior of the development for the purposes of minimizing views of the parking areas. Cottage units 6, 7, and 8 screen the parking from view in the west cluster. The parking spaces in the east cluster, because of their location and orientation, are unlikely to be seen from the driveway. Both parking areas have ample landscape screening.

9. Appellant claims the Hearing Examiner incorrectly concluded the project is low density. This appeal item states that the Hearing Examiner "incorrectly found that the plat density is one-half acre per lot" and that this is deceptive since the cottage lots are clustered together and not spread out as they would be if the whole site was buildable. The appellant contends the Examiner concluded that the project is low density as it is "only occupying 16% of the land."

Staff Response: The appellant references sections 1.6.2 and 1.3 of the Examiner's report as his evidence that the project was found to be "low density" by the Hearing Examiner. Section 1.3 is a project overview and references that the project has 16% lot coverage [emphasis added], not density. Section 1.6.2 describes testimony at the hearing by staff and the applicant. This testimony was

provided in response to public testimony claiming that the project is not low density. Neither of the sections referenced by the appellant is the Hearing Examiner's conclusion on density.

The Hearing Examiner approves density in Section 2.3 of her report, where she states that the "The Findings and Staff Report detail project consistency with City development regulations"; and "No area was identified lacking regulatory coverage, but the project also follows the Comprehensive Plan, which supports the provision of housing adequately supported by public infrastructure and services."

The Hearing Examiner did not err in approving the project's density. Density is calculated using the entire property square footage, not just the buildable area. The Zoning Code allows 30 units per the Maximum Development Potential (KZC 90.135) for the subject property. However, the number of units is limited to 24 by Cottage requirements in Ch. 113.

Twenty-four units is equivalent to allowing 3.73 units per acre. The applicant is proposing 2.17 units per acre and therefore the applicant's proposal complies with density requirements. See staff's response in item 10 below regarding clustering of the cottage units.

10. Appellant alleges cottage setbacks are not compatible with surrounding development. There are two issues in this appeal subject: setbacks between cottages, and maximum development potential (density). The appellant's argument is that the cottages are clustered around each other in a dense manner, with reduced setbacks, and therefore do not meet the criteria of being compatible with surrounding single-family development. The appellant's other argument is that meeting density requirements "is not a valid argument for the plat's conformance".

Staff Response: *Are the requirements of KZC 113.45(4)(a)(1) met with respect to setbacks? The text of this code requirement reads as follows:*

"The proposal is compatible with and is not larger in scale than surrounding development with respect to size of units, building heights, roof forms, setbacks between adjacent buildings and between buildings and perimeter property lines, number of parking spaces, parking location and screening, access and lot coverage."

The setbacks between cottages are generally 10' wide and those facing the street have a 20' setback from the street. These setbacks are similar to the setback requirements in the neighborhood, which are 20' front; 10' rear and 5' minimum side yards with two side yards being 15'.

Clustering the cottage units is allowed by code. KZC 113.25 sets the parameters for the number of units that can be clustered within a cottage development. A cottage development can have a "Maximum cluster of 12 units," and the code

requirement also states: "Cluster size is intended to encourage a sense of community among residents. A development site may contain more than one cluster with a clear separation between clusters."

The proposal meets the cluster size limitations with 9 in one cluster and 5 in the other cluster, with a clear separation between the two clusters. The cottages have setbacks between them which are similar to the surrounding single-family neighborhoods.

11. Appellant claims the Hearing Examiner made an incorrect finding of fact that the proposed development is ideally proximate to amenities. The argument here is that the Examiner's finding that the project is "ideally proximate" to public services is incorrect because the "walk score is only 21 out of 100" and the Examiner did not consider the target demographic for the cottages, which is the elderly and not families with children.

Staff Response: Section 1.6 of the Examiner's report as referenced by the appellant is stating the testimony of the applicant. While the Examiner considered this testimony as is required in a IIA proposal, there is no evidence that it was the one-and-only sole criteria used in making the decision for approval. Walk scores are not a requirement for approval of a cottage development, nor is identification of the target demographic of the future cottage owners.

12. Appellant claims the proposal is inconsistent with public safety objectives. The argument here is that there are unsafe road conditions in the vicinity of the cottage development and that the Examiner cannot rely solely on the Traffic Impact Analysis that was completed for the project.

*Staff Response: This appeal item (traffic safety) is beyond the scope of this appeal, a IIA appeal. Traffic safety is reviewed as part of the SEPA review and the only opportunity to appeal traffic issues is as part of the SEPA process. **No appeals were submitted during the appeal period for the SEPA decision.***

Appendix: The appeal letter also includes an appendix by Alex Raschepkin. This appendix was submitted to the Hearing Examiner as Exhibit B at the hearing; issues raised in the appendix are generally discussed in the preceding discussion in this report.

Staff Response: This is not an appeal item. It is testimony submitted at the hearing.

Appellant Conclusions: The appellant concludes that the application is inconsistent with the neighborhood's and Kirkland's health, safety and welfare and that the "strict development regulations" are not met.

Staff Response: The proposal has been reviewed by all the City's Development Services Departments, and it was found to meet all requirements. The appellant has not provided any credible evidence that City Staff or the Hearing Examiner's findings are "founded

upon incorrect interpretations of law and legislative intent, improper consideration of facts, erroneous findings of fact, and incorrect conclusions of law” as the appellant contends.

Because the City has applied the code requirements to the project correctly, as described above, there are no erroneous findings of fact or conclusions by the Hearing Examiner. The public health safety and welfare are served by the approval of Orcas Moon because an alternative housing type will be provided in a manner that is consistent with all City codes and development regulations.

ENCLOSURES

1. Vicinity Map
<https://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Orcas+Moon+Subdivision/Vicinity+Map.pdf>
2. Staff Report: SUB16-02267 & SAR16-01983 ORCAS MOON COTTAGES (14-LOT SUBDIVISION AND STREAM & WETLAND BUFFER MODIFICATION).
<https://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Orcas+Moon+Subdivision/Staff+Report+Orcas+Moon+SUB16-02267.pdf>
For Staff Report attachments:
https://www.kirklandwa.gov/depart/planning/Boards_and_Commissions/Hearing_Examiner_Meeting_Information.htm
3. Hearing Examiner Report
<https://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Orcas+Moon+Subdivision/Hearing+Examiner+Staff+Report.pdf>
4. Exhibits submitted at the Hearing
<https://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Orcas+Moon+Subdivision/Hearing+Exhibits.pdf>
5. Summary of Hearing Testimony. For the entire recording:
http://kirkland.granicus.com/player/clip/4084?view_id=18
6. Appeal Letter
<https://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Orcas+Moon+Subdivision/Letter+of+Appeal.pdf>
7. Public Comment letters submitted during public notice period
<https://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Orcas+Moon+Subdivision/All+Public+Comments+Combined.pdf>
8. Civil Plans
<https://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Orcas+Moon+Subdivision/Civil+Plan+Set+Orcas+Moon.pdf>
9. Stream Locations
<https://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Orcas+Moon+Subdivision/Stream+Locations.pdf>

RESOLUTION R-5388

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AFFIRMING THE HEARING EXAMINER DECISION APPROVING THE ORCAS MOON PRELIMINARY PLAT, BUFFER MODIFICATION, AND COTTAGE DEVELOPMENT IN THE PLANNING AND BUILDING DEPARTMENT FILE NO. SUB16-02267 AND SAR16-01983.

WHEREAS, The Blueline Group on behalf of Orcas Moon, LLC filed applications with the Planning and Building Department for approval, through a Process IIA review, of a preliminary subdivision located within a Single-Family Residential (RS) 12.5 zone; and

WHEREAS, the Hearing Examiner of the City of Kirkland issued Findings, Conclusions, and Recommendations on June 30, 2019, which approved the Orcas Moon Preliminary Plat, buffer modification and cottage development; and

WHEREAS, Ryan Baker, Judith K. Radloff, and Alex Raschepkin, parties of record, filed a timely appeal of the Hearing Examiner's decision to approve the application for the preliminary subdivision on July 25, 2019; and

WHEREAS, the City Council, in an appeal hearing held during the September 17, 2019 meeting, did carefully consider the appeal, the staff report on the appeal, and the oral and written arguments of the persons entitled to participate in the appeal hearing.

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The Hearing Examiner's decision approving the Orcas Moon Preliminary Plat, buffer modification and cottage development is upheld, and the Findings, Conclusions, and Decisions of the Hearing Examiner entered June 30, 2019, and filed in the Planning and Building Department File No. SUB17-02267 and SAR16-01983 are adopted by the City Council.

Passed by majority vote of the Kirkland City Council in open meeting this ____ day of _____, 2019.

Signed in authentication thereof this ____ day of _____, 2019.

Penny Sweet, Mayor

Attest:

Kathi Anderson, City Clerk



KIRKLAND CITY COUNCIL MEETING MINUTES
September 3, 2019

Council Meeting: 09/17/2019
Agenda: Approval of Minutes
Item #: 9. a. (1).

1. CALL TO ORDER

Mayor Sweet called the study session to order at 6 p.m. and called the regular meeting to order at 7:30 p.m.

2. ROLL CALL

ROLL CALL:

Members Present: Councilmember Asher, Councilmember Nixon, Councilmember Curtis, Councilmember Neir, Councilmember Pascal, Deputy Mayor Jay Arnold, and Mayor Penny Sweet.

Members Absent: None.

3. STUDY SESSION

a. Potential Sustainable Kirkland LLC Partnership

Joining the City Council at the table for the discussion were City Manager Kurt Triplett, Assistant City Manager James Lopez, City Attorney Kevin Raymond, Natural and Built Environments Owner Robert Pantley, and Natural and Built Environments Director of Sustainable Development Angela Rozmyn.

4. EXECUTIVE SESSION

None.

5. HONORS AND PROCLAMATIONS

Mayor Sweet asked for a moment of silence to honor, and in recognition of the sorrow staff and Councilmembers are experiencing on behalf of, Deputy City Manager Tracey Dunlap and Jim Dunlap in the sudden and unexpected loss of their son, Carl Dunlap.

a. Eastside Welcoming Week Proclamation

Eastside Refugee and Immigrant Coalition Co-founder and Executive Director Debbie Lacy accepted the proclamation from Mayor Sweet and Councilmember Curtis.

b. National Recovery Month Proclamation

King County Behavioral Health and Recovery Division Chief of Operations Michael Reading accepted the proclamation from Mayor Sweet and Councilmember Asher.

6. COMMUNICATIONS

- a. Announcements
- b. Items from the Audience

John Sambrook
Karen Levenson
Kari Marino
Mark Reed
George Noble
Jeanne Large

- c. Petitions

7. PUBLIC HEARINGS

None.

8. SPECIAL PRESENTATIONS

None.

9. CONSENT CALENDAR

- a. Approval of Minutes

(1) August 7, 2019

The minutes of the August 7, 2019 meeting were approved via approval of the consent calendar.

- b. Audit of Accounts and Payment of Bills and Payroll

Payroll:	\$4,150,980.12	
Bills:	\$7,552,972.94	
CA190807	check #s 707381 - 707503	Wire #s 103, 104
CA190814	check #s 707507 - 707699	Wire # 105
CA190821	check #s 707700 - 707829	
CA190822	check # 707830	
CA190828	check #s 707831 - 707945	Wire #s 106, 108
LB827		Wire #s 107, 109
Purch Card	ACH	

- c. General Correspondence

d. Claims

(1) Claims for Damages

Claims received from Dana Nunnelly, Jane Hasson, Matthew Laughlin, Noble House Hotels & Resorts, George Luke Painumkal, Puget Sound Energy, and Robert Wessels were acknowledged via approval of the consent calendar.

e. Award of Bids

f. Acceptance of Public Improvements and Establishing Lien Period

g. Approval of Agreements

h. Other Items of Business

(1) Resolution R-5381, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND SETTING FORTH POLICY CONSIDERATIONS AND PROCEDURES RELATING TO BUSINESS PARTNERSHIPS AND NAMING RIGHTS OF PUBLIC FACILITIES."

The resolution was adopted via approval of the consent calendar.

(2) Resolution R-5382, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING A STORM FACILITIES AGREEMENT WITH GREG FINN AND AUTHORIZING THE CITY MANAGER TO SIGN SAID AGREEMENT ON BEHALF OF THE CITY OF KIRKLAND."

The resolution was adopted via approval of the consent calendar.

(3) Resolution R-5383, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING A SEWER FACILITIES AGREEMENT WITH LARRY SCRIVANICH AND AUTHORIZING THE CITY MANAGER TO SIGN SAID AGREEMENT ON BEHALF OF THE CITY OF KIRKLAND."

The resolution was adopted via approval of the consent calendar.

(4) Performance Management Activities Update

Council acknowledged the update via approval of the consent calendar.

(5) Surplus Fire Apparatus

Council approved the surplus of the fire apparatus via approval of the consent calendar.

(6) Procurement Report

Council acknowledged the report via approval of the consent calendar.

Motion to Approve the consent calendar.

Moved by Councilmember Pascal, seconded by Councilmember Curtis

Vote: Motion carried 7-0

Yes: Councilmember Asher, Councilmember Nixon, Councilmember Curtis, Councilmember Neir, Councilmember Pascal, Deputy Mayor Jay Arnold, and Mayor Penny Sweet.

10. BUSINESS

- a. Ordinance O-4697, Relating to the Multifamily Housing Property Tax Exemption and Providing for Different Requirements in the Event of Rental Unit Projects Providing Substantial Additional Public Benefits

City Attorney Kevin Raymond provided an overview of the proposed ordinance.

Motion to Approve Ordinance O-4697, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO THE MULTIFAMILY HOUSING PROPERTY TAX EXEMPTION AND PROVIDING FOR DIFFERENT REQUIREMENTS IN THE EVENT OF RENTAL UNIT PROJECTS PROVIDING SUBSTANTIAL ADDITIONAL PUBLIC BENEFITS."

Moved by Councilmember Curtis, seconded by Deputy Mayor Jay Arnold

Vote: Motion carried 6-1

Yes: Councilmember Asher, Councilmember Nixon, Councilmember Curtis, Councilmember Pascal, Deputy Mayor Jay Arnold, and Mayor Penny Sweet.
No: Councilmember Neir.

- b. Police Pro-Act Unit Update

Police Chief Cherie Harris provided an update on implementation of the services funded by 2018's enhanced police services and community safety sales tax ballot measure (proposition 1), followed by a presentation from Assistant City Manager James Lopez related to performance measures and community outreach.

- c. School Zone Safety Camera Update

Assistant City Manager James Lopez reviewed the implementation of the safety camera program and the status of workplan items.

- d. Mental Health and Community Crisis Intervention Framework

Assistant City Manager James Lopez and Police Chief Cherie Harris reported on the framework for investments related to addressing mental health issues and intervening with community members in crisis and received feedback from the Council, in addition to providing an update on the recent Martin v. Boise Ninth

Circuit Court of Appeals decision and on current Kirkland Police Department practices when interacting with individuals experiencing homelessness.

Council recessed for a short break.

- e. 2020 Fire and Emergency Medical Services Community Advisory Group Resolution Discussion

Fire Chief Joe Sanford shared an overview of a draft work plan and proposed resolution establishing a community advisory group to review elements and funding mechanisms for a potential 2020 Fire and Emergency Medical Services Ballot Measure, introduced Management Analyst Andreana Campbell who is supporting the work, and received City Council feedback on the plan.

- f. Resolution R-5384, Authorizing the Submittal of Applications for the Greater Downtown Kirkland Urban Center and Adoption of a Consolidated Plan for the Greater Downtown Urban Center

Planning and Building Director Adam Weinstein described the proposed plan for Council consideration.

Motion to Approve Resolution R-5384, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE SUBMITTAL OF APPLICATIONS FOR THE GREATER DOWNTOWN KIRKLAND URBAN CENTER AND ADOPTION OF A CONSOLIDATED PLAN FOR THE GREATER DOWNTOWN URBAN CENTER."

Moved by Deputy Mayor Jay Arnold, seconded by Councilmember Neir

Vote: Motion carried 7-0

Yes: Councilmember Asher, Councilmember Nixon, Councilmember Curtis, Councilmember Neir, Councilmember Pascal, Deputy Mayor Jay Arnold, and Mayor Penny Sweet.

- g. Resolution R-5385, Declaring an Intent to Adopt Legislation to Authorize a Sales and Use Tax for Affordable Housing and Facilities Providing Supportive Services Pursuant to Substitute House Bill 1406 (Chapter 338, Laws Of 2019), and Other Matters Related Thereto

Planning and Building Director Adam Weinstein reviewed the proposed resolution and related legislation.

Motion to Approve Resolution R-5385, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND DECLARING AN INTENT TO ADOPT LEGISLATION TO AUTHORIZE A SALES AND USE TAX FOR AFFORDABLE HOUSING AND FACILITIES PROVIDING SUPPORTIVE SERVICES PURSUANT TO SUBSTITUTE HOUSE BILL 1406 (CHAPTER 338, LAWS OF 2019), AND OTHER MATTERS RELATED THERETO."

Moved by Deputy Mayor Jay Arnold, seconded by Councilmember Neir

Vote: Motion carried 7-0

Yes: Councilmember Asher, Councilmember Nixon, Councilmember Curtis, Councilmember Neir, Councilmember Pascal, Deputy Mayor Jay Arnold, and Mayor Penny Sweet.

h. Verizon Communications Master Use Permit Amendment Review

Public Works Deputy Director John Starbard provided an overview of the proposed amendment to the Master Use Permit granted to Verizon Wireless.

11. REPORTS

a. City Council Regional and Committee Reports

Councilmembers shared information regarding an upcoming Sound Cities Association Public Issues Committee meeting; the Everest and Highlands/Norkirk neighborhood picnics; a Deliberative Engagement to Solve Wicked Problems workshop at the University of Washington; an elected officials event with King County Council Chair Rod Dembowski; the 1,000 Lights Water Lantern Festival at Juanita Beach Park; a King County Mental Illness and Drug Dependency (MIDD) Advisory Committee meeting; the City of Kirkland Volunteer Appreciation Gelato Social event, an upcoming Association of Washington Cities Legislative Priorities Committee meeting; and a meeting discussion with Christine Gregoire around missing middle housing and the eCityGov Alliance.

b. City Manager Reports

(1) Draft Letter on Seattle/King County Homelessness Governance

Motion to Authorize the Mayor to sign the proposed letter to King County Executive Dow Constantine and Seattle Mayor Jenny Durkan on behalf of the City Council in support of the Seattle/King County interlocal agreement establishing a Regional Homelessness Response Agency.

Moved by Councilmember Curtis, seconded by Councilmember Nixon

Vote: Motion carried 7-0

Yes: Councilmember Asher, Councilmember Nixon, Councilmember Curtis, Councilmember Neir, Councilmember Pascal, Deputy Mayor Jay Arnold, and Mayor Penny Sweet.

(2) Calendar Update

City Manager Kurt Triplett reminded the Council of the upcoming special meeting on September 6th for crisis communication training.

12. ITEMS FROM THE AUDIENCE

None.

13. ADJOURNMENT

The Kirkland City Council regular meeting of September 3, 2019 was adjourned at 10:51 p.m.

Kathi Anderson, City Clerk

Penny Sweet, Mayor

KIRKLAND CITY COUNCIL SPECIAL MEETING

**Kirkland City Hall
Peter Kirk Room
123 Fifth Avenue
Kirkland, Washington 98033**

**September 6, 2019
MINUTES**

1. Call to Order

The meeting was called to order at 1:33 p.m.

2. Roll Call

Present: Mayor Penny Sweet, Deputy Mayor Jay Arnold, Councilmembers Dave Asher, Kelli Curtis, Tom Neir, Toby Nixon and Jon Pascal.

3. Crisis Communication Training

Principal Eric Holdeman and Associate Diane Newman of Eric Holdeman & Associates conducted training to provide Council Members with information related to disaster and crisis communications including their role in crisis communications, where and how they will receive verified information, the methods and resources for information dissemination, working with the media, and the purpose of coordinated messaging.

4. Adjournment

The Kirkland City Council special meeting was adjourned at 3:30 p.m.

Kathi Anderson, City Clerk

Penny Sweet, Mayor



CITY OF KIRKLAND

Department of Finance and Administration

123 Fifth Avenue, Kirkland, WA 98033 425.587.3100

www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager
From: Kathi Anderson, City Clerk
Date: September 17, 2019
Subject: CLAIM(S) FOR DAMAGES

RECOMMENDATION

It is recommended that the City Council acknowledge receipt of the following Claim(s) for Damages and refer each claim to the proper department (risk management section) for disposition.

POLICY IMPLICATIONS

This is consistent with City policy and procedure and is in accordance with the requirements of state law (RCW 35.31.040).

BACKGROUND DISCUSSION

The City has received the following Claim(s) for Damages from:

- (1) Eskandar Mohazzabfar, Al-Asr, LLC
12040 98th Ave NE STE 201
Kirkland, WA 98034

Amount: \$10,701.90

Nature of Claim: Claimant states damage occurred to sections of the curb and gutter along NE 116th Place during construction of the Goat Hill Storm Drainage Project by a City contractor.

- (2) Cal McAusland
4555 Lake Washington Blvd NE, #3
Kirkland, WA 98033

Amount: unspecified

Nature of Claim: Claimant states damage occurred to the irrigation line for an unidentified condominium property during an adjacent City sidewalk repair project, including water usage charges resulting from the break.

- (3) Torsten & Stefanie Seehaus
8201 164th Ave NE
Redmond, WA 98052

Amount: unspecified

Nature of Claim: Claimants state damages occurred to their vehicle resulting from a collision with a City police vehicle.

- (4) Michael A Torres
11505 Eastridge Dr NE #310
Redmond, WA 98053

Amount: \$6,433.34 (estimate)

Nature of Claim: Claimant states that damage occurred to his vehicle when a branch from a tree fell on it while parked on Market Street.

Note: Names of Claimants are no longer listed on the Agenda since names are listed in the memo.



CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Michael Olson, Director of Finance and Administration
Carol Wade, Senior Accountant

Date: September 4, 2019

Subject: 2018 ANNUAL TRANSPORTATION AND PARK IMPACT FEES REPORT

RECOMMENDATION:

Council accept the 2018 Annual Transportation and Park Impact Fee Report. By approving the consent calendar the Council accepts this report.

BACKGROUND DISCUSSION:

RCW 82.02.070 related to impact fees provides that: "Annually, each county, city or town imposing impact fees shall provide a report on each impact fee account showing the source and amount of all moneys collected, earned, or received and system improvements that were financed in whole or in part by impact fees." This report is presented to the City Council in response to that requirement and has traditionally been included on the consent calendar.

The City began collecting impact fees for transportation in June 1999 and for parks in August 1999. Although impact fees are not required to be tracked and applied to projects by zones per the ordinances, impact fees are being tracked by zones for administrative purposes (see Attachment C for map). Tracking the collection and subsequent transfer of impact fees helps to analyze what area(s) of the City development is occurring in and how funding of future capacity projects is related to the amount of development. On June 1, 2011, the North zone was added due to the annexation of the new neighborhoods.

During 2018, \$4,185,237 in transportation impact fees and \$6,290,253 in park impact fees were collected. Attachment A summarizes the 2018 impact fee collections by zone.

The Northeast zone collected 66% of 2018 park and transportation impact fees with \$7,009,805 for multi-family/non-residential. The largest contribution in the Northeast zone was from Fairfield Totem Lake, LLC, in the amount of \$3,076,770 collected for The Village at Totem Lake. The North zone received the most single-family residential contributions totaling \$702,803. Of that total, \$201,747 was contributed by Ridge Fox, LLC, for the 28-lot development, Callan Ridge.

Since June 1, 2010, the Kirkland Municipal Code has provided for the optional deferral of impact fees for single family residences until sale of the property rather than at building permit issuance

to assist with economic development. The KMC was amended again as of May 7, 2013, extending the deferral date indefinitely and on November 17, 2015 the deferral was made permanent and the language was updated to be consistent with State legislation passed in 2015. A lien is filed against the title to the property and impact fees are paid upon closing of the sale of property. As of December 31, 2018, the City had 1 applicant/1 permit that defers transportation impact fees of \$3,942 and park impact fees of \$3,949.

Attachment B is a cumulative report showing total transportation and park impact fees collected by zone since inception. The Southwest zone accounts for 30% of the impact fees collected to date totaling \$10,649,712. The North zone new neighborhood has generated \$2,837,912 transportation impact fees and \$2,133,135 park impact fees for a total of \$4,971,047.

The table below shows collections over the last eight years.

Year	Transportation	Parks
2011	\$327,104	230,248
2012	\$1,192,687	690,487
2013	\$1,332,206	714,395
2014	\$2,347,606	1,029,793
2015	\$1,225,155	1,210,274
2016	\$3,828,030	1,192,450
2017	\$1,158,801	936,279
2018	\$4,185,237	6,290,253

Beginning January 1, 2017, both Transportation and Park impact fees were indexed to provide for automatic fee increases each January 1st based on the June to June Seattle-Tacoma-Bremerton Area Consumer Price Index. On January 1, 2018, Transportation and Park impact fees increased by 3%.

