



DEVELOPMENT SERVICES

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Electrical Permit Application

Building Services

Complete this form to submit at City Hall. Or, use mybuildingpermit.com to submit your application entirely online.

Prior to submitting this application, use the corresponding [Electrical Permit Checklist](#) to verify other required forms and submittal documents are provided for a complete permit application.

PROPERTY INFORMATION

Site Address: _____ Project Name: _____
Parcel No.: _____ Tenant (if commercial): _____
Property Owner: _____ Owner Phone: _____
Owner Address: _____

PERMIT INFORMATION

The proposed work is for: Line voltage only Low voltage only Both

This electrical permit relates to: Construction of a NEW building Alteration or Addition to an EXISTING building
(select one) Construction or modification of a non-building structure (such as a swimming pool)

This electrical permit involves: Single Family, Duplex or Townhouses (Residential Only) Mixed-Use
(select one) Multi-Family (Residential Only) Commercial or Industrial (Non Residential)

The proposed work will be located: Interior only Exterior only Interior & Exterior

Estimated cost of electrical work only (fair market value, labor & materials): _____

Provide a description of work to be done:

Related permits (if any): _____

ELECTRICAL CONTRACTOR INFORMATION

Company Name: _____ Phone: _____

Contact Name: _____ Email: _____

Mailing Address: _____

Contractor's L&I License No.: _____ Contractor's WA State UBI No.: _____

OR OWNER IS CONTRACTOR - I have read, signed and am now submitting the [Property Owner/Renter/Lessee Affidavit](#) per [RCW 19.28.261](#).

Owner/Agent Printed Name: _____

Owner/Agent Signature: _____ Date: _____

PRIMARY CONTACT INFORMATION

Company Name: _____ Phone: _____

Contact Person: _____ Email: _____

Contact Address: _____

For Office Use Only - Permit Number: _____ Target: _____

SUPPLEMENTAL ELECTRICAL INFORMATION

Will the proposed electrical work involve any of the following? (check all that apply, other than 1 & 2 family):

- Installation or alterations of service or feeders 100 amps or more
- Commercial generator installations or alterations (unless loads are cord and plug connected)
- Educational, institutional, health or personal care occupancies as defined in WAC296-46B-010(14)
- Changing 50% or more of lighting fixtures
- Installation of switches or circuit breakers rated 400 amps or more
- Addition of 100 amps or more to an existing service or feeder
- Hazardous areas as defined by NEC
- Commercial vehicle charging stations -- Number of stations: _____

Note: If any of the above items have been marked, an electrical plan review will be required, and **electrical plans** shall be provided with the Electrical Permit Application. See the related [Electrical Permit Checklist](#).

Will the proposed electrical work involve any of the following? (check all that apply):

- Photovoltaic (solar) panels - See the [Electrical Permit Checklist for Residential Solar Photovoltaic Systems](#)
- Residential outdoor generator(s) - A separate [Mechanical Permit](#) is required.
- Residential outdoor HVAC equipment - A separate [Mechanical Permit](#) is required.
- Outdoor lighting located in the Rose Hill Business District - See the [RHBD Exterior Lighting Requirements](#)
- Wireless facility

Note: If any of the above items have been marked, a planning review will be required, and **plans for outdoor equipment** shall be provided with the Electrical Permit Application. See the related [Electrical Permit Checklist](#).

Will the proposed electrical work involve any of the following? (check all that apply):

- Carnival or Festival -- Number of concessions: _____
- Temporary power -- Specify the number of Amps: 1 - 200 201 - 399 400 or more*
- Pool, hot tub, spa or sauna
- Fire protection - A separate [Fire System Permit](#) is required for fire sprinkler/suppression, radio or alarm systems.
- Illuminated sign - A separate [Sign Permit](#) is required for installation of a new sign.

* Note: Electrical plan review will be required for temporary power rated 400 Amps or more.

ACKNOWLEDGEMENTS

1. By signing this application, I authorize employees/agents of the City of Kirkland to enter onto the property which is the subject of this application during regular business hours. The sole purpose of entry is to make any examination of the property which is necessary to process this application.

2. I certify that I am the owner of this property or the owner's authorized agent. If acting as an authorized agent, I further certify that I have full power and authority to file this application and to perform, on behalf of the owner, all acts required to enable the jurisdiction to process and review such application. I have furnished true and correct information. I will comply with all provisions of law and ordinance governing this type of application. If the scope of work requires a licensed contractor to perform the work, the information will be provided prior to permit issuance.

Owner/Agent Printed Name: _____

Owner/Agent Signature: _____ Date: _____