

Special Revenue Funds are established to account for specific resources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

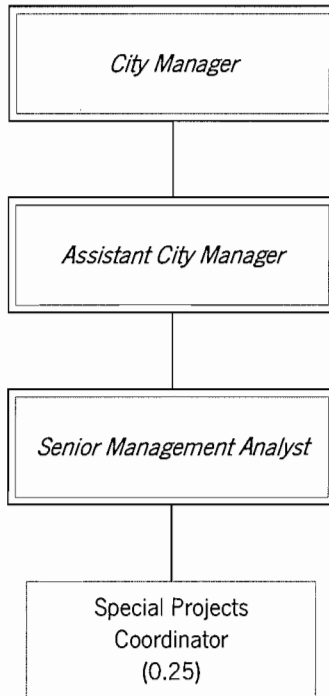
LODGING TAX FUND

The Lodging Tax Fund accounts for the City's tourism program and expenditures related to the operation of tourism-related facilities. The primary source of revenue is a one percent lodging tax instituted in January 2002.



CITY OF KIRKLAND
City Manager's Office

Lodging Tax Fund



Boxes with a double outline and italic text indicate positions which report to this department but which are budgeted in a separate department and/or operating fund.

DEPARTMENT OVERVIEW

LODGING TAX FUND

MISSION

The Lodging Tax fund was created to conduct tourism promotion and marketing activities to attract visitors to Kirkland resulting in increased economic development opportunities and amenities for the community.

DEPARTMENT FUNCTIONS

The City Manager's Office oversees the tourism program in conjunction with the economic development program. The revenue source for the tourism program is the Lodging Excise Tax fund collected from one percent of the sale of short-term accommodations by state statute. Use of the Lodging Excise Tax is limited to fund tourism promotion and operation of tourism related facilities. The City Manager's Office provides staff support to the Lodging Tax Advisory Committee (LTAC) whose role is to provide recommendations on the use of the lodging tax funds and help guide the tourism program priorities.

2005-2006 ACCOMPLISHMENTS

- Provided staff support to the Lodging Tax Advisory Committee.
- Continued implementation of the tourism marketing plan and other tourism promotion activities in collaboration with tourism partners.
- Assisted the Lodging Tax Advisory Committee in evaluating outside agency funding requests for use of LTAC funds by community groups for tourism promotion of events in association with the City's community and business funding process.
- Coordinated with the Information Technology Department and Multimedia Division to enhance the web site and add Press Room.

- Conducted a tourism workshop for tourism stakeholders.
- Continued implementing the strategies in the tourism marketing plan.
- Completed the tourism brochure, press kit, visitor's guide, and events calendar.
- Re-launched and promoted the tourism website.
- Located a visitor information center at Kirkland Downtown Association.
- Continued to work with event organizers, other city departments, and the business community to promote overnight and extended stay facilities.

2007-2008 OBJECTIVES

Financial Stability

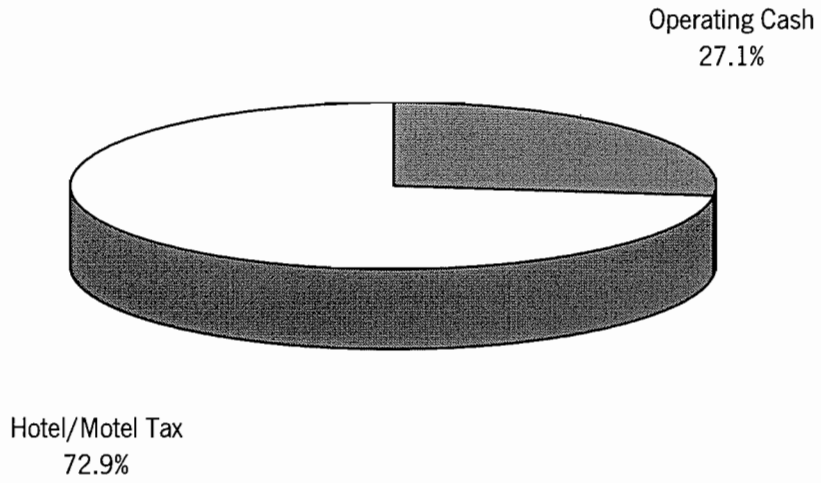
- Improve Kirkland's tourism offerings by continued development of relationships with tourism partners.
- Continue to promote overnight stays by pitching Kirkland to regional and national publications of interest to tourists and business travelers.
- Continue to enhance tourism website and tourism business tools to meet the needs of tourists and tourism partners

Community Involvement

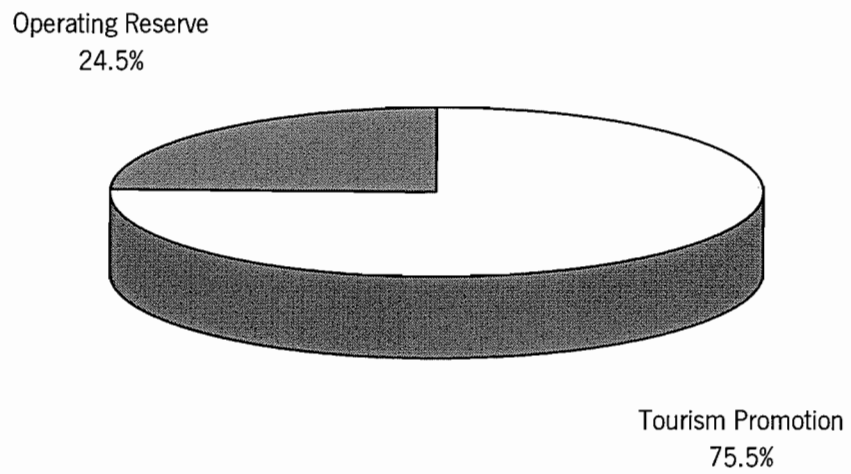
- Conduct stakeholder workshops in an effort to continue community-wide education on the important economic development benefits of tourism promotion.
- Enhance media relations.

**2007-2008 BUDGET
LODGING TAX FUND**

Sources of Funds



Uses of Funds



2007-2008 BUDGET ANALYSIS

LODGING TAX FUND

ANALYSIS OF CHANGES

2005-06 Approved Budget (Including Carryovers)	397,713
Less Reserves	<u>(52,455)</u>
2005-06 Approved Budget (Excluding Reserves)	<u>345,258</u>

2007-08 Basic Budget Increases:

Intern Wages	28,080	
Tourism Program Advertising	19,500	
Salaries & Wages (Reallocation of .25 FTE from Gen. Fund)	18,430	
Employee Benefits	11,314	
Web Hosting Services	4,500	
Photography Services	<u>4,400</u>	
Total Basic Budget Increases		86,224

2007-08 Basic Budget Decreases:

One-Time Adjustments & Carryovers	(115,250)	
Tourism Consultant	(20,000)	
Signage	(5,000)	
Net Miscellaneous Decreases	(3,790)	
Outside Agency Grants	<u>(2,500)</u>	
Total Basic Budget Decreases		<u>(146,540)</u>

2007-08 Basic Budget	284,942
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2007-08 Service Packages:

Tourism Portion of Econ. Dev.-Mktng & Promotion SP	<u>10,000</u>	
Total Service Packages		<u>10,000</u>

2007-08 Final Budget (Excluding Reserves)	<u>294,942</u>
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COMPARISON OF 2005-06 BUDGET TO 2007-08 BUDGET

	<u>Difference</u>	<u>% Change</u>
2005-06 Approved Budget (Excluding Reserves) to 2007-08 Final Budget (Excluding Reserves)	(50,316)	-14.57%

2007-2008 FINANCIAL OVERVIEW

LODGING TAX FUND

FINANCIAL SUMMARY BY OBJECT

	<u>2003-2004 Actual</u>	<u>2005-2006 Estimate</u>	<u>2005-2006 Budget ^</u>	<u>2007-2008 Budget</u>	<u>Percent Change</u>
Salaries and Wages	7,662	20,349	14,480	60,990	321.20%
Benefits	1,908	4,292	4,258	15,572	265.71%
Supplies	548	26,584	28,000	7,000	-75.00%
Other Services	53,432	231,748	278,270	201,380	-27.63%
Government Services	90,500	0	0	10,000	n/a
Capital Outlay	0	0	0	0	n/a
Reserves	0	0	52,455	95,872	82.77%
TOTAL	154,050	282,973	377,463	390,814	3.54%

FINANCIAL SUMMARY BY DIVISION

	<u>2003-2004 Actual</u>	<u>2005-2006 Estimate</u>	<u>2005-2006 Budget ^</u>	<u>2007-2008 Budget</u>	<u>Percent Change</u>
City Manager	154,050	282,973	377,463	390,814	3.54%
TOTAL	154,050	282,973	377,463	390,814	3.54%

POSITION SUMMARY BY DIVISION

	<u>2003-2004 Actual</u>	<u>Adjustments</u>	<u>2005-2006 Budget</u>	<u>Adjustments</u>	<u>2007-2008 Budget</u>
City Manager	0.00	0.11	0.11	0.14	0.25
TOTAL	0.00	0.11	0.11	0.14	0.25

^ 2005-06 Budget excludes 2004 carryovers.