At year-end 2018, the impact fee fund balance after transfers to fund CIP projects and debt was \$11,030,048 (\$3,125,615 for transportation and \$7,904,433 for parks). The City's practice is to allocate impact fee-related revenues to qualifying capital projects in the order that they are received (i.e., first-in, first-out). Note that the Washington State Legislature extended the time period to expend impact fees to ten years from collection date. The City Council amended the Kirkland Municipal Code to reflect that change on September 20, 2011.

Impact fees programmed into the current 2019-2024 CIP total \$6.69 million in transportation and \$10.34 million in parks for a total of \$17.03 million in combined Impact Fees. The [CIP Document](#) is located in the Budget and Finance section of the Finance and Administration Department on the City's web page.

The following table shows impact fee revenues expended on projects and debt service payments since 1999.

Year	Project Name (Project Number)		Transportation	Parks
1999 through 2014			\$7,447,230	\$2,412,463
2015	Lakefront Ped Bicycle Improvement	CNM0089000	11,000	
	Juanita Drive Quick Wins	CNM0090000	27,000	
	100th Ave Roadway Corridor	CST0083101	181,000	
	Teen Center Debt Service Payment			22,325
	McAuliffe Park Debt Service Payment			93,008
	Teen Center Bond Defeasance			230,907
	McAuliffe Park Bond Defeasance			1,135,969
2016	Juanita Drive Quick Wins	CNM0090000	35,600	
	124th Avenue NE Sidewalk Improvement	CNM0095000	16,700	
	Citywide Greenways - NE 75th Street	CNM0113001	207,500	
	2016 School Walk Route Enhancements	CNM1687000	332,900	
	100th Avenue Road Corridor	CST0083101	363,200	
	NE 116th/124th NE Northbound Dual Left Turn	CTR0092000	150,000	
	Totem Lake Intersection Improvement	CTR0122000	3,000,000	
	Edith Moulton Park	CPK0133400		980,000
	132nd Park Playfields	CPK0134000		127,400
2017	NE 116th St Crosswalk Upgrade	CNM0012001	150,000	
	NE 124th St/124th Ave Pedestrian Bridge	CNM0086100	231,400	
	Juanita Drive Quick Wins	CNM0090000	200,000	
	124th Avenue NE Sidewalk Improvement	CNM0095000	25,080	
	Citywide Greenways - NE 75th Street	CNM0113001	200,000	
	124th Ave NE Roadway Improvement	CST0059101	161,500	
	100th Ave NE Corridor	CST0083000	(206,822)	
	NE 124th St/124th Ave Intersection	CTR0091101	53,900	
	NE 116th/124th NE Northbound Dual Left Turn	CTR0092000	318,600	
	NE 132nd St/116th Way Intersection	CTR0098000	100,000	
	Totem Lake Intersection Improvement	CTR0122000	2,199,600	
	Play Area Enhancements	CPK0066000		10,000
	Totem Lake Park Master Plan	CPK0139200		100,000
2018	NE 124th St/124th Ave Pedestrian Bridge	NMC0861000	2,968,600	
	124th Avenue NE Sidewalk Improvement	NMC0950000	325,000	
	NE 116th/124th NE Northbound Dual Left Turn	TRC0920000	116,400	
	NE 132 St/Juanita High School Access	TRC0930000	113,854	
	2018 Park Play Area Enhancements	PKC0660018		10,000
	Totem Lake Park Master Plan/Phase 1	PKC1390200		914,000
	Parks Maintenance Center	PKC1470000		122,500
Total impact fee revenues transferred to projects through 2018*			\$18,729,242	\$6,158,572
Impact fees collected through 2018			21,314,318	13,774,037
Interest accrued through 2018			540,540	288,968
Total impact fee collections and interest			\$21,854,858	\$14,063,005
Impact fee balance			\$3,125,615	\$7,904,433

* Includes transfer of interest on impact fee balances

Attachments (3)

cc: Kathy Brown, Public Works Director
John Burkhalter, Development Eng Manager
Mary Gardocki, Parks Planning & Dev Manager
David Goldman, Deputy Director Finance & Admin

Rod Steitzer, Capital Projects Manager
Lynn Zwaagstra, Parks & Community Services Director
Adam Weinstein, Planning & Building Director

City of Kirkland
2018 Impact Fee Report - Summary

Zone Collected	Amount Collected	
	Transportation	Parks
East - Zone 4		
Multi-Family/Non-Residential	\$19,679	\$0
Single Family Residential	\$209,082	\$159,071
Subtotal East - Zone 4	\$228,761	\$159,071
North - Zone 5		
Multi-Family/Non-Residential	\$94,215	\$99,495
Single Family Residential	\$398,620	\$304,183
Subtotal North - Zone 5	\$492,835	\$403,678
Northeast - Zone 3		
Multi-Family/Non-Residential	\$2,491,455	\$4,518,350
Single Family Residential	\$11,066	\$8,336
Subtotal Northeast - Zone 3	\$2,502,521	\$4,526,686
Northwest - Zone 2		
Multi-Family/Non-Residential	\$183,421	\$33,825
Single Family Residential	\$163,978	\$122,630
Subtotal Northwest - Zone 2	\$347,399	\$156,455
Southwest - Zone 1		
Multi-Family/Non-Residential	\$510,020	\$974,150
Single Family Residential	\$103,701	\$70,213
Subtotal Southwest - Zone 1	\$613,721	\$1,044,363
Total Collected - All Zone	\$4,185,237	\$6,290,253

City of Kirkland

Transportation Impact Fee Tracking - 2018 Revenue

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
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East - Multi-Family/Non-Residential

11/26/2018	ODD & ELLA HAUGE	\$19,679	BNR17-01263
subtotal:		\$19,679	

East - Single Family Residential

1/8/2018	DGR DEVELOPMENT	\$5,372	BSF17-07989
1/11/2018	MERIT HOMES INC	\$5,372	BSF17-04782
1/11/2018	MERIT HOMES INC	\$5,372	BSF17-05338
1/23/2018	DGR DEVELOPMENT INC	\$5,372	BSF17-07988
1/24/2018	NGC LLC	\$5,009	BSF16-09425
1/24/2018	NGC LLC	\$5,009	BSF16-09426
1/30/2018	MERIT HOMES INC	\$5,372	BSF17-04736
2/2/2018	MERIT HOMES INC	\$5,372	BSF17-06446
2/12/2018	COMPOUND 11844 LLC	\$5,372	BSF17-01746
2/12/2018	COMPOUND 11844 LLC	\$5,372	BSF17-02439
2/15/2018	EE-NA ENTERPRISES	\$5,372	BSF17-08399
2/21/2018	MERIT HOMES INC	\$5,372	BSF17-04941
3/7/2018	132ND AVE PARTNERS, LLC	\$5,372	BSF17-07066
3/9/2018	MENGLAI HAN YCHT DEVELOPME	\$5,372	BSF17-08705
3/16/2018	132ND AVE PARTNERS LLC	\$5,372	BSF17-08233
4/4/2018	LINDA EDSON	\$5,009	BSF16-07825
4/9/2018	MERIT HOMES INC	\$5,372	BSF17-06996
4/16/2018	HAMISH ANDERSON CUSTOM HO	\$5,372	BSF17-00974
4/25/2018	MERIT HOMES INC	\$5,533	BSF18-00190
4/30/2018	MERIT HOMES INC	\$5,372	BSF17-07050
5/2/2018	MERIT HOMES INC	\$5,372	BSF17-07125
5/30/2018	MERIT HOMES INC	\$5,372	BSF17-07174
5/30/2018	MERIT HOMES INC	\$5,372	BSF17-07273
7/16/2018	WINDWARD REAL ESTATE SERVI	\$3,942	BSF14-00152
7/23/2018	MERIT HOMES INC	\$5,372	BSF17-08029
8/1/2018	BENSON MAXWELL LLC	\$5,533	BSF18-00765
8/13/2018	BENSON MAXWELL LLC	\$5,533	BSF18-02174
8/20/2018	BENSON MAXWELL LLC	\$5,533	BSF18-02273
8/21/2018	BENSON MAXWELL LLC	\$5,533	BSF18-02517

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
8/27/2018	MERIT HOMES INC	\$5,533	BSF18-02719
9/5/2018	BENSON MAXWELL LLC	\$5,533	BSF18-02274
9/12/2018	BENSON MAXWELL LLC	\$5,533	BSF18-02456
9/20/2018	HAMISH ANDERSON CUSTOM HO	\$5,372	BSF17-00864
9/24/2018	BENSON MAXWELL LLC	\$5,533	BSF18-05487
9/26/2018	BENSON MAXWELL LLC	\$5,533	BSF18-05486
10/11/2018	MERIT HOMES INC	\$5,533	BSF18-03134
10/15/2018	ROHIT AMBIKAR	\$5,372	BSF17-02516
11/9/2018	MERIT HOMES INC	\$5,533	BSF18-03142
12/19/2018	MERIT HOMES INC	\$5,533	BSF18-06350
subtotal:		\$209,082	

North - Multi-Family/Non-Residential

10/23/2018	POLYGON WLH LLC	\$22,840	BMF16-05741
10/23/2018	POLYGON WLH LLC	\$22,840	BMF16-05746
10/23/2018	POLYGON WLH LLC	\$14,275	BMF16-05747
10/23/2018	POLYGON WLH LLC	\$17,130	BMF16-05751
10/23/2018	POLYGON WLH LLC	\$17,130	BMF16-05752
subtotal:		\$94,215	

North - Single Family Residential

1/22/2018	PULTE GROUP	\$5,372	BSF17-07271
2/13/2018	TOLL BROS INC	\$5,372	BSF17-06005
2/26/2018	CHARLES CONNOR CHG SF LLC	\$5,372	BSF17-08077
2/26/2018	RIDGE FOX LLC	\$5,372	BSF17-08680
3/2/2018	CHARLES CONNOR CHG SF LLC	\$5,372	BSF17-08049
3/7/2018	PULTE HOMES OF WASHINGTON	\$5,372	BSF17-06387
3/8/2018	RIDGE FOX LLC	\$5,372	BSF17-08428
3/8/2018	RIDGE FOX LLC	\$5,372	BSF17-08429
3/8/2018	RIDGE FOX LLC	\$5,372	BSF17-08682
3/19/2018	B & B ORCHARD TRUST	\$5,009	BSF16-10173
3/22/2018	B & B ORCHARD TRUST	\$5,372	BSF17-01261
3/28/2018	CHARLES CONNOR CHG SF LLC	\$5,372	BSF17-08076
3/28/2018	RIDGE FOX LLC	\$5,372	BSF17-08678
3/28/2018	PERMIT COORDINATOR RIDGE FO	\$5,372	BSF17-08679
3/30/2018	RIDGE FOX LLC	\$5,372	BSF17-08427
4/3/2018	GABE R THORNQUIST	\$701	BSF16-10103
4/16/2018	RIDGE FOX LLC	\$5,372	BSF17-08426

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
4/24/2018	RIDGE FOX LLC	\$5,533	BSF18-01772
4/27/2018	RIDGE FOX LLC	\$5,533	BSF18-01258
4/27/2018	RIDGE FOX LLC	\$5,533	BSF18-01831
5/15/2018	EASTSIDE HOMES INC	\$5,372	BSF17-08079
5/16/2018	VIRIDIAN AT HOLMES POINT LLC	\$5,372	BSF17-06004
5/17/2018	PULTE GROUP WASHINGTON	\$5,372	BSF17-07766
5/17/2018	PULTE GROUP WASHINGTON	\$5,372	BSF17-07767
5/18/2018	PNW CONSTRUCTION & DESIGN L	\$5,533	BSF18-02093
5/24/2018	PULTE GROUP WASHINGTON	\$5,372	BSF17-07903
5/31/2018	PULTE GROUP WASHINGTON	\$5,372	BSF17-07575
5/31/2018	PULTE GROUP WASHINGTON	\$5,372	BSF17-07902
6/1/2018	DARREN TRAUTMAN	\$5,009	BSF16-09109
6/4/2018	RIDGE FOX LLC	\$5,533	BSF18-01768
6/4/2018	PNW CONSTRUCTION & DESIGN L	\$5,533	BSF18-01985
6/15/2018	RIDGE FOX LLC	\$5,533	BSF18-02099
6/15/2018	RIDGE FOX LLC	\$5,533	BSF18-02109
6/25/2018	PNW CONSTRUCTION & DESIGN L	\$5,533	BSF18-02092
6/28/2018	CHANDLER HOMES LLC	\$6,308	BSF18-01145
7/17/2018	YUN LU	\$5,009	BSF17-00036
7/23/2018	PULTE GROUP WASHINGTON	\$5,533	BSF18-00893
7/23/2018	PULTE GROUP WASHINGTON	\$5,533	BSF18-00894
7/24/2018	PULTE GROUP WASHINGTON	\$5,533	BSF18-00891
7/30/2018	PNW CONSTRUCTION & DESIGN L	\$5,533	BSF18-01946
7/30/2018	RIDGE FOX LLC	\$5,533	BSF18-02459
7/30/2018	RIDGE FOX LLC	\$5,533	BSF18-02489
8/2/2018	PULTE GROUP WASHINGTON	\$5,533	BSF18-00895
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$5,372	BSF17-06003
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$5,372	BSF17-06006
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$5,372	BSF17-06007
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$5,372	BSF17-06008
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$5,372	BSF17-06011
8/9/2018	PULTE HOMES OF WASHINGTON	\$5,009	BSF16-09703
8/27/2018	ARCADIA HOMES LLC	\$5,533	BSF18-03021
8/30/2018	HULTQUIST HOMES INC	\$5,533	BSF18-02496
8/30/2018	HULTQUIST HOMES INC	\$5,533	BSF18-02502
9/4/2018	HULTQUIST HOMES INC	\$5,533	BSF18-01423
9/6/2018	STEVE BURNSTEAD CONSTRUCTI	\$5,533	BSF18-03505
9/21/2018	SUCIA ISLAND LLC	\$5,533	BSF18-03942

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
10/2/2018	PULTE GROUP WASHINGTON	\$5,533	BSF18-00263
10/2/2018	PULTE GROUP WASHINGTON	\$5,533	BSF18-00264
10/23/2018	13263 HOMES LLC	\$5,372	BSF17-03112
11/2/2018	RIDGE FOX, LLC	\$5,533	BSF18-05605
11/6/2018	PULTE GROUP WASHINGTON	\$5,372	BSF17-08751
11/13/2018	HULTQUIST HOMES INC	\$5,533	BSF18-02495
11/16/2018	RIDGE FOX LLC	\$5,533	BSF18-04514
11/16/2018	RIDGE FOX LLC	\$5,533	BSF18-07386
11/27/2018	RIDGE FOX, LLC	\$5,533	BSF18-05848
11/28/2018	RIDGE FOX, LLC	\$5,533	BSF18-05601
11/30/2018	RIDGE FOX LLC	\$5,533	BSF18-04513
12/21/2018	GE LAN (USA) LLC	\$5,533	BSF18-00244
12/21/2018	GE LAN (USA) LLC	\$5,533	BSF18-00246
12/21/2018	GE LAN (USA) LLC	\$5,533	BSF18-00247
12/21/2018	GE LAN (USA) LLC	\$5,533	BSF18-00248
12/21/2018	GE LAN (USA) LLC	\$5,533	BSF18-01684
12/21/2018	GE LAN (USA) LLC	\$5,533	BSF18-01688
12/21/2018	GE LAN (USA) LLC	\$5,533	BSF18-01689
12/21/2018	GE LAN (USA) LLC	\$5,533	BSF18-01690
subtotal:		\$398,620	

Northeast - Multi-Family/Non-Residential

3/15/2018	VILLAGE AT TOTEM LAKE LLC	\$118,372	BMU17-07550
4/6/2018	FAIRFIELD TOTEM LAKE LLC	\$76,073	BMU17-06261
5/16/2018	LMV KIRKLAND HOLDINGS LP	\$750,457	BMU17-02939
8/15/2018	FAIRFIELD TOTEM LAKE LLC	\$113,098	BMU17-06847
8/15/2018	FAIRFIELD TOTEM LAKE LLC	\$1,399,334	BMU17-06847
8/22/2018	ALIZA INC	\$34,121	BNR17-01222
subtotal:		\$2,491,455	

Northeast - Single Family Residential

9/28/2018	PING & LONG GARWIN FANG	\$5,533	BSF18-01390
12/3/2018	PING & LONG GARWIN FANG	\$5,533	BSF18-01395
subtotal:		\$11,066	

Northwest - Multi-Family/Non-Residential

4/20/2018	ISOLA REAL ESTATE V LLC	\$6,124	BMF17-04461
6/1/2018	DANA STAIRS LAKE WASH SCHO	\$117,341	BNR17-07859
6/12/2018	LAKE WASHINGTON SCHOOL DIS	\$42,458	BNR18-00610

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
11/14/2018	1029 MARKET LLC	\$17,498	BNR18-05991
subtotal:		\$183,421	

Northwest - Single Family Residential
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1/19/2018	5250 RAINIER LP	\$5,372	BSF17-04466
1/23/2018	A & M HOME PARTNERS LLC	\$5,372	BSF17-07186
3/13/2018	MERIT HOMES INC	\$5,372	BSF17-08344
3/15/2018	MEAD HOMES INC	\$5,372	BSF17-07279
3/21/2018	MERIT HOMES INC	\$5,372	BSF17-08420
3/27/2018	FIRST BAPTIST CHURCH	\$5,372	BSF17-08686
3/30/2018	20TH AVE KIRKLAND LLC	\$5,372	BSF17-02933
4/2/2018	DARIN GRANGER	\$2,742	BSF17-08421
4/6/2018	QB KIRKLAND LLC	\$3,262	BSF18-00654
4/6/2018	QUANTUM BUILD LLC	\$2,271	BSF18-00654
4/27/2018	STEVE L & KRISTAL J WALLSTRO	\$5,372	BSF17-01295
5/18/2018	DGR DEVELOPMENT INC	\$5,533	BSF18-02032
6/6/2018	HUNTINGTON HOMES, LLC	\$5,533	BSF18-01461
6/11/2018	DGR DEVELOPMENT INC	\$5,533	BSF18-01949
6/14/2018	DGR DEVELOPMENT INC	\$5,533	BSF18-01904
6/26/2018	TOLL BROS INC	\$5,009	BSF16-10272
7/10/2018	TOLL BROS INC	\$5,009	BSF16-10267
7/10/2018	DGR DEVELOPMENT INC	\$5,533	BSF18-01905
7/20/2018	DGR DEVELOPMENT INC	\$5,533	BSF18-01906
7/31/2018	TOLL BROS INC	\$5,009	BSF16-10247
7/31/2018	TOLL BROS INC	\$5,009	BSF16-10252
7/31/2018	JAMES TOSTI	\$5,009	BSF16-10270
7/31/2018	TOLL BROS INC	\$5,009	BSF16-10271
7/31/2018	ENFORT HOMES LLC	\$5,372	BSF17-07444
8/9/2018	MERIT HOMES INC	\$5,372	BSF17-08468
9/11/2018	10245 NE 112TH STREET LLC	\$5,533	BSF18-00908
9/11/2018	10245 NE 112TH STREET LLC	\$5,533	BSF18-00911
11/29/2018	BUILD URBAN LLC	\$5,533	BSF18-03298
12/7/2018	HUNTINGTON HOMES LLC	\$5,533	BSF18-04620
12/17/2018	AMIR H NASSIRI	\$5,533	BSF18-05078
12/20/2018	HUNTINGTON HOMES, LLC	\$5,533	BSF18-03677
12/28/2018	10245 NE 112TH ST LLC	\$5,533	BSF18-00910
subtotal:		\$163,978	

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
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Southwest - Multi-Family/Non-Residential

6/5/2018	KPP DEVELOPMENT LLC	\$9,386	BNR17-08753
6/8/2018	ELK PARTNERS LLC	\$10,937	BMU17-07769
11/2/2018	KPP DEVELOPMENT LLC	\$21,242	BNR18-03173
11/2/2018	KPP DEVELOPMENT LLC	\$11,856	BNR18-03174
12/26/2018	MONOLITHIC POWER SYSTEMS I	\$456,599	BNR16-10254
subtotal:		\$510,020	

Southwest - Single Family Residential

1/11/2018	STEVE BURNSTEAD CONST LLC	\$5,372	BSF17-07127
1/18/2018	NW INVESTMENT BUILDERS LLC	\$5,372	BSF17-05315
1/19/2018	NW INVESTMENT BUILDERS LLC	\$5,372	BSF17-05313
1/30/2018	WINDWARD LAKEVIEW LLC	\$5,372	BSF17-05878
2/8/2018	TRUDEL LLC	\$5,372	BSF17-01071
3/30/2018	MIRCEA CALIN	\$5,372	BSF17-01293
4/6/2018	STEVE BURNSTEAD CONSTRUCTI	\$5,533	BSF18-00597
4/26/2018	PLATEAU ISSAQUAH LLC	\$4,190	BSF18-00879
5/29/2018	BREAKWELL ENG	\$5,533	BSF18-01308
5/31/2018	PLATEAU ISSAQUAH LLC	\$5,533	BSF18-00880
8/8/2018	WALK MILESTONE NW LLC	\$5,533	BSF18-03684
8/21/2018	WALK MILESTONE NW LLC	\$883	BSF18-03681
8/30/2018	SG LAND GROUP LLC	\$5,533	BSF18-03252
9/10/2018	10429 KIRKLAND LLC	\$5,533	BSF18-03508
11/5/2018	JOHN & LISA NILSSON	\$5,533	BSF18-04580
11/20/2018	WALK MILESTONE NW LLC	\$5,533	BSF18-06088
11/20/2018	THE WALK MILESTONE NORTHW	\$5,533	BSF18-06351
12/4/2018	DESIGN BUILT HOMES LLC	\$5,533	BSF18-06229
12/7/2018	SSHI LLC	\$5,533	BSF18-03085
12/10/2018	SSHI, LLC	\$5,533	BSF18-03083
subtotal:		\$103,701	

Total Transportation Impact Fees: \$4,185,237

City of Kirkland

Park Impact Fee Tracking - 2018 Revenue

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
East - Single Family Residential			
1/8/2018	DGR DEVELOPMENT	\$4,047	BSF17-07989
1/11/2018	MERIT HOMES INC	\$4,047	BSF17-04782
1/11/2018	MERIT HOMES INC	\$4,047	BSF17-05338
1/23/2018	DGR DEVELOPMENT INC	\$4,047	BSF17-07988
1/24/2018	NGC LLC	\$3,968	BSF16-09425
1/24/2018	NGC LLC	\$3,968	BSF16-09426
1/30/2018	MERIT HOMES INC	\$4,047	BSF17-04736
2/2/2018	MERIT HOMES INC	\$4,047	BSF17-06446
2/12/2018	COMPOUND 11844 LLC	\$4,047	BSF17-01746
2/12/2018	COMPOUND 11844 LLC	\$4,047	BSF17-02439
2/15/2018	EE-NA ENTERPRISES	\$4,047	BSF17-08399
2/21/2018	MERIT HOMES INC	\$4,047	BSF17-04941
3/7/2018	132ND AVE PARTNERS, LLC	\$4,047	BSF17-07066
3/9/2018	MENGLAI HAN YCHT DEVELOPME	\$4,047	BSF17-08705
3/16/2018	132ND AVE PARTNERS LLC	\$4,047	BSF17-08233
4/4/2018	LINDA EDSON	\$3,968	BSF16-07825
4/9/2018	MERIT HOMES INC	\$4,047	BSF17-06996
4/16/2018	HAMISH ANDERSON CUSTOM HO	\$4,047	BSF17-00974
4/25/2018	MERIT HOMES INC	\$4,168	BSF18-00190
4/30/2018	MERIT HOMES INC	\$4,047	BSF17-07050
5/2/2018	MERIT HOMES INC	\$4,047	BSF17-07125
5/30/2018	MERIT HOMES INC	\$4,047	BSF17-07174
5/30/2018	MERIT HOMES INC	\$4,047	BSF17-07273
7/16/2018	WINDWARD REAL ESTATE SERVI	\$3,949	BSF14-00152
7/23/2018	MERIT HOMES INC	\$4,047	BSF17-08029
8/1/2018	BENSON MAXWELL LLC	\$4,168	BSF18-00765
8/13/2018	BENSON MAXWELL LLC	\$4,168	BSF18-02174
8/20/2018	BENSON MAXWELL LLC	\$4,168	BSF18-02273
8/21/2018	BENSON MAXWELL LLC	\$4,168	BSF18-02517
8/27/2018	MERIT HOMES INC	\$4,168	BSF18-02719
9/5/2018	BENSON MAXWELL LLC	\$4,168	BSF18-02274
9/12/2018	BENSON MAXWELL LLC	\$4,168	BSF18-02456

