

City of Kirkland
Request for Proposals

**GEOGRAPHIC INFORMATION SYSTEM
SENIOR-LEVEL PROJECT AND TECHNICAL MANAGEMENT SERVICES
JOB NUMBER 01-19-IT**

Submittals are due by 4 p.m. Wednesday, January 30, 2019

Questions and Answers

1. Would like to know if you could provide a copy of the City's latest IT Strategic Plan, which I believe was completed in 2016 or 2017?
Answer: Yes. The latest IT Strategic Plan was adopted in 2018. You can access the IT Strategic Plan on the RFP site once the city makes it available.
2. Does a cover letter count again the page count for the proposal?
Answer: No. It does not. The cover letter is optional, and the length should be limited to 1 page.
3. What are the LiDAR, orthophotography, and photogrammetric software tools to be used?
Answer: Kirkland uses various vendors to produce those products. The vendors use a variety of software tools to generate deliverables.
4. What systems are being used for permitting, MMS, public safety dispatch, and ITS?
Answer: Kirkland uses Tyler (EnerGov) system for permitting; CentralSquare (Lucity) system for maintenance management; and Tactics/Cameleon systems for ITS. Kirkland public safety dispatch is provided by NORCOM agency.
5. What is the hourly rate/annual budget?
Answer: The annual budget is \$120,000.
6. How many hours per week/month is dedicated to each deliverable?
Answer: As advertised, the services may include on-site activities one or two days each week. The amount of work and/or the type of work varies based on budget and need.
7. Can candidate work remotely? How many hours would be remote?
Answer: Yes. Please also see answer to question #6.
8. How many hours on data development vs. the other deliverables? Can vendor/candidate funnel the data development to a lower hourly rate FTE?
Answer: The deliverables vary based on need. Yes, the work assignments should match the appropriate skill levels and rates.