

# **CITY OF KIRKLAND**

## **HUMAN SERVICES COMMISSION**

### **Minutes of Regular Meeting**

#### **January 22, 2019**

#### **1. CALL TO ORDER**

The November 22, 2019, Human Services Commission Regular Meeting was called to order at 7:05 p.m. by Commission Chair Kimberly Scott.

#### **2. ROLL CALL**

Commissioners present: Commission Chair Kimberly Scott, Commission Vice Chair Jonathan Stutz, Adam White, Dianne Bell, and Amy Falcone

Commissioner David Godfrey arrived at 8:34 p.m.

Commissioner Gildas Cheung attended via telephone; Commissioner Matthew Triplett joined via phone at 7:20

Staff present: Human Services Supervisor Leslie Miller, Director Lynn Zwaagstra arrived at 7:45

Recording Secretary: Senior Office Specialist Melissa Bartoletti

#### **3. APPROVAL OF MINUTES**

Commission Vice Chair Jonathan Stutz moved to approve the November 27<sup>th</sup>, 2018 minutes as presented. Commissioner Adam White seconded. Motion carried (Yes: 7, No: 0; Commissioner David Godfrey was absent).

#### **4. ITEMS FROM THE AUDIENCE**

No items.

#### **5. NEW BUSINESS**

To be mindful of our guest speakers, item C under Agenda number 6, New Business was brought forward on the agenda.

- a. City's ADA Civic Engagement Effort  
Neighborhood Services Outreach Coordinator David Wolbrecht is one of the staff members leading the effort for the City. Human Resource Analyst Shawn Friang is the liaison support for the ADA Transition Plan and works with the interdepartmental ADA Team. Julie Stoltman with MacDonald Boyd & Associates is providing consultant services to the City for this public process. Park Board member Kelli Curtis was present to hear the presentation.

Commissioners provided feedback and additional names for the stakeholder list. The presenters will return to the Commission with more details with the engagement process.

## **6. UNFINISHED BUSINESS**

- a. Debrief of Joint Study Session and Council Funding Decision  
Human Services Supervisor Leslie Miller followed up on the discussion from the previous meeting. She reviewed the notes and verified next steps and options for Commissioners

## **7. NEW BUSINESS**

- a. Review of 2017-2018 Work Plan
- b. Review draft 2019-2020 Work Plan  
Human Services Supervisor Leslie Miller will make edits and present a final draft at a future meeting.

## **8. COMMUNICATIONS**

- a. Commissioner Reports  
Commissioner Jonathan Stutz had a meeting with Human Resource Director Chris Thomas to follow up with the Menchie's Incident. He also met separately with Councilmember Jon Pascal.
- b. Staff Reports and Announcements

## **8. ADJOURNMENT**

Commissioner Adam White moved to adjourn. Commissioner Amy Falcone seconded. Motion carried (Yes: 8, No: 0). The meeting was adjourned at 9:00 p.m.