2007-2008 POSITION SUMMARY

LODGING TAX FUND

POSITION SUMMARY BY CLASSIFICATION

<u>Classification</u>	<u>2003-2004 Positions</u>	<u>2005-2006 Positions</u>	<u>2007-2008 Positions</u>	<u>2007 Salary Range</u>
Special Projects Coordinator	0.11	0.11	0.25	5,074 - 5,968
TOTAL	0.11	0.11	0.25	

**City of Kirkland
2007-08 Budget
Revenue**

		2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Fund: Lodging Tax (112)						
Taxes						
Retail Sales & Use Taxes						
Hotel/Motel Tax	3133001	251,813	268,497	215,000	285,000	32.55 %
Total for Retail Sales & Use Taxes:		251,813	268,497	215,000	285,000	32.55 %
Total for Taxes:		251,813	268,497	215,000	285,000	32.55 %
Miscellaneous Revenues						
Contrib/Donations - Private						
Contrib/Donations Private	3679901	0	418	0	0	0.00 %
Total for Contrib/Donations - Private:		0	418	0	0	0.00 %
Other Misc Revenues						
Other Misc Revenue	3699001	0	69	0	0	0.00 %
Total for Other Misc Revenues:		0	69	0	0	0.00 %
Total for Miscellaneous Revenues:		0	487	0	0	0.00 %
Other Financing Sources						
Operating Transfer In						
Operating Transfer In	3971001	19,167	0	0	0	0.00 %
Total for Operating Transfer In:		19,167	0	0	0	0.00 %
Resources Forward						
Resources Forward	3999901	0	182,713	182,713	105,814	-42.08 %
Total for Resources Forward:		0	182,713	182,713	105,814	-42.08 %
Total for Other Financing Sources:		19,167	182,713	182,713	105,814	-42.08 %
Total for Lodging Tax:		270,980	451,697	397,713	390,814	-1.73 %



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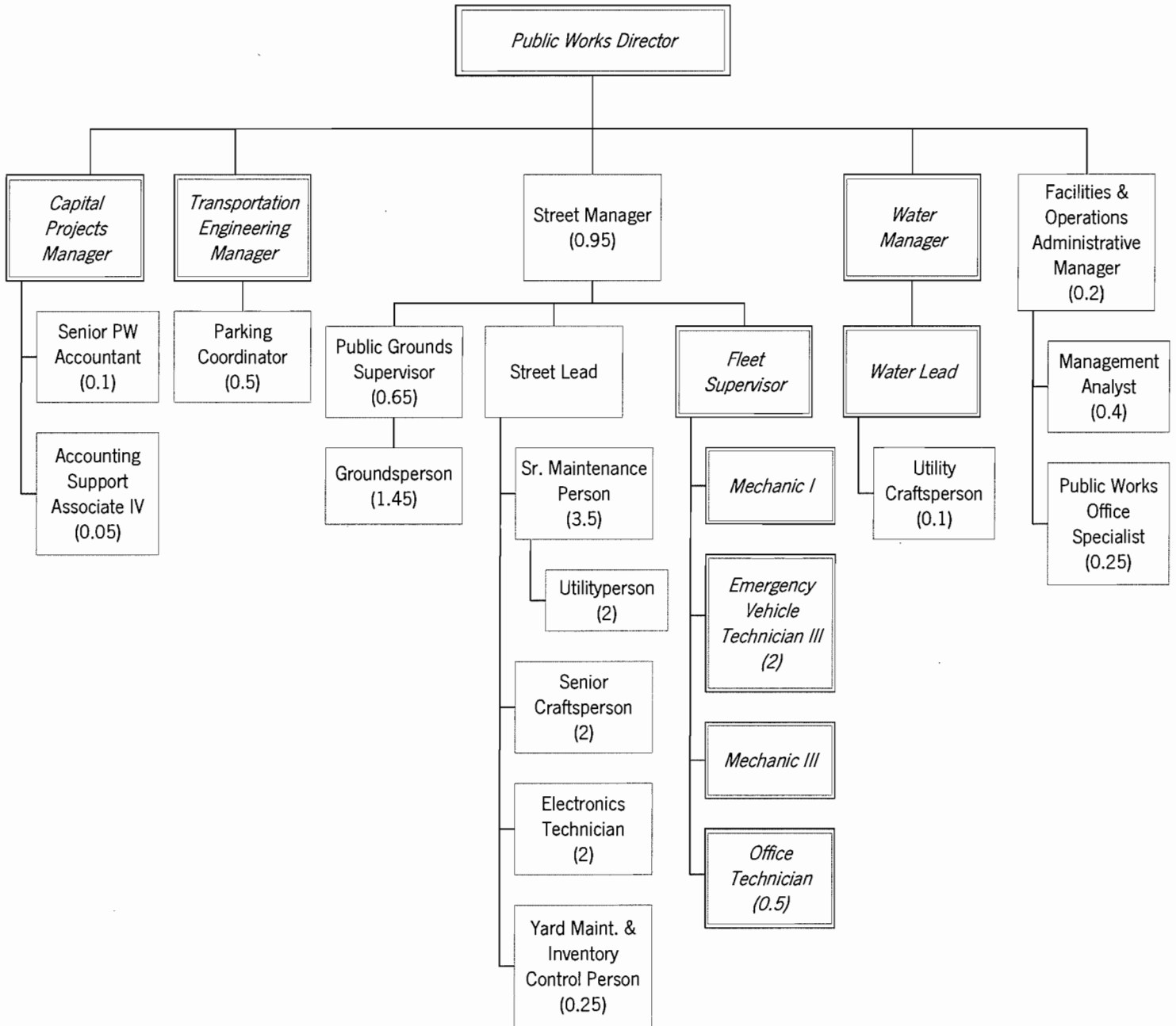
STREET OPERATING FUND

The Street Operating Fund accounts for the administration, maintenance, and minor construction of the City's transportation infrastructure. The primary sources of revenue are property taxes and the State levied gasoline tax.



CITY OF KIRKLAND Public Works Department

Street Operating Fund



Boxes with a double outline and italic text indicate positions which report to this department but which are budgeted in a separate operating fund.

DEPARTMENT OVERVIEW

STREET OPERATING FUND

MISSION

The Street Division of the Public Works Department is responsible for the maintenance, operation, and minor construction of roadways, sidewalks, pathways, storm drainage, traffic signs and signals, and roadsides.

DEPARTMENT FUNCTIONS

The **Street Maintenance Division** administers and maintains 140 miles of streets, 120 miles of roadside curb and gutter, and 160 miles of unimproved shoulders. This division is also responsible for street sweeping and mowing public rights-of-way. Street lighting is contracted with Puget Power for operation and maintenance.

The **Administrative Division** accounts for all full-time regular employee benefits, all interfund charges, and insurance costs.

The **Construction Division** provides for minor construction of new sidewalks, storm drains, and related equipment costs that are not included in the Capital Improvement Program.

2005-2006 ACCOMPLISHMENTS

- Added three new flashing crosswalks, bringing total to 29.
- Added one new signal, bringing total to 43.
- Central business district Parking Sign/Wayfinding / Pay Station change-out completed.
- Manpower transition in Sign Shop from 2003 retirement.
- Progress of sign inventory.

- Added sidewalks as part of School Walk Routes.
- Complete 2005 and 2006 street overlay projects.
- Installed four new benches.
- Installed 330 feet extruded curb and paved entrance at Juanita Beach Park.
- In conjunction with Burlington Northern Santa Fe (BNSF) railroad, rebuilt two rail crossings.
- Completed 2004 Overlay.
- Added parking area at Maintenance Center for Grounds.
- Became fully staffed in August.
- Takeover central business district general maintenance, including medians.
- Added three new neighborhood signs and took over all neighborhood sign maintenance.
- Tripled the tree nursery program at McAuliffe.

