



**CITY OF KIRKLAND**  
**Planning and Community Development Department**  
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## **MEMORANDUM**

**Date:** September 13, 2011

**To:** Planning Commission and Houghton Community Council

**From:** Joan Lieberman-Brill, AICP, Senior Planner  
Paul Stewart, AICP, Deputy Director

**Subject:** 2012 Annual City Initiated Comprehensive Plan Amendments  
(ZON12-00001)

## **RECOMMENDATION**

- Review and provide direction on the attached list of proposed 2012 city initiated amendments to the Comprehensive Plan and draft work program.
- Consider scheduling a joint Planning Commission Houghton Community Council hearing on November 8, 2012.

## **BACKGROUND**

### **City Initiated Amendment Process and Highlights**

Each year the City identifies potential city-initiated Comprehensive Plan amendments and brings them forward for review and consideration by the Planning Commission, Houghton Community Council and City Council. The amendments are reviewed and decided upon through a legislative process using Process IV and may involve code and map changes.

This year's annual update is intended to incorporate the 2013- 2018 Capital Improvement Program (CIP) into the Capital Facilities Plan (CFP), as well as revisions and additions that are generally considered minor or housekeeping related amendments. It is anticipated that there will no major new city initiatives or state legislation necessitating changes during this cycle.

Attachment 1 to this memorandum is the roster of 2012 amendments. Each proposed amendment is described below. Only three of the proposed amendments are within the Houghton Community Council's disapproval jurisdiction and those are identified with an asterisk (\*).

Attachment 2 to this memorandum is the draft work program schedule. The goal is to consider the proposed amendments at a public hearing on November 8 and for the City Council to adopt recommended amendments at their December 11 meeting.

### Proposed Amendments

Many of these proposed amendments will be provided by staff from various departments within the City, based upon their expertise on the subjects being addressed. The City department responsible for providing the updated information is noted after each heading.

1. \* CFP and Transportation Element (Public Works and Finance)

The City will be adopting a new 6-year CIP plan in December 2012 for the period of 2013-2018 at the same time that the 2013-2014 budget will be adopted. (Note: A public hearing on the Preliminary CIP will be held by the City Council on September 18, 2012.) Adjustments to funding and timing of the CIP and the 2022 Transportation Project List are required to be incorporated into the 2012 cycle of Comprehensive Plan Amendments (CPA's).

Every year the Transportation and Capital Facilities Elements are amended to be consistent with any changes to the CIP. Any changes to the following Capital Facilities Plan and Transportation Element tables will reflect the 2013-2018 CIP, as needed. A list of modifications to the 2022 Transportation Project List between 2012 and 2013 will be available prior to the public hearing scheduled for November. Too, all tables will be provided prior to the hearing.

Table CF-2 Sewer and Water Level of Service

Table CF-5 Six-Year Public Facilities Level of Service

Table CF-8 Capital Facilities Plan: Transportation Projects

Table CF-9 2022 Transportation Project List

Table CF-10A Capital Facilities Plan: Utility Projects

Table CF-10B Capital Facilities Plan: Surface Water Utility Projects

Table CF-11 Capital Facilities Plan: Parks Projects

Table CF-12 Capital Facilities Plan: Fire and Building Projects

Table T-2 Maximum Allowed Subarea Average V/C Ratio for System Intersections and Individual Intersection LOS

Table T-5 Project Descriptions for the 2022 Transportation Project List

Figure T-6 Transportation Project List (Map)

2. \*Functional Element Maps (Various Departments and GIS)

Each year the functional element maps in the Comprehensive Plan are updated to reflect changes tracked by the City's GIS Department. The following is a list of functional maps that may be updated to reflect modifications, if any, since the 2011 update of the Plan. All maps will be available prior to the public hearing.