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
9/20/2018	HAMISH ANDERSON CUSTOM HO	\$4,047	BSF17-00864
9/24/2018	BENSON MAXWELL LLC	\$4,168	BSF18-05487
9/26/2018	BENSON MAXWELL LLC	\$4,168	BSF18-05486
10/11/2018	MERIT HOMES INC	\$4,168	BSF18-03134
10/15/2018	ROHIT AMBIKAR	\$4,047	BSF17-02516
11/9/2018	MERIT HOMES INC	\$4,168	BSF18-03142
12/19/2018	MERIT HOMES INC	\$4,168	BSF18-06350
subtotal:		\$159,071	
North - Multi-Family/Non-Residential			
10/23/2018	POLYGON WLH LLC	\$24,120	BMF16-05741
10/23/2018	POLYGON WLH LLC	\$24,120	BMF16-05746
10/23/2018	POLYGON WLH LLC	\$15,075	BMF16-05747
10/23/2018	POLYGON WLH LLC	\$18,090	BMF16-05751
10/23/2018	POLYGON WLH LLC	\$18,090	BMF16-05752
subtotal:		\$99,495	
North - Single Family Residential			
1/22/2018	PULTE GROUP	\$4,047	BSF17-07271
2/13/2018	TOLL BROS INC	\$4,047	BSF17-06005
2/26/2018	CHARLES CONNOR CHG SF LLC	\$4,047	BSF17-08077
2/26/2018	RIDGE FOX LLC	\$4,047	BSF17-08680
3/2/2018	CHARLES CONNOR CHG SF LLC	\$4,047	BSF17-08049
3/7/2018	PULTE HOMES OF WASHINGTON	\$4,047	BSF17-06387
3/8/2018	RIDGE FOX LLC	\$4,047	BSF17-08428
3/8/2018	RIDGE FOX LLC	\$4,047	BSF17-08429
3/8/2018	RIDGE FOX LLC	\$4,047	BSF17-08682
3/19/2018	B & B ORCHARD TRUST	\$3,968	BSF16-10173
3/22/2018	B & B ORCHARD TRUST	\$4,047	BSF17-01261
3/28/2018	CHARLES CONNOR CHG SF LLC	\$4,047	BSF17-08076
3/28/2018	RIDGE FOX LLC	\$4,047	BSF17-08678
3/28/2018	PERMIT COORDINATOR RIDGE FO	\$4,047	BSF17-08679
3/30/2018	RIDGE FOX LLC	\$4,047	BSF17-08427
4/3/2018	GABE R THORNQUIST	\$2,062	BSF16-10103
4/16/2018	RIDGE FOX LLC	\$4,047	BSF17-08426
4/24/2018	RIDGE FOX LLC	\$4,168	BSF18-01772
4/27/2018	RIDGE FOX LLC	\$4,168	BSF18-01258
4/27/2018	RIDGE FOX LLC	\$4,168	BSF18-01831

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
5/15/2018	EASTSIDE HOMES INC	\$4,047	BSF17-08079
5/16/2018	VIRIDIAN AT HOLMES POINT LLC	\$4,047	BSF17-06004
5/17/2018	PULTE GROUP WASHINGTON	\$4,047	BSF17-07766
5/17/2018	PULTE GROUP WASHINGTON	\$4,047	BSF17-07767
5/18/2018	PNW CONSTRUCTION & DESIGN L	\$4,168	BSF18-02093
5/24/2018	PULTE GROUP WASHINGTON	\$4,047	BSF17-07903
5/31/2018	PULTE GROUP WASHINGTON	\$4,047	BSF17-07575
5/31/2018	PULTE GROUP WASHINGTON	\$4,047	BSF17-07902
6/1/2018	DARREN TRAUTMAN	\$3,968	BSF16-09109
6/4/2018	RIDGE FOX LLC	\$4,168	BSF18-01768
6/4/2018	PNW CONSTRUCTION & DESIGN L	\$4,168	BSF18-01985
6/15/2018	RIDGE FOX LLC	\$4,168	BSF18-02099
6/15/2018	RIDGE FOX LLC	\$4,168	BSF18-02109
6/25/2018	PNW CONSTRUCTION & DESIGN L	\$4,168	BSF18-02092
6/28/2018	CHANDLER HOMES LLC	\$6,334	BSF18-01145
7/17/2018	YUN LU	\$3,968	BSF17-00036
7/23/2018	PULTE GROUP WASHINGTON	\$4,168	BSF18-00893
7/23/2018	PULTE GROUP WASHINGTON	\$4,168	BSF18-00894
7/24/2018	PULTE GROUP WASHINGTON	\$4,168	BSF18-00891
7/30/2018	PNW CONSTRUCTION & DESIGN L	\$4,168	BSF18-01946
7/30/2018	RIDGE FOX LLC	\$4,168	BSF18-02459
7/30/2018	RIDGE FOX LLC	\$4,168	BSF18-02489
8/2/2018	PULTE GROUP WASHINGTON	\$4,168	BSF18-00895
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$4,047	BSF17-06003
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$4,047	BSF17-06006
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$4,047	BSF17-06007
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$4,047	BSF17-06008
8/6/2018	VIRIDIAN AT HOLMES POINT LLC	\$4,047	BSF17-06011
8/9/2018	PULTE HOMES OF WASHINGTON	\$3,968	BSF16-09703
8/27/2018	ARCADIA HOMES LLC	\$4,168	BSF18-03021
8/30/2018	HULTQUIST HOMES INC	\$4,168	BSF18-02496
8/30/2018	HULTQUIST HOMES INC	\$4,168	BSF18-02502
9/4/2018	HULTQUIST HOMES INC	\$4,168	BSF18-01423
9/6/2018	STEVE BURNSTEAD CONSTRUCTI	\$4,168	BSF18-03505
9/21/2018	SUCIA ISLAND LLC	\$4,168	BSF18-03942
10/2/2018	PULTE GROUP WASHINGTON	\$4,168	BSF18-00263
10/2/2018	PULTE GROUP WASHINGTON	\$4,168	BSF18-00264
10/23/2018	13263 HOMES LLC	\$4,047	BSF17-03112

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
11/2/2018	RIDGE FOX, LLC	\$4,168	BSF18-05605
11/6/2018	PULTE GROUP WASHINGTON	\$4,047	BSF17-08751
11/13/2018	HULTQUIST HOMES INC	\$4,168	BSF18-02495
11/16/2018	RIDGE FOX LLC	\$4,168	BSF18-04514
11/16/2018	RIDGE FOX LLC	\$4,168	BSF18-07386
11/27/2018	RIDGE FOX, LLC	\$4,168	BSF18-05848
11/28/2018	RIDGE FOX, LLC	\$4,168	BSF18-05601
11/30/2018	RIDGE FOX LLC	\$4,168	BSF18-04513
12/21/2018	GE LAN (USA) LLC	\$4,168	BSF18-00244
12/21/2018	GE LAN (USA) LLC	\$4,168	BSF18-00246
12/21/2018	GE LAN (USA) LLC	\$4,168	BSF18-00247
12/21/2018	GE LAN (USA) LLC	\$4,168	BSF18-00248
12/21/2018	GE LAN (USA) LLC	\$4,168	BSF18-01684
12/21/2018	GE LAN (USA) LLC	\$4,168	BSF18-01688
12/21/2018	GE LAN (USA) LLC	\$4,168	BSF18-01689
12/21/2018	GE LAN (USA) LLC	\$4,168	BSF18-01690

subtotal: \$304,183

Northeast - Multi-Family/Non-Residential

3/15/2018	VILLAGE AT TOTEM LAKE LLC	\$86,860	BMU17-07550
5/16/2018	LMV KIRKLAND HOLDINGS LP	\$1,042,425	BMU17-02939
7/5/2018	KIRKLAND APARTMENTS DEVELO	\$646,272	BMF18-00763
8/15/2018	FAIRFIELD TOTEM LAKE LLC	\$82,990	BMU17-06847
8/15/2018	FAIRFIELD TOTEM LAKE LLC	\$1,405,275	BMU17-06847
9/10/2018	KIRKLAND APARTMENTS DEVELO	\$649,440	BMF18-00762
10/22/2018	KIRKLAND APARTMENTS DEVELO	\$484,704	BMF18-00556
10/31/2018	QUADRANT CORPORATION	\$19,008	BMF17-07274
11/15/2018	THE QUADRANT CORPORATION	\$12,672	BMF18-02809
11/28/2018	THE QUADRANT CORPORATION	\$19,008	BMF18-00826
11/29/2018	THE QUADRANT CORPORATION	\$12,672	BMF18-06870
12/6/2018	THE QUADRANT CORPORATION	\$19,008	BMF18-00889
12/7/2018	THE QUADRANT CORPORATION	\$19,008	BMF18-06662
12/14/2018	THE QUADRANT CORPORATION	\$19,008	BMF18-01309

subtotal: \$4,518,350

Northeast - Single Family Residential
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9/28/2018	PING & LONG GARWIN FANG	\$4,168	BSF18-01390
12/3/2018	PING & LONG GARWIN FANG	\$4,168	BSF18-01395

Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
subtotal:		\$8,336	
Northwest - Multi-Family/Non-Residential			
4/20/2018	ISOLA REAL ESTATE V LLC	\$6,150	BMF17-04461
8/23/2018	BDR KIRKLAND VII LLC	\$27,675	BMF17-03180
subtotal:		\$33,825	
Northwest - Single Family Residential			
1/23/2018	A & M HOME PARTNERS LLC	\$4,047	BSF17-07186
3/13/2018	MERIT HOMES INC	\$4,047	BSF17-08344
3/15/2018	MEAD HOMES INC	\$4,047	BSF17-07279
3/21/2018	MERIT HOMES INC	\$4,047	BSF17-08420
3/27/2018	FIRST BAPTIST CHURCH	\$4,047	BSF17-08686
3/30/2018	20TH AVE KIRKLAND LLC	\$4,047	BSF17-02933
4/2/2018	DARIN GRANGER	\$4,047	BSF17-08421
4/6/2018	QB KIRKLAND LLC	\$4,168	BSF18-00654
4/27/2018	STEVE L & KRISTAL J WALLSTRO	\$4,047	BSF17-01295
5/18/2018	DGR DEVELOPMENT INC	\$4,168	BSF18-02032
6/6/2018	HUNTINGTON HOMES, LLC	\$4,168	BSF18-01461
6/11/2018	DGR DEVELOPMENT INC	\$4,168	BSF18-01949
6/14/2018	DGR DEVELOPMENT INC	\$4,168	BSF18-01904
6/26/2018	TOLL BROS INC	\$3,968	BSF16-10272
7/10/2018	TOLL BROS INC	\$3,968	BSF16-10267
7/10/2018	DGR DEVELOPMENT INC	\$4,168	BSF18-01905
7/20/2018	DGR DEVELOPMENT INC	\$4,168	BSF18-01906
7/31/2018	TOLL BROS INC	\$3,968	BSF16-10247
7/31/2018	TOLL BROS INC	\$3,968	BSF16-10252
7/31/2018	JAMES TOSTI	\$3,968	BSF16-10270
7/31/2018	TOLL BROS INC	\$3,968	BSF16-10271
7/31/2018	ENFORT HOMES LLC	\$4,047	BSF17-07444
8/9/2018	MERIT HOMES INC	\$4,047	BSF17-08468
9/11/2018	10245 NE 112TH STREET LLC	\$4,168	BSF18-00908
9/11/2018	10245 NE 112TH STREET LLC	\$4,168	BSF18-00911
11/29/2018	BUILD URBAN LLC	\$4,168	BSF18-03298
12/7/2018	HUNTINGTON HOMES LLC	\$4,168	BSF18-04620
12/17/2018	AMIR H NASSIRI	\$4,168	BSF18-05078
12/20/2018	HUNTINGTON HOMES, LLC	\$4,168	BSF18-03677
12/28/2018	10245 NE 112TH ST LLC	\$4,168	BSF18-00910

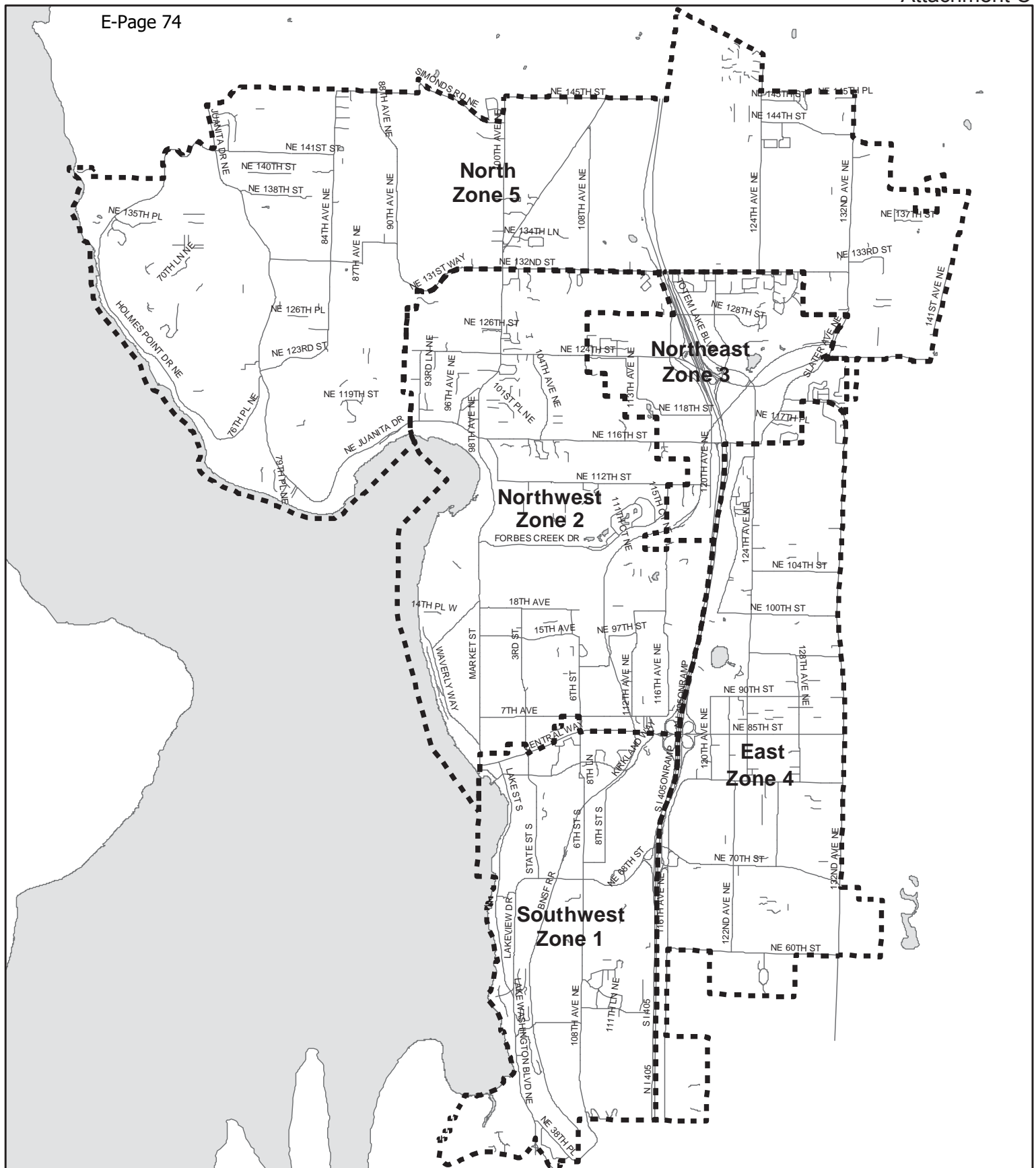
Date Received	Payer/ApplicantName	Amount Received	Case # (link to Egov)
subtotal:		\$122,630	
Southwest - Multi-Family/Non-Residential			
2/15/2018	PR II KIRKLAND URBAN LLC	\$557,775	BMU16-04332
6/8/2018	ELK PARTNERS LLC	\$28,406	BMU17-07769
6/8/2018	KIRKLAND SUSTAINABLE INVST L	\$18,283	BMU17-07769
6/8/2018	KIRKLAND SUSTAINABLE INVST L	\$12,467	BMU17-07769
9/14/2018	EPICUREAN ASSOC. INC.	\$230,337	BMU13-05769
9/14/2018	ELK PARTNERS LLC	\$126,881	BMU17-07769
subtotal:		\$974,150	
Southwest - Single Family Residential			
1/11/2018	STEVE BURNSTEAD CONST LLC	\$4,047	BSF17-07127
1/18/2018	NW INVESTMENT BUILDERS LLC	\$4,047	BSF17-05315
1/19/2018	NW INVESTMENT BUILDERS LLC	\$4,047	BSF17-05313
1/30/2018	WINDWARD LAKEVIEW LLC	\$4,047	BSF17-05878
2/8/2018	TRUDEL LLC	\$4,047	BSF17-01071
3/30/2018	MIRCEA CALIN	\$4,047	BSF17-01293
4/6/2018	STEVE BURNSTEAD CONSTRUCTI	\$4,168	BSF18-00597
4/26/2018	PLATEAU ISSAQUAH LLC	\$83	BSF18-00879
5/29/2018	BREAKWELL ENG	\$4,168	BSF18-01308
5/31/2018	PLATEAU ISSAQUAH LLC	\$4,168	BSF18-00880
8/30/2018	SG LAND GROUP LLC	\$4,168	BSF18-03252
9/10/2018	10429 KIRKLAND LLC	\$4,168	BSF18-03508
11/5/2018	JOHN & LISA NILSSON	\$4,168	BSF18-04580
11/20/2018	WALK MILESTONE NW LLC	\$4,168	BSF18-06088
11/20/2018	THE WALK MILESTONE NORTHW	\$4,168	BSF18-06351
12/4/2018	DESIGN BUILT HOMES LLC	\$4,168	BSF18-06229
12/7/2018	SSHI LLC	\$4,168	BSF18-03085
12/10/2018	SSHI, LLC	\$4,168	BSF18-03083
subtotal:		\$70,213	
Total Park Impact Fees:		\$6,290,253	

Attachment B



City of Kirkland Cumulative Impact Fee Report - Summary

1999-2018

Zone Collected	Amount Collected	
	Transportation	Parks
East - Zone 4		
Multi-Family/Non-Residential	\$2,024,510	\$360,381
Single Family Residential	\$1,923,605	\$1,695,758
Subtotal East - Zone 4	\$3,948,115	\$2,056,139
North - Zone 5		
Multi-Family/Non-Residential	\$699,298	\$144,282
Single Family Residential	\$2,138,614	\$1,988,853
Subtotal North - Zone 5	\$2,837,912	\$2,133,135
Northeast - Zone 3		
Multi-Family/Non-Residential	\$4,424,454	\$4,811,823
Single Family Residential	\$24,551	\$12,793
Subtotal Northeast - Zone 3	\$4,449,005	\$4,824,616
Northwest - Zone 2		
Multi-Family/Non-Residential	\$1,585,430	\$584,430
Single Family Residential	\$1,029,691	\$942,434
Subtotal Northwest - Zone 2	\$2,615,121	\$1,526,864
Southwest - Zone 1		
Multi-Family/Non-Residential	\$6,481,097	\$2,355,517
Single Family Residential	\$945,148	\$867,950
Subtotal Southwest - Zone 1	\$7,426,245	\$3,223,467
Total Collected - All Zone	\$21,276,398	\$13,764,221



Legend

-  Transportation Subarea
 Lakes
 Street Centerline

City of Kirkland Impact Fee Subareas



0 0.25 0.5 1 Miles

**CITY OF KIRKLAND**

Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Greg Piland, Financial Operations Manager

Date: September 5, 2019

Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF SEPTEMBER 17, 2019.

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report dated August 22, 2019 are as follows:

	Project/Purchase	Process	Estimate/Price	Status
1.	Totem Lake Gateway Project	Invitation for Bids	\$5,344,017.80	Contract awarded to Marshbank Construction, Inc. of Snohomish, WA.
2.	124 th Ave NE Roadway Improvements Project	Request for Qualifications	\$291,887.00	Amendment awarded to Perteet, Inc. of Everett, WA. based on qualifications per RCW 39.80
3.	Juanita Drive Intersection and Safety Improvements Project	Request for Qualifications	\$381,932.00	Contract awarded to KPG, Inc. of Seattle, WA. based on qualifications per RCW 39.80.
4.	Advance Mitigation Project Maintenance	Small Works Roster	\$236,715.00	Contract awarded to OMA Construction, Inc. of Maple Valley, WA.
5.	Rose Point Lift Station Improvements	Invitation for Bids	\$2,173,164.81	Contract awarded to Gary Harper Construction, Inc. of Snohomish, WA.

Please contact Greg Piland if you have any questions regarding this report.



CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Michael Olson, Director of Finance and Administration
Kyle Butler, Financial Planning Supervisor

Date: September 5, 2019

Subject: **2019-2020 BUDGET ADJUSTMENT: CIP CARRYOVERS AND OTHER ADJUSTMENTS**

RECOMMENDATION:

The City Council receives a brief recap of the year-end 2018 financial results and adopts the attached ordinance amending the 2019-2020 budget appropriations for selected capital funds.

BACKGROUND DISCUSSION:

The City Council reviewed and adopted a budget adjustment memo on July 16th, 2019 that focused on operating fund carryovers from 2018, the memo also noted that a capital budget adjustments memo would follow in the fall. This memo summarizes changes to the City's capital funds since the adoption of the 2019-2020 Budget.

As discussed at the May Council retreat, there are two key factors impacting final financial updates. The two factors are the transition of financial planning staff, as well as the on-going transition with the financial software MUNIS and the accompanying changes in how the new system provides reporting information. The newly hired financial planning staff have reconciled all the fund balances in MUNIS which have resulted in the increased number of housekeeping changes in this memo.

Carryovers and Budget Adjustments

State law prohibits expenditures from exceeding the budgeted appropriation for any fund and requires the City to adjust appropriations when:

1. Unanticipated revenue exists and will potentially be expended;
2. New funds are established during the budget year which were not included in the original budget; or
3. The City Council authorizes positions, projects, or programs not incorporated into the current year's budget.

This budget adjustment allows for appropriation changes where it is anticipated that total expenditures may differ from the adopted 2019-2020 budget. Four types of adjustments are included in the proposed 2019-2020 budget amendment:

1. Capital carryovers;
2. Council directed and other adjustments;
3. Housekeeping adjustments; and,
4. Recognizing resources forward (cash at the end of 2018) across all capital funds.

Total capital appropriation adjustments result in a net budget increase of nearly \$13.2 million primarily due to adjustments for actual beginning cash balances, adjustments made for capital project work in progress, and council directed adjustments so far in 2019. Non-appropriation budget adjustment details are also included, with these adjustments occurring within individual funds and are related to uses of reserves from previously approved fiscal notes. The Budget Summary Attachment (**Attachment A**) shows both line item and appropriation changes. Line item changes are administrative adjustments within funds and are provided for reference. Appropriation adjustments change the total budget and require adoption by ordinance.

The following is a recap of major items requested in this budget adjustment:

1. **Carryovers** relate to uncompleted projects, contracts, or purchases that were authorized but not spent in the prior biennial budget. In order to complete these items, both the funding and the expenditure authority need to be "carried over" from the 2017-2018 Budget to the 2019-2020 Budget. Accordingly, the 2019-2020 Adopted Budget needs to be amended. Funding for carryovers primarily comes from recognizing cash that was obligated but not spent in the prior biennium (i.e. Resources Forward) and from external sources such as grants. Carryovers were calculated as part of the resources forward cash balancing process, and resources forward adjustments reflect net changes to funds after accounting for all capital project carryovers. Total project carryover adjustments are \$2.9 million across all capital funds.

Capital Carryover requests reflect adjustment to balances for unfinished capital projects (work in progress) from the previous biennium that were estimated during the budget process and included in the original appropriation. Adjustments are now needed to reflect actual project balances as of the end of 2018. The total balance of uncompleted projects is \$106.4 million, \$103.5 million of which was recognized in the budget as work in progress. The net appropriation change, for work in progress not captured in the 2019-2020 Adopted budget, is \$2.9 million.

The table below summarizes the work in progress by Capital Improvement Program area. Changes in capital carryovers are related to actual project delivery and related expenses being ahead of schedule compared to estimates.

Capital Projects Carryovers

Project Type	Amount
General Capital	37,293,339
Transportation Capital	48,154,430
Water and Sewer	9,911,172
Surface Water	11,037,495
Total Capital Carryovers	106,396,436
Less Work in Progress Balances (already appropriated)	(103,479,955)
Net Appropriation Change	2,916,481

Attachment B is a detailed listing of active current work in process projects by fund. Transportation projects exist in the General Capital Projects and Surface Water Funds, so there are some variances between the project type totals and fund totals in the attachment.

