



Human Services Commission Meeting

Date: January 28, 2020

Time: 7:00 p.m.

Place: Council Chambers, City Hall

The commission is directed by the City Council to advise the Parks and Community Services Department, City Manager, and City Council in leading the City's efforts to support a socially sustainable community through health and human services and programs that fulfill the basic needs of all people and enhance the quality of life in our city now and into the future.

AGENDA

	<u>Estimated Time</u>
1. CALL TO ORDER	
2. ROLL CALL	
3. APPROVAL OF MINUTES	5 minutes
a. November 26, 2019	
4. ITEMS FROM THE AUDIENCE	5 minutes
5. PRESENTATIONS	
a. King County Sexual Assault Resource Center Update	20 minutes
b. Introduction to Human Trafficking	45 minutes
6. UNFINISHED BUSINESS	
7. NEW BUSINESS	
a. City Council Request to Consider Public Comment	15 minutes
b. The 2021-2022 Human Services Grant Application Process	15 minutes
c. Officer Election	10 minutes
8. COMMUNICATIONS	10 minutes
a. Commissioner Reports	
b. Staff Reports and Announcements	
9. ADJOURNMENT	Estimated meeting completion: 9:05 p.m.

Upcoming Commission Activities:

February 25, 2020 – Human Services Commission Meeting

March 17, 2020 – Joint Human Services Commission Equity Lens Training

March 24, 2020 – Human Services Commission Meeting

Alternate Formats: Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

Title VI: Kirkland's policy is to fully comply with Title VI of the Civil Rights Act by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with the City. To request an alternate format, file a complaint or for questions about Kirkland's Title VI Program, contact the Title VI Coordinator at 425-587-3011 or titlevicoordinator@kirklandwa.gov.

The City of Kirkland strives to accommodate people with disabilities. Please contact the City Clerk's Office at 425.587.3190, or for TTY Services call 425.587.3111 (by noon the work day prior to the meeting) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Chairperson by raising your hand.

CITY OF KIRKLAND HUMAN SERVICES COMMISSION Minutes of Regular Meeting November 26, 2019

1. CALL TO ORDER

The November 26, 2019, Human Services Commission Meeting was called to order at 7:04 p.m. by Co-Chair Amy Falcone.

2. ROLL CALL

Commissioners present: Co-Chair Amy Falcone and Jonathan Stutz, Commissioners Diane Bell, Gildas Cheung, David Godfrey, Max Reisman.

Staff present: Human Services Supervisor Leslie Miller and Youth Services Coordinator Regula Schubiger.

Recording Secretary: Senior Office Specialist Melissa Bartoletti

Presenters:

Kathy Fleming, Executive Director, Attain Housing

3. APPROVAL OF MINUTES

a. October 22, 2019

Motion to Approve the October 22, 2019 minutes with the edit of "special" to "regular" on the title of the document.

Moved by Commissioner Gildas Cheung, seconded by Co-Chair Jonathan Stutz

Motion carried (Yes: 6, No: 0).

4. ITEMS FROM THE AUDIENCE

5. PRESENTATIONS

Kathy Fleming, Executive Director, gave an overview of Attain Housing's primary programs that provide affordable housing and case management.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Review of 2019-2020 Grant Priority Areas

Commissioners reviewed and discuss the priorities the Commission established for 2019-2020.

8. COMMUNICATIONS

b. Commissioner Reports

Co-Chair Amy Falcone's resignation from the Human Services Commission is effective on November 27, 2019.

Co-Chair Amy Falcone and Commissioner David Godfrey reported on the SRO Task Force Co-Chair Amy Falcone resignation effective November 27, 2019.

Commissioner Max Reisman reported on the recent Community Safety Advisory Group Meeting.

c. Staff Reports and Announcements

Staff and Commissioners celebrated Co-Chair Amy Falcone's service to the City as a member of the Human Services Commission.

9. ADJOURNMENT

Co-Chair Amy Falcone asked for a motion to adjourn. Commissioner Gildas Cheung motioned, Co-Chair Jonathan Stutz seconded. Motion carried (Yes: 7, No: 0). The meeting was adjourned at 9:11 p.m.



