

City of Kirkland
Request for Qualifications
Spinney Homestead Park Regional Stormwater Facility
Job # 21-20-PW

The following document contains the questions and City responses for all inquiries received by the deadline:

1. Does the City have any historical development or design documents or background information regarding Spinney Homestead Park?

A: The best information available is online at maps.kirklandwa.gov. Some locations may have measure downs to invert elevations, but Phase 1 and Phase 2 will be used to verify and update information.

2. Can you confirm our understanding of the format of the submittal: Maximum Size: 8-1/2x11 format of (5) **double sided pages**, with page sizes not exceeding 8-1/2 inches by 11 inches? Not included in maximum page count: A cover letter, title page, and table of contents.

A: Yes, the format of the submittal is 5 double sided pages (10 single pages), a cover letter, title page and table of contents will not count against page limit.

3. Does the front and back cover count toward the maximum size?

A: No, the front back and cover will not count towards maximum size, please remember this an electronic submittal only.

4. Who will be on the core project team? Representatives from which City Departments? Will there be public representatives/stakeholders that will service on the project team?

A: The core project team has not been established at this time. I estimate that including Surface Water team, we will have maintenance, planning, parks and a CIP representation during reviews and meetings.

5. Will the project include coordination with the associated neighborhood association(s)?

A: Some presentation and outreach activities will be coordinated through the City with the neighborhood association(s). The consultant team will be asked to provide content such as maps and fact sheets to be used in outreach, and likely to attend City Council meetings where the project is discussed, but the City will take the lead on public engagement activities.

6. Generally, how many public engagement events does the City envision for this project?

A: Estimated to have three (3) public engagement events. Again, the City will be the lead on planning and conducting public engagement.

7. Are there local advocacy groups that the City wants to involve in the process?

A: This project is in the Highlands neighborhood, and so we would involve the Highlands Neighborhood Association. In addition, project plans will need to be coordinated with the Park Board. Other stakeholders may be identified via the stormwater public engagement process, and via the Park Master Plan process.

8. From the open source data, we see there's no elevation data tied to the assets. Does the City have information available on the invert data for storm sewers upstream and downstream of the Spinney Homestead Park?

A: The best information available is online at maps.kirklandwa.gov. Some locations may have measure downs to invert elevations, but Phase 1 and Phase 2 will be used to verify and update information.

9. Will the City make available the study conducted by Altaterra consultants that was a precursor to this project?

A:

<https://www.kirklandwa.gov/Assets/Public+Works/Public+Works+PDFs/Surface+Water/Surface+Water+Grants/Surface+Water+Design+Manual+Comparison.pdf>

10. Is the Forbes/Rose Hill Retrofit Study available?

A:

<https://www.kirklandwa.gov/depart/Public+Works/Utilities/Storm+Surface+Water/About+the+Stormwater+Utility/Storm+Surface+Water+Division+Projects/Forbes+Creek+-+North+Rose+Hill+Stormwater+Project.htm>

Alternatively, go to [Kirklandwa.gov](https://www.kirklandwa.gov) and search "North Rose Hill Stormwater")

The subbasin studied for the Forbes/North Rose Hill project is different than the one that drains to Spinney Homestead park. There is some general information about the Forbes Watershed, but little that is specific to Spinney Homestead.

11. Is the Spinney Homestead Park funded by any grants?

A: The work noted in the RFQ is funded via the Kirkland Surface Water Utility. Design and construction of facilities resulting from the study may be funded via combination of grants and surface water utility revenues.

12. I would like to watch the video of the City Council direction on this project. What was the date of the meeting?

A: The City Council meeting date is October 15,2019.

http://kirkland.granicus.com/player/clip/4131?view_id=55

13. How certain are you of the project schedule? We are waiting to learn the results of our submittal on the High Woodlands SOQ submittal as that would impact our workload.

A: An addendum will come out updating extending each deadline for the RFQ by approximately 1 week.