CIP Project Closures – As part of the carryover process, staff has completed a detailed review and reconciliation of capital projects, resulting in the recommended closure of several projects. The closure of these projects will return funds to their original sources as shown in the following table. **Attachment C** is a detailed list of these projects with their estimated balances. Council approval of the comprehensive closure list will allow staff to complete the process of closing the projects from a financial standpoint.

Summary of Closure Estimated Balances by Source				
	Return to Source Fund(s)	Return to Reserves in Fund	Transfers to Projects in Fund	Total
Transportation	1,155,311	-	1,428,603	2,583,914
General Capital	-	19,670	1,079,572	1,099,242
Water/Sewer	-	1,979,987	-	1,979,987
Surface Water	-	1,310,059	580,796	1,890,855
Total Project Closures	1,155,311	3,309,717	3,088,972	7,553,999

In a few circumstances projects have deficits, which are being funded by surplus funds in other projects that are recommended for closure, these changes are summarized in Attachment C.

2. **Council Directed/Other** Adjustments are changes to the budget based on formal policy decisions by the Council following the adoption of the 2019-2020 budget in December or smaller changes approved by the City Manager. The appropriation changes from these actions total \$1.69 million for interfund transfers to the Transportation Fund, and \$5.6 million in interfund loans to the General Capital Fund, while the non-appropriation changes (movement within funds) from council actions and close outs totals \$3.27 million. The line item detail for a few specific adjustments is higher due to use of reserves within funds, which is detailed in Attachment A. Significant adjustments include:

Capital Funds

Capital Projects Funds adjustments result in a net change of \$3.27 million including council actions and close outs, although the corresponding appropriation change is \$7.29 million since some are funded with reserves, interfund loans, or other projects within the funds.

- Totem Lake Gateway Project
 - \$845,000 from REET 2 Reserves (190) to General Capital Fund (310)
 - \$845,000 from Transportation Impact Fees (156) to General Capital Fund (310)
- Fire Station 27 Acquisition
 - \$5,562,619 interfund loan from Water/Sewer Reserves to General Capital Fund (310)
- Rose Point Lift Station
 - \$882,000 from Water/Sewer Reserves to Construction (413)
- 3rd Street Watermain Improvements
 - \$305,000 from Water/Sewer Reserves to Construction (413)

- Goat Hill Storm Drain Repair
 - \$210,000 from Surface Water Reserves to Construction (423)
- NE 141st St/111th Ave NE Culvert Replacement
 - \$295,000 from Surface Water Reserves to Construction (423)

3. Housekeeping Adjustments include items that adjust the budget detail to reflect corrections to the adopted budget totaling \$10.5 million in the Transportation and General Capital funds, with matching appropriation changes.

Unfortunately, the July 2019 Budget Adjustments had inadvertently shown excess fund balance available in the Excise Tax (REET) Fund, overstating the available REET 1 reserve by \$8.7 million, which should have been appropriated as a transfer to the General Capital Fund to contribute to the Fire Station 24 project.

These housekeeping adjustments correct that error and will amend the Excise Tax Fund's REET 1 budget to transfer those reserve funds to the Fire Station 24 project as originally intended in the 2017-18 budget. Other housekeeping changes detailed below recognize the capital funds receiving the funds that were allocated to be sent to them in the July Budget Adjustments. Recommended capital adjustments include:

- Fire Station funding transfers
 - \$772,153 from REET 1 Reserves (190) to General Capital projects (310) for Fire Station 24 Property Acquisition (budgeted in 2017)
 - \$7,900,000 from REET 2 Reserves (190) to General Capital projects (310) for Fire Station 24 Construction (budgeted in 2018)
- Parks Maintenance Center
 - \$400,000 to General Capital Projects (310), capital side not included in July memo
 - \$309,239 to General Capital Projects (310), capital side not included in July memo
 - \$649,112 to General Capital Projects (310), capital side not included in July memo. Offset with \$649,112 reduction in LTGO Debt Service Fund (210) that was included in July memo. Funds already budgeted to be transferred from the General Fund (010) to 210 will instead go to 310.
- 100th Ave NE Improvements
 - \$462,114 to Transportation Capital Projects (320), capital side not included in July memo

These adjustments are funded through reconciliation of prior year planned transfers and cash available in Resources Forward.

4. 2019 Resources Forward, or beginning fund balance (cash), was estimated as part of the 2019-2020 budget process during the fall of 2018. Now that 2018 is complete, staff has reconciled the estimated resources forward with actual balances. An adjustment (increase or decrease) to the budgeted beginning balance with a corresponding offset to the expenditure side will be made for all capital funds. This offset is usually to a reserve account, but may be to other line items depending on the nature of the change in the beginning balance. The current proposed budget adjustments discussed above recognize the estimated balances in the Capital Funds required to fund carryovers.

Capital Funds and Non-Operating Funds

There is a net reduction to Capital resources forward of nearly \$4.6 million, with resources forward decreasing to reflect actual 2017-18 revenues and expenses and account for project carryovers. Of this amount, about \$2.9 million has been allocated for Capital carryovers as previously discussed. As discussed in the preceding housekeeping section, capital funds had not received \$8.7 million in REET funding that was budgeted in 2017-18 and not transferred during that budget cycle, this contributed to an overall net decrease to resources forward for the capital funds.

SUMMARY:

The table below displays the adjustments and summarizes the 2019-2020 revised budget by fund type, with an overall appropriation increase of nearly \$13.2 million. The Budget Summary Attachment (**Attachment A**) details the budget adjustments by type and revenue source, where applicable.

Fund Type	2019-2020 Revised Budget	Appropriation Adjustments	2019-2020 Amended Budget
General Government:			
General Fund	259,287,774	-	259,287,774
Other Operating Funds	207,311,052	14,440,048	221,751,100
Internal Funds	80,553,267	-	80,553,267
Non-Operating Funds	66,544,753	228,167	66,772,920
Utilities Funds:	-		
Water/Sewer	114,778,570	(1,091,512)	113,687,058
Surface Water	53,257,602	(410,689)	52,846,913
Solid Waste	39,108,580	-	39,108,580
Total Budget	820,841,598	13,166,014	834,007,612

The next opportunity to adjust the budget will occur in December 2019 as part of the mid-biennial budget adjustment process.

Fund	Description	Total Adjustment	Appropriation Change	Adjustment Type				Appropriation Source			Funding Source (If Not Designated, Working Capital)
				Carryover	Council & Other	House- keeping	Resources Forward	Resources Forward	External Revenue	Interfund Charge or Transfer	
117 - STREET OPERATING FUND											
N/A	Project Close Outs	244,586	244,586		244,586					244,586	
Total - Street Operating Fund		244,586	244,586	-	244,586	-	-	-	-	244,586	
156 - IMPACT FEES FUND											
PW	Totem Lake Gateway Project- Transportation	(845,000)			(845,000)						
N/A	Resources Forward - Recognize Actual Balance	(300,000)	(300,000)				(300,000)	(300,000)			
N/A	Resources Forward Balance - Transportation	(75,130)	(75,130)				(75,130)	(75,130)			
N/A	Resources Forward Balance - Parks	24,870	24,870				24,870	24,870			
Total - Impact Fees Fund		(1,195,260)	(350,260)	-	(845,000)	-	(350,260)	(350,260)	-	-	
190 - EXCISE TAX (REET) Capital Projects IMPROVEMENT FUND											
PW	Totem Lake Gateway Project- REET 2	(845,000)			(845,000)						
N/A	Fire Station 24 Acquisition	772,153				772,153					To 310, Housekeeping for 2017-18 budgeted item
N/A	Fire Station 24 Construction	7,900,000				7,900,000					To 310, Housekeeping for 2017-18 budgeted item
N/A	Project Close Outs - REET 1	889,342	889,342		889,342					889,342	
N/A	Project Close Outs - REET 2	21,383	21,383		21,383					21,383	
N/A	Resources Forward - Recognize Actual Balance, REET 1	76,149	76,149				76,149	76,149			
N/A	Resources Forward - Recognize Actual Balance, REET 2	(408,447)	(408,447)				(408,447)	(408,447)			
Total - Excise Tax Capital Projects Improvement Fund		8,405,580	578,427	-	65,725	8,672,153	(332,298)	(332,298)	-	910,725	
310 - General Capital Projects Projects Fund											
N/A	Parks Maintenance Center	400,000	400,000			400,000				400,000	From Impact Fees, July housekeeping
N/A	Parks Maintenance Center	649,112	649,112			649,112				649,112	From 010, July housekeeping
N/A	Parks Maintenance Center	309,239	309,239			309,239				309,239	From 527, July housekeeping
N/A	Fire Station 24 Acquisition	772,153	772,153			772,153				772,153	From 190, Housekeeping for 2017-18 budgeted item
N/A	Fire Station 24 Construction	7,900,000	7,900,000			7,900,000				7,900,000	From 190, Housekeeping for 2017-18 budgeted item
N/A	Fire Station 27 Acquisition	5,562,619	5,562,619		5,562,619					5,562,619	Interfund Loan from 413
N/A	Project Close Outs	(900,911)	(881,241)		(900,911)					(881,241)	Return to Sources
N/A	Capital Carryovers - net appropriation change shown in Resc. Fwd	13,257,399	-	13,257,399							Net change from original budget
N/A	Resources Forward - Recognize Actual Balance	(2,713,432)	(2,713,432)				(2,713,432)	(2,713,432)			
Total - General Capital Projects Fund		25,236,179	11,998,450	13,257,399	4,661,708	10,030,504	(2,713,432)	(2,713,432)	-	14,711,882	
320 - Transportation Capital Projects Fund											
PW	Totem Lake Gateway Project	845,000	845,000		845,000					845,000	Transportation Impact Fees
PW	Totem Lake Gateway Project	845,000	845,000		845,000					845,000	REET 2 Reserves
N/A	100th Ave N.E. Improvements	462,114	462,114			462,114				462,114	From REET, July housekeeping
N/A	Project Close Outs	(274,070)	(274,070)		(274,070)					(274,070)	Return to Source funds
N/A	Capital Carryovers - net appropriation change shown in Resc. Fwd	(7,716,618)	-	(7,716,618)							Net change from original budget
N/A	Resources Forward - Recognize Actual Balance	318,968	318,968				318,968	318,968			
Total - Transportation Capital Projects Fund		(5,519,606)	2,197,012	(7,716,618)	1,415,930	462,114	318,968	318,968	-	1,878,044	
413 - Utility Capital Projects Fund											
PW	3rd Street Watermain Improvements	305,000			305,000						Water/Sewer Construction Rsrv.
PW	Rose Point Lift Station	882,000			882,000						Water/Sewer Construction Rsrv.
N/A	Fire Station 27 Acquisition	(5,562,619)			(5,562,619)						Interfund Loan to 310 - transfer out (Using Rsrv.)
N/A	Project Close Outs - Net of Fiscal Notes	792,988			792,988						Return to Water/Sewer Construction Rsrv.
N/A	Capital Carryovers - net appropriation change shown in Resc. Fwd	(5,073,474)		(5,073,474)							Net change from original budget
N/A	Resources Forward - Recognize Actual Balance	(1,091,512)	(1,091,512)				(1,091,512)	(1,091,512)			
Total - Utility Capital Projects Fund		(9,747,617)	(1,091,512)	(5,073,474)	(3,582,631)	-	(1,091,512)	(1,091,512)	-	-	

				Adjustment Type				Appropriation Source			Funding Source (If Not Designated, Working Capital)
Fund	Description	Total Adjustment	Appropriation Change	Carryover	Council & Other	House-keeping	Resources Forward	Resources Forward	External Revenue	Interfund Charge or Transfer	
423 - Surface Water Capital Projects Projects Fund											
PW	NE 141st/111th Ave NE	295,000			295,000						Surface Water Construction Rsrv.
PW	Goat Hill Storm Drain Repair	210,000			210,000						Surface Water Construction Rsrv.
N/A	Project Close Outs - Net of Fiscal Notes	805,059			805,059						Return to Surface Water Construction Rsrv.
N/A	Capital Carryovers - net appropriation change shown in Resc. Fwd	2,449,172		2,449,172							Net change from original budget
N/A	Resources Forward - Recognize Actual Balance	(410,689)	(410,689)				(410,689)	(410,689)			
423 - Surface Water Capital Projects Fund		3,348,542	(410,689)	2,449,172	1,310,059	-	(410,689)	(410,689)	-	-	
GRAND TOTAL - ALL FUNDS		20,772,404	13,166,014	2,916,479	3,270,377	19,164,771	(4,579,223)	(4,579,223)	-	17,745,237	

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
General Capital Projects Fund		
Affordable Housing Homeless	GGC0100000	-
Public Safety Campus Phase 2	GGC0131200	763,325
Public Safety Campus Phase 3	GGC0131300	(256,294)
Public Safety Campus Phase 4	GGC0131400	(145,154)
Detox Tank Conversion	GGC0132100	(45,697)
City Hall Renovation	GGC0351000	2,475,983
City Hall Roof Replacement	GGC0351100	115,050
City Hall Renovation 2017	GGC0351200	(721,723)
City Hall Renovation 2018	GGC0351300	(417,005)
City Hall Roof Replacement 2017	GGC0351400	(13,368)
City Hall Furnishings	GGC0352100	(593,535)
Council Chamber/Lobby Furnishings	GGC0352200	-
Dev Svcs Kiosks/Furniture	GGC0352300	1,310
Maint Ctr Expansion	GGC0370300	(3,395)
Repayment Interfund Loan	GGC0411000	9,369,706
FS 27 Elec Energy Mgt Lighting	GGC08FS718	33,600
2013 FS 21 Interior	GGC08FST13	(2,231)
PKG Elec Energy Mgt Lighting	GGC08PKG18	5,200
FS 21 Mech HVAC Systems	GGC09FS118	33,600
FS 25 Mech HVAC Systems	GGC09FS517	7,600
FS 27 Mech HVAC Systems	GGC09FS718	33,180
KPC Mech HVAC Systems	GGC09KPC17	164,787
KPC Mech HVAC Systems	GGC09KPC18	89,000
2019 HVAC MCB	GGC09MC109	-
MCA Mech HVAC Systems	GGC09MCA18	39,600
MCB Mech HVAC Systems	GGC09MCB18	6,200
MCC Mech HVAC Systems	GGC09MCC18	3,200
PKCC Mech HVAC Systems	GGC09PKC17	3,900
2014 Parking Garage	GGC09PKG14	-
CH Paint Ceilings Partitions Win	GGC10CH117	(1,956)
FS 21 Paint I-E	GGC10FS116	30,100
FS 26 Paint I-E App	GGC10FS616	69,000
FS 26 Mech HVAC Systems	GGC10FS618	2,224
FS 27 Paint Ceilings Partions	GGC10FS717	11,400
Heritage Hall Paint - Int	GGC10HHL16	7,300
MCB Exterior/Interior Painting	GGC10MCB15	-

*Negative project balances fall into three categories: 1) sub-projects that roll up to related master projects with positive balances, 2) projects pending adjustments in the CIP Update process, and 3) future close-out candidates that will be balanced with other close-out surpluses within the same funds when the projects are finalized.

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
MCC Exterior/Interior Painting	GGC10MCC15	53,580
MCD Exterior/Interior Painting	GGC10MCD15	-
MCE Exterior/Interior Painting	GGC10MCE15	1,960
Library Garage Paint - Ext	GGC10PKG16	4,600
TUB Ceiling	GGC10TUB15	6,000
FS 21 Roofing Gutter Siding Deck	GGC11FS118	19,900
FS 22 Parking Lot	GGC11FS216	32,000
FS 22 Roofing Gutter Siding Decks	GGC11FS218	57,182
FS 27 Roofing Gutter Siding Deck	GGC11FS718	63,205
2013 Fire Station Drive	GGC11FST13	-
KPC Roofing Gutter Siding Deck	GGC11KPC17	124,914
PKCC Roofing Gutter Siding Deck	GGC11PKC18	83,099
CHA Flooring	GGC12CHA17	72,900
FS 25 Flooring	GGC12FS517	28,800
FS 26 Flooring Replacements	GGC12FST15	38,700
Heritage Hall Flooring	GGC12HHL16	21,000
KPC Roofing	GGC12KPC18	16,800
PKCC Flooring	GGC12PKC18	38,800
TUB Flooring	GGC12TUB15	21,402
KPC Renovations	GGC15KPC18	336,332
NCIP CMO	GGC23CMO11	(50,595)
Court Customer Svc Upgrades	ITC0030200	154,400
Sharepoint-Trim Upgrade	ITC0030300	(33,038)
Financial System	ITC0040200	665,552
Help Desk System	ITC0060100	(2,186)
Maint Mgt System	ITC0070200	255,700
Maintenance Management System	ITC0070300	(75,032)
Recreation Reg Syst Replacement	ITC0080200	41,223
Disaster Recovery	ITC0090100	125,000
Council Chamber Video System	ITC0090400	16,570
Permit Plan System Replacement	ITC0650100	172,408
Permit Plan System Replacement Ph 2	ITC0650200	(16,169)
2017 Open Space Park	PKC0490017	100,000
Park Play Area Enhancements	PKC0660000	65,242
2018 Park Play Area Enhancements	PKC0660018	44,970
McAuliffe Park Development	PKC1080000	164,191
Juanita Beach Bathhouse	PKC1190100	2,450,076
Green Kirkland Forest Restoration	PKC1210000	26,253
Peter Kirk Pool Liner Replacement	PKC1230100	45,136
Edith Moulton Park	PKC1330400	(89,207)

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
2018 City/School Playfield Partnership	PKC1332018	464,819
2017 Neighborhood Park Land Acquisition	PKC1333017	1,350,000
2018 Neighborhood Park Land Acquisition	PKC1333018	850,800
132nd Park Playfields	PKC1340000	15,696
Juanita Heights Park Expansion	PKC1350200	(536,033)
Everest Park Restroom	PKC1380000	74,591
Totem Lake Park Master Plan Ph 1	PKC1390200	2,316,440
Totem Lake-CKC Land Acquisition	PKC1391100	528,493
Totem Lake-CKC Land Acquisition	PKC1391200	(160,188)
Parks Maintenance Center	PKC1470000	(2,250)
Parks Maintenance Bldg Design Services	PKC1471000	89,433
OO Denny Park Improvements	PKC1520000	24,395
132nd Square	PKC9013217	32,002
Forbes House	PKC90FBH18	142,800
Heritage Hall	PKC90HHL17	3,200
Heritage Park Hall Renovation	PKC90HHR00	36,092
Juanita Bay Restroom	PKC90JBR17	2,941
Marsh Restroom	PKC90MAR17	31,263
McAuliffe Atrium Blg	PKC90MCA18	3,200
Marina Restroom	PKC90MPR17	(1,398)
Picnic Shelters	PKC90PIC17	10,400
Peter Kirk Concession	PKC90PKC17	30,249
Peter Kirk Pool	PKC90PKP17	21,800
Emergency Generators - 2016	PSC0008016	60,000
Emergency Generators - 2018	PSC0008018	60,000
Disaster Supply Storage Units	PSC0560000	24,072
SCBA Replacement	PSC0710000	8,194
Fire Personal Protective	PSC0760000	(211)
Fire Power Cots	PSC0780000	72,874
2017 PDSF Civil Disturbance	PSC1000C17	(7,232)
2018 PDSF Civil Disturbance	PSC1000C18	1,500
2017 Misc Equip	PSC1000M17	(11,216)
2018 Misc Equip	PSC1000M18	2,650
2014 Protect	PSC1000P14	(28,015)
2017 Protective Equipment	PSC1000P17	14,829
2018 Protective Equipment	PSC1000P18	2,242
2017 Radars	PSC1000R17	2,694
2018 Radars	PSC1000R18	4,250
2017 Weapons	PSC1000W17	90,250
2018 Weapons	PSC1000W18	74,162

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
2016 Body Armor	PSC200BA16	2,118
2017 Hose Replacement	PSC200HS17	86
2018 Hose Replacement	PSC200HS18	47
2018 Phys Fitness Repl	PSC200PH18	(11,979)
2017 EOC Printers	PSC200PR17	2,571
2017 Radio Batteries	PSC200RB17	2,329
2018 Radio Batteries	PSC200RB18	8,100
Gen Fire Station Planning	PSC3000000	(96,691)
Fire Station 25 Renovation	PSC3001000	143,020
Fire Station 24 Property Acquisition	PSC3002000	3,380,400
Fire Station 24 Construction	PSC3002200	10,004,040
Fire Station 27 Prop Acquisition	PSC3003000	32,450
General Capital Projects Fund Total		35,312,856

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
Transportation Capital Projects Fund		
NE 116th St Crosswalk Upgrade	NMC0120100	358,745
NE 124th St Crosswalk Upgrade	NMC0120200	77,789
132nd Ave NE Crosswalk Upgrade	NMC0120300	187,000
2016 SL School Walk Routes	NMC0610016	(4,445)
NE 132nd St Sidewalk Improvements	NMC0710000	298,247
Redmond Central Connector	NMC0810000	1,247,100
6th St S Sidewalk	NMC0820000	72,203
S Kirkland TOD - CKC	NMC0840000	1,751,558
NE 124th St/124th Ave Ped Bridge	NMC0861000	8,289,930
Ped Bridge Outside Consulting	NMC0861100	(9,120)
2018 Sch Walk Rt Enhancements	NMC0870018	350,542
Lakefront Ped Bicycle Improvement	NMC0890000	358,098
Active Trans Plan Update	NMC0920000	56,686
124th Ave NE Sidewalk Improvements	NMC0950000	1,331,553
Finn Hill Connections	NMC1090100	243,801
2018 Citywide Accessibility	NMC1100118	98,558
Citywide Greenways - NE 75th Street	NMC1130100	337,230
CW Greenways NE 128th Ave	NMC1130200	188,898
CKC Emergent Proj Opportunity Fund	NMC1150000	193,827
NE 128th St-139th Ave NM Improvements	NMC1180000	587,436
Downtown Ped Study	NMC1190000	(88)
120th Av NE Non-Motorized Imprv	NMC1220000	508,380
Totem Lk Public Improv Ph1	NMC1230000	7,500,000
2017 NM CAO SWM Support	NMC7777017	1,334,186
Citywide Transit Study	PTC0010000	134,253
Sound Transit 3 Project Study	PTC0010100	(7,772)
2018 Annual Street Preservation	STC0060018	685,974
2018 Street Levy Preservation	STC0060318	975,896
Central Way Street Preservation	STC0060417	(15,000)
Totem Lake Roadway Repair	STC0060517	1,555,166
124th Ave NE Roadway Improvements	STC0591100	718,951

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
2018 Annual Striping Program	STC0800018	2,284
100th Ave Rd Corridor	STC0831100	1,133,351
Neighborhood St Light Prgm	STC0880100	184,783
2017 Regional Coordination	STC9999017	(25,216)
2018 Regional Coordination	STC9999018	5,358
6th St Kirkland Way Traffic Signal	TRC0650000	(56,830)
NE 124th/124th Ave Intersection	TRC0911100	378,324
NE 116/124 NE NB Dual Left Turn	TRC0920000	1,104,247
NE 132nd St Juanita HS Access	TRC0930000	1,170,723
NE 132nd St/116th Way Intersection	TRC0980000	293,605
120th Ave Totem Lake Way Intrsc Imprv	TRC0990000	2,845,185
Growth/Trans Effic Ctr Enhancement	TRC1020000	73,821
Totem Lake Plaza-Blvd Intersection	TRC1090000	1,499,182
Totem Lake Plaza-120th Ave Intersection	TRC1100000	1,498,898
City Safety Traffic Flow Improvements	TRC1130000	(7,808)
6th St/9th Ave Traffic Signal	TRC1150000	1,608
2018 Signal Maintenance	TRC1160018	79,126
Citywide Traffic Management	TRC1170000	(429)
2017 Citywide Traffic Management	TRC1170017	41,519
2018 Citywide Traffic Management	TRC1170018	100,000
Vision Zero Safety Improvements	TRC1170200	129,103
Neighborhood Traffic Control	TRC1170300	60,335
General Parking Lot Improvements	TRC1180000	36,722
Citywide Intelligent Transport	TRC1190000	53,337
Intelligent Trans System Ph 3	TRC1200018	450,000
Totem Lake Intersection Improvements	TRC1220000	5,199,600
NE 132nd St Roundabout	TRC1270000	295,511
2017 TR CAO SWM Support	TRC7777017	500,000
Transportation Capital Projects Fund Total		46,451,919