### *Transportation*

Figure T-1 Street Classification and State Routes  
Figure T-2 Bicycle System – Existing and Proposed  
Figure T-3 Pedestrian Corridor System – Existing and Proposed  
Figure T-4 Transit Service  
Figure T-5 Transportation Subareas  
Figure T-6: Transportation Project List Funded/Unfunded Map  
Figure T-7 Signalized Intersections

*Utilities*

Figure U-1 Water System  
Figure U-2 Sanitary Sewer System  
Figure U-2 Surface Water Management System  
Figure U-2 Northshore Water System  
Figure U-2 Northshore Sewer System

*Public Services*

PS-1 Fire Response Times within 5.5 minutes  
PS-2 Emergency Medical Services Response Times within 5 minutes

3. Hazardous Liquid Pipeline Policies (Planning)

Add text and a map in the Utilities Element to address the Olympic /British Petroleum Pipeline. Ordinance 4371 adopted on August 7, 2012 added a new chapter 118 to the Kirkland Zoning Code regulating land use near the pipeline. This update will provide context for the regulations.

4. \*Sensitive Areas Maps (Planning and GIS)

Revise the maps in the Natural Environment Element to match working and electronic version. These will be updated annually starting in 2012 to reflect the most recent information the City has on surface water and wetlands.

5. \*Implementation Strategies Element (Planning)

- Remove tasks that have been completed
- Remove tasks that we think are no longer necessary
- Edit any tasks that are not clear or need further explanation
- Remove \*\* (priority) except for those that are GMA mandated
- Review to clarify as necessary, the priorities in the text under B Implementation Tasks to categorize strategies that must be done to implement the GMA. These would be the highest priority and be done within a few years and not 20 years as indicated on page XIV-1 (we may have none). Second and Third categories are local priorities but not a must do. These can be done over the next 20 years.

6. \*Housekeeping Amendments (Planning)

- a. Designate Carillon Woods Park a City of Kirkland Community Landmark. During the 2011 Houghton Neighborhood Plan update, this neighborhood park was recommended for recognition as a community Landmark. It is designated as an activity node on the Central Houghton Neighborhood Assets Urban Design map. This change will be noted in List B of Table CC-1 Designated Historic Buildings, Structures, Sites and Objects Designated by the City of Kirkland in the Community Character Element.
- b. Add explanations in several legends to explain map information.
  1. Figure NRH-10: North Rose Hill Urban Design (needs landscape median symbol explanation)
  2. Figure TL-8: Totem Lake 2012 Network with Totem Lake Improvements (Indicate that the numbers on the map are the number of lanes anticipated).
- c. Adjust the northern boundary between Kingsgate and Bothell to implement O-4324 adopted in 2011. This is a boundary adjustment mutually agreed upon by the two jurisdictions, to include portions of 155th St. and 116th Avenue NE in one jurisdiction, since it serves Kirkland and not Bothell. Property is already zoned RSA 6 and no zoning change is proposed. The change will be reflected on all affected City maps.
- d. Revise functional maps to indicate the BNSF railroad R-O-W corridor has now become the Cross Kirkland Corridor, owned by the City.
- e. Revise the Public Services Element Police Protection text to reflect the City's switch to a 911 centralized emergency communications center serving the region (NORCOM), instead of the City operating its own 911 response center.
- f. Update Parks Open Space Element text to reflect conditions on the ground. For example, the City has acquired park land from the County since annexation but the text still references park acreage prior to annexation.

## Next Steps

A public hearing is scheduled on November 8, 2012. The HCC should determine if they would like this to be a joint hearing. A list of modifications to the 2022 Transportation Project List between 2011 and 2012 will be available prior to the public hearing. Also, all functional maps and figures will be available prior to the hearing. The City Council is scheduled to consider adoption of the amendments on December 11, 2012. The Houghton Community Council is scheduled to consider final approval in January 2012.

At the same time, the City Council will also consider the Howard and Parker Private Amendment Requests and two other stand-alone projects that would result in amendments to the Plan. They are the Commercial amendments and Central

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Houghton/Everest Neighborhood Center Plan update. Except for the Neighborhood Center Plan, they are outside Houghton's jurisdiction.

