



CITY OF KIRKLAND

City Attorney's Office

123 Fifth Avenue, Kirkland, WA 98033 425.587.3030

www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Kevin Raymond, City Attorney

Date: March 30, 2020

Subject: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING A HUMAN SERVICES STABILIZATION INITIATIVE AND ITS FISCAL NOTE IN RESPONSE TO THE COVID-19 PANDEMIC EMERGENCY.

RECOMMENDATION:

City Council pass the attached Resolution approving a Human Services Stabilization Initiative and its Fiscal Note in the amount of \$265,000 and authorizing the City Manager to: (1) provide up to the remaining 2020 contracted human services grant amount for each contracted service provider upon request from each such agency and (2) waive 2020 Kirkland service goal requirements as a condition of receiving 2020 human services grant funds.

BACKGROUND DISCUSSION:

Among those most hurt by the COVID-19 pandemic emergency in Kirkland are those individuals needing food and shelter, behavioral health and domestic violence services, and other critical human services. This Resolution would help address those needs by approving \$265,000 in human services grants as set forth in the Exhibit A Fiscal Note to the Resolution, and Exhibit B list of agencies and supplemental funding amounts. The Resolution would also authorize the City Manager to provide up to the remaining 2020 contracted human services grant amount for each contracted service upon request from each such agency to help with budget challenges and increased caseload faced by the agencies. Some agencies may not request some or all the funds to be advanced. The Resolution also waives 2020 Kirkland service goal requirements as a condition of receiving 2020 human services grant funds. Agencies will meet their minimum targets as caseloads are rising, but existing contracts also require a certain number of Kirkland residents be served. This second requirement will be waived to allow maximum flexibility to the agencies, but the agencies will still need to report results at year end.

Article XI, Section 11 of the Washington State Constitution grants the City broad police powers to "make and enforce within its limits all such local police, sanitary and other regulations as are not in conflict with general laws," including during public health emergencies. By approving this Resolution, the City Council supports these human services grants and modified conditions for 2020 as an appropriate exercise by the City of its police power authority in response to the COVID-19 emergency.

Attachment: Resolution and Exhibit A - Fiscal Note
Exhibit B – Supplemental agency funding list and amounts

FISCAL NOTE

CITY OF KIRKLAND

| Source of Request | | | | | | | |
|---|--|-------------------------|-----------------------------|----------------------------------|------------------------|-----------------------------|----------------|
| Kurt Triplett, City Manager | | | | | | | |
| Description of Request | | | | | | | |
| One-time appropriation of \$265,000 to fiscally stabilize Human Services grantees due the COVID-19 emergency. A recognition of \$265,000 in 2019 sales tax revenues that came in above the budgeted amount will fund this vital need. | | | | | | | |
| Legality/City Policy Basis | | | | | | | |
| | | | | | | | |
| Fiscal Impact | | | | | | | |
| One-time increase of \$265,000 in appropriations, recognizing \$265,000 in 2019 sales tax revenues that came in above the budgeted amount. | | | | | | | |
| Recommended Funding Source(s) | | | | | | | |
| | Description | 2020 Est End Balance | Prior Auth. 2019-20 Uses | Prior Auth. 2019-20 Additions | Amount This Request | Revised 2020 End Balance | 2020 Target |
| Reserve | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Revenue/Exp Savings | Recognizing \$265,000 in 2019 sales tax revenues that came in above the budgeted amount. | | | | | | |
| Other Source | | | | | | | |
| Other Information | | | | | | | |
| General fund sales tax Org/Object: 010*313111 Human Services Grants: 01040701*541010 | | | | | | | |

| | | | |
|-------------|---|------|----------------|
| Prepared By | David Goldman, Deputy Dir. Finance & Admin. | Date | March 30, 2020 |
|-------------|---|------|----------------|