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
Water/Sewer Capital Fund		
6th St S Sewermain Replacement	SSC0510000	1,005,445
108th Ave Sewermain Repl	SSC0520000	449,660
1st St Sewermain	SSC0690000	1,047,014
Kirkland Avenue Sewer Replacement	SSC0720000	54,917
Rose Point Sewer Lift Station Replacement	SSC0730000	1,847,787
2017 SS CAO SWM Support	SSC7777017	667,662
3rd Ave S-2nd St S Sewermain	SSC0790000	79,331
Slater Ave NE Swr Main Replacement	SSC0850000	153,991
104th Ave NE Watermain Replacement	WAC1020000	504,800
Telemetry System Upgrades	WAC1150000	17,252
7th St S Watermain Replacement	WAC1390000	309,213
3rd Street Watermain Improvements	WAC1530000	627,930
120TH Ave Watermain Improvements	WAC1550000	210,334
NE 112th Street Watermain Improve	WAC1580000	245,771
NE 113th Pl Watermain Improvement	WAC1590000	254,089
Kirkland Way Watermain Replacement	WAC1610000	(38,768)
2nd Street South Watermain Rep	WAC1630000	27,092
2017 WA CAO SWM Support	WAC7777017	467,662
Water/Sewer Capital Fund Total		7,931,183

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
Surface Water Capital Fund		
118th Ave NE Property Acquisition	SDC1050100	75,406
Property Acquisition Opportunity Fund	SDC1050016	50,000
2017 SD Property Acquisition Opportunity	SDC1050017	50,000
NE 116th St Crosswalk Upgrade SD	NMC012S100	46,000
132nd Ave NE Crosswalk Upgrade SD	NMC012S300	63,000
S Kirkland TOD - CKC Multi SD	NMC084S100	19,800
124 St-124 ave Ped Bridge Des SD	NMC086S100	998,737
2016 School Walk Route Enhancements	NMC087S116	(1,351)
2017 School Wat Route Enh SD	NMC087S117	(14,754)
124th Avenue NE Sidewalk Imprv SD	NMC095S100	190,676
Citywide Greenway NE 75th SD	NMC113S100	130,000
NE 128th St-139th Ave NM SD	NMC118S100	151,411
2018 Annual Replacement Program	SDC0470018	193,860
NE 141 St-111 Ave Clv	SDC0760000	510,089
Goat Hill Storm	SDC0770000	524,705
Market St SD Rehab	SDC0840000	429,696
CKC Water Quality Retrofit	SDC0850000	9,505
CKC Rain Garden	SDC0850200	66,485
Comfort Inn Pond Modifications	SDC0880000	904,226
NE 142nd St SD Drainage Impr	SDC0890000	189,381
Holmes Pt Dr Pipe Replacement	SDC0910000	(4,076)
Juanita Creek Culvert at NE 137th	SDC0920000	424,251
Pleasant Bay Apt Line Replacement	SDC0930000	211,166
CKC SD Emergent Projects	SDC0960000	74,263
Champagne Creek Stabilization	SDC0970000	381,166
Champagne Creek SD Stabilization	SDC0980000	160,930
2018 SD Prop Acq Opportunity	SDC1050018	50,000
CKC SW Drainage Crestwood Park	SDC1060000	15,896
Crestwoods Park Design Const	SDC1060100	431,266
132nd Sq Park SW Retrofit Fac	SDC1070000	559,760
Man Ctr SWPPP Upgrades	SDC1080000	555,470
Holmes Pt Dr Pipe Replacement Ph2	SDC1090000	136,701
Cedar View Park Drainage Improvement	SDC1110000	17,646
Cedar Ck Fish Passage/Culvert Repl	SDC1240000	296,795

City of Kirkland**Active Capital Projects (Work in Process)**

Description		2019 Beginning Project Balance
2017 SD CAO SWM Support	SDC7777017	1,050,000
Annual Streambank Stab Program	SDC8888000	57,700
100th Ave NE Corridor - SWM	STC083S100	45,000
100th Ave NE Corridor - SWM	STC083S200	95,672
Surface Water Capital Fund Total		9,146,478

Total Capital Projects	98,842,436
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Closing Capital Projects Estimated Balances with Funding Source

Project #	Project Name	Estimated Ending Balance	Original Funding Source	Destination/ Balancing project
TRANSPORTATION				
NMC0061015	2015 SL-School Walk Routes	81,982	Street Levy	Return to source
NMC0061016	2016 SL-Ped Safety	(222)	Street Levy	NMC0061015
NMC0062013	13 St Levy Crosswalk Initiative	27,036	Street Levy	NMC0062000
NMC0062018	2018 Street Levy Ped Safety	16,785	Street Levy	NMC0062000
NMC0062117	2017 Neighborhood Safety Program	(130)	Walkable Kirkland	NMC0062118
NMC0062118	2018 Neighborhood Safety Program	79,283	Walkable Kirkland	NMC0062100
NMC0240000	CKC Interim Trail	44,635	REET 2	Return to source
NMC0240400	CKC Non-Interim Trail	8,431	REET 2	Return to source
NMC0241100	CKC Master Plan	(36,185)	REET 2	NMC0240000
NMC0340100	NE 100th St Sidewalk Ph2 (Peter Kirk Elem)	5,976	REET 2	Return to source
NMC0570016	2016 Annual Sidewalk Maintenance	303,918	REET 2	NMC0570000
NMC0680000	Lakeview School Walk Route Enhancements	13,497	Gas Tax/REET 2	Return to source(s)
NMC0870016	2016 School Walk Route Enhancements	506,260	REET 2/FIL	NMC0870000
NMC0870017	2017 School Walk Route Enhancements	428,438	REET 2	NMC0870000
STC0060017	2017 Annual Street Preservation	(189,008)	Street Levy	STC0060317
STC0060317	2017 Street Levy Preservation	341,963	Street Levy	Return to Source
STC0800017	2017 Annual Striping Program	642	REET 2	STC0800000
STC0870000	6th St Bus Corridor Study	8,101	REET 1	Return to Source
STC0880000	Arterial Street Light LED Conversion	52,999	Streets	Return to Source
TRC1110000	Kirkland ITS Implementation Ph I	(87)	REET 2	NMC0870016
TRC1110300	Kirkland ITS	(5,155)	REET 2	NMC0240400
TRC1160016	2016 Signal Maintenance	11,000	REET 2 Reserve	TRC1160000
TRC1160017	2017 Signal Maintenance	2,340	REET 2 Reserve	TRC1160000
TRC1170100	Flashing Yellow Signal Improvements	12	REET 2	Return to Source
NMC057S116	2016 Annual Sidewalk Maintenance SD	(1,046)	Surface Water Construction Reserve	NMC090S100
NMC090S100	Juanita Dr Quick Wins (SW)	1,209	Surface Water Construction Reserve	Return to Source
TOTAL TRANSPORTATION		1,702,674		
SURFACE WATER				
SDC0250000	NE 85th Detention/Sediment Control	(1,803)	Surface Water Construction Reserve	SDC0480000
SDC0470016	2016 Annual Replacement	(45)	Surface Water Construction Reserve	SDC0470017
SDC0470017	2017 Annual Replacement	31,553	Surface Water Construction Reserve	SDC0470000
SDC0470018	2018 Annual Replacement Program	187,443	Surface Water Construction Reserve	SDC0470000
SDC0480000	Cochran Springs Lk WA Blvd Crss	12,384	Surface Water Construction Reserve	Return to Source
SDC0510000	Forbes Ck/KC Acss Rd Culvert	144,108	Surface Water Construction Reserve	Return to Source
SDC0580000	SWM Sediment Pond Reclaim Ph 2	79,736	Surface Water Construction Reserve	Return to Source
SDC0590000	Totem Lake Blvd Flood Control Measures	623,124	Surface Water Construction Reserve	Return to Source
SDC0780000	Billy Creek Ravine	209,609	Surface Water Construction Reserve	Return to Source
SDC0790000	Public Safety Building SW Quality	8,435	Surface Water Construction Reserve	Return to Source
SDC0810017	2017 Neighborhood Drainage	701	Surface Water Construction Reserve	Return to Source
SDC0820000	Kirkland Decant Facility Exp	(1,042)	Surface Water Construction Reserve	SDC0870000
SDC0870000	Silver Spurs Flood Reduction	68,404	Surface Water Construction Reserve	Return to Source
SDC1100000	120th Ave NE Surface Wtr Pipe Replacement	48,149	Surface Water Construction Reserve	Return to Source
SDC888013	2013 Streambank Stabilization	217,900	Surface Water Construction Reserve	SDC888000
SDC999013	2013 SW Infrastructure Replacement	218,000	Surface Water Construction Reserve	Return to Source
SDC999015	2015 SD Infrastructure	44,200	Surface Water Construction Reserve	Return to Source
Subtotal Surface Water Construction		1,890,855		

Closing Capital Projects Estimated Balances with Funding Source

Project #	Project Name	Estimated Ending Balance	Original Funding Source	Destination/ Balancing project
<i>WATER/SEWER</i>				
SSC0560013	2013 Emergency Sewer	843,403	Water/Sewer Construction Reserve	Return to Source
SSC0560015	2015 ESP 1-time Outreach	(3,741)	Water/Sewer Construction Reserve	SSC0560013
SSC0670000	NE 80th St Sewer Main	(39,949)	Water/Sewer Construction Reserve	SSC0750000
SSC0750000	Inflow/Infiltration Reduction Upgrade	113,940	Water/Sewer Construction Reserve	Return to Source
SSC0820000	3rd-Central Sewer	255,325	Water/Sewer Construction Reserve	Return to Source
WAC0630000	Supply Stn 3 Replacement	93,100	Water/Sewer Construction Reserve	Return to Source
WAC0930000	Vulnerability Analysis - Facility Upgrades	326,445	Water/Sewer Construction Reserve	Return to source
WAC1160000	NE 80th Street Watermain	371,716	Water/Sewer Construction Reserve	Return to source
WAC1160100	NE 80th St Overlay	(89,600)	Water/Sewer Construction Reserve	WAC1160000
WAC1520000	4th St Watermain Replacement	72,269	Water/Sewer Construction Reserve	Return to source
WAC1540000	4th Street Watermain Repl Ph 2	37,080	Water/Sewer Construction Reserve	Return to source
Subtotal Water/Sewer Construction		1,979,988		
<i>PARKS</i>				
PKC1331013	2013 Dock-Shoreline	(26,886)	Parks Levy	PKC1331014
PKC1331014	2014 Dock-Shoreline	122,316	Parks Levy	PKC1331017
PKC1331015	2015 Dock-Shoreline	75,831	Parks Levy	PKC1331017
PKC1331016	2016 Dock-Shoreline	99,764	Parks Levy	PKC1331017
PKC1333014	2014 Neighborhood Park	351	Parks Levy	PKC1333000
PKC0660017	2017 Park Play Area Enhancements	57,390	REET 1	PKC0660000
PKC0871000	Waverly Beach Park Renovation	6,476	REET 1	Return to source
PKC1230000	Peter Kirk Pool Upgrades	10,470	REET 1	Return to source
PKC0560000	Forbes Lake Park Development	864,296	REET 1 Reserve	Return to source
Subtotal Parks		1,210,007		
<i>TECHNOLOGY</i>				
ITC0010017	2017 Network Server Replacements	19,670	Tech Equip Life Cycle Reserve	
ITC0011017	2017 Network Infrastructure	94,574	Tech Equip Life Cycle Reserve	ICT1100000
ITC0012017	2017 Network Storage	242,162	Tech Equip Life Cycle Reserve	ITC1200000
ITC0013015	2015 Network Phone Systems	5,870	Tech Equip Life Cycle Reserve	ITC1300000
ITC0014015	2015 Network Security	62,632	Tech Equip Life Cycle Reserve	ITC1400000
ITC0020016	2016 GIS	285,464	Tech Equip Life Cycle Reserve	ITC2000000
ITC0050017	2017 Copier Replacements	36,634	Tech Equip Life Cycle Reserve	ITC5000000
ITC0050018	2018 Copier Replacements	23,471	Tech Equip Life Cycle Reserve	ITC5000000
Subtotal Technology		770,476		
Grand Total				
		7,553,999		

ORDINANCE O-4698

AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING THE BIENNIAL BUDGET FOR 2019-2020.

WHEREAS, the City Council finds that the proposed adjustments to the Biennial Budget for 2019-2020 reflect revenues and expenditures that are intended to ensure the provision of vital municipal services at acceptable levels.

Section 1. The September 2019 adjustments to the Biennial Budget of the City of Kirkland for 2019-2020 are hereby adopted.

Section 2. In summary form, modifications to the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are as follows:

NOW, THEREFORE, the City Council of the City of Kirkland do ordain as follows:

Funds	Revised Adopted Budget	Adjustments	Revised Budget
General	259,287,774		259,287,774
Lodging Tax	1,045,558		1,045,558
Street Operating	23,054,467	244,586	23,299,053
Cemetery Operating	1,153,586		1,153,586
Parks Maintenance	3,719,806		3,719,806
Park Levy	7,717,789		7,717,789
Contingency	6,292,477		6,292,477
Impact Fees	15,634,799	(350,260)	15,284,539
Excise Tax Capital Improvement	32,181,379	578,427	32,759,806
Limited General Obligation Bonds	9,515,637		9,515,637
Unlimited General Obligation Bonds	1,431,110		1,431,110
General Capital Projects	56,493,690	11,998,450	68,492,140
Transportation Capital Projects	114,126,156	2,197,012	116,323,168
Water/Sewer Operating	74,804,920		74,804,920
Water/Sewer Debt Service	923,742		923,742
Utility Capital Projects	39,049,908	(1,091,512)	37,958,396
Surface Water Management	29,895,047		29,895,047
Surface Water Capital Projects	23,362,555	(410,689)	22,951,866
Solid Waste	39,108,580		39,108,580
Health Benefits	20,117,390		20,117,390
Equipment Rental	27,535,222		27,535,222
Information Technology	16,794,421		16,794,421
Facilities Maintenance	16,106,234		16,106,234
Firefighter's Pension	1,489,351		1,489,351
	820,841,598	13,166,014	834,007,612

Section 3. This ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication pursuant to Section 1.08.017, Kirkland Municipal Code in the summary form attached to the original of this ordinance and by this reference approved by the City Council.

20 Passed by majority vote of the Kirkland City Council in open
21 meeting this ____ day of _____, 2019.

22
23 Signed in authentication thereof this ____ day of _____,
24 2019.

Penny Sweet, Mayor

Attest:

Kathi Anderson, City Clerk

Approved as to Form:

Kevin Raymond, City Attorney

PUBLICATION SUMMARY
OF ORDINANCE NO. O-4698

AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING THE BIENNIAL BUDGET FOR 2019-2020.

SECTION 1. Adjusts the 2019-2020 Biennial Budget of the City of Kirkland.

SECTION 2. Sets forth, in summary form, the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined.

SECTION 3. Authorizes publication of the ordinance by summary, which summary is approved by the City Council pursuant to Section 1.08.017 Kirkland Municipal Code and establishes the effective date as five days after publication of summary.

The full text of this Ordinance will be mailed without charge to any person upon request made to the City Clerk for the City of Kirkland. The Ordinance was passed by the Kirkland City Council at its meeting on the ____ day of _____, 2019.

I certify that the foregoing is a summary of Ordinance O-4698 approved by the Kirkland City Council for summary publication.

Kathi Anderson, City Clerk

**CITY OF KIRKLAND**

123 Fifth Avenue, Kirkland, WA 98033 425.587.3001
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Kathy Brown, Director of Public Works
John Starbard, Deputy Director of Public Works
Stephanie Croll, Senior Assistant City Attorney

Date: September 5, 2019

Subject: FIRST AMENDMENT TO COMMUNICATIONS MASTER USE PERMIT FOR SEATTLE SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS FOR SMALL CELL NETWORK FACILITIES—EXPANSION OF PERMIT AREA TO ENCOMPASS ENTIRE CITY LIMITS

RECOMMENDATION:

It is recommended that the City Council approve a proposed Ordinance amending a Communications Master Use Permit (CMUP) granted to Seattle SMSA Limited Partnership d/b/a Verizon Wireless ("Verizon"), which amendment would expand the permit area to the rights-of-way of the entire City.

BACKGROUND DISCUSSION:

On January 2, 2018, the City Council passed Ordinance O-4633 granting a CMUP to Verizon for a limited portion of the City of Kirkland (see [Attachment A, January 2, 1028 City Council Staff Report](#)). The agreement granted Verizon the use of the City's rights-of-way and certain utility easements throughout a portion of the City for wireless communications purposes, specifically small cell network facilities. At that time, Verizon wanted to test small cell facilities in this area. Verizon representatives indicated that they might return to the City to request an expansion of its permit area if and when the company was ready for more expansive deployment of its facilities.

Verizon is now requesting such an expansion. Verizon has been a responsive permittee and a responsible agency. It is believed that allowing the company to expand to the rights-of-way in the entire City limits will be beneficial to the City. The only proposed change to the original CMUP is a new exhibit (referred to as "Exhibit A-1" in the CMUP) depicting the new area of the permit as being the entire City limits. No other term of the original permit, including its effective dates, are proposed to be changed (see Attachment B, Original Signed Permit).

Under RCW 35A.47.040, a city's legislative body may not adopt an ordinance or resolution extending a franchise until five days after the ordinance's introduction, and it must be adopted

at a regular meeting. Staff's position is that this proposed amendment to an existing CMUP is similarly governed.

The proposed amendment was introduced for a first reading at the Council's September 3, 2019 Regular Meeting. No action was taken.

Staff recommends approval of the proposed Ordinance to amend Verizon's CMUP, which would extend the permit area to all of the rights-of-way within Kirkland's corporate limits.

Attachment A: [January 2, 2018 City Council Staff Report regarding Adoption of Communications Master Use Permit for Seattle SMSA Limited Partnership D/B/A Verizon Wireless for Small Cell Network Facilities](#)

Attachment B: Original Signed Permit (adopted January 2, 2018)
Proposed Amending Ordinance

ORDINANCE O-4633

AN ORDINANCE OF THE CITY OF KIRKLAND GRANTING SEATTLE SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS, A DELAWARE LIMITED PARTNERSHIP, A NON-EXCLUSIVE COMMUNICATIONS MASTER USE PERMIT FOR THE RIGHT, PRIVILEGE, AND AUTHORITY TO MAKE USE OF THE PERMIT AREA FOR COMMUNICATIONS PURPOSES.

1 WHEREAS, Seattle SMSA Limited Partnership d/b/a Verizon
2 Wireless ("Grantee") has requested that the City grant it the right to
3 install, operate and maintain a wireless communications system within
4 the public rights of way of the City; and

5
6 WHEREAS, the City Council finds it desirable for the welfare of
7 the City and its residents that such a non-exclusive permit be granted
8 to Grantee; and

9
10 WHEREAS, the City Council has the authority under state and
11 local law to grant permits for the use of its street rights of way; and

12
13 WHEREAS, the City is willing to grant the rights requested by
14 Grantee subject to certain terms and conditions.

15
16 NOW, THEREFORE, The City Council of the City of Kirkland do
17 ordain as follows:

18 Section 1. Definitions. For purposes of this Communications
19 Master Use Permit (the "Permit"), the terms defined in Kirkland
20 Municipal Code ("KMC") 26.08.020 shall apply. In addition, the terms
21 below have the following meanings:

22
23 A. "Affiliate" means an entity which owns or controls, is owned
24 or controlled by, or is under common ownership with Grantee.

25
26 B. "City" means the City of Kirkland, a municipal corporation of
27 the State of Washington.

28
29 C. "Small Cell Wireless" means a personal wireless services
30 facility that meets both of the following qualifications: (i) each antenna
31 is located inside an antenna enclosure of no more than three cubic feet
32 in volume or, in the case of an antenna that has exposed elements, the
33 antenna and all of its exposed elements could fit within an imaginary
34 enclosure of no more than three cubic feet; and (ii) primary equipment
35 enclosures are no larger than seventeen cubic feet in volume. The
36 following associated equipment may be located outside the primary
37 equipment enclosure and if so located, are not included in the

38 calculation of equipment volume (but remain included in the definition
39 of Small Cell Facilities): Electric meter, concealment, telecomm
40 demarcation box, ground-based enclosures, battery back-up power
41 systems, grounding equipment, power transfer switch, and cut-off
42 switch. Small Cell Facilities shall also include all necessary cables,
43 transmitters, receivers, equipment boxes, backup power supplies,
44 power transfer switches, electric meters, coaxial cables, wires, conduits,
45 ducts, pedestals, antennas, electronics, and other necessary or
46 convenient appurtenances used for the specific wireless
47 communications facility. Equipment enclosures with equipment
48 generating noise that exceed the noise limits allowed in the Codes or
49 associated permit are excluded from "Small Cell Facilities." Services do
50 not include personal wireless services and associated facilities that fall
51 outside of the definition of Small Cell Facilities (i.e. macro facilities).

52
53 D. "Facilities" means all appurtenances or tangible things
54 owned, leased, operated, or licensed by the Grantee, including but not
55 limited to wireless communications antennas, transmitters, receivers,
56 equipment boxes, backup power supplies, power transfer switches, cut-
57 off switches, electric meters, coaxial cables, fiber optic cables, wires,
58 telecom demarcation boxes and related materials and equipment; and
59 any and all other equipment, appliances, attachments, appurtenances
60 and other items necessary, convenient, or in any way appertaining to
61 any and all of the foregoing. Said facilities shall be used for the sole
62 purpose of providing a small cell network.

63
64 E. "Communications Master Use Permit" or "Permit" shall mean
65 the initial authorization or renewal thereof, granted by the City, through
66 this Ordinance, or a subsequently adopted Ordinance, which authorizes
67 the use of rights-of-way in the Permit Area for construction and
68 operation of the Grantee's Facilities for the purpose of offering
69 communications service.

70
71 F. "Permit Area" means the geographic area as set forth in
72 Exhibit A attached hereto and incorporated herein by reference.

73
74 G. "Person" means an individual, partnership, association, joint
75 stock company, trust, corporation, limited liability company or
76 governmental entity.

77
78 H. "Rights-of-way" means any highway, street, shoulder,
79 landscape area between sidewalk and curb or shoulder, alley, sidewalk,
80 utility easement (unless the City's use of the utility easement is solely
81 restricted to another use or other uses), or other public rights-of-way
82 for motor vehicles or any other uses under the City's control and/or in
83 its jurisdictional boundaries. It does not include (1) state highways; (2)
84 structures, including poles and conduits located within the right-of-way;
85 (3) federally granted trust lands or forest board trust lands; (4) lands

O-4633

86 owned or managed by the state Parks and Recreation Commission; (5)
87 federally granted railroad rights-of-way acquired under 43 U.S.C. 912
88 and related provisions of federal law that are not open for motor vehicle
89 use; or (6) parks or other public property not used as a public right-of-
90 way, including the Cross Kirkland Corridor.

91
92 I. "Communications Service" means the transmission of
93 information in electronic or optical form, including, but not limited to,
94 voice, video, or data, whether or not the transmission medium is owned
95 by the provider itself. Communications Service includes wireless
96 communication services and telephone service, but does not include
97 cable TV or commercial video service or over-the-air broadcasts to the
98 public at large from facilities licensed by the Federal Communications
99 Commission or any successor thereto.

100
101 Section 2. Permit Area and Authority Granted.

102
103 A. Facilities within Permit Area. The City does hereby grant to
104 Grantee the right, privilege, authority and Permit to use Rights-of-way
105 in the Permit Area to construct, support, attach, connect and stretch
106 Facilities between, maintain, repair, replace, relocate, upgrade, remove,
107 enlarge, operate and use Facilities in, upon, over, under, along and
108 across Rights of way in the Permit Area for purposes of Communications
109 Services, to the extent not inconsistent with Section 4 herein.

110
111 B. Permission Required to Enter Onto Other City Property.
112 Nothing contained in this Ordinance is to be construed as granting
113 permission to Grantee to go upon any other public place other than
114 Rights-of-Way within the Permit Area in this Ordinance. Permission to
115 go upon any other property owned or controlled by the City must be
116 sought on a case by case basis from the City.

117
118 C. Amendments to the Permit area may be proposed by the
119 Grantee during the term of this Permit. The Public Works Director shall
120 review the amendment request to determine if it should be granted or
121 if a new Master Use Permit is necessary.

122
123 Section 3. Construction and Maintenance.

124
125 A. Grantee's Facilities shall be located, relocated and maintained
126 within the Permit Area so as not to unreasonably interfere with the free
127 and safe passage of pedestrian and vehicular traffic and ingress or
128 egress to or from the abutting property and in accordance with the laws
129 of the State of Washington. Whenever it is necessary for Grantee, in the
130 exercise of its rights under this Permit, to make any excavation in the
131 right of way, Grantee shall obtain prior approval from the City of Kirkland
132 Public Works Department, pay the applicable permit fees, and obtain
133 any necessary permits for the excavation work. Grantee shall meet the

134 City's specifications per the Kirkland Municipal Code ("KMC") and the
135 Public Works Pre-Approved Plans and Policies.

