



# DEVELOPMENT SERVICES

BUILDING • FIRE • PLANNING • PUBLIC WORKS  
www.mybuildingpermit.com • www.kirklandpermits.net

# Plumbing Permit Application

Building Services

Complete this form to submit at City Hall. Or, use [mybuildingpermit.com](http://mybuildingpermit.com) to submit your application 100% online.

Prior to submitting this application, use the corresponding [Plumbing Permit Checklist](#) to verify other required forms and submittal documents are provided for a complete permit application.

For **fuel gas piping or new gas appliances or fixtures**, use the [Mechanical Permit Application](#).

## PROPERTY INFORMATION

Site Address: \_\_\_\_\_ Project Name: \_\_\_\_\_

Parcel No.: \_\_\_\_\_ Tenant (if commercial): \_\_\_\_\_

Property Owner: \_\_\_\_\_ Owner Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_

## PERMIT INFORMATION

This plumbing permit relates to:   
(select one)  Construction of a NEW building  Alteration or Addition to an EXISTING building   
 Construction or modification of a non-building structure (such as a swimming pool)

This plumbing permit involves:   
(select one)  Single Family, Duplex or Townhouses (Residential Only)  Mixed-Use   
 Multi-Family (Residential Only)  Commercial or Industrial (Non Residential)

The proposed work will be located:  Interior only  Exterior only  Interior & Exterior

Estimated cost of plumbing work only (fair market value, labor & materials): \_\_\_\_\_

Provide a description of work to be done:

Related permits (if any): \_\_\_\_\_

Will the proposed plumbing work take place in an area involving any of the following? (check all that apply):

Commercial Kitchen  Food Service  Laboratory  Hazardous Waste  Restroom(s)  Medical or Dental

Note: If you are replacing metal piping with plastic piping, and the electrical system is bonded to the piping, you must get a separate [Electrical Permit](#) to re-ground the electrical system.

## PLUMBING CONTRACTOR INFORMATION

Contractor Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor Mailing Address: \_\_\_\_\_

Contractor's L&I License No.: \_\_\_\_\_ Contractor's WA State UBI No.: \_\_\_\_\_

OR  OWNER IS CONTRACTOR - I have read [RCW 18.27.010](#) relating to definitions of general contractors and specialty contractors and [RCW 18.27.110](#), which prohibits issuing permits without proof of registration, and owner is contractor.

Owner/Agent Printed Name: \_\_\_\_\_

Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only - Permit Number: \_\_\_\_\_ Target: \_\_\_\_\_

**PRIMARY CONTACT INFORMATION**

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_  
Contact Address: \_\_\_\_\_

**WATER SYSTEM INFORMATION**

**Complete this section ONLY for SINGLE FAMILY, DUPLEX or TOWNHOUSE alterations and additions where new plumbing fixtures are to be installed.**

Sewer District:  Kirkland  Northshore  Redmond  On Septic System  
Water District:  Kirkland  Northshore  Woodinville  Bellevue

Distance from meter to most remote outlet (in feet): \_\_\_\_\_  
Difference in elevation between meter and lowest fixture (in feet): \_\_\_\_\_  
Difference in elevation between meter and highest fixture (in feet): \_\_\_\_\_  
Pressure in street main (in psi): \_\_\_\_\_ (Measure with a pressure gauge or check with water district)

**ACKNOWLEDGMENTS**

- 1. By signing this application, I authorize employees/agents of the City of Kirkland to enter onto the property which is the subject of this application during regular business hours. The sole purpose of entry is to make any examination of the property which is necessary to process this application.
- 2. I certify that I am the owner of this property or the owner's authorized agent. If acting as an authorized agent, I further certify that I have full power and authority to file this application and to perform, on behalf of the owner, all acts required to enable the jurisdiction to process and review such application. I have furnished true and correct information. I will comply with all provisions of law and ordinance governing this type of application. If the scope of work requires a licensed contractor to perform the work, the information will be provided prior to permit issuance.

Owner/Agent Printed Name: \_\_\_\_\_  
Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_