Exhibit B – Human Service Agencies and Supplemental Funding Amounts

| Services and Agencies to Fund | Rec \$\$ | Notes |
|--|------------|---|
| Emergency Shelter & Day Center Programs | | |
| Catholic Community Services (Families) | \$ 25,000 | Agencies have increased the hours they are providing services; are having additional staffing costs because of overtime and need to pay premium or hazard pay; increased cleaning costs; increased food costs; additional costs associated with the need for social distancing. |
| Congregations for the Homeless (men) | \$ 50,000 | |
| Friends of Youth (youth and young adults) | \$ 25,000 | |
| The Sophia Way (women) | \$ 25,000 | |
| subtotal | \$ 125,000 | |
| Food Assistance | | |
| Hopelink | \$ 20,000 | Unable to accept food donations because of safety concerns, so having to purchase food. |
| Sound Generations Call In Center | \$ 10,000 | Providing call in number of homebound community members unable to afford or able to purchase food online. Vetting volunteer drivers who will deliver Hopelink food boxes. |
| subtotal | \$ 30,000 | |
| Emergency Financial Assistance to Clients | | |
| Attain Housing | \$ 10,000 | All of these programs will be fielding a significant increase in request for emergency financial assistance for rental assistance |
| Eastside Legal Assistance Program | \$ 25,000 | |
| Hopelink | \$ 30,000 | |
| LifeWire | \$ 10,000 | |

Exhibit B – Human Service Agencies and Supplemental Funding Amounts

| | | |
|---|------------|--|
| Muslim Community Resource Center | \$ 25,000 | |
| subtotal | \$ 100,000 | |
| | | |
| Behavioral Health Infrastructure Support | | |
| IKRON | \$ 10,000 | IKRON is an important smaller provider of behavioral health services who has been very responsive to City needs. Their staff are providing uncompensated assistance to some clients while unable to provide some of its compensated treatment. This will create great hardship beginning in April. |
| | | |
| Total | \$ 265,000 | |
| | | |
| | | |

RESOLUTION R-5415

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING A HUMAN SERVICES STABILIZATION INITIATIVE AND ITS FISCAL NOTE AND PROVIDING FOR THE PROVISION OF 2020 CONTRACTED GRANT AMOUNTS AND THE WAIVER OF AGENCY SERVICE GOAL REQUIREMENTS IN RESPONSE TO THE COVID-19 PANDEMIC EMERGENCY.

WHEREAS, the coronavirus identified as COVID-19 has reached pandemic proportions throughout the world, including the United States and the state of Washington; and

WHEREAS, the State of Washington and King County have each proclaimed an emergency to exist as a result of COVID-19; and

WHEREAS, the City Manager proclaimed an emergency to exist in Kirkland as a result of COVID-19 on February 29, 2020, which proclamation was ratified by the City Council through Resolution R-5411 on March 3, 2020; and

WHEREAS, the President of the United States has declared an emergency to exist as a result of COVID-19 and issued a major disaster declaration for the state of Washington in connection therewith; and

WHEREAS, the facts giving rise to such proclamations and declarations continue to exist; and

WHEREAS, among those most hurt by COVID-19 and needing immediate assistance are individuals in Kirkland needing food and shelter, mental health and domestic violence services, and other critical human services; and

WHEREAS, Art. XI, Sec. 11 of the Washington State Constitution grants the City broad police powers to "make and enforce within its limits all such local police, sanitary and other regulations as are not in conflict with general laws," including during public health emergencies; and

WHEREAS, the City Council wishes to approve the proposed Human Services Stabilization Initiative and its Fiscal Note in the amount of \$265,000; and

WHEREAS, the Council wishes to authorize the City Manager to provide up to the remaining 2020 contracted human services grant amount for each contracted human services provider upon request from each such agency; and

WHEREAS, the Council wishes to authorize the City Manager to waive the 2020 Kirkland service goal requirements as a condition of receiving 2020 human services grant funds; and

WHEREAS, in light of the COVID-19 emergency it is necessary to take such action at a special meeting of the City Council.

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The City Council hereby approves the proposed Human Services Stabilization Initiative and its Fiscal Note in the amount of \$265,000 as set forth in Exhibit A hereto.

Section 2. The City Manager is authorized to provide funding up to the remaining 2020 contracted human services grant amount for each contracted service provider upon request from each such agency.

Section 3. The City Manager is authorized to waive the 2020 Kirkland service goal requirements for contracted service providers as a condition of receiving 2020 human services grant funds.

Passed by majority vote of the Kirkland City Council in a special meeting this 31st day of March, 2020.

Signed in authentication thereof this ___ day of March, 2020.

Penny Sweet, Mayor

Attest:

Kathi Anderson, City Clerk