136 Section 4. Location and Relocation of Facilities.
137

138 A. Grantee shall place any new Facilities underground where
139 existing telecommunications and cable facilities are located
140 underground. Provided, however, this requirement shall not apply to
141 that specific portion of the Facilities that are required to remain above
142 ground in order to be functional. Any new Facilities to be located above-
143 ground shall be placed on existing utility poles and shall be small cell
144 type equipment in a form substantially similar to that pictured in Exhibit
145 B, attached hereto. No new utility poles, ground mounted equipment
146 or overhead utility lines shall be installed in connection with placement
147 of new above-ground facilities except as otherwise approved by the City
148 under this Permit or under a separate permit.

149 In order to minimize negative visual impact to the surrounding
150 area, The Public Works Director may deny a request to install above
151 ground small cell wireless facilities (antennas and associated facilities)
152 if more than one hundred (100) cubic feet of above ground wireless
153 facilities exist within a one hundred fifty foot (150') radius of the
154 proposed facility location.
155

156 B. At the City's request, all Facilities shall be concealed or
157 enclosed as much as technologically feasible in an equipment box,
158 cabinet or other unit, in a design substantially similar to that pictured in
159 Exhibit B. All external cables and wires shall be sheathed or enclosed
160 in conduit so that wires are not visible or visually minimized to the extent
161 feasible.

162 Grantee shall construct Grantee's conduits and standoffs
163 (collectively, the "conduits") that are attached to the utility poles in
164 accordance with KMC requirements and, whenever technologically
165 feasible, shall install Grantee's Conduits so as to minimize the visible
166 impact of such conduits.
167

168 C. All Facilities on a utility pole (except stand-offs and conduits)
169 shall be installed at least ten (10) feet above ground and shall not
170 exceed seventeen (17) cubic feet unless otherwise approved by the
171 Public Works Director.
172

173 D. Grantee shall keep and maintain all small cell equipment
174 installed in the public right-of-way in commercially reasonable condition
175 and repair throughout the term of this Permit. Any equipment that is
176 vandalized, damaged or marked with graffiti shall be repaired and/or
177 cleaned within fourteen (14) days of receipt of written notice.
178

179 E. The City may require Grantee to relocate Facilities within the
180 Right-of-Way when reasonably necessary for construction, alteration,

O-4633

181 repair or improvement of the Rights-of-Way for the purpose of public
182 health, welfare and safety, at no cost to the City, except as may be
183 required by KMC 26.36.050. The City's decision to require the relocation
184 of Grantee's Facilities shall be made in a reasonable, uniform and non-
185 discriminatory manner. Pursuant to the provision of Section 5, Grantee
186 agrees to protect and save harmless the City from any customer or third-
187 party claims for service interruption or other losses in connection with
188 any such change or relocation.

189
190 F. The Grantee shall indemnify, hold harmless and pay the costs
191 of defending the City against any and all claims, suits, actions, damages,
192 or liabilities for delays on City construction projects caused by or arising
193 out of the failure of the Grantee to relocate its Facilities in a timely
194 manner; provided, that the Grantee shall not be responsible for
195 damages due to delays caused solely by the City, or circumstances
196 beyond the control of the Grantee.

197
198 G. In the event that the City orders the Grantee to relocate its
199 Facilities for a project which is primarily for private benefit, the private
200 party or parties causing the need for such project shall reimburse the
201 Grantee for the cost of relocation in the same proportion as their
202 contribution to the total cost of the project, pursuant to RCW
203 35.99.060(4).

204
205 H. In the event of an unforeseen emergency that creates a
206 threat to public safety, health or welfare, the City may require the
207 Grantee to relocate its Facilities at its own expense, any other portion
208 of this Section notwithstanding.

209
210 Section 5. Indemnification.

211
212 A. Grantee agrees to indemnify, defend, and hold the City
213 harmless as set forth in KMC 26.40.030. In addition, Grantee shall
214 indemnify, defend and hold the City, its agents, officers, employees,
215 volunteers and assigns harmless from and against any and all claims,
216 demands, liability, loss, cost, damage or expense of any nature
217 whatsoever, including all costs and reasonable attorney's fees, made
218 against them on account of injury, sickness, death or damage to persons
219 or property which is caused by or arises out of, in whole or in part, the
220 acts, failures and/or omissions of Grantee or its agents, servants,
221 employees, contractors, subcontractors or assigns arising out of this
222 Permit. *Provided, however,* such indemnification shall not extend to
223 injury or damage caused by the sole negligence or willful misconduct of
224 the City, its agents, officers, employees, volunteers or assigns.

225
226 B. In the event any such claim or demand be presented to or
227 filed with the City, the City shall promptly notify Grantee thereof, and
228 Grantee shall have the right, at its election and at its sole cost and

O-4633

229 expense, to settle and compromise such claim or demand, provided
230 further, that in the event any suit or action be initiated against the City
231 based upon any such claim or demand, the it shall likewise promptly
232 notify Grantee thereof, and Grantee shall have the right, at its election
233 and its sole cost and expense, to settle and compromise such suit or
234 action, or defend the same at its sole cost and expense, by attorneys of
235 its own election.

236
237 Section 6. Default.
238

239 A. If Grantee shall fail to comply with any of the provisions of
240 this Permit, unless otherwise provided in this Permit, the City may, in
241 addition to the remedies provided in KMC Chapter 26.44, serve upon
242 Grantee a written order to comply within thirty (30) days from the date
243 such order is received by Grantee. If Grantee is not in compliance with
244 this Permit after expiration of the thirty (30) day period, the City may
245 act to remedy the violation and may charge the reasonable costs and
246 expenses of such action to Grantee. The City may act without the thirty
247 (30) day notice in case of an emergency. If any failure to comply with
248 this Permit by Grantee cannot be corrected with due diligence within
249 said thirty (30) day period, then the time within which Grantee may so
250 comply shall be extended for such time as may be reasonably necessary
251 and so long as Grantee works promptly and diligently to effect such
252 compliance. If Grantee is not in compliance with this Permit, and is not
253 proceeding with due diligence in accordance with this section to correct
254 such failure to comply, then the City may in addition, by ordinance and
255 following written notice to Grantee, declare an immediate forfeiture of
256 this Permit.
257

258 B. In addition to other remedies provided in KMC Chapter 26.44,
259 this Permit, or otherwise available at law, if Grantee is not in compliance
260 with requirements of the Permit, and if a good faith dispute does not
261 exist concerning such compliance, the City may place a moratorium on
262 issuance of pending Grantee right-of-way use permits until compliance
263 is achieved.
264

265 Section 7. Nonexclusive Permit. This Permit is not and shall not
266 be deemed to be an exclusive Permit. This Permit shall not in any
267 manner prohibit the City from granting other and further permits over,
268 upon, and along the Permit Area, provided such other permits do not
269 unreasonably interfere with Grantee's use and placement of its Facilities
270 in any Rights-of-Way and/or Permit Area. This Permit shall not prohibit
271 or prevent the City from using the Permit Area or affect the jurisdiction
272 of the City over the same or any part thereof. Nothing within this
273 Section limits Grantee's obligations to indemnify, defend and hold the
274 City harmless as provided in Section 5 herein.

O-4633

275 Section 8. Permit Term.

276
277 A. This Permit is and shall remain in full force and effect for a
278 period of ten (10) years from and after the effective date of the
279 Ordinance, provided that the term may be extended for two (2)
280 additional five (5) year terms upon the agreement of Grantee and the
281 City not more than one hundred eighty (180) days and nor less than
282 ninety (90) days from the expiration of the current Permit; and provided
283 further, however, Grantee shall have no rights under this Permit nor
284 shall Grantee be bound by the terms and conditions of this Permit,
285 unless Grantee shall, within thirty (30) days after the effective date of
286 the Ordinance, file with the City its written acceptance of this Permit, in
287 a form acceptable to the City Attorney. When an extension is proposed
288 by the Grantee, the Grantee shall provide proof to the City that all
289 existing Facilities are in compliance with design standards set forth
290 herein as illustrated in Exhibit B.

291
292 B. If the City and Grantee fail to formally renew this Permit prior
293 to the expiration of its term or any extension thereof, this Permit shall
294 automatically continue in full force and effect until renewed or until
295 either party gives written notice at least one hundred eighty (180) days
296 in advance of intent not to renew this Permit.

297
298 Section 9. Compliance with Codes and Regulations.

299
300 A. The rights, privileges and authority herein granted are
301 subject to and governed by this Ordinance and all other applicable
302 ordinances and codes of the City of Kirkland (collectively, the "Codes"),
303 as they now exist or may hereafter be amended, including but not
304 limited to the provisions of Kirkland Municipal Code Title 26, Title 19,
305 Title 5, and Kirkland Zoning Code Title 117. Nothing in this Ordinance
306 limits the City's lawful power to exercise its police power to protect the
307 safety and welfare of the general public. Any location, relocation,
308 erection or excavation by Grantee shall be performed by Grantee in
309 accordance with applicable federal, state and city rules and regulations,
310 including the City's Public Works Pre-Approved Plans and Policies, and
311 any required permits, licenses or fees, and applicable safety standards
312 then in effect (collectively, "Regulations"). Notwithstanding the
313 foregoing, Codes and Regulations shall not include any amended law,
314 rule or regulation or newly created law, rule or regulation that violates
315 Grantee's rights to continue or modify existing non-conforming uses, or
316 any other changes to laws, rules or regulations, which do not apply to
317 previously constructed real estate improvements or wireless
318 communication facilities.

319
320 B. In the event that any territory served by Grantee is annexed
321 to the City after the effective date of this Permit, such territory shall be

O-4633

governed by the terms and conditions contained herein upon the effective date of such annexation.

Section 10. Undergrounding. New Facilities shall be installed underground pursuant to Section 4 of this Permit. Grantee acknowledges the City's policy of undergrounding of Facilities within the Permit Area. Grantee will cooperate with the City in the undergrounding of Grantee's existing Facilities with the Permit Area. If, during the term of this Permit, the City shall direct Grantee to underground Facilities within any Permit Area, such undergrounding shall be at no cost to the City, except as may be provided in RCW Chapter 35.99. Grantee shall comply with all federal, state, and City regulations on undergrounding. If the City undertakes any street improvement which would otherwise require relocation of Grantee's above-ground facilities, the City may, by written notice to Grantee, direct that Grantee convert any such Facilities to underground Facilities. Notwithstanding anything to the contrary contained herein, the undergrounding requirement shall not apply to that portion of the Facilities that are required to remain above ground in order to be functional, but the Grantee will be responsible for providing such needed facilities to maintain the above ground function.

Section 11. Record of Installations and Service.

A. With respect to excavations by Grantee and the City within the Permit Area, Grantee and the City shall each comply with its respective obligations pursuant to Chapter 19.122 RCW and any other applicable state law.

B. Upon written request of the City, Grantee shall provide the City with the most recent update available of any plan of potential improvements to its Facilities within the Permit Area; provided, however, any such plan so submitted shall be for informational purposes within the Permit Area, nor shall such plan be construed as a proposal to undertake any specific improvements within the Permit Area. The City agrees to keep confidential any such plans to the extent permitted by law.

C. As-built drawings and maps of the precise location of any Facilities placed by Grantee in any Right of Way shall be made available by Grantee to the City within 10 (ten) working days of the City's written request. These plans and maps shall be provided at no cost to the City and shall include hard copies and/or digital copies in a format specified by the City.

Section 12. Shared Use of Excavations and Trenches.

A. If either the City or Grantee shall at any time after installation of the Facilities plan to make excavations in the area covered by this

370 Permit and as described in this Section, the party planning such
371 excavation shall afford the other, upon receipt of written request to do
372 so, an opportunity to share such an excavation, *provided that*: (1) such
373 joint use shall not unreasonably delay the work of the party causing the
374 excavation to be made or unreasonably increase its costs; (2) such joint
375 use shall be arranged and accomplished on terms and conditions
376 satisfactory to both parties. In addition, pursuant to RCW 35.99.070,
377 the City may request that Grantee install additional conduit, ducts and
378 related access structures for the City pursuant to contract, under which
379 Grantee shall recover its incremental costs of providing such facilities to
380 the City.

381
382 B. The City reserves the right to require Grantee to joint trench
383 with other permittees if both entities are anticipating trenching within
384 the same general area and provided that the terms of this Section are
385 met.

386
387 Section 13. Insurance.
388

389 A. Grantee shall procure and maintain for the duration of this
390 Permit, insurance against claims for injuries to persons or damage to
391 property which may arise from or in connection with the performance
392 of work under this Permit by Grantee, its agents, representatives or
393 employees in the amounts and types set forth below. Any policy of
394 insurance shall be written on an occurrence basis.

395
396
397 (1) Commercial general liability insurance shall be written
398 on ISO occurrence form or its equivalent and shall cover liability
399 arising from bodily injury (including death) and property
400 damage; including premises operation, products and ongoing
401 and completed operations and explosion, collapse and
402 underground coverage extensions. Commercial General Liability
403 insurance shall be written with limits of \$5,000,000 per
404 occurrence and \$10,000,000 general aggregate and a
405 \$2,000,000 products completed operations aggregate limit. The
406 City shall be included as an additional insured as their interest
407 may appear under this Permit using ISO Additional Insured-
408 Completed Operations endorsement or a substitute
409 endorsement or endorsements providing at least as broad
410 coverage;

411 (2) Commercial Automobile liability insurance covering all
412 owned, non-owned and hired vehicles. Coverage shall be at
413 least as broad as ISO form. Commercial Auto Liability shall be
414 written with a combined single limit of \$1,000,000 per accident
415 for bodily injury and property damage; and

O-4633

416 (3) Worker's compensation within statutory limits and
417 employer's liability insurance with limits of \$1,000,000 for each
418 accident/disease/policy limit.

419
420 B. The insurance policies required by this section shall be
421 maintained at all times by the owner.

422
423 C. Upon receipt of notice from its insurer(s) Grantee shall
424 endeavor to provide the City with thirty (30) days prior written notice of
425 cancellation of any policy required herein.

426
427 D. Grantee's insurance coverage shall be primary insurance as
428 respects the City. Any insurance, self-insurance or insurance pool
429 coverage maintained by the City shall be in excess of Grantee's
430 insurance and shall not contribute with it.

431
432 E. Grantee shall furnish the City with certificates of the foregoing
433 insurance coverage and a copy of the additional insured endorsement,
434 before issuance of the Permit.

435
436 F. Grantee shall have the right to self-insure any or all of the
437 above-required insurance. Any such self-insurance is subject to
438 approval by the City.

439
440 G. Grantee's maintenance of insurance as required by this
441 Permit shall not be construed to limit the liability of Grantee to the
442 coverage provided by such insurance, or otherwise limit City's recourse
443 to any remedy to which the City is otherwise entitled at law or in equity.

444
445 H. Insurance is to be placed with insurers with a current A.M.
446 Best rating of not less than A:VII.

447
448 I. Failure on the part of the Grantee to maintain the insurance
449 as required shall constitute a material breach of the Permit, upon which
450 the City may, after giving five business days' notice to the Grantee to
451 correct the breach, immediately terminate the Permit.

452
453 Section 14. Assignment.

454
455 A. All of the provisions, conditions, and requirements herein
456 contained shall be binding upon Grantee, and no right, privilege, license
457 or authorization granted to Grantee hereunder may be assigned or
458 otherwise transferred without the prior written authorization and
459 approval of the City, which the City may not unreasonably withhold,
460 condition or delay. Notwithstanding the foregoing, Grantee, without the
461 consent of, but upon notice to the City, may assign this agreement in
462 whole or in part to: (a) an Affiliate (as defined in this Permit); or (b) the

O-4633

surviving entity in the event of a merger or acquisition of substantially all of Grantee's assets.

B. Grantee may lease the Facilities or any portion thereof to another or provide capacity or bandwidth in its Facilities to another, *provided that:* Grantee at all times retains exclusive control over such Facilities and remains responsible for locating, servicing, repairing, relocating or removing its Facilities pursuant to the terms and conditions of this Permit.

Section 15. Abandonment and Removal of Facilities. Grantee's Facilities may be considered abandoned pursuant to KMC Ch. 26.20. In the event of abandonment, the parties shall refer to their options in KMC 26.20.

Section 16. Miscellaneous.

A. If any term, provision, condition or portion of this Permit shall be held to be invalid, such invalidity shall not affect the validity of the remaining portions of this Permit which shall continue in full force and effect. The headings of sections and paragraphs of this Permit are for convenience of reference only and are not intended to restrict, affect, or be of any weight in the interpretation or construction of the provisions of such sections or paragraphs.

B. Grantee shall pay for the City's reasonable administrative costs in drafting and processing this Ordinance and all work related thereto, provided that such costs shall not exceed Ten Thousand Dollars (\$10,000). Grantee shall further be subject to all permit fees associated with activities and the provisions of any such permit, approval, license, agreement of other document, the provisions of this Permit shall control.

C. Failure of either party to declare any breach or default under this Permit or any delay in taking action shall not waive such breach or default, but that party shall have the right to declare any such breach or default at any time. Failure of either party to declare one breach or default does not act as a waiver of that party's right to declare another breach or default.

Section 17. Notice. Any notice or information required or permitted to be given to the parties under this Permit may be sent to the following addresses unless otherwise specified:

City:
City of Kirkland
Public Works Director
123 Fifth Ave.
Kirkland, WA 98033

511 Grantee:
512 Seattle SMSA Limited Partnership
513 d/b/a Verizon Wireless
514 Attn: Network Real Estate
515 180 Washington Valley Road
516 Bedminster, New Jersey 07921
517

518 With a copy to:
519 Seattle SMSA Limited Partnership
520 d/b/a Verizon Wireless
521 Attn: Pacific Marker General Counsel
522 15505 Sand Canyon Ave.
523 Irvine, CA 92618
524

525 Notice shall be deemed given upon receipt in the case of personal
526 delivery, three days after deposit in the United States Mail in the case
527 of regular mail, or the next day in the case of overnight delivery.
528

529 Section 18. Effective date. This Ordinance, being in compliance
530 with RCW 35A.47.040, shall be in force and effect five days from and
531 after its passage by the Kirkland City Council and publication pursuant
532 to Section 1.08.017 Kirkland Municipal Code in the summary form
533 attached to the original of this ordinance and by this reference approved
534 by the City Council.
535

536 Passed by majority vote of the Kirkland City Council in open
537 meeting this 2nd day of January, 2018.
538

539 Signed in authentication thereof this 2nd day of January, 2018.


Mayor

Attest:


Kathi Anderson, City Clerk

Publication Date: January 8, 2018

Approved as to Form:


Kevin Raymond, City Attorney

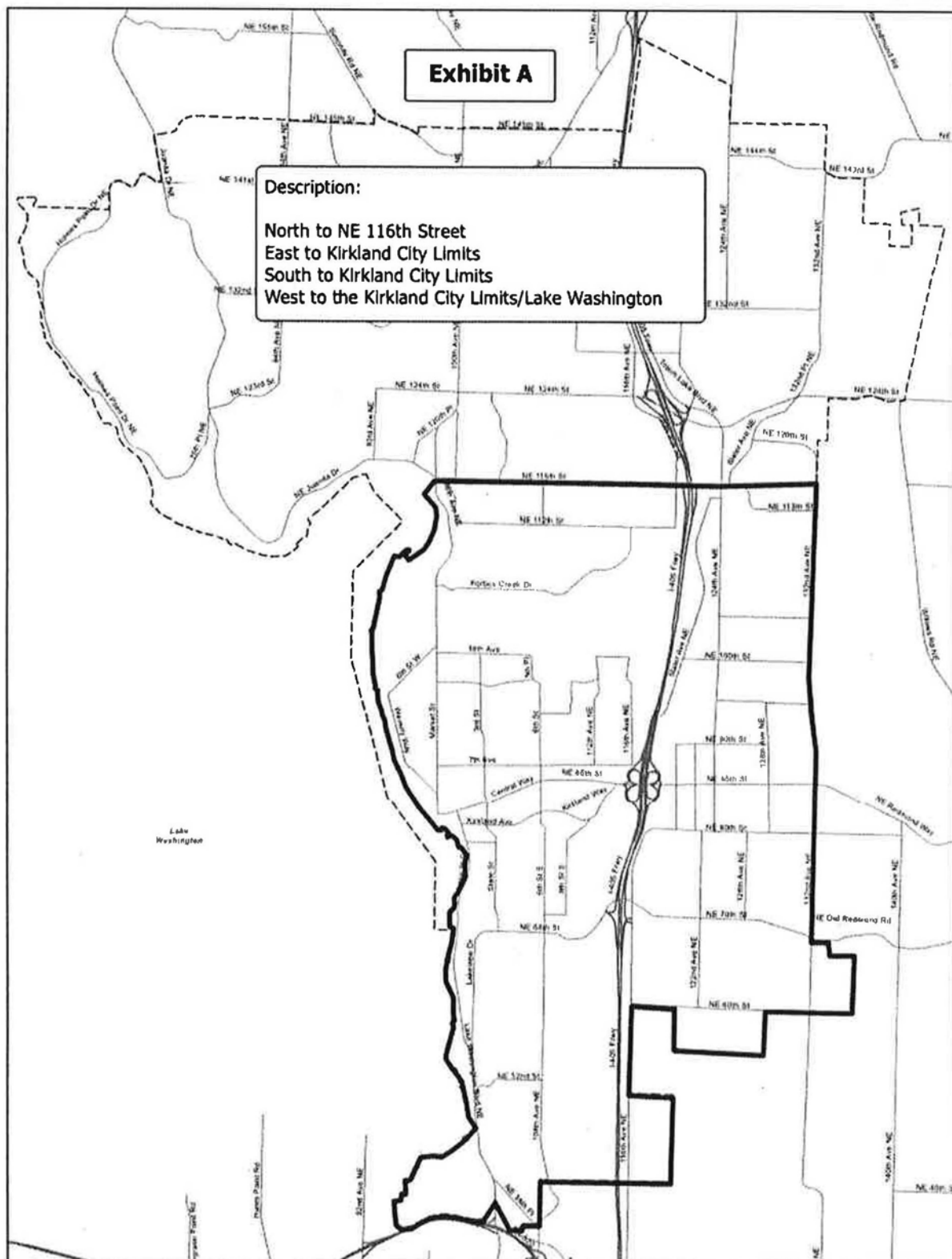
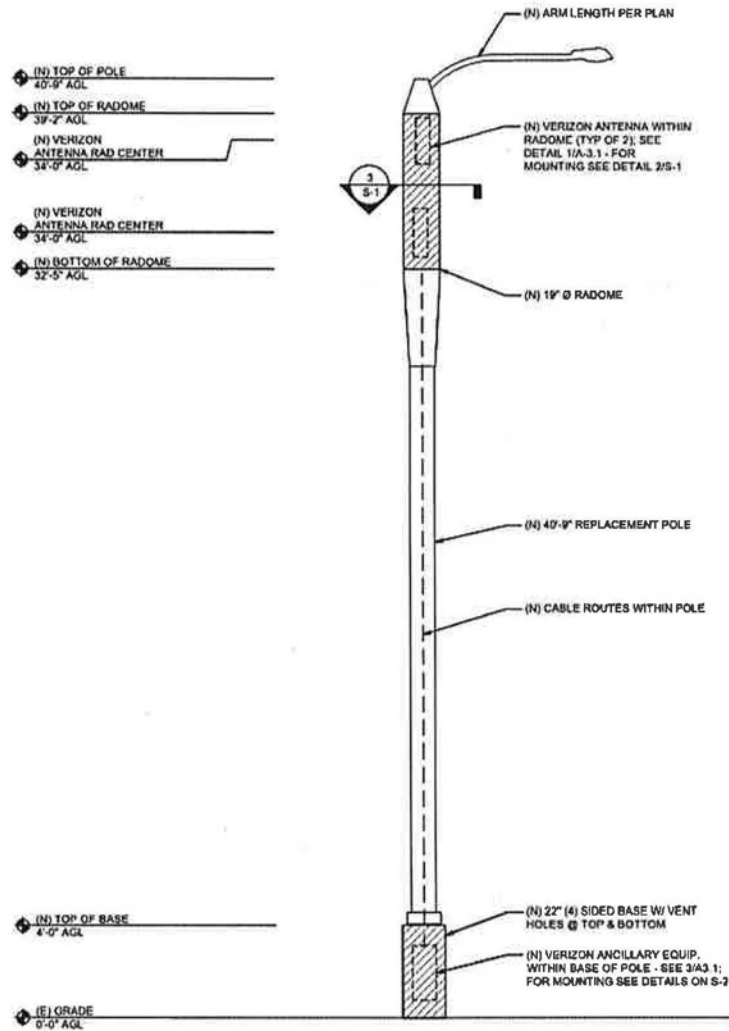
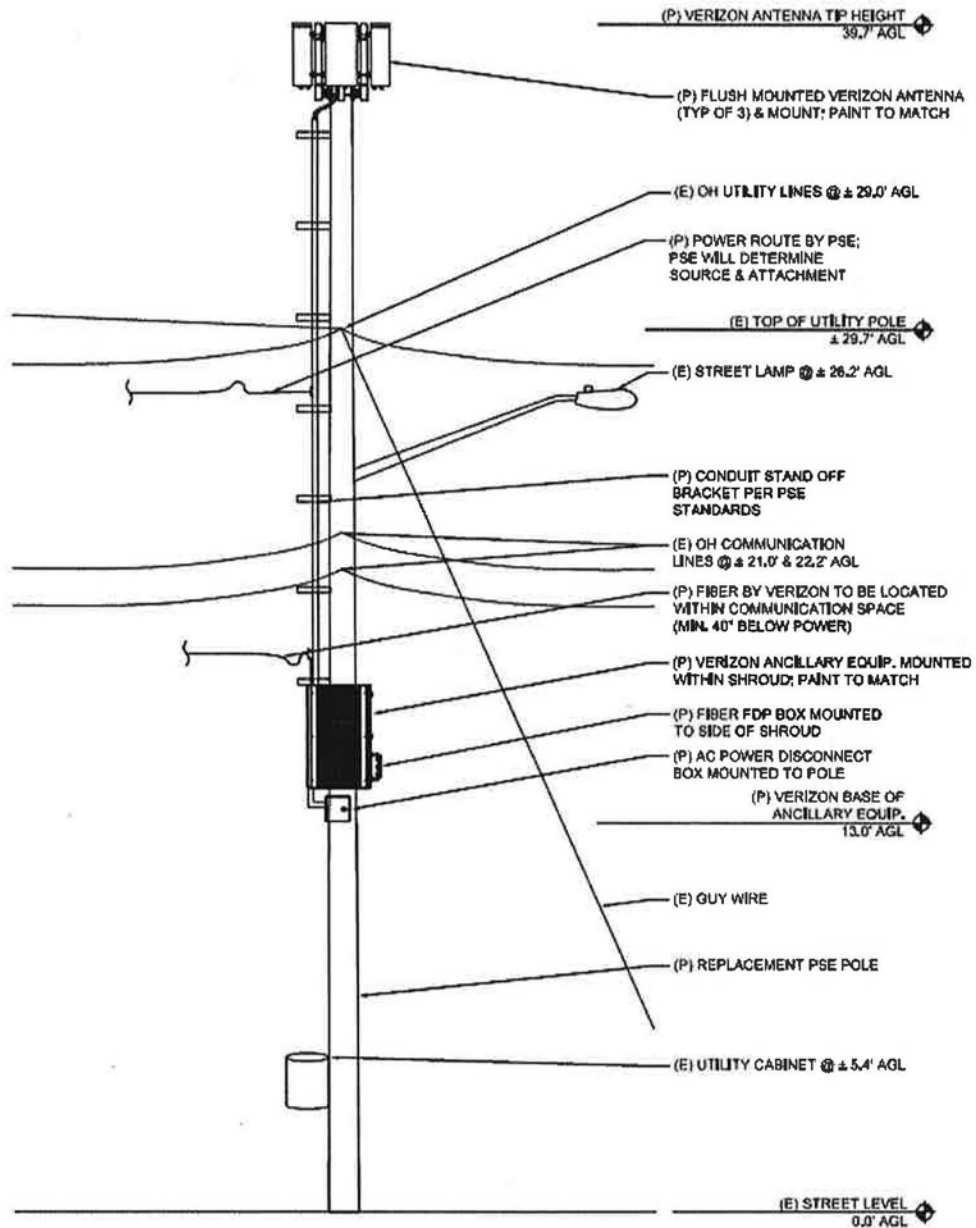


