

RFP Questions and Answers
Transportation Planning and Engineering Program Consultant
Job #16-19-PW
March 27, 2019

Questions and Answers

Following is the questions and provided answers received by the March 22nd deadline for this project:

Question: Are you looking for firms to submit independently (and potentially cover only some of the services) or as teams (cover all of the requested services)? We wanted to confirm if we are allowed to submit qualifications of potential subconsultants.

Answer: This is really up to how you'd like to frame your proposal. We don't expect one firm to provide all the services and seek to find a combination of firms so we'll see what the proposals look like. We do expect that some firms will be able to cover both planning and engineering and others will fall into either/or. Both are fine and there are pros and cons with focusing on your strengths vs. trying to cover all the services. Upon selection, we will seek to find the best combination of firms that are also the best fit for us.

Question: Will the awarded firm be allowed to add subconsultants as a project by project basis after award?

Answer: Yes, the selected on-call consultant(s) will be able to hire subs after the selection process. However, these subs, if added after later, will not be part of the initial evaluation. In addition, we will require a submission of qualifications for any subs used (if not part of the original RFQ proposal). This will also be a requirement for any firm and/ or sub at the one-year point as well which allows us the ability to make this a multi-year contract.

Question: Can you please let us know which firms have held the Transportation Planning and Engineering Program On-Call over the past three years?

Answer: This is the first time the City of Kirkland has secured on-call services of this nature.

Question: We are trying to get an understanding of who our competition will be for this submittal. Can you please let us know which firms the City has worked with for these types of projects in recent years?

Answer: This is the first time we've secured on-call support for this scope of transportation planning and engineering services. Because we don't have a comprehensive list available for these range of services, we suggest that you complete a public records request for that level of information.