



THREE WAYS TO REGISTER

Registration is first come, first served. Online registration is your best opportunity for getting into the program of your choice!

1 Online at www.KirklandParks.net

Available beginning March 19, 6:00am

When enrolling online, please sign your electronic waiver and print your receipt when prompted.

2 Walk-in (*open at 8:00am*)

North Kirkland Community Center 12421 103rd Ave NE

Peter Kirk Community Center 352 Kirkland Ave

Parks & Community Services Dept., Kirkland City Hall 123 Fifth Ave

3 Phone-in (*available at 8:00am*)

425-587-3336 • Monday–Friday, 8:00am–5:00pm

Please have class number and credit card information ready.

FACILITY INFORMATION

Parks & Community Services

Kirkland City Hall

123 Fifth Ave

425.587.3300

Mon–Fri, 8:00am–5:00pm

North Kirkland

Community Center (NKCC)

12421 103rd Ave NE

425.587.3350

Peter Kirk

Community Center (PKCC)

352 Kirkland Ave

425.587.3360

Parks Maintenance & Operation Office

12006 120th PI NE

425.587.3340

Mon–Fri, 6:30am–3:30pm

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KIRKLAND CITY COUNCIL

Penny Sweet, Mayor

Jay Arnold, Deputy Mayor

Neal Black

Kelli Curtis

Amy Falcone

Toby Nixon

Jon Pascal

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KIRKLAND PARK BOARD

Susan Baird-Joshi, 2020 Chair

Amanda Judd, 2020 Vice Chair

Uzma Butte

Richard Chung

Mike Holland

Daniel Triplett

Rosalie Wessels

RECREATION SCHOLARSHIP PROGRAM

Scholarships are available for Kirkland Residents of all ages and abilities who might not be able to participate due to income.

- **NEW:** 50%, 75%, and 95% scholarships are available (depending on income verification).
- Donations from community members are now being accepted!
- Donations support the Scholarship Program and will allow all Kirkland Residents to participate in department-offered programs.



Please visit kirklandparks.net and click on "Recreation Scholarships" for information about the program or to donate today!

experience it!

Disclaimer

This schedule of classes is published for information purposes only. We strive to produce the most accurate brochure possible. However, some program information may have changed after this brochure has gone to print. We will make every effort to notify students of the changes.

The City of Kirkland complies with the State of Washington's "Fair Play in Community Sports Act" (Chapter 467, 2009 Laws, effective date July 26, 2009) that prohibits discrimination against any person in a community athletics program on the basis of sex. Any questions or comments please contact the Parks and Community Service Director.

Inclement Weather

The safety of program participants is a primary consideration when determining if programs should be canceled due to inclement weather, poor or icy road conditions, poor air quality, or other event which jeopardizes participant and employee safety. The City of Kirkland follows the lead of the Lake Washington School District when determining cancellations during the school year. Outside of the school year, City staff will evaluate conditions and make the appropriate decision to cancel or delay programs. When air quality levels are deemed unhealthy by The Environmental Protection Agency (EPA) all outdoor classes and programs will be canceled. The Peter Kirk Pool will be closed, and beaches will not be staffed by lifeguards during periods of poor air quality.

Classes and programs will be rescheduled if possible. Refunds will be considered on an individual program basis but not guaranteed.

Accommodation of Disabilities

The City of Kirkland is committed to accommodating citizens with disabilities and special needs. Kirkland Parks and Community Services will make every reasonable effort to ensure that programs are accessible. If you need assistance participating in our activities, please call us at 425.587.3300. TTY/TTD 425.587.3111

Alternate Formats: Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

Electronic Waivers

We now have electronic waivers that can be signed online.

Title VI

Kirkland's policy is to fully comply with Title VI of the Civil Rights Act by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with the City. To request an alternate format, file a complaint or for questions about Kirkland's Title VI Program, contact the Title VI Coordinator at 425.587.3011 or titlevicoordinator@kirklandwa.gov.

Resident & Non-Resident Fee Structure

Registrants with a Kirkland postal address are considered Residents. Non-Residents who work within the City limits are eligible for the resident rate.

Peter Kirk Community Center Special Events

Unless otherwise noted, special event tickets will be available until 5:00pm seven working days prior to the event (no tickets will be sold the day of the event). Special event tickets are not refundable or transferable.

Refund / Credit

- Refunds are granted if request is made at least five (5) business days prior to the start of class, less a \$10.00 administrative fee. Fee applies to each class withdrawn. Please Note: Classes paid for by check or cash will be refunded by check and must be in amounts greater than \$10.
- 100% Refund if class canceled by Parks and Recreation.
- Class withdrawal requested less than five (5) business days prior to the start of class will result in a refund of 50% of the registration fee. Fee applies to each class withdrawn.
- No refunds for classes that cost less than \$10.00.
- No refunds will be issued on or after the first day of class. Transfers must be requested five (5) business days prior to the start of class (except swim class notification of new level by swim instructor.)
- Online registrants please note: Parks and Recreation staff must process transfers. Online enrollments resulting in withdrawals are subject to withdrawal policies listed above. You can print your receipt when prompted to do so at end of registration process.