



Kirkland Cultural Arts Commission (KCAC) Meeting Minutes
January 21, 2021 5:00 - 7:00 p.m.
Virtual Meeting – Zoom

1. CALL TO ORDER

Chairperson Dana Nunnelly called the meeting to order at 5:01 p.m.

2. ROLL CALL

Members Present: Chairperson Dana Nunnelly, Commissioner Michelle Lustgarten, Commissioner Ryan James, Vice Chair Tracy MacLean, Commissioner Dawn Laurant, and Commissioner Lani Brockman

Staff Present: Assistant City Manager Jim Lopez, Web and Multimedia Content Specialist Chris Hendrickson and Senior Project Engineer Anneke Davis

Absent: Barbie Collins-Young

Guests: None

3. COMMUNICATIONS

a. Items from the Audience

None

4. ITEMS OF BUSINESS

a. Approval of September minutes

September minutes were approved pending the addition of page numbers. Motion to approve the September minutes made by Commissioners Laurant and seconded by Vice Chair MacLean. The motion was then amended by Chairperson Nunnelly to add page numbers. Moved by Chairperson Nunnelly and seconded by Commissioner Laurant.

The amendment motion carried unanimously.

The subsequent vote on the original motion as amended carried unanimously.

b. Approval of December minutes

Discussion on the December minutes was tabled until after special presentations.

5. SPECIAL PRESENTATIONS

a. Juanita Beach Bathhouse Public Art

General discussion ensued on the placement of the historic Juanita Beach disc art. Consensus of the KCAC: the two discs relevant to Lake Washington (discs 1 and 4) shall be oriented out

towards the water. The two discs relevant to Juanita Beach and its amenities including kayak rentals (discs 2 and 3) shall be oriented towards the beach.

b. Fire Station 24

The artist begins fabrication in February.

c. Fire Station 22 and 27

Fire Station 22 is a renovation project while Fire Station 27 is new construction that will relocate Fire Station 27 from its current location to a new location on the west side of I-405. Both are 1 percent projects. It was advised that the KCAC consider doing one artist call for both projects. Sr. Engineer Anneke Davis is engineer on both projects.

6. ITEMS OF BUSINESS

a. Approval of December minutes picked up from table

The December minutes were passed pending the addition of the word “verbal” and the newly prescribed page numbers. Motion made by Commissioner Brockman and seconded by Vice Chair MacLean. Motion carried unanimously.

7. OTHER ITEMS OF BUSINESS

a. KCAC budget

Chairperson Nunnally requested that Commissioners bring ideas to the February meeting which can be presented in a brainstorming session on how to best use KCAC funding.

KCAC Budget				
4Culture		City Council (via R-5434)		Total Budget 2021 - 2022
2020	2021	2021	2022	
\$8,000	\$8,000	\$9,000	\$9,000	\$34,000

b. Project status reports, presented by committee chairs

(1) 132nd Square Park

Commissioner Laurant gave an update on 132nd Square Park.

(2) Park Lane

No update

(3) Juanita Beach

Updated earlier in agenda

(4) North and South Rose Hill Greenways

Chairperson Nunnely gave an update on the North and South Rose Hill Greenways project.

(5) Marketing committee

It was noted by Chair Nunnely that Commission Collins Young is resigning her committee appointments. This, along with the resignation of Commissioner Tere Thompson, left Commissioner Lustgarten as the sole member of the Marketing Committee. Consensus was reached that Commissioner Laurant shall serve with Commissioner Lustgarten on the Marketing Committee. The KCAC will need to recruit new members to this committee once Commissioner Laurant's term expires in March.

8. OPERATIONS DISCUSSION

a. Grievance procedure

The Uber committee was tasked with drafting a grievance procedure which can be added as an amendment to the KCAC guidelines.

b. Meeting prep & pre-reads

Chairperson Nunnely reiterated the importance of reading meeting materials in advance of meetings.

c. KCAC Vacancies, Project Introduction and Committee Formation

General discussion ensued about commission vacancies and reducing the size of the commission. An interview committee was formed for potential KCAC recruits. The committee includes Commissioners Lustgarten, Nunnely and Brockman.

Meeting adjourned at 7:07 p.m.

Minutes prepared by Chris Hendrickson

Next meeting: Wednesday, February 17, 2021