Exhibit B



1	TYPICAL (N) LIGHT POLE ELEVATION	SCALE: NTS (11X17)
		SCALE: NTS (22X34)

Exhibit B



NODE # 4	
PSE POLE #	225847 / 166347
LATITUDE:	47.894972° N
LONGITUDE:	122.201226° W
TOP OF (E) POLE:	29.7' AGL

2 | NODE 4 REPLACEMENT POLE

SCALE: 3/16" = 1'-0" (11X17)

SCALE: 3/8" = 1'-0" (22X34)

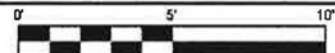
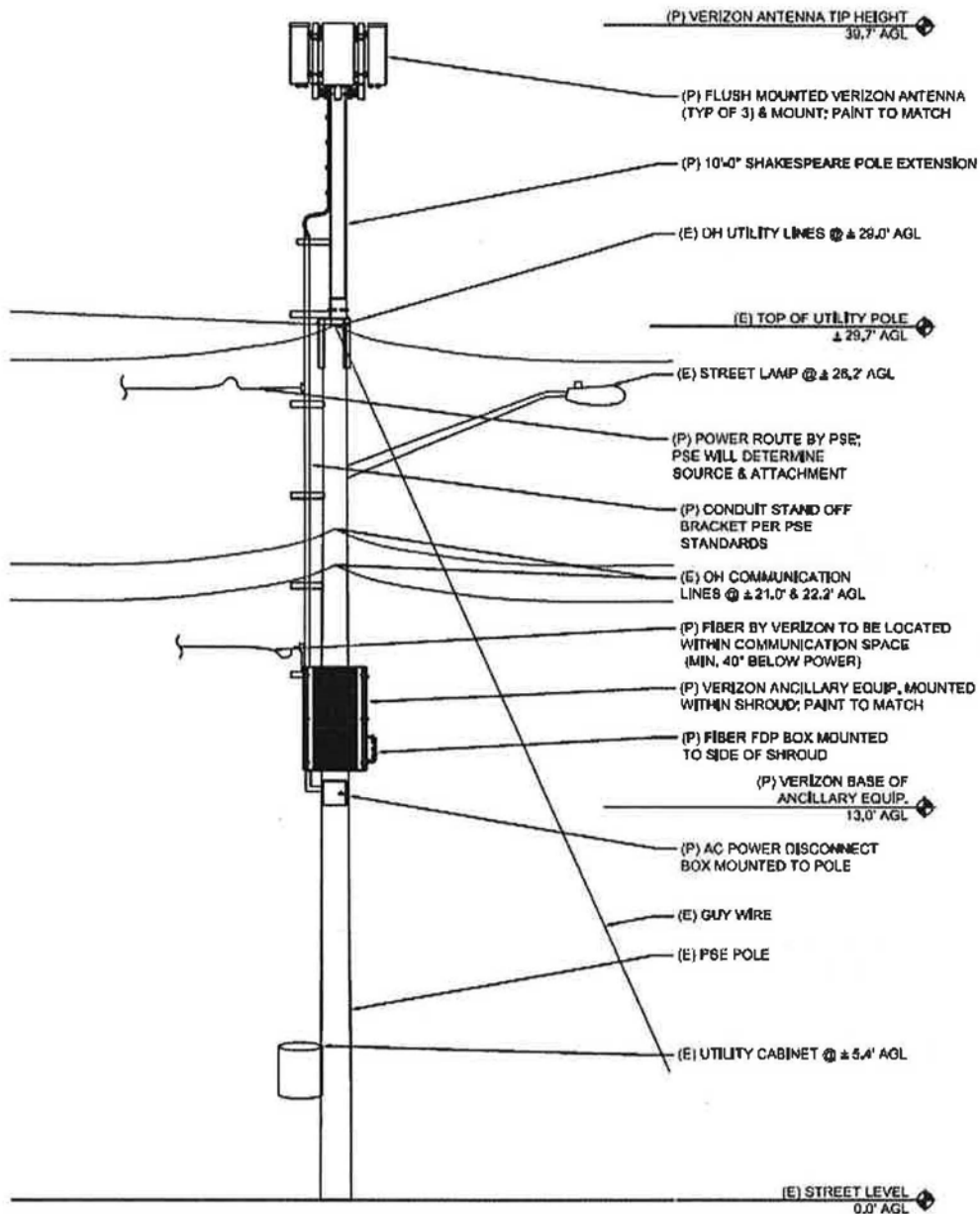


Exhibit B



NODE # 4	
PSE POLE #	225547 / 166347
LATITUDE:	47.894972° N
LONGITUDE:	122.201228° W
TOP OF (E) POLE:	29.7' AGL

2 | NODE 4 POLE EXTENSION

SCALE: 3/16" = 1'-0" (11X17)

SCALE: 3/16" = 1'-0" (22X34)

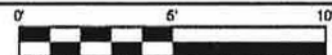
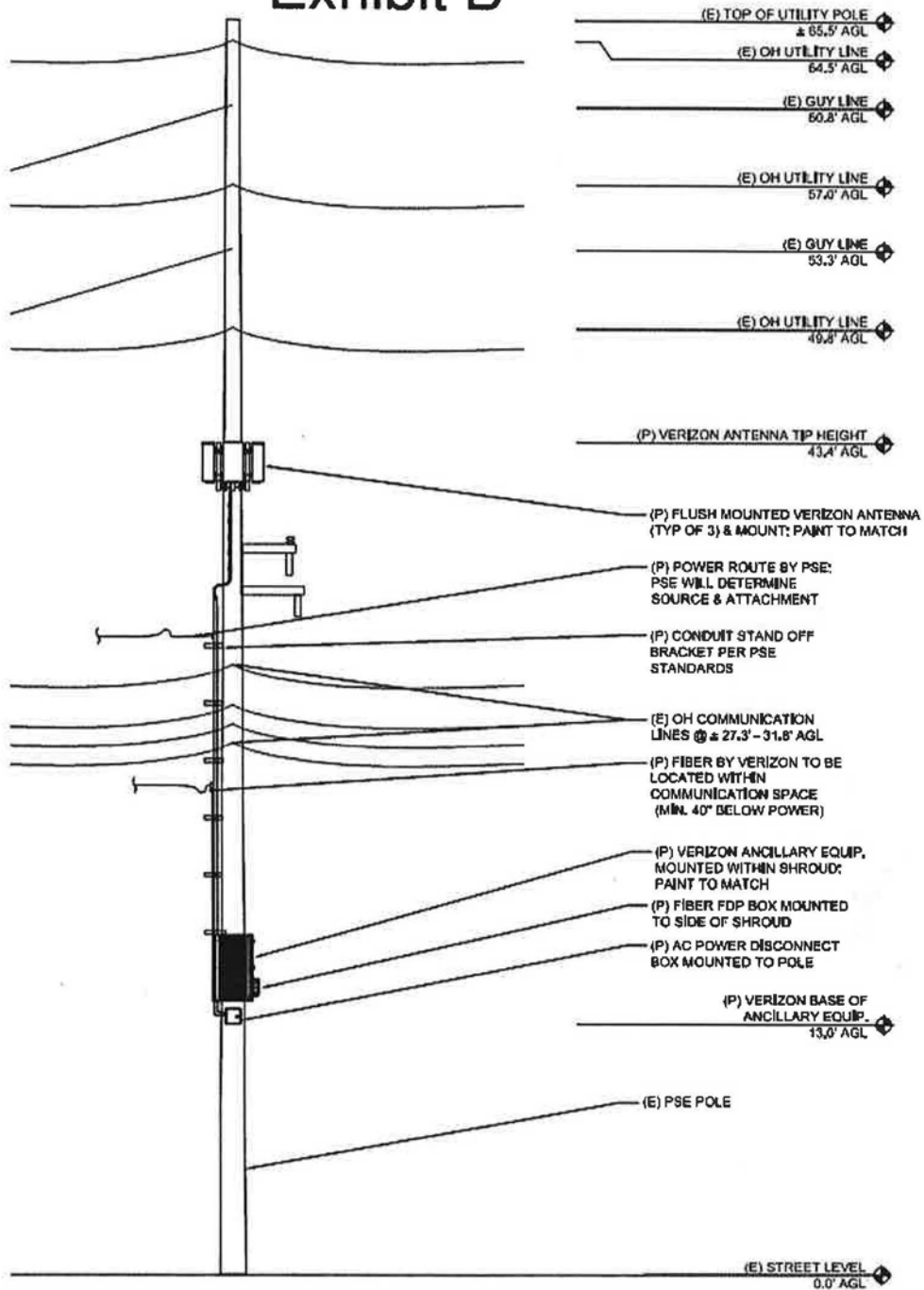


Exhibit B



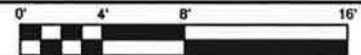
NODE # 5	
PSE POLE #	225045 / 106429
LATITUDE:	47.604942° N
LONGITUDE:	122.198075° W
TOP OF (E) POLE:	65.5' AGL

2

NODE 5 ELEVATION

SCALE: 1/8" = 1'-0" (11X17)

SCALE: 1/4" = 1'-0" (22X34)



PUBLICATION SUMMARY
OF ORDINANCE O-4633

AN ORDINANCE OF THE CITY OF KIRKLAND GRANTING SEATTLE SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS, A DELAWARE LIMITED PARTNERSHIP, A NON-EXCLUSIVE COMMUNICATIONS MASTER USE PERMIT FOR THE RIGHT, PRIVILEGE, AND AUTHORITY TO MAKE USE OF THE PERMIT AREA FOR COMMUNICATIONS PURPOSES.

SECTIONS 1 - 17. Issues a right of way Master Use Permit to Seattle SMSA Limited Partnership D/B/A Verizon Wireless, a Delaware Limited Partnership for wireless communications purposes and sets forth the terms and conditions of the Permit.

SECTION 18. Authorizes publication of the ordinance by summary, which summary is approved by the City Council pursuant to Section 1.08.017 Kirkland Municipal Code and establishes the effective date as five days after publication of summary.

The full text of this Ordinance will be mailed without charge to any person upon request made to the City Clerk for the City of Kirkland. The Ordinance was passed by the Kirkland City Council at its meeting on the 2nd day of January, 2018.

I certify that the foregoing is a summary of Ordinance O-4633 approved by the Kirkland City Council for summary publication.


Kathi Anderson, City Clerk

ORDINANCE O-4699

AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING ORDINANCE O-4633 GRANTING SEATTLE SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS ("GRANTEE") A NON-EXCLUSIVE COMMUNICATIONS MASTER USE PERMIT FOR SMALL CELL WIRELESS COMMUNICATIONS FACILITIES, AND REPLACING EXHIBIT A OF O-4633 TO EXPAND GRANTEE'S PERMIT TO ENCOMPASS ALL RIGHTS-OF-WAY WITHIN THE CITY LIMITS OF KIRKLAND.

1 WHEREAS, the City of Kirkland, Washington ("City")
2 granted Seattle SMSA Limited Partnership d/b/a Verizon Wireless
3 ("Grantee") the right to install, operate, and maintain a small cell
4 wireless communications system within the public rights-of-way
5 of the City pursuant to Ordinance O-4633 adopted January 2,
6 2018; and

7
8 WHEREAS, Exhibit A to O-4633 limited the Permit Area to
9 a small portion of the City where Verizon was initially deploying
10 small cell wireless communications; and

11
12 WHEREAS, the City desires to amend O-4633 to revise and
13 expand the definition of the Permit Area to encompass all rights-
14 of-way within the entire City limits.

15
16 NOW, THEREFORE, the City Council of the City of Kirkland
17 do ordain as follows:

18
19 Section 1.

20
21 **1. Permit Area.** Exhibit A attached to O-4633 is
22 hereby deleted in its entirety and replaced with **Exhibit A-1**
23 attached to this ordinance and incorporated herein by reference.
24 It is the intent of the City and Grantee that the Permit Area, as
25 defined in O-4633, shall encompass all rights-of-way within the
26 City limits of the City of Kirkland.

27
28 **2. Other Terms and Conditions Remain.** In the
29 event of any inconsistencies between O-4633 and this ordinance,
30 which shall be known as the "First Amendment," the terms of this
31 First Amendment shall control. Except as expressly set forth in
32 this First Amendment, O-4633 otherwise is unmodified and
33 remains in full force and effect.

34
35 Section 2. If any provision of this ordinance or its
36 application to any person or circumstance is held invalid, the
37 remainder of the ordinance or the application of the provision to
38 other persons or circumstances is not affected.

39 Section 3. This ordinance shall be in force and effect five
40 days from and after its passage by the Kirkland City Council and
41 publication pursuant to Section 1.08.017, Kirkland Municipal Code
42 in the summary form attached to the original of this ordinance and
43 by this reference approved by the City Council.
44

45 Passed by majority vote of the Kirkland City Council in open
46 meeting this _____ day of _____, 2019.
47

48 Signed in authentication thereof this _____ day of
49 _____, 2019.

Penny Sweet, Mayor

Attest:

Kathi Anderson, City Clerk

Approved as to Form:

Kevin Raymond, City Attorney

PUBLICATION SUMMARY
OF ORDINANCE NO. O-4699

AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING ORDINANCE O-4633 GRANTING SEATTLE SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS ("GRANTEE") A NON-EXCLUSIVE COMMUNICATIONS MASTER USE PERMIT FOR SMALL CELL WIRELESS COMMUNICATIONS FACILITIES, AND REPLACING EXHIBIT A OF O-4633 TO EXPAND GRANTEE'S PERMIT TO ENCOMPASS ALL RIGHTS-OF-WAY WITHIN THE CITY LIMITS OF KIRKLAND.

SECTION 1. Updates the permit area for the Verizon Wireless Non-exclusive Communications Master Use Permit to encompass all rights-of-way within the city limits of Kirkland.

SECTION 2. Provides a severability clause for the ordinance.

SECTION 3. Authorizes publication of the ordinance by summary, which summary is approved by the City Council pursuant to Section 1.08.017 Kirkland Municipal Code and establishes the effective date as five days after publication of summary.

The full text of this Ordinance will be mailed without charge to any person upon request made to the City Clerk for the City of Kirkland. The Ordinance was passed by the Kirkland City Council at its meeting on the _____ day of _____, 2019.

I certify that the foregoing is a summary of Ordinance O-4699 approved by the Kirkland City Council for summary publication.

Kathi Anderson, City Clerk



CITY OF KIRKLAND

City Manager's Office

123 Fifth Avenue, Kirkland, WA 98033 425.587.3001
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Joe Sanford, Fire Chief
Andreana Campbell, Management Analyst

Date: September 5, 2019

Subject: ESTABLISHING A COMMUNITY SAFETY ADVISORY GROUP TO EXPLORE
OPTIONS TO BE CONSIDERED IN THE 2020 FIRE AND EMERGENCY MEDICAL
SERVICES BALLOT MEASURE

RECOMMENDATION:

Staff received Council input and direction at the September 3, 2019 Council meeting and recommends the updated resolution for final adoption. The resolution establishes a newly renamed Community Safety Advisory Group (CSAG) to review and recommend to the Council capital and operating elements and funding mechanisms for a November 2020 ballot measure for Fire and Emergency Medical Services.

BACKGROUND DISCUSSION:

As Council contemplates final action on the resolution, new stakeholders, residents and businesses are engaging in the ballot measure process. Therefore, staff has elected to include most the information from the September 3 memo as background to this memo so that the information is easily accessible along with the final resolution.

As one key component of keeping the Kirkland community safe, the Council completed a Fire Strategic Plan in 2012. However, in this memo, staff did not include the entire document as an attachment due to its length. The Fire Strategic Plan may be found on the City's website at the link below:

https://www.kirklandwa.gov/depart/Fire_Services/Your_Fire_Department/firestrategicplan.htm

This Plan identified needed investments in staffing, equipment and technology to provide for better response times for Fire and Emergency Medical Services (EMS), as well as needed renovation and expansion of existing fire stations. On October 20, 2015 the Council adopted Resolution R-5163 approving a plan that outlined short-and long-term strategies for improving Fire and EMS in the City and fire stations throughout the City, including establishing a new Station 24 to provide improved response times to Finn Hill and a relocated Station 27 east of I-405 to improve response times to Kingsgate and Totem Lake. At the February 21, 2017 Council

meeting, the Council adopted Resolution R-5239, the City's 2017-2018 Work Program to "explore potential ballot measures for fire station modernization and public safety operations to further the goals of Public Safety, Dependable Infrastructure, and Financial Stability."

In December of that same year, the Council adopted Resolution R-5290 to defer this exploration to at least 2020 to respond to the community concerns regarding the cumulative financial impact of property tax increases due to state and regional actions. However, these capital and operating investments are increasingly necessary as fire stations age, and Kirkland experiences unprecedented economic growth and redevelopment. This prosperity brings new jobs, new shops and restaurants, new services, and new housing options. But along with that prosperity comes more people, more businesses, more traffic and new types of buildings to protect.

Based on Council feedback at the May 24, 2018 Fiscal Retreat, staff proposed a two-phased approach to enhance public safety that was adopted at the June 5, 2018 Council meeting. Phase 1 of the two-phased approach included a voter-approved sales tax measure investing in police and community safety initiatives ([Enhanced Police Services and Community Safety landing page](#)). Phase 2 was proposed to include a bond or levy lid lift for fire station seismic renovation, capacity expansion, additional firefighter/EMT staffing, and possibly training facilities. Renaming the fire ballot measure stakeholders the "Community Safety Advisory Group" provides an important connection between the two phases of community safety measures.

Historically, voter-approved bonds have funded the building and renovation of all fire stations in the City, except for the recent renovation of Fire Station 25 in 2018. Fire Station 25 was renovated through the fire station consolidation project between Fire District 41 and the City's interlocal agreement that the City provide fire and emergency services to the annexed areas. A bond submitted to the voters by Fire District 41 for \$545,000 passed in 1972 and funded the replacement and relocation of Fire Station 25 from central Finn Hill to the current location on the corner of Juanita Drive and Holmes Point Drive. That same bond also allowed for the construction of a new Fire Station 27 at NE 132nd St. and 112th Ave NE, about a block away from the current Fire Station 27. Fire Station 22 was funded through a 1978 voter-approved bond for \$790,000 and entered service in 1980.

Fire Station 21 was built in 1992 through the passage of a \$4.8 million-dollar bond, which also funded the replacement of Fire Station 26. Voter-approved bonds are enhanced by Kirkland's AAA credit rating which allows the City to issue debt and borrow money at lower interest rates.

At the February 19, 2019 Council Meeting, the City Council adopted the City's 2019-2020 Work Program which ranked "exploring a potential ballot measure in 2020 to fund Fire Station modernization and enhanced operations to further the goal of Public Safety" as its number one priority. Concurrently, the City is experiencing unprecedented growth and redevelopment. With new types of commercial and residential structures that need fire/EMS services, it is a challenge to continue providing public safety services that match the economic growth, and the City is further challenged by the expiration of the annexation sales tax credit in 2021, resulting in the loss of nearly four million dollars annually from the City's general fund. To sustainably fund these critical fire and EMS investments, the City must either identify new revenues or significantly reprioritize existing general fund programs such as parks maintenance and street maintenance that also rank as high priorities with Kirkland residents.

EXHIBIT A MODIFICATIONS:

Exhibit A to the resolution includes the stakeholders and the timeline for the ballot measure. After receiving the Council's feedback at the September 3, 2019 Council meeting, staff has added the following stakeholders to the Community Safety Advisory Group list:

- Chair/Convener: Mayor Penny Sweet
- Eastside Business Association
- Kirkland Business Roundtable
- Houghton Community Council
- Planning Commission
- Youth Council
- Senior Council
- At large positions (staff is proposing two at large positions)

The entire list can be seen in Exhibit A.

After the Council acts on September 17, and prior to the first Community Safety Advisory Group meeting (now moved to October 29 - see below for explanation), other parties may emerge that would be beneficial to add to the CSAG. To allow for this without requiring subsequent Council action each time, staff has also added a new section to the resolution authorizing the City Manager to include additional CSAG members after notifying the Council of the intent to appoint a new member and providing the rationale for the appointment.

Staff also modified the timeline in Exhibit A by deferring the first meeting date from October 8, 2019 to October 29, 2019. This updated timeline will allow staff to complete a process to select the at large members and allow stakeholder organizations more time to identify and select a delegate to represent them. Finally, the timeline change provides staff the ability to properly establish and execute the creation of the curriculum required to successfully educate the CSAG. Finally, the pro/con committee authorization to recruit and appoint are scheduled for consecutive meetings in July which mirrors the King County elections calendar. The City Clerk has highlighted that this short timeline can make it difficult to recruit and appoint strong committee members. No formal timeline changes are needed as the Council can pre-authorize the recruitment at an earlier meeting in advance of the authorization of the resolution to place the measure on the ballot.

With Council approval of the resolution, staff will immediately contact all stakeholder organizations to identify delegates and will initiate the at-large member recruiting process.

RESOLUTION R-5386

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ESTABLISHING A COMMUNITY SAFETY ADVISORY GROUP TO RECOMMEND TO THE CITY COUNCIL THE CAPITAL AND OPERATING ELEMENTS AND FUNDING STRUCTURES INCLUDED IN THE ENHANCED COMMUNITY SAFETY FIRE/EMERGENCY MEDICAL SERVICES MEASURE TO BE PLACED ON THE NOVEMBER 2020 BALLOT.

