

**City of Kirkland
Juanita Beach Park Bathhouse
CIP No. PKC 0119 100
Job No. 51-19-PW**

Supplemental 02

This document is not part of the contract and is provided for the contractor's convenience only.

Addendum 01 will be published no later than Friday morning, November 8, 2019. Deadline for questions will be extended until noon on Tuesday, November 12.

Non-mandatory Pre-Bid Conference – Minutes

- A. Introductions
 - a. Anneke Davis, Project Manager, City of Kirkland
 - b. Lynn Zwaagstra, Director, City of Kirkland Parks and Community Services
 - c. Erik Barr, Architect, Patano Studio Architecture

- B. Project Description and Scope of Work
 - a. Project Manual which consists of bid documents, city contract, contract and technical specifications, drawings, and any addenda.
 - b. The City will post an addenda on Builders Exchange this week. Make sure to acknowledge addenda on the bid form.

- C. Building Permit conditions to be added to contract documents.

- D. Requests for Substitutions
 - a. **Must be faxed by the PRIME BIDDER to Anneke Davis at (425) 587-3807 or they will not be considered or responded to.**

- E. BIDDING
 - a. Acknowledge any addenda on Bid Form
 - b. Utilize bid check sheet and information to bidders to ensure bid is complete
 - c. Bids are due - November 15 at 2pm – Bid Opening immediately afterwards in Council Chambers, City of Kirkland City Hall

- F. COMPLETION TIME & PROJECT SCHEDULE
 - a. City intends to award contract at December 10 Council Meeting.
 - b. NTP anticipated early January. Ground breaking in early January.

- G. Contract time is 195 calendar days to substantial completion, then 30 days to final.

- H. Read the summary of work Section 01 11 00 -
 - a. Access to promenade should remain open to the maximum extent possible

- i. MH-2 is within promenade. Some closure of promenade is understood/expected.
 - b. City has events as we head towards spring and summer
 - c. No work on Fridays beginning June 1
 - d. All other work hours as allowed by the building permit
 - e. Contractor will demo playground, however layground equipment will be re-used. Contractor to remove and care for accordingly. Contractor to coordinate with jurisdiction for its storage and/or transport from site.

- I.** Architect walked site and indicated locations
 - a. Demo of Building and Playground
 - b. Protect Wetlands
 - c. Protect Oak tree and Willow tree
 - d. Promenade
 - e. MH-2
 - f. Proposed Playground Location
 - g. Proposed Building Location

- J.** Architect indicated important items for GC management of contract
 - a. Complete and General Contractor-checked/reviewed submittals
 - b. Utilize RFI process for questions

- K.** Question and Answer
 - a. Question: Is the building going to be demolished?
Answer: Yes, per plans.
 - b. Question: Is the playground round?
Answer: Yes, per plans.
 - c. Question: What do we do with samples for substitution requests?
Answer: Hold on to, if needed we will ask for them. Substitution requests must be faxed by the prime bidder (general contractor.).
 - d. Question: Stump Removal?
Answer: Will verify. Check addendums.
 - e. Question: Will we reduce the bidder's qualification municipal project size to less than \$2M?
Answer: No.
 - f. Question: When is the Deadline for questions?
Answer: This Friday, November 8th. (Addendum 01 will extend this deadline.)