2007-2008 OBJECTIVES

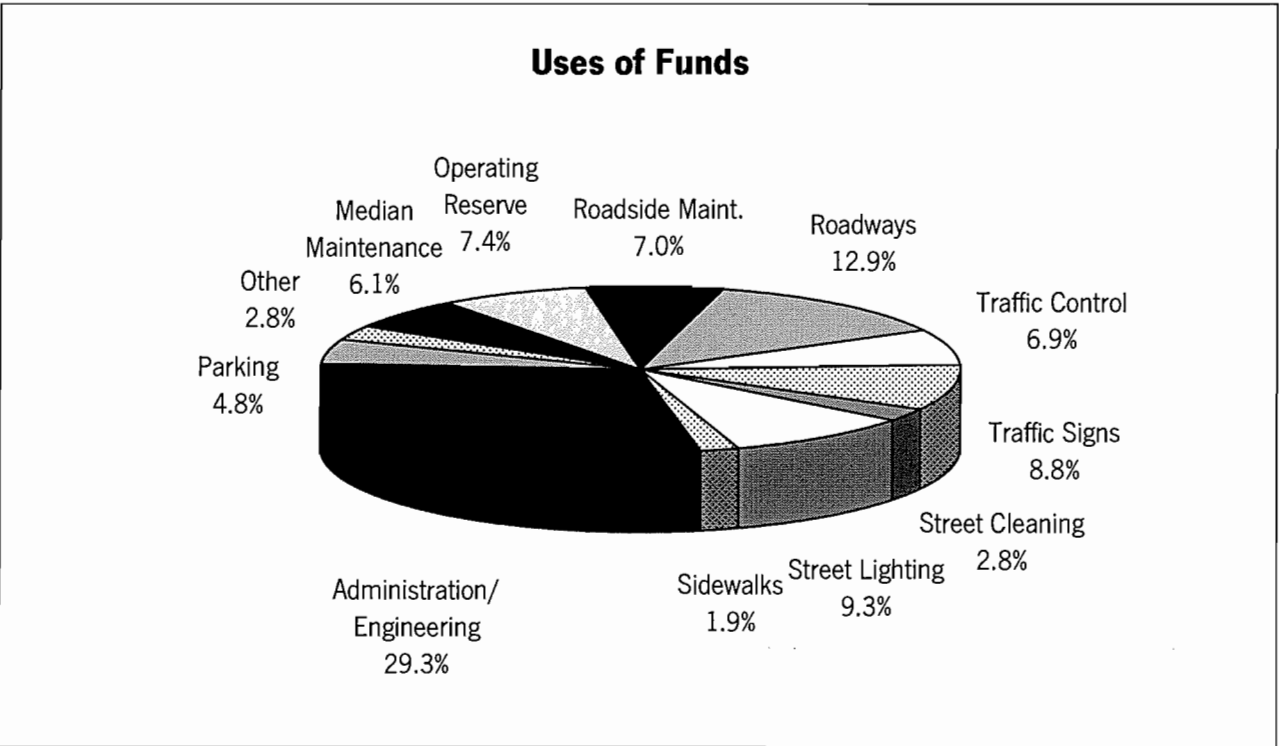
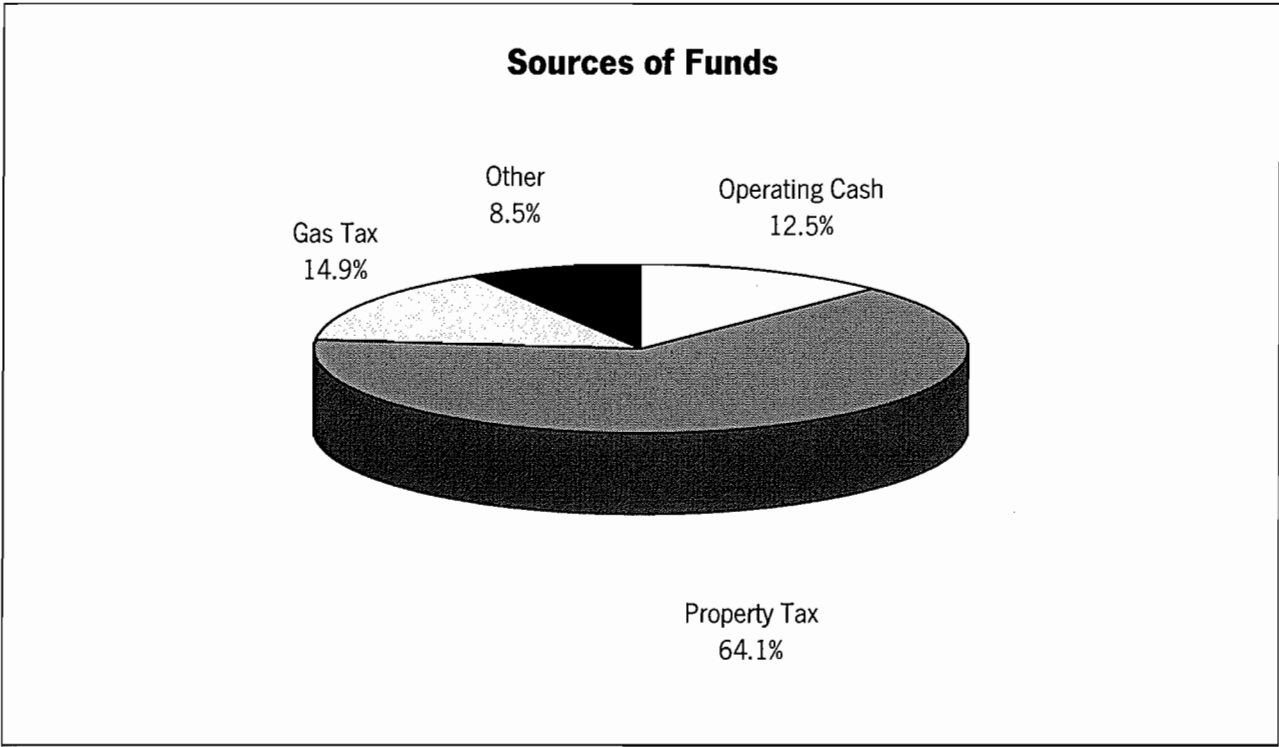
Investment in the Infrastructure

- Complete the NE 124th street Intelligent Transportation System (ITS) project.
- Complete the sign inventory.
- Enhance central business district maintenance effort.

Organizational Values

- Continue to increase use of Hansen.
- Maintain current levels of service to maintenance additions in work groups

**2007-2008 BUDGET
STREET OPERATING FUND**



2007-2008 BUDGET ANALYSIS

STREET OPERATING FUND

ANALYSIS OF CHANGES

2005-06 Approved Budget (Including Carryovers)		8,481,683
Less Reserves		(886,457)
2005-06 Approved Budget (Excluding Reserves)		<u>7,595,226</u>
2007-08 Basic Budget Increases:		
Employee Benefits	116,398	
Utilities (Electric)	108,427	
Operating Supplies (Road Maint., Median Maint., Graffiti Program)	103,664	
Fleet & Radio Internal Charges	87,033	
Central Services Internal Charge	58,711	
Technology Internal Charges	54,139	
Street & Utility Undergrounding Opportunity Funds	50,000	
Salaries & Wages	45,483	
Engineering Charges	29,000	
Traffic Signal Supplies	27,600	
Repairs & Maintenance	24,822	
Surface Water Fees for Facilities & Parking Lots	24,484	
Street Lighting Operating Supplies	20,500	
Insurance	19,874	
Facilities Maintenance Internal Charge	16,939	
Net Miscellaneous Increases	15,419	
Operating Rentals	11,000	
Total Basic Budget Increases		813,493
2007-08 Basic Budget Decreases:		
One-Time Adjustments & Carryovers	(578,561)	
Total Basic Budget Decreases		(578,561)
2007-08 Basic Budget		7,830,158
2007-08 Service Packages:		
Field Arborist	109,120	
Graffiti Program	90,796	
Parking Garage Lighting	40,000	
Public Grounds Technician	38,731	
Parking Advisory Board Support	14,000	
Downtown Kirkland Trash Removal	10,127	
Total Service Packages		302,774
2007-08 Final Budget (Excluding Reserves)		<u>8,132,932</u>

COMPARISON OF 2005-06 BUDGET TO 2007-08 BUDGET

	Difference	% Change
2005-06 Approved Budget (Excluding Reserves) to 2007-08 Final Budget (Excluding Reserves)	537,706	7.08%

2007-2008 FINANCIAL OVERVIEW

STREET OPERATING FUND

FINANCIAL SUMMARY BY OBJECT

	2003-2004 Actual	2005-2006 Estimate	2005-2006 Budget ^	2007-2008 Budget	Percent Change
Salaries and Wages	1,767,046	1,984,407	2,088,524	2,096,491	0.38%
Benefits	505,278	662,446	764,783	885,124	15.74%
Supplies	637,796	627,691	716,903	834,851	16.45%
Other Services	3,235,507	3,753,841	3,654,250	4,107,452	12.40%
Government Services	1,198	37,658	22,326	38,410	72.04%
Capital Outlay	166,507	74,386	100,000	170,604	70.60%
Reserves	0	0	886,457	734,529	-17.14%
TOTAL	6,313,332	7,140,429	8,233,243	8,867,461	7.70%

FINANCIAL SUMMARY BY DIVISION

	2003-2004 Actual	2005-2006 Estimate	2005-2006 Budget ^	2007-2008 Budget	Percent Change
Transportation Engineering	144,883	305,731	226,063	220,612	-2.41%
Maintenance	4,182,883	4,439,819	4,561,971	5,059,308	10.90%
Administrative/General	1,964,597	2,394,879	3,445,209	3,587,541	4.13%
Street Construction	20,969	0	0	0	n/a
TOTAL	6,313,332	7,140,429	8,233,243	8,867,461	7.70%

POSITION SUMMARY BY DIVISION

	2003-2004 Actual	Adjustments	2005-2006 Budget	Adjustments	2007-2008 Budget
Transportation Engineering	0.50	0.00	0.50	0.00	0.50
Maintenance	12.35	-0.05	12.30	0.00	12.30
Administrative/General	2.60	0.00	2.60	0.00	2.60
Street Construction	0.00	0.00	0.00	0.00	0.00
TOTAL	15.45	-0.05	15.40	0.00	15.40

^ 2005-06 Budget excludes 2004 carryovers.

