

**High Woodlands Stormwater Retrofit Planning  
City of Kirkland Job #03-20-PW  
Questions and Answers Regarding the Request for Qualifications**

- 1. What level of involvement do you anticipate needing from the consultant for public outreach?**  
City staff will lead produce and coordinate public outreach efforts for the High Woodlands Stormwater Retrofit Planning Project. The consultant team will be asked to provide content and graphics such as maps, facility descriptions, and sketches that will be used by City staff in developing outreach pieces. Consultants may be asked to participate in open houses and meetings as technical experts, rather than as facilitators or leaders.
- 2. One of the criteria listed is successful completion of federally-funded projects. Current funding is from Kirkland’s Surface Water Utility – are you expecting to receive federal funds for this phase or future phases?**  
We don't currently have Federal funding for this project. You are correct that the Surface Water Utility is providing funding for the project. This is an error - the text should read "6. A statement describing your experience and providing examples of successfully completed similar projects."
- 3. What is the estimated completion date for this project? Is it tied to a WSDOT schedule, and if so, what is it?**  
The project is expected to take 1 year to complete from execution of the contract. The project is to be coordinated with WSDOT's Brickyard Park and Ride Bus Rapid Transit project (including the NE 145th/I-405 culvert), which is scheduled to be constructed by 2024. One of the tasks for City/consultant team will be to develop options for that coordination. Evaluation of the function of the existing instream pond and of channel conditions downstream of I-405 will help to refine options for when/how/if the function of the instream pond needs to be replaced.
- 4. Maximum size to not to exceed 5 pages (front and back). Confirming this is 10 pages of text, 5 sheets of paper?**  
That is correct - 10 pages of text.
- 5. Is the page limit 5 pages double sided, for a total of 10 pages, or 5 pages total?**  
10 pages total
- 6. The RFQ states “A cover letter, title page, and table of contents will not count against this maximum size requirement”. Is this supposed to read “maximum page requirement”?**  
Yes, that is supposed to be "page requirement"