1 WHEREAS, the construction of the City's five fire stations has
2 been historically funded through bonds placed on the ballot and voted
3 on by Kirkland residents; and
4

5 WHEREAS, in 2011, the City Council ("Council") engaged the
6 services of Emergency Services Consulting International ("ESCI") to
7 conduct an organizational review of the Fire Department of the City of
8 Kirkland ("City"); and
9

10 WHEREAS, since 2012, Fire Department staff has worked with
11 other City departments and the City Manager's Office to implement
12 certain ESCI recommendations, including through the budget process;
13 and
14

15 WHEREAS, as one key component of keeping the community
16 safe, the Council completed a Fire Strategic Plan in 2012 to identify
17 needed investments in staffing, equipment and technology to provide
18 for better response times for Fire and Emergency Medical Services
19 ("EMS"), as well as the needed renovation and expansion of existing fire
20 stations, the construction of a new Fire Station 24, and the construction
21 of a new, relocated Fire Station 27 east of I-405; and
22

23 WHEREAS, on October 20, 2015, the Council adopted Resolution
24 R-5163 approving a plan that outlined short and long-term strategies
25 for improving Fire and EMS in the City and fire stations throughout the
26 City; and
27

28 WHEREAS, on February 21, 2017, the Council approved
29 Resolution R-5239 adopting the City's 2017-2018 Work Program to
30 "explore potential ballot measures for fire station modernization and
31 public safety operations to further the goals of Public Safety,
32 Dependable Infrastructure, and Financial Stability"; and
33

34 WHEREAS, the Council adopted Resolution R-5290 on December
35 12, 2017, revising the 2017-2018 City Work Program to defer
36 exploration of a fire facilities and operations ballot measure to at least
37 2020 due to public concerns about the cumulative financial impact of
38 property tax increases due to state and regional actions; and
39

40 WHEREAS, on August 6, 2018, The Council adopted Resolution
41 R-5324 sending Proposition 1 – Enhanced Police Services and
42 Community Safety to Kirkland voters; and

WHEREAS, Proposition 1 was a public safety measure that anticipated a two-phased approach to public safety enhancements that included a fire/EMS ballot measure as the second phase in 2020; and

WHEREAS, on February 19, 2019, the Council adopted the 2019-2020 City Work Program which ranked "exploring a potential ballot measure in 2020 to fund Fire Station modernization and enhanced operations to further the goal of Public Safety" as its number one priority; and

WHEREAS, the City is experiencing unprecedented growth and redevelopment, with new types of commercial and residential structures that need Fire/EMS services; and

WHEREAS, providing Fire/EMS services that match this economic growth and redevelopment are further challenged by the expiration of the annexation sales tax credit in 2021, resulting in the loss of nearly four million dollars annually from the City's general fund; and

WHEREAS, to sustainably fund these potential Fire and EMS investments, the City must either identify new revenues or significantly reprioritize existing general fund programs such as parks maintenance and street maintenance that also rank as high priorities with Kirkland residents; and

WHEREAS, the City has a AAA credit rating, allowing it to borrow money at lower interest rates; and

WHEREAS, the City Manager recommends engaging a Community Safety Advisory Group ("CSAG") to meet for the duration of October 2019 through March 2020 to recommend to the Council ballot measure options; and

WHEREAS, the Council will consider the Community Safety Advisory Groups recommendations no later than March 2020 and may take action to place a measure on the November ballot at any subsequent Council meeting but no later than July 21, 2020.

NOW, THEREFORE, the City Council of the City of Kirkland do ordain as follows:

Section 1. The City Manager is authorized and directed to establish a Community Safety Advisory Group with representatives from each of the stakeholder groups listed in Exhibit A to this Resolution. The Community Safety Advisory Group shall recommend to the Council capital and operating elements and funding mechanisms to be placed on the Fire/EMS November 2020 ballot measure no later than March 17, 2020.

Section 2. To maximize the effectiveness of the Community Safety Advisory Group, the City Manager is authorized to appoint a limited number of additional CSAG members until the first CSAG meeting is convened. Prior to making such an appointment, the City Manager

96 shall notify the Council of the pending appointment and provide an
97 explanation of why the appointment will be beneficial to the CSAG
98 process.
99

100 Passed by majority vote of the Kirkland City Council in open
101 meeting this ____ day of _____, 2019.
102

103 Signed in authentication thereof this ____ day of _____,
104 2019.

Penny Sweet, Mayor

Attest:

Kathi Anderson, City Clerk

Approved as to Form:

Kevin Raymond, City Attorney

Community Safety Advisory Group	
Delegate from each of the 12* neighborhood associations	Chair/Convener - Mayor Penny Sweet
Kirkland Downtown Association	Rotary
Kirkland Chamber of Commerce	Kirkland Safe
Northwest University	Kirkland Indivisible
Lake WA Institute of Tech	Google
Lake WA School District	Realtor
Kirkland Interfaith Network	Builder/Developer
Merrill Gardens	Aegis Living Kirkland
Kiwanis	Sophia's Way
Eastside Business Association	Kirkland Business Roundtable
Evergreen Hospital	Hopelink
Houghton Community Council	Planning Commission
Senior Council	Youth Council
Two Community Members at Large	

*Of the 13 neighborhood boundaries, only 12 have active neighborhood associations. (Totem Lake)

Date	Curriculum/Timeline
--	2019
September 3	Council provides direction on draft resolution and workplan
September 17	Council adopts resolution
--	Community Safety Advisory Group Begins
October 29	Fire/EMS 101 – What do we do and how - facilities, staffing
November 7	Tour of Facilities
November 21	Potential capital and operating ballot measure elements and costs
December 5	Kirkland budget overview/How property tax works, funding options
December 19	Evaluate Options 1 – Needed investments and how to pay for them
--	2020
January 16	Evaluate Options 2
January 30	Draft Recommendations
February 20	Final Recommendation
March 5	If Needed
--	City Council Involvement Begins
March 3 or 17	Council to Hear Recommendations from CSAG
July 7 or 21	Ballot Measure Public Hearing
July 7	Pro/Con Committee Appointments Authorized
July 21	Pro/Con Committee Appointments Confirmed
July 21	Last Council Meeting to Approve Ballot Measure Ordinance
August 4	Ballot Measure Resolution due to King County
August 7	Explanatory Statement Due
August 11	Pro/Con Statements Due
November 3	General Election



CITY OF KIRKLAND
Department of Public Works
123 Fifth Avenue, Kirkland, WA 98033
www.kirklandwa.gov 425.587.3800

MEMORANDUM

To: Kurt Triplett, City Manager

From: June Carlson, Transportation Strategic Advisor
Joel Pfundt, Transportation Division Manager
Kathy Brown, Public Works Director

Date: September 5, 2019

Subject: SOUND TRANSIT/CITY OF KIRKLAND PARTNERSHIP AGREEMENT

RECOMMENDATION:

It is recommended that the City Council approve a Resolution authorizing the City Manager to execute a Partnership Agreement with Sound Transit, provided certain conditions specified in the attached resolution are met, for the development of improvements associated I-405/NE 85th Street Interchange and Inline Bus Rapid Transit (BRT) Station. These improvements would replace the bus-only lanes that were approved by the region's voters as part of ST3, providing more effective connectivity from Downtown to the new station at a lower cost than the representative ST3 project.

By approving this resolution, Council would authorize the City Manager to enter into the Partnership Agreement with Sound Transit before the end of October, allowing Sound Transit to include elements of the Agreement in the environmental review process for the I-405 BRT project.

BACKGROUND AND DISCUSSION:

The I-405/NE 85th Street Interchange and Inline BRT Station plans are advancing to engineering and environmental review. In May 2018, a three-level interchange concept was presented to the City Council, which the Council endorsed in June 2018.

In late December 2018, Sound Transit staff began to discuss cost challenges it was facing in the I-405 BRT project. Like the City's own Capital Improvement Program, Sound Transit's ST3 projects are being impacted by substantial construction cost escalation in the region.

In December 2018, Sound Transit and the City acknowledged that, while the NE 85th Street bus-only lanes would provide important connectivity to the NE 85th Street BRT Station from downtown Kirkland, there were likely less expensive options to provide more effective and

efficient transit, pedestrian and bicycle connections. Staff from the City and Sound Transit worked collaboratively to identify appropriate feasible alternatives to the bus-only lanes, with the goal of reducing overall I-405 BRT project costs and providing the best possible multimodal connectivity to the NE 85th Street BRT Station. In January 2019, the City presented a transitway option that served the intent and purpose of improving station access while reducing costs. In March 2019, the Sound Transit Board approved advancing the I-405 BRT project into Phase 2—engineering and environmental review. In July 2019, Sound Transit, the Washington State Department of Transportation (WSDOT), and City staff returned to Council to provide an update on the I-405/NE 85th Street interchange and inline BRT station design, together with the latest information on project elements that would support multimodal connectivity to the station.

At the August 7 Council meeting, the City Manager recounted that he and Deputy Mayor Arnold met with Sound Transit Chief Executive Officer Peter Rogoff and members of his leadership team to exchange perspectives and bring the discussions over alternatives to the bus-only lanes to closure. The City of Kirkland highlighted the current and future growth occurring Downtown and near the BRT Station, and the need for multi-modal connectivity. Sound Transit discussed the cost escalation challenges and the need for creative solutions. Staff from both agencies were directed to collaborate on alternative investments that met the needs of both parties.

On the afternoon of August 7, the City Manager and Mr. Rogoff reached conceptual agreement on a set of projects that would significantly reduce costs, while providing multimodal access to and from the station and the surrounding community and businesses, maximizing the attractiveness of BRT as a travel option and thereby maximizing ridership. This conceptual agreement was articulated in a letter and map of project investments from the City Council to Mr. Rogoff that is included as Attachment A. Mr. Rogoff responded with a similar letter on August 23 that is included as Attachment B. Staff from Kirkland and Sound Transit were also directed to develop a “Partnership Agreement” to be approved by both the City Council and the Sound Transit Board.

The improvements identified below are recommended by Kirkland staff to be the basis for the formal partnership agreement:

- 6th Street/Central Way Intersection: Speed and reliability improvements, including eastbound and westbound bus queue jumps and bus signal priority;
- 85th Street Pedestrian/Bicycle Connection: A 12-foot combined pedestrian and 2-way bike path along NE 85th Street from 6th Street to 114th Ave NE;
- NE 85th Street Interchange Northwest Quadrant: There are two connection elements to be built in this quadrant—
 - 1) Non-motorized access connection
 - 2) Drop-off/Pick-up area for transit shuttles and motor vehicles; and
- Third eastbound lane between 120th Avenue NE and 122nd Avenue NE: Traffic analysis has determined that a third eastbound lane is needed here so that the proposed NE 85th Street Interchange design will function properly.

Other related factors that are important to incorporate into the agreement include:

- The City needs to retain access to the City's water system in the northwest quadrant of the interchange;
- Pedestrian/bicycle access in the northeast, southeast, and southwest interchange quadrants remains critical to station access. To the greatest extent possible, construction of the I-405/NE 85th Street Interchange should incorporate grading and final site work to accommodate future completion of these pedestrian/bicycle connections;
- The environmental review for all components should be completed by the agency responsible for project delivery;
- Coordination and permitting related to the Kingsgate Park-and-Ride and Transit Oriented Development; and
- The City and Sound Transit will work together to develop a permitting framework that describes the process and timelines.

NEXT STEPS:

The preliminary schedule suggested by Sound Transit was for staff collaboration and draft language to be agreed upon by September 20, and for the Sound Transit Chief Executive Officer and the City Manager to review and concur by October 4. The agreement would then go through Sound Transit legal review, to the Sound Transit System Expansion Committee on October 10, to City Council October 15 and the Sound Transit Full Board Meeting on October 24. This schedule is ambitious and if any step is missed, the final agreement may be presented for action at the November meeting of the Sound Transit Board instead.

The City will continue to work with Sound Transit to finalize and execute the Partnership Agreement. The City Council will be briefed regarding progress towards that goal.

Attachment A: Letter from Kirkland City Council to Sound Transit CEO Peter Rogoff (8/7/2019)

Attachment B: Letter from Sound Transit CEO Peter Rogoff to Mayor Sweet (8/23/2019)

Attachment C: Proposed Resolution



August 7, 2019

Mr. Peter Rogoff, Chief Executive Officer
Sound Transit
Union Station
401 South Jackson Street
Seattle, WA 98104

Subject: I-405/NE 85th Street BRT Inline Station and Interchange

Dear Mr. Rogoff:

The Kirkland City Council wishes to express the City's support for Sound Transit's efforts to bring Bus Rapid Transit (BRT) to our community and the entire I-405 corridor. BRT is a financially responsible approach to help serve our community's access and mobility needs. The City of Kirkland strongly supports the innovative I-405/NE 85th Street Inline BRT Station and Interchange design, which meets many of our common objectives.

Specifically, the City Council strongly supports the three-level interchange with an inline BRT station, direct access ramps to the I-405 express toll lanes (ETLs), and local roadway improvements. After much discussion with the community, and several briefings from your project team's technical staff, the City Council also supports the proposed NE 85th Street and 114th Avenue NE roundabout. As discussed below, traffic engineering staff have identified the need for an additional project element that is necessary for both the interchange and the roundabout to function: an additional travel/turn lane between 120th Avenue NE and NE 122nd.

The Kirkland City Council and City staff are well aware of the current construction environment, and we recognize Sound Transit's challenges with construction cost escalation in our region. We appreciate the collaborative and creative approach the Sound Transit I-405 BRT Project Team and our own staff have taken to address the challenges of cost containment, while continuing to address the jointly established outcome goals that were set at the beginning of the project design process. Most importantly, the project needs to provide multimodal access to and from the station and the surrounding community, maximizing the attractiveness of BRT as a travel option and thereby maximizing ridership.

Sound Transit and Kirkland staff have successfully embarked on a cooperative effort to define a set of project elements that would cost significantly less than the originally envisioned bus-only lanes and that would meet the identified multimodal connectivity needs. The City Council has been briefed on the joint staff team effort, and we believe our staffs have a viable proposal that meets both Kirkland's and Sound Transit's needs. In addition to the elements included in Sound Transit's July 16th Study Session briefing (the three-tiered interchange concept), outlined briefly below and illustrated on the attached map are the elements included in the current staff proposal:

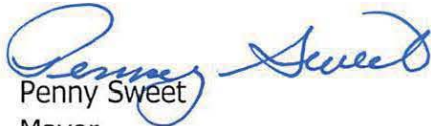
- 6th Street/NE 85th Street Intersection: Speed and reliability improvements, including bus queue jumps and bus signal priority.
- 85th Pedestrian/Bicycle Connection: A 12-foot combined pedestrian and 2-way bike path on a raised sidewalk level.
- NE 85th Street Interchange Northwest Quadrant: There are two connection elements to be built in this quadrant:
 - 1) Non-Motorized Access Connection
 - 2) Drop-Off/Pickup Area for motor vehicles
- Third Eastbound Lane between 120th Avenue NE and 122nd Avenue NE: Traffic engineers have determined that this turn lane is needed for the proposed roundabout at 114th Avenue NE to properly function, and it is also needed for traffic flow in the interchange itself.

We appreciate your time and attention to Kirkland's concerns, and it is our understanding that you have been briefed by your team and that you are in agreement with these elements being included the NE 85th Street Station project.

We agree with Sound Transit's suggestion that the project elements outlined above should be memorialized in a partnership agreement between Sound Transit and the City of Kirkland. In addition to the NE 85th Street BRT station area, the Kirkland City Council is aware of the efforts to move forward with the new ST3 garage at the Kingsgate Park and Ride. We are also apprised of the joint Washington State Department of Transportation (WSDOT), Sound Transit, and City of Kirkland effort to facilitate development of Transit Oriented Development at that same WSDOT-owned site. We agree that this site should be included in our partnership agreement, and our staff is committed to continuing their collaborative effort to draft a partnership agreement that includes provisions for Sound Transit moving forward with environmental review on the Kingsgate Park and Ride site. It is our common goal to have a partnership agreement in place in September.

We look forward to continued partnership, bringing better high capacity transit service to our City and our region.

Sincerely,
Kirkland City Council


Penny Sweet
Mayor

Attachment: Sound Transit 405/85th Inline BRT Station Multimodal Access Project Elements Map

c.c.: Roger Millar, Secretary of Transportation, WSDOT
The Honorable Claudia Balducci, King County Council
The Honorable David Baker, Mayor, City of Kenmore
The Honorable John Marchione, Mayor, City of Redmond

I want to...

Transit Queue Jumps & Transit Signal Priority (TSP)

Possible shuttle route (City of Kirkland)

Drop-off/pickup Area

Northwest Quadrant Nonmotorized Access Connection

405/85th Inline Station & Interchange (Sound Transit)

Pedestrian / Bicycle Connection (Alt C)

Second Southbound Lane (Kirkland Urban)

Third Eastbound Lane

Kirkland Cemetery

Sound Transit 405/85th Inline BRT Station Multimodal Access Project Elements

Sound Transit 405/85th Inline Station Multimodal Access Project Elements:

- Transit Queue Jumps & TSP
- Ped / Bike Connection (Alt C)
- Drop off/pickup Area
- NW Quadrant Connection
- Third Eastbound Lane

0 150 300ft

Sound Transit 405/85th Inline BRT Station Multimodal Access Project Elements

Sound Transit 405/85th Inline Station Multimodal Access Project Elements:

- Transit Queue Jumps & TSP
- Ped / Bike Connection (Alt C)
- Drop off/pickup Area
- NW Quadrant Connection
- Third Eastbound Lane

405/85th Inline Station & Interchange (Sound Transit)

Transit Queue Jumps & Transit Signal Priority (TSP)

Pedestrian / Bicycle Connection (Alt C)

Drop-off/pickup Area

Northwest Quadrant Nonmotorized Access Connection

Third Eastbound Lane

Possible shuttle route (City of Kirkland)

Second Southbound Lane (Kirkland Urban)

Possible shuttle route (City of Kirkland)

Kirkland Cemetery

Lake Washington High School

Scale: 0, 150, 300ft

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E-Page 135

I want to...

Possible shuttle route
(City of Kirkland)

Transit Queue Jumps &
Transit Signal Priority (TSP)

Pedestrian / Bicycle
Connection (Alt C)

Drop-off/pickup Area

Northwest Quadrant
Nonmotorized Access
Connection

405/85th Inline Station &
Interchange (Sound Transit)

Third Eastbound Lane

Second Southbound
Lane (Kirkland Urban)

Kirkland Cemetery

**Sound Transit 405/85th Inline BRT Station
Multimodal Access Project Elements**

- Transit Queue Jumps & TSP
- Ped / Bike Connection (Alt C)
- Drop off/pickup Area
- NW Quadrant Connection
- Third Eastbound Lane

0 150 300ft

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- [illegible]

[illegible]



August 23, 2019

The Honorable Penny Sweet
Mayor
City of Kirkland
123 Fifth Avenue
Kirkland, WA 98033-6189

Subject: I-405/NE 85th Street BRT Inline Station and Interchange

Dear Mayor Sweet,

Thank you for your recent letter indicating the City's support for the I-405 Bus Rapid Transit project and the reconfigured interchange design at NE 85th Street and I-405 in Kirkland. We appreciate the City's continued collaboration in making the future BRT line fast, frequent, and reliable. Together with our partners at WSDOT, we are on track to deliver a quality transit service that will benefit the region. Your support of the interchange design is a significant step in making this BRT line successful for riders across the Eastside and the greater Puget Sound.

Part of making this BRT line successful is ensuring quality multimodal access to the BRT stations. Sound Transit appreciates the City's commitment to work towards a collaborative solution to connect those who wish to travel to and from downtown Kirkland to the 85th BRT inline station. With your help, Sound Transit and Kirkland staff have been meeting to continue refining project elements and explore appropriate delivery options, including:

- A 12 foot wide bicycle and pedestrian path along 85th connecting 6th and 114th Ave NE
- Completion of the 85th Interchange Northwest Quadrant connection, allowing both motorized vehicle drop off/pick up and non-motorized connections to the BRT station
- A third eastbound lane between 120th Ave NE and 122nd Ave NE to ensure the functionality of the newly designed interchange
- Transit signal priority at the 6th and 85th street intersection to improve transit speed and reliability. Sound Transit and City staff are evaluating whether transit queue jumps at this location would provide additional benefit.

We appreciate the City's willingness to work with us on the best solution for future riders of the BRT system and to manage cost and community expectations. We also appreciate certainty as we advance the project through conceptual

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CHIEF EXECUTIVE OFFICER

Peter M. Rogoff

engineering and environmental review. Sound Transit will avoid or mitigate negative impacts identified through this process, but will look to third parties such as the City to assume responsibility for any betterments. To formally memorialize the project direction and agreements between the City and Sound Transit, we are seeking to adopt a formal partnership agreement with the City, which will include definition of project elements, delivery methods, project timelines, as well as other project related objectives.

We look forward to our continued collaboration.

Sincerely,



Peter Rogoff
CEO, Sound Transit

cc: Roger Millar, Secretary of Transportation, WSDOT, Sound Transit Board of Directors
Claudia Balducci, King County Council, Sound Transit Board of Directors
David Baker, Mayor, City of Kenmore, Sound Transit Board of Directors
John Marchione, Mayor, City of Redmond, Sound Transit Board Chair

RESOLUTION R-5387

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A PARTNERSHIP AGREEMENT WITH SOUND TRANSIT FOR THE DELIVERY OF IMPROVEMENTS WITHIN THE CITY OF KIRKLAND ASSOCIATED WITH SOUND TRANSIT'S I-405 BUS RAPID TRANSIT PROJECT.

1 WHEREAS, the voter-approved 2016 Sound Transit 3 (ST3)
2 funding package includes Bus Rapid Transit (BRT) to serve the I-405
3 Corridor from Lynnwood to Burien; and

4
5 WHEREAS, ST3 includes a new interchange with an inline BRT
6 station at the I-405/NE 85th Street Interchange and two-way, bus-only
7 lanes along NE 85th Street between 120th Avenue NE and 6th Street;
8 and

9
10 WHEREAS, construction of the bus-only lanes will require
11 accommodations for pedestrian and bicycle travel; and

12
13 WHEREAS Sound Transit and the City of Kirkland acknowledge
14 that, while the NE 85th Street bus-only lanes provide important
15 connectivity to the NE 85th Street BRT Station from downtown Kirkland,
16 less expensive options to provide more effective and efficient transit,
17 pedestrian and bicycle connections are possible; and

18
19 WHEREAS, Sound Transit and the City therefore have worked
20 collaboratively to identify other project elements and approaches to
21 improve non-motorized and transit access to and from the I-405/NE 85th
22 BRT station and downtown Kirkland; and

23
24 WHEREAS, ST3 also includes 400 new parking stalls in a parking
25 garage at the Kingsgate Park and Ride; and

26
27 WHEREAS, Sound Transit and the City are working together to
28 enable transit-oriented development at Kingsgate Park-and-Ride; and

29
30 WHEREAS, Sound Transit and the City wish to memorialize these
31 projects and approaches in a partnership agreement; and

32
33 WHEREAS, the City Council agrees with the recommendations of
34 City staff and wishes to authorize the City Manager to execute a
35 partnership agreement with Sound Transit on a basis that is consistent
36 with such recommendations.

37
38 NOW, THEREFORE, be it resolved by the City Council of the City
39 of Kirkland as follows:

40
41 Section 1. The City Manager is hereby authorized and directed
42 to execute a partnership agreement with Sound Transit provided the
43 following six components are included in the agreement:

- 44
45 1. 6th Street/Central Way Intersection: Speed and reliability
46 improvements, including:
47 a. eastbound and westbound bus queue jumps; and

b. bus signal priority.

2. 85th Street Pedestrian/Bicycle Connection: A 12-foot combined pedestrian and two-way bike path along NE 85th Street from 6th Street to 114th Avenue NE.
3. Non-motorized access connection in the northwest quadrant of the NE 85th Street interchange.
4. Drop-off/pickup area for transit shuttles and motor vehicles in the northwest quadrant of the NE 85th Street Interchange.
5. Third eastbound lane between 120th Avenue NE and 122nd Avenue NE.

Section 2. The City Manager is further authorized and directed to seek the following additional components into the partnership agreement with Sound Transit:

1. Coordination and permitting related to the City's water system in the northwest quadrant of the 85th Street interchange.
2. The environmental review for all project components should be completed by the agency responsible for project delivery.
3. Request that Sound Transit work with WSDOT to further examine the I-405/NE 85th Street interchange project's final site conditions, project costs, and other implications within the northeast, southeast, and southwest interchange quadrants to accommodate future completion of the pedestrian/bicycle connections. The City desires that the project incorporate grading and final site work to the greatest extent possible.
4. Coordination and permitting related to the Kingsgate Park-and-Ride and Transit Oriented Development.
5. The City and Sound Transit will work together to develop a permitting framework that describes the process and timelines.

Passed by majority vote of the Kirkland City Council in open meeting this ____ day of _____ 2019.

Signed in authentication thereof this ____ day of _____, 2019.

Penny Sweet, Mayor

Attest:

Kathi Anderson, City Clerk