Attachments

1. Roster of 2012 City Initiated Comprehensive Plan Amendments
2. 2011 City Initiated CPA Work Program Schedule

Cc: File ZON11-00001

Kirkland Neighborhood Associations

Kirkland Alliance of Neighborhoods

Kirkland Chamber of Commerce



## LIST OF CITY INITIATED CPA – 2012

September 13, 2012

(\*Asterisk indicates item within Houghton Community Council jurisdiction)

### **\*Reconcile the adopted 2013-2018 CIP with the CFP**

Update the CFP Element Capital Facilities Plan project Tables CF-8 through CF-12 and Transportation Element Table T-5 Project Descriptions for the 2022 Transportation Project List (Funded and Unfunded) and Figure T-6: Transportation Project List Funded/Unfunded Map, to be consistent with the adopted CIP.

### **\*Historic Element**

Add Carillon Woods Park in the Central Houghton Neighborhood to the Community Landmarks in Table CC-1. It is a neighborhood park and activity node in that neighborhood.

### **Kingsgate Neighborhood Name Change**

Rename the Kingsgate Neighborhood to Evergreen Hill at the request of the Neighborhood Association (Neighborhood Association has been notified we are waiting for [a](#) written request).

### **Boundary Adjustment between Kingsgate and Bothell**

Amend Zoning and Land Use Map (and other maps) to reflect a boundary adjustment (Ordinance 4324) so that portions of 155<sup>th</sup> Street and 116<sup>th</sup> Avenue NE are in Kirkland's jurisdiction rather than split between Kirkland and Bothell.

### **Hazardous Liquid Pipeline policies**

Update the Utilities Element to address the Olympic /British Petroleum Pipeline. Add a new map to Utilities Chapter showing the general location of the pipeline corridor.

### **\*Sensitive Area Maps**

Starting in 2012 annually update Sensitive Area Maps to match working versions on GIS and Counter.

### **\*Implementation Strategies Element**

- Remove tasks that have been completed
- Remove tasks that we think are no longer necessary
- Edit any tasks that are not clear or need further explanation
- Remove \*\* (priority) except for those that are GMA mandated
- Review to clarify the priorities in the text under B Implementation Tasks to categorize strategies that must be done to implement the GMA. These would be the highest priority and be done within a few years and not 20 years as indicated on page XIV-1 (we may have none). Second and Third categories that are local priorities but not a must do. This can be done over the next 20 years. Recommendation comes out of discussions with Robin Jenkinson around the appeal to the GMHB for residential markets and the issue of the priority ratings for the strategies.

### **\*Cross Kirkland Corridor**

Indicate on all functional and affected neighborhood plan maps the new name of the corridor (replace BNSF railroad r-o-w with Cross Kirkland Corridor). Revise text in order to be consistent

with current conditions. Additionally, the following maps need labeling *added* for the cross Kirkland corridor. (GIS)

PS-3 Public School Facilities

Figure Central Houghton H-1 Land Use

N-8 Norkirk Parks & Open Space

LU-1 Citywide Land Use

**\*Update all Functional Maps to Reflect Current Conditions**

Check with various departments to determine if maps should be revised to reflect existing conditions:

*Transportation*

Figure T-1 Street Classification and State Routes

Figure T-2 Bicycle System – Existing and Proposed

Figure T-3 Pedestrian Corridor System – Existing and Proposed

Figure T-4 Transit Service

Figure T-5 Transportation Subareas

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*Public Services*

PS-1 Fire Response Times within 5.5 minutes

PS-2 Emergency Medical Services Response Times within 5 minutes

**\*Public Service Element**

Revise the Police Protection description to reflect the City's switch to a 911 centralized emergency communications center for the region, NORCOM, from one that the Kirkland managed for the City.

**\*Parks Element**

Update text to reflect current conditions.

## 2012 City Initiated Comprehensive Plan Work Program September 11, 2012

- Sept 24**      **HCC study** list of potential CPA's
- Sept 27**      **PC study** list of potential city initiated amendments
- Nov 8**        **HCC/PC joint hearing** proposed CPA's and recommendation for all CPA's
- Dec 11**       **CC meeting ordinance adoption**
- Jan 14/28**   **HCC final action** on ordinance

CC- City Council

PC- Planning Commission

HCC- Houghton Community Council