2007-2008 POSITION SUMMARY

STREET OPERATING FUND

POSITION SUMMARY BY CLASSIFICATION

Classification	2003-2004 Positions	2005-2006 Positions	2007-2008 Positions	2007 Salary Range
Street Manager	0.95	0.95	0.95	5,927 - 7,647
Facilities & Op. Admin. Manager	0.20	0.20	0.20	5,793 - 7,474
Public Grounds Supervisor	0.60	0.65	0.65	4,621 - 5,962
Senior Public Works Accountant	0.20	0.10	0.10	5,056 - 5,948
Electronics Technician I	1.00	0.00	0.00	4,857 - 5,797
Management Analyst	0.40	0.40	0.40	4,905 - 5,770
Parking Coordinator	0.50	0.50	0.50	4,827 - 5,678
Leadperson	1.00	1.00	1.00	4,535 - 5,472
Senior Craftsperson	1.00	2.00	2.00	3,805 - 4,915
Senior Maintenance Person	4.50	3.50	3.50	3,805 - 4,915
Yard Maintenance & Inventory Control Person	0.25	0.25	0.25	3,805 - 4,915
Utility Craftsperson	0.10	0.10	0.10	3,545 - 4,533
Accounting Support Associate IV	0.00	0.05	0.05	3,658 - 4,304
Electronics Technician III	1.00	2.00	2.00	2,995 - 4,120
Groundsperson	1.50	1.45	1.45	2,995 - 4,120
Utilityperson	2.00	2.00	2.00	2,995 - 4,120
Public Works Office Specialist	0.25	0.25	0.25	3,273 - 3,851
TOTAL	15.45	15.40	15.40	

**City of Kirkland
2007-08 Budget
Revenue**

		2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Fund: Street Operating (117)						
Taxes						
General Property Taxes						
Property Tax-Real & Personal	3111001	4,717,386	5,239,693	5,271,494	5,687,326	7.88 %
Total for General Property Taxes:		4,717,386	5,239,693	5,271,494	5,687,326	7.88 %
Total for Taxes:		4,717,386	5,239,693	5,271,494	5,687,326	7.88 %
Intergovernmental Revenue						
State Entitlements						
MVFT-City Streets	3360087	1,291,924	1,316,187	1,301,066	1,317,206	1.24 %
Total for State Entitlements:		1,291,924	1,316,187	1,301,066	1,317,206	1.24 %
Interlocal Grants/Entitlements						
Other King County Grants	3370801	0	7,124	0	0	0.00 %
Total for Interlocal Grants/Entitlements:		0	7,124	0	0	0.00 %
Intergov't Service Revenues						
Intergov't-Other Gen Govt Svcs	3381901	0	9,256	0	0	0.00 %
Total for Intergov't Service Revenues:		0	9,256	0	0	0.00 %
Total for Intergovernmental Revenue:		1,291,924	1,332,567	1,301,066	1,317,206	1.24 %
Charges for Goods and Services						
General Government						
Sale of Maps and Publications	3415001	40	0	200	200	0.00 %
Other General Government Svc:	3419001	14,645	6,954	5,000	5,000	0.00 %
Total for General Government:		14,685	6,954	5,200	5,200	0.00 %
Interfund/Interdep Sales Svc						
Interfund-Other Gen Govm't	3491901	64,408	22,803	22,803	26,278	15.23 %
Total for Interfund/Interdep Sales Svc:		64,408	22,803	22,803	26,278	15.23 %
Total for Charges for Goods and Services:		79,093	29,757	28,003	31,478	12.40 %
Miscellaneous Revenues						
Interest and Other Earnings						
Investment Interest	3611101	0	0	0	490,830	0.00 %
Total for Interest and Other Earnings:		0	0	0	490,830	0.00 %
Rents,Leases, & Concessions						
Parking Meters	3623001	63,613	131,976	166,500	140,000	-15.91 %
Municipal Garage Daily	3623002	2,559	4,644	2,000	4,000	100.00 %
Facilities Leases(LT)-Garage	3625001	24,570	26,188	24,000	19,000	-20.83 %

**City of Kirkland
2007-08 Budget
Revenue**

		2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Facilities Leases(LT)-Other	3625002	14,025	13,000	10,000	10,000	0.00 %
Total for Rents,Leases, & Concessions:		104,767	175,808	202,500	173,000	-14.56 %
Contrib/Donations - Private						
Contrib/Donations Private	3679901	8,875	1,400	0	0	0.00 %
Total for Contrib/Donations - Private:		8,875	1,400	0	0	0.00 %
Other Misc Revenues						
Sale of Scrap Material	3691001	0	360	0	0	0.00 %
Other Judgements & Settlement	3694001	23,613	40,619	15,000	15,000	0.00 %
Other Misc Revenue	3699001	10,792	3,900	5,000	5,000	0.00 %
Total for Other Misc Revenues:		34,405	44,879	20,000	20,000	0.00 %
Total for Miscellaneous Revenues:		148,047	222,087	222,500	683,830	207.33 %
Other Financing Sources						
Operating Transfer In						
Operating Transfer In	3971001	199,820	188,054	192,265	40,000	-79.19 %
Total for Operating Transfer In:		199,820	188,054	192,265	40,000	-79.19 %
Resources Forward						
Resources Forward	3999901	0	1,403,100	1,466,355	1,107,621	-24.46 %
Total for Resources Forward:		0	1,403,100	1,466,355	1,107,621	-24.46 %
Total for Other Financing Sources:		199,820	1,591,154	1,658,620	1,147,621	-30.80 %
Total for Street Operating:		6,436,270	8,415,258	8,481,683	8,867,461	4.54 %

Special Revenue Funds are established to account for specific resources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

CEMETERY OPERATING FUND

The Cemetery Operating Fund accounts for the operation of the City's cemetery. The primary source of revenue is user fees.



DEPARTMENT OVERVIEW

CEMETERY OPERATING FUND

MISSION

The Cemetery Operating fund is responsible for operating and maintaining the City of Kirkland Cemetery.

DEPARTMENT FUNCTIONS

The Parks Department maintenance crews provide for the operation and maintenance of the cemetery and services for interment procedures, including ongoing maintenance service such as mowing, edging, weeding, installation of markers, and verification of gravesites.

The Finance Department provides cemetery administration support through the sale of lots and markers and maintenance of cemetery records.

2005- 2006 ACCOMPLISHMENTS

- Continued sales and installation of upright markers to specified areas of the cemetery.
- Continued minor restoration of the historic sections of the cemetery.
- Secured donated benches and landscape material to enhance the grounds.

2007-2008 OBJECTIVES

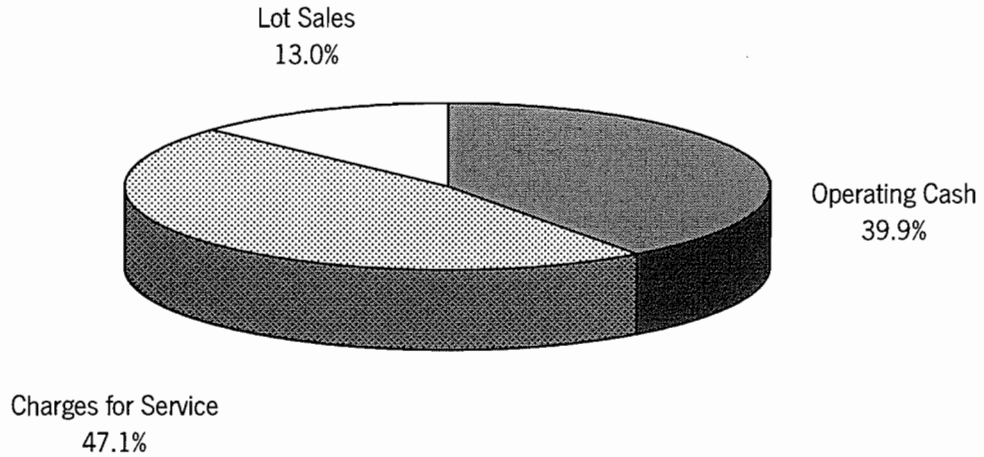
Investment in Infrastructure

- Continue the establishment of a memorial garden of donated materials and amenities.
- Continue the restoration process in the historic sections of the cemetery.

