



CITY OF KIRKLAND
Planning and Community Development Department
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MEMORANDUM

To: Houghton Community Council

From: Nancy Cox, AICP, Development Review Manager

Date: April 19, 2010

Subject: FOLLOW-UP FROM THE JOINT MEETING OF THE CITY COUNCIL
AND THE HOUGHTON COMMUNITY COUNCIL

At your March 22 meeting we reviewed the outcome from the joint meeting and a draft version of "Planning Review Procedures" was discussed. The HCC had no particular concerns with the draft version but asked that the option for consulting an outside attorney be noted on the chart. I checked with the City Attorney's office and found that the budget for all outside counsel has been cut (not just the Houghton budget) in response to the economic downturn and resulting budget cuts. It was noted that Houghton has not used an outside attorney for 6 years and that the City Attorney's office is available to assist if conflicts arise in the future.

I will provide an updated version of the chart at the April 26 meeting. Rick Whitney and I will be attending the May 13 Planning Commission meeting in order to go over streamlining procedures with the Planning Commission for long range projects.

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