CITY OF KIRKLAND
Department of Parks & Community Services
123 5th Avenue Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director
Leslie R. Miller, Human Services Supervisor

Date: January 23, 2020

Subject: King County Sexual Assault Resource Center Update

RECOMMENDATION:

That the Human Services Commission hear a presentation by Mary Ellen Stone, Executive Director of the King County Sexual Assault Resource Center.

BACKGROUND:

Ms. Stone requested an opportunity to provide an overview to the Commission of the organization's provided services.

KCSARC works collaboratively to address and end sexual violence and abuse through advocacy, treatment, policy development, and prevention efforts.



CITY OF KIRKLAND
Department of Parks & Community Services
123 5th Avenue Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director
Leslie R. Miller, Human Services Supervisor

Date: January 27, 2020

Subject: Human Trafficking Presentation

RECOMMENDATION:

That the Human Services Commission hear a presentation on human trafficking by Suamhirs Piraino-Guzman of the International Rescue Committee in Seattle.

BACKGROUND:

Human Services Commission members requested an opportunity to learn about human trafficking in our area. Mr. Piraino-Guzman will provide an overview of human trafficking in our region including experiences of Kirkland residents, the services available and areas of insufficient assistance.

Mr. Piraino-Guzman services as the Senior Program Coordinator for the Washington Anti-Trafficking Response Network (WARN) at International Rescue Committee in Seattle. WARN partners include API Chaya, Real Escape from the Sex Trade (REST) and YouthCare. More information about the Washington Anti-Trafficking Response Network (WARN) is available here www.warn-trafficking.org.



CITY OF KIRKLAND
Department of Parks & Community Services
123 5th Avenue Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director
Leslie R. Miller, Human Services Supervisor

Date: January 23, 2020

Subject: City Council Request for Feedback

RECOMMENDATION:

That the Human Services Commission review a recent request made by high school students regarding supporting the homeless as requested by the City Council.

BACKGROUND:

At the December 10, 2020 Special City Council Meeting during public comment three high school students, Audrey Arnold, Josiah Dillard and Liam Sweeney recommended that the City Council offer the Kirkland Union Teen Building (KTUB), Peter Kirk Community Center or the North Kirkland Community Center as a place of shelter until the permanent Kirkland Shelter for Families and Women is completed later in 2020. The Mayor suggested and Councilmembers agreed that the Human Services Commission review this recommendation on their behalf. Councilmember Asher requested that schools be considered as well.

Status of Sheltering Options

Women experiencing homelessness in Kirkland may sleep at the rotating Eastside Emergency Shelter for Women. This shelter is located currently at the Temple B'nai Torah in Bellevue. The shelter remains there until the end of May. It will then be located at the nearby Lakeside Christian Church until the permanent 24/7 shelter opens later in the summer.

Families with children experiencing homelessness in Kirkland may sleep at the rotating Eastside Emergency Shelter for Families. This shelter is located currently in Bellevue at St. Peter's United Methodist Church. At the beginning of April, it will move to Overlake Presbyterian Church also located in Bellevue. Catholic Community Services is in the process of confirming the location of the shelter from June 1 until the permanent shelter opens.

Staff recommends that it keep in touch with Catholic Community Services regarding its summer location. If its expected host is unable to accommodate the family shelter, staff will assist with finding another possible host as has been done in the past. Because of the evening activities that take place at the city community centers, they are recommended to be a choice of last resort to host the family shelter.



CITY OF KIRKLAND
Department of Parks & Community Services
123 5th Avenue Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director
Leslie R. Miller, Human Services Supervisor

Date: January 23, 2020

Subject: The 2021-2022 Human Services Grant Application Process

RECOMMENDATION:

That the Human Services Commission hear an introductory presentation about the 2021-2022 Human Services Grant Application Process.

BACKGROUND:

As part of the biennial budget process the Human Services Commission will be asked to recommend how the City Council should distribute its human services grant dollars to meet the stated objectives of the grant program for the 2021 – 2022 biennium.

Staff would like to provide a review of the process, discuss a tentative timeline with the Commission and entertain any questions.