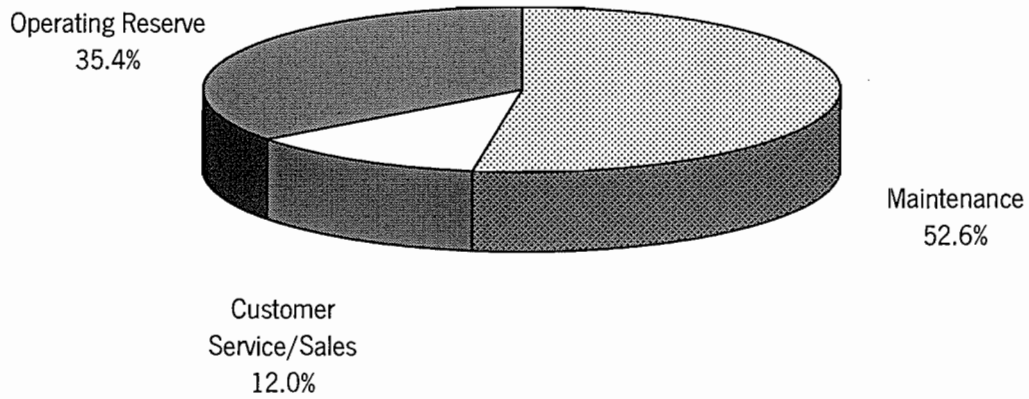


2007-2008 BUDGET CEMETERY OPERATING FUND

Sources of Funds



Uses of Funds



2007-2008 BUDGET ANALYSIS

CEMETERY OPERATING FUND

ANALYSIS OF CHANGES

2005-06 Approved Budget (Including Carryovers)		311,728
Less Reserves		(110,448)
2005-06 Approved Budget (Excluding Reserves)		<u>201,280</u>
2007-08 Basic Budget Increases:		
Operating Supplies	2,423	
Tree Maintenance	2,000	
Net Miscellaneous Increases	571	
Total Basic Budget Increases		4,994
2007-08 Basic Budget Decreases:		
One-Time Adjustments & Carryovers	(49)	
Total Basic Budget Decreases		(49)
2007-08 Basic Budget		206,225
2007-08 Service Packages:		
Cemetery Surplus Backhoe	11,820	
Total Service Packages		<u>11,820</u>
2007-08 Final Budget (Excluding Reserves)		<u><u>218,045</u></u>

COMPARISON OF 2005-06 BUDGET TO 2007-08 BUDGET

	<u>Difference</u>	<u>% Change</u>
2005-06 Approved Budget (Excluding Reserves) to 2007-08 Final Budget (Excluding Reserves)	16,765	8.33%

2007-2008 FINANCIAL OVERVIEW

CEMETERY OPERATING FUND

FINANCIAL SUMMARY BY OBJECT

	2003-2004	2005-2006	2005-2006	2007-2008	Percent
	Actual	Estimate	Budget ^	Budget	Change
Salaries and Wages	0	0	0	0	n/a
Benefits	0	0	0	0	n/a
Supplies	31,750	34,035	38,352	40,775	6.32%
Other Services	152,589	161,088	158,728	168,070	5.89%
Government Services	120	153	200	5,200	2500.00%
Capital Outlay	3,413	2,825	4,000	4,000	0.00%
Reserves	0	0	110,448	119,469	8.17%
TOTAL	187,872	198,101	311,728	337,514	8.27%

FINANCIAL SUMMARY BY DIVISION

	2003-2004	2005-2006	2005-2006	2007-2008	Percent
	Actual	Estimate	Budget ^	Budget	Change
Parks Maintenance	153,657	160,852	160,682	177,496	10.46%
Customer Services	34,215	37,249	151,046	160,018	5.94%
TOTAL	187,872	198,101	311,728	337,514	8.27%

POSITION SUMMARY BY DIVISION

	2003-2004		2005-2006		2007-2008
	Actual	Adjustments	Budget	Adjustments	Budget
Parks Maintenance	0.00	0.00	0.00	0.00	0.00
Treasury	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00

^ 2005-06 Budget excludes 2004 carryovers.

**City of Kirkland
2007-08 Budget
Revenue**

		2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Fund: Cemetery Operating (122)						
Charges for Goods and Services						
Physical Environment						
Sale of Markers	3436001	45,629	49,651	44,000	50,410	14.56 %
Marker Setting Fee	3436002	34,509	38,140	30,000	37,410	24.70 %
Open and Close	3436003	73,250	74,873	60,000	64,000	6.66 %
Liner Setting Fee	3436004	3,060	2,532	2,000	2,000	0.00 %
Total for Physical Environment:		156,448	165,196	136,000	153,820	13.10 %
Total for Charges for Goods and Services:		156,448	165,196	136,000	153,820	13.10 %
Miscellaneous Revenues						
Interest and Other Earnings						
Investment Interest	3611101	0	0	0	5,000	0.00 %
Total for Interest and Other Earnings:		0	0	0	5,000	0.00 %
Total for Miscellaneous Revenues:		0	0	0	5,000	0.00 %
Other Financing Sources						
Disposition of Fixed Assets						
Proceeds Sales of Fixed Assets	3951001	44,568	44,050	44,000	44,000	0.00 %
Total for Disposition of Fixed Assets:		44,568	44,050	44,000	44,000	0.00 %
Resources Forward						
Resources Forward	3999901	0	131,728	131,728	134,694	2.25 %
Total for Resources Forward:		0	131,728	131,728	134,694	2.25 %
Total for Other Financing Sources:		44,568	175,778	175,728	178,694	1.68 %
Total for Cemetery Operating:		201,016	340,974	311,728	337,514	8.27 %

Special Revenue Funds are established to account for specific resources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

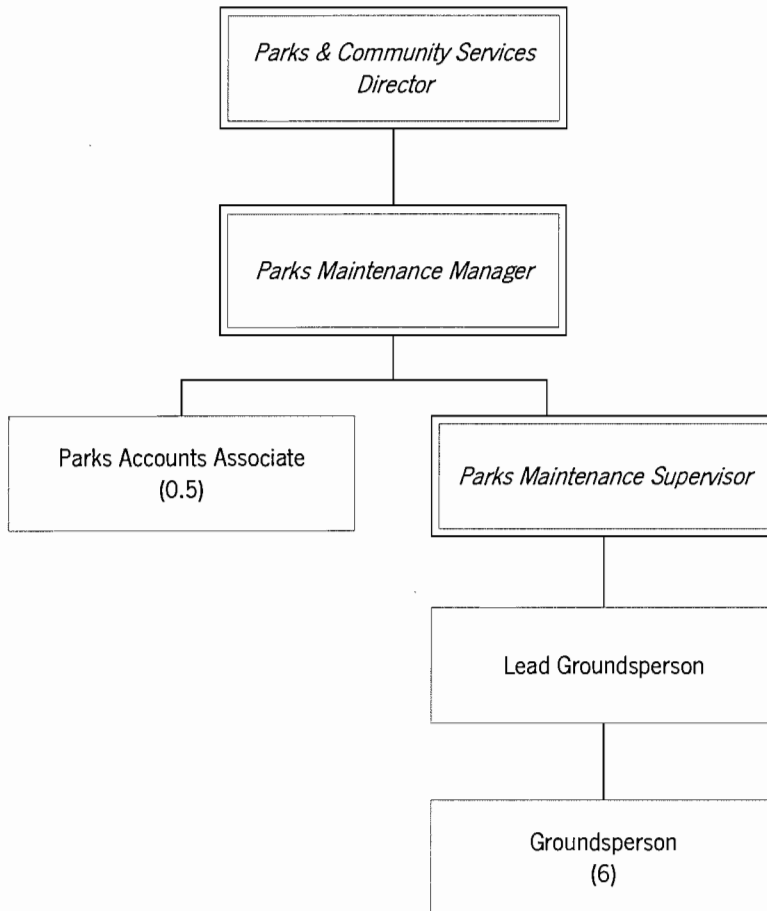
PARKS MAINTENANCE FUND

The Parks Maintenance Fund accounts for the maintenance and operation of park properties acquired and/or developed with a park bond passed in November 2002. The primary source of revenue is from a special property tax levy approved in November 2002.



CITY OF KIRKLAND
Parks & Community Services Department

Parks Maintenance Fund



Boxes with a double outline and italic text indicate positions which report to this department but which are budgeted in a separate operating fund.

DEPARTMENT OVERVIEW

PARKS MAINTENANCE FUND

MISSION

Provide and demonstrate excellence, making Kirkland the place to be.

DEPARTMENT FUNCTIONS

The **Parks Maintenance Fund** accounts for the maintenance and operation of properties to be acquired and/or developed as a result of a parks bond approved by voters in November 2002. These properties and projects include future park land purchased with the Acquisition Opportunity Fund, and the City-School Partnership program which encompasses school playfield improvements, maintenance, and scheduling administration. The maintenance and operating costs are funded by a special property tax levy approved by the voters in November 2002.

This fund accounts for irrigation installations, dock and boat launch repairs, athletic field renovations, ballfield maintenance and scheduling, park rentals, and other repair and construction projects of these properties.

2005- 2006 ACCOMPLISHMENTS

- Completed the installation of new irrigation mainlines/infrastructure at Juanita Beach Park.
- Continued securing staff and equipment necessary to support the bond/levy projects.
- Fine-tuned the scheduling process for City/School partnership properties.
- Developed and implemented maintenance plans for Kirkland Jr. High and Juanita Elementary.
- Continued to develop a relationship with Lake Washington School District and initiated maintenance responsibilities at completed

sites including Kirkland Jr. High, Juanita Elementary, Ben Franklin Elementary, BEST High School, and Rose Hill Elementary.

2007-2008 OBJECTIVES

Environmental Stewardship

- Begin to maintain Juanita Creek improvements associated with Phase I of Juanita Beach Master Plan.

Community Involvement

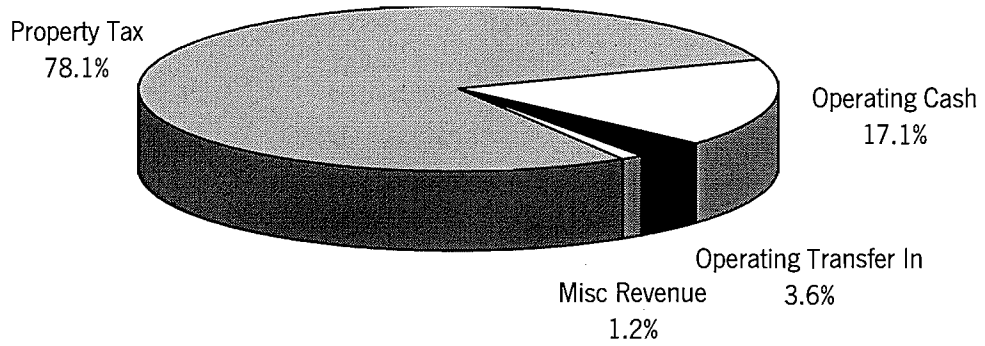
- Continue enhancing the working relationship with Lake Washington School District.
- Develop a maintenance program for the new City/School partnership properties at the conclusion of the construction phase.

Investment in Infrastructure

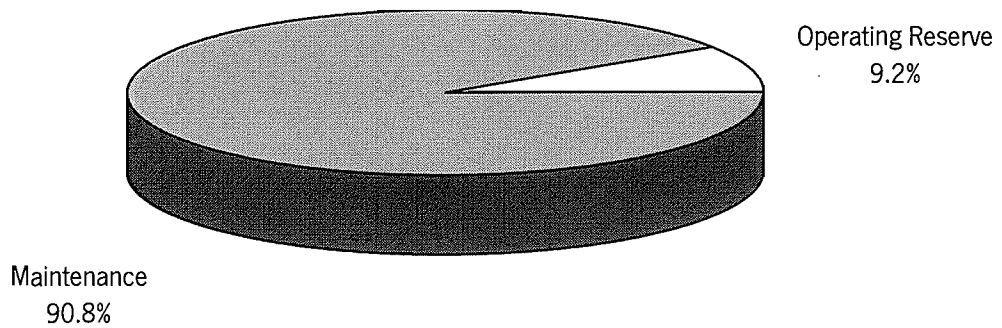
- Complete minor enhancements to the buildings and facilities.
- Maintain neighborhood park amenities added to Ben Franklin Elementary School site.

2007-2008 BUDGET PARKS MAINTENANCE FUND

Sources of Funds



Uses of Funds



2007-2008 BUDGET ANALYSIS

PARKS MAINTENANCE FUND

ANALYSIS OF CHANGES

2005-06 Approved Budget (Including Carryovers)	1,784,151
Less Reserves	<u>(321,339)</u>
2005-06 Approved Budget (Excluding Reserves)	<u>1,462,812</u>

2007-08 Basic Budget Increases:

Salaries & Wages	125,647	
Employee Benefits	82,617	
Technology Internal Charges	35,086	
Central Services Internal Charge	27,228	
Utilities	22,000	
Insurance	13,128	
Fleet & Radio Internal Charge	11,496	
Operating Supplies	3,745	
Rental Equipment	3,454	
Net Miscellaneous Increases	<u>1,120</u>	
Total Basic Budget Increases		325,521

2007-08 Basic Budget Decreases:

Contracted Services (Trees, Geese, Signage, Electrical & Plumbing)	(6,000)	
One-Time Adjustments & Carryovers	<u>(2,100)</u>	
Total Basic Budget Decreases		<u>(8,100)</u>

2007-08 Basic Budget	1,780,233
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2007-08 Service Packages:

Total Service Packages	<u>-</u>
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2007-08 Final Budget (Excluding Reserves)	<u>1,780,233</u>
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COMPARISON OF 2005-06 BUDGET TO 2007-08 BUDGET

	<u>Difference</u>	<u>% Change</u>
2005-06 Approved Budget (Excluding Reserves) to 2007-08 Final Budget (Excluding Reserves)	317,421	21.70%

2007-2008 FINANCIAL OVERVIEW

PARKS MAINTENANCE FUND

FINANCIAL SUMMARY BY OBJECT

	<u>2003-2004 Actual</u>	<u>2005-2006 Estimate</u>	<u>2005-2006 Budget ^</u>	<u>2007-2008 Budget</u>	<u>Percent Change</u>
Salaries and Wages	416,986	606,946	628,568	754,215	19.99%
Benefits	148,403	246,325	284,816	365,333	28.27%
Supplies	112,973	80,762	93,595	97,550	4.23%
Other Services	204,659	400,805	455,833	563,135	23.54%
Government Services	0	12,280	0	0	n/a
Capital Outlay	237,325	0	0	0	n/a
Reserves	0	0	321,339	179,740	-44.07%
TOTAL	1,120,346	1,347,118	1,784,151	1,959,973	9.85%

FINANCIAL SUMMARY BY DIVISION

	<u>2003-2004 Actual</u>	<u>2005-2006 Estimate</u>	<u>2005-2006 Budget ^</u>	<u>2007-2008 Budget</u>	<u>Percent Change</u>
Parks Maintenance	1,120,346	1,347,118	1,784,151	1,959,973	9.85%
TOTAL	1,120,346	1,347,118	1,784,151	1,959,973	9.85%

POSITION SUMMARY BY DIVISION

	<u>2003-2004 Actual</u>	<u>Adjustments</u>	<u>2005-2006 Budget</u>	<u>Adjustments</u>	<u>2007-2008 Budget</u>
Parks Maintenance	6.50	1.00	7.50	0.00	7.50
TOTAL	6.50	1.00	7.50	0.00	7.50

^ 2005-06 Budget excludes 2004 carryovers.

2007-2008 POSITION SUMMARY***PARKS MAINTENANCE FUND*****POSITION SUMMARY BY CLASSIFICATION**

Classification	2003-2004 Positions	2005-2006 Positions	2007-2008 Positions	2007 Salary Range
Leadperson	1.00	1.00	1.00	4,535 - 5,472
Groundsperson	5.00	6.00	6.00	2,995 - 4,120
Parks Account Associate	0.50	0.50	0.50	3,413 - 4,015
TOTAL	6.50	7.50	7.50	

**City of Kirkland
2007-08 Budget
Revenue**

	2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Fund: Parks Maintenance Fund (125)					
Taxes					
General Property Taxes					
Property Tax - Parks M&O Levy 3111002	1,423,456	1,448,481	1,457,482	1,531,306	5.06 %
Total for General Property Taxes:	1,423,456	1,448,481	1,457,482	1,531,306	5.06 %
Total for Taxes:	1,423,456	1,448,481	1,457,482	1,531,306	5.06 %
Miscellaneous Revenues					
Rents,Leases, & Concessions					
Park Facility Rentals 3624005	10,860	23,778	10,600	23,000	116.98 %
Total for Rents,Leases, & Concessions:	10,860	23,778	10,600	23,000	116.98 %
Other Misc Revenues					
Other Judgements & Settlement 3694001	0	1,150	0	0	0.00 %
Total for Other Misc Revenues:	0	1,150	0	0	0.00 %
Total for Miscellaneous Revenues:	10,860	24,928	10,600	23,000	116.98 %
Other Financing Sources					
Operating Transfer In					
Operating Transfer In 3971001	0	2,100	2,100	70,000	3,233.33 %
Total for Operating Transfer In:	0	2,100	2,100	70,000	3,233.33 %
Resources Forward					
Resources Forward 3999901	0	313,969	313,969	335,667	6.91 %
Total for Resources Forward:	0	313,969	313,969	335,667	6.91 %
Total for Other Financing Sources:	0	316,069	316,069	405,667	28.34 %
Total for Parks Maintenance Fund:	1,434,316	1,789,478	1,784,151	1,959,973	9.85 %



Special Revenue Funds are established to account for specific resources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

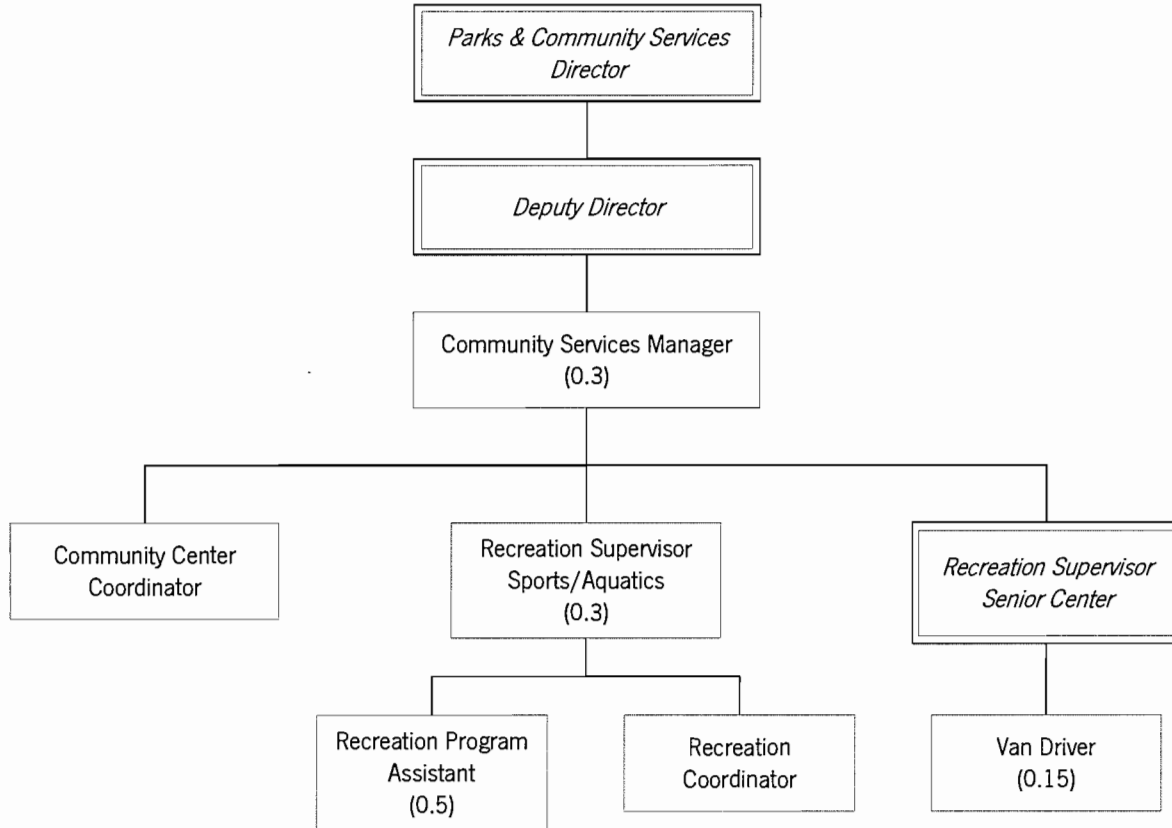
RECREATION PROGRAMS REVOLVING FUND

The Recreation Programs Revolving Fund accounts for the City's fee supported recreational programs. The primary source of revenue is user fees.



CITY OF KIRKLAND
Parks & Community Services Department

Recreation Programs Revolving Fund



Boxes with a double outline and italic text indicate positions which report to this department but which are budgeted in a separate operating fund.



DEPARTMENT OVERVIEW

RECREATION PROGRAMS REVOLVING FUND

MISSION

To provide high-quality, revenue-generating recreation, enrichment, and sports programs.

DEPARTMENT FUNCTIONS

The **Community Services Division** provides instructors, leaders, and supervisors for revenue-generating recreation programs which serve approximately 12,200 youth and adults per year. This area is facilitated by a Recreation Manager, two Recreation Supervisors, two Recreation Coordinators, four Program Assistants/Recreation Associates, and over 80 part-time employees and contracted staff. Fee-supported programs include adult basketball, volleyball, softball, tennis, day camps, youth sports, sports, swim lessons, gymnastics, and preschool and youth programs. Older adult-fee supported programs include arts and crafts classes, lifelong learning programs, special interest classes, special events, and van trips.

2005 -2006 ACCOMPLISHMENTS

- Increased sponsorship funds for recreation programs.
- Increased enrollments and revenues.
- Developed programs for new parks sites at Juanita Beach and McAuliffe.
- Increased online business marketing and registration.
- Continued involvement and leadership within E-gov Alliance to develop a regional recreation registration website.
- Division staff participated in the master planning process for Juanita Beach and McAuliffe Parks to explore options for recreation opportunities. Added programming in 2005 and 2006 included outdoor summer camp offerings at Juanita Beach and McAuliffe Parks, preschool sports camps at

Juanita Beach athletic fields, and kayak and canoe rentals at Juanita Beach

- The Recreation Division continues to offer a quality comprehensive program with increasing enrollments and revenues that meet the needs of residents.
- The sports and athletic section received the 2005 National Recreation and Parks Association (NRPA) Programming in Excellence Award in aquatics.
- The division hosted its first ever community-wide summit titled *Step Up to Health* focusing on the wellness and livability of Kirkland.
- North Kirkland Community Center staff expanded programming in specialized recreation by adding quarterly special event dances and Sunday afternoon art and dance classes.
- The division obtained sponsorships for select programs including Summer Arts Concert Series, Senior Baby Boomer Event, and Citywide Youth Basketball league.
- Completed a community process to design an indoor recreation facility.

2007-2008 OBJECTIVES

Community Involvement

- Continue to offer a quality comprehensive program that meets the needs of Kirkland residents and maintains a stable financial structure.
- Continue progress on the *Step Up to Health* initiative by developing and implementing alternative recreation and sports programs through junior and senior high school aged activities and by partnering with Lake Washington School District to implement a "Walking School Bus" initiative for youth.

- Expand adult team sports enrollments (volleyball, basketball, softball, and dodge ball).
- Continue to improve and expand partnerships with various indoor recreation stakeholders, such as Lake Washington School District, Northwest University, Lake Washington Technical College, and private businesses.

Investment in the Infrastructure

- Complete the Indoor Recreation Facility design project.
- Upgrade Peter Kirk Pool (dependent on funding).

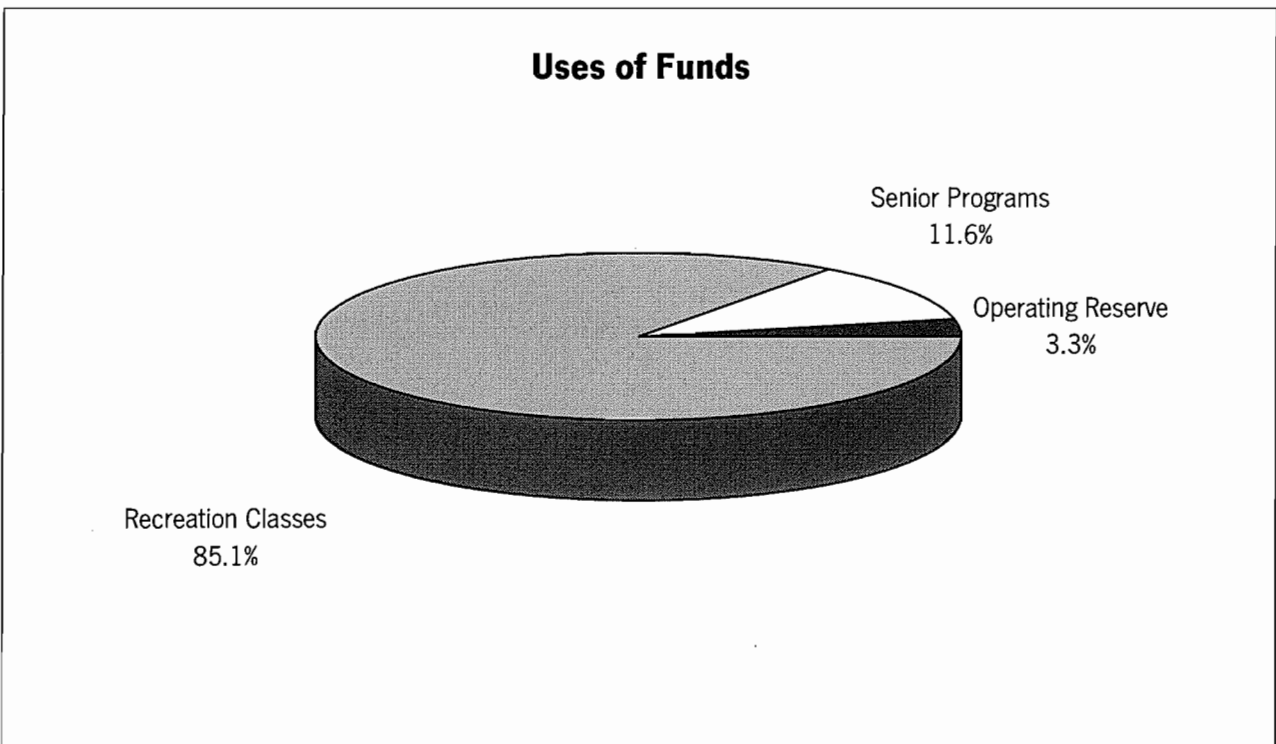
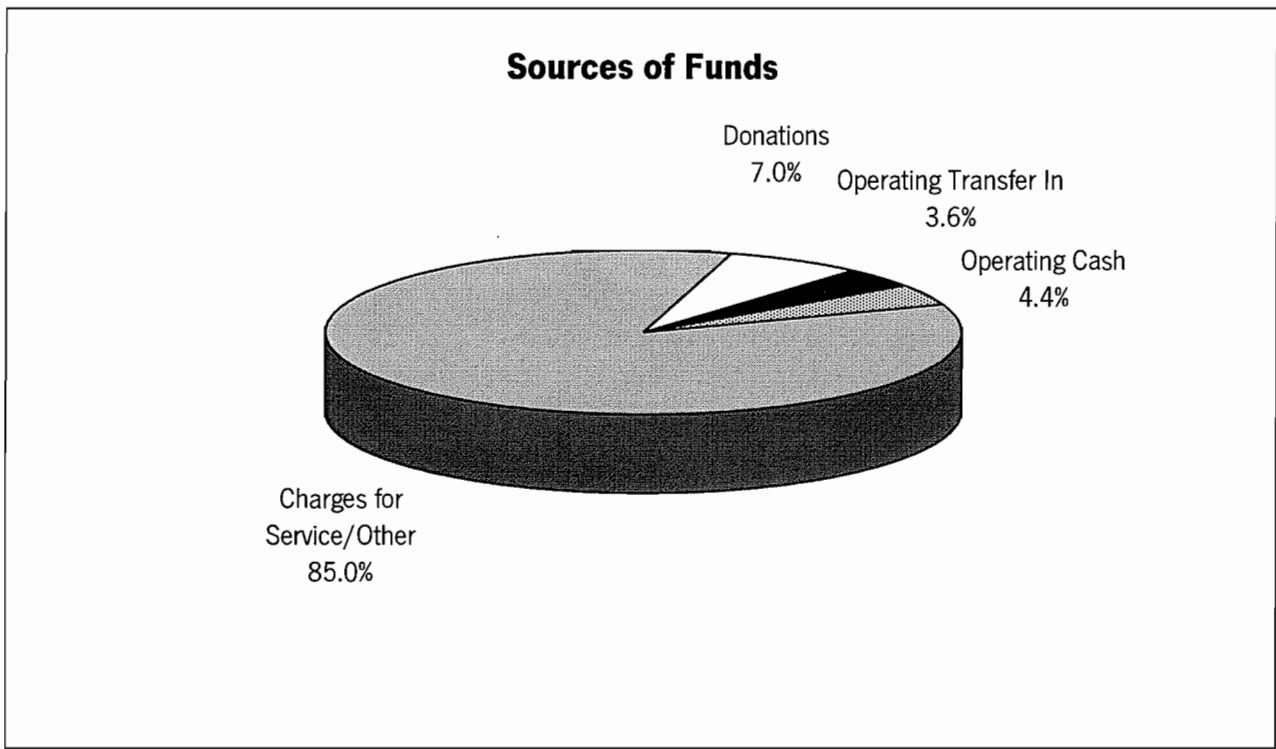
Financial Stability

- Continue to increase programs, enrollments, and revenues to meet the needs of residents.
- Continue to solicit sponsorships for select programs.

A Safe Community

- Hire a seasonal aquatics manager to meet the growing demand for aquatics programs, provide water education in local school district classrooms, phase in lifeguard coverage at Juanita Beach, update and expand the Lifejacket Loaner Program, and increase water safety in our community.

2007-2008 BUDGET RECREATION PROGRAMS REVOLVING FUND



2007-2008 BUDGET ANALYSIS

RECREATION PROGRAMS REVOLVING FUND

ANALYSIS OF CHANGES

2005-06 Approved Budget (Including Carryovers)	1,927,875
Less Reserves	(51,473)
2005-06 Approved Budget (Excluding Reserves)	<u>1,876,402</u>

2007-08 Basic Budget Increases:

Program Instructors & League Officials	64,942	
Salaries & Wages	36,484	
Employee Benefits	31,385	
Bank Processing Charges for Online Registration	20,050	
Technology Internal Charges	12,773	
Net Miscellaneous Decreases	4,585	
Fleet Internal Charges	2,760	
Total Basic Budget Increases	<u>172,979</u>	

2007-08 Basic Budget Decreases:

One-Time Adjustments & Carryovers	(76,908)	
Facilities Maintenance Internal Charges	(17,747)	
Central Services Internal Charges	(3,402)	
Total Basic Budget Decreases	<u>(98,057)</u>	

2007-08 Basic Budget	1,951,324
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2007-08 Service Packages:

PKCC/Senior Center Recreation Coordinator	81,918	
Total Service Packages	<u>81,918</u>	

2007-08 Final Budget (Excluding Reserves)	<u>2,033,242</u>
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COMPARISON OF 2005-06 BUDGET TO 2007-08 BUDGET

	<u>Difference</u>	<u>% Change</u>
2005-06 Approved Budget (Excluding Reserves) to 2007-08 Final Budget (Excluding Reserves)	156,840	8.36%

2007-2008 FINANCIAL OVERVIEW

RECREATION PROGRAMS REVOLVING FUND

FINANCIAL SUMMARY BY OBJECT

	2003-2004 Actual	2005-2006 Estimate	2005-2006 Budget ^	2007-2008 Budget	Percent Change
Salaries and Wages	630,864	712,872	715,786	788,824	10.20%
Benefits	152,765	178,895	185,282	233,207	25.87%
Supplies	57,391	53,872	51,507	57,102	10.86%
Other Services	818,226	903,644	923,707	953,989	3.28%
Government Services	66	41	120	120	0.00%
Capital Outlay	0	0	0	0	n/a
Reserves	0	11,882	51,473	108,459	110.71%
TOTAL	1,659,312	1,861,206	1,927,875	2,141,701	11.09%

FINANCIAL SUMMARY BY DIVISION

	2003-2004 Actual	2005-2006 Estimate	2005-2006 Budget ^	2007-2008 Budget	Percent Change
Community Services	1,659,312	1,861,206	1,927,875	2,141,701	11.09%
TOTAL	1,659,312	1,861,206	1,927,875	2,141,701	11.09%

POSITION SUMMARY BY DIVISION

	2003-2004 Actual	Adjustments	2005-2006 Budget	Adjustments	2007-2008 Budget
Community Services	3.25	0.00	3.25	0.00	3.25
TOTAL	3.25	0.00	3.25	0.00	3.25

^ 2005-06 Budget excludes 2004 carryovers.

2007-2008 POSITION SUMMARY**RECREATION PROGRAMS REVOLVING FUND****POSITION SUMMARY BY CLASSIFICATION**

Classification	2003-2004 Positions	2005-2006 Positions	2007-2008 Positions	2007 Salary Range
Community Services Manager	0.00	0.30	0.30	5,443 - 7,024
Recreation Supervisor	0.60	0.30	0.30	5,009 - 6,463
Recreation Coordinator	2.00	2.00	2.00	4,197 - 4,937
Recreation Program Assistant	0.50	0.50	0.50	3,467 - 4,080
Van Driver	0.15	0.15	0.15	2,879 - 3,387
TOTAL	3.25	3.25	3.25	

**City of Kirkland
2007-08 Budget
Revenue**

		2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Fund: Recreation Programs (126)						
Intergovernmental Revenue						
Interlocal Grants/Entitlements						
Other King County Grants	3370801	5,000	2,260	0	0	0.00 %
Total for Interlocal Grants/Entitlements:		5,000	2,260	0	0	0.00 %
Total for Intergovernmental Revenue:		5,000	2,260	0	0	0.00 %
Charges for Goods and Services						
General Government						
Merchandise Sales-Non Food	3417001	100	0	0	0	0.00 %
Food Sales-Taxable	3417002	2,594	3,689	2,500	3,700	48.00 %
Total for General Government:		2,694	3,689	2,500	3,700	48.00 %
Culture and Recreation						
Special Event Admissions	3474001	4,839	6,447	4,460	6,994	56.81 %
Open Gym Fees	3476001	13,566	17,555	7,000	7,000	0.00 %
Recreational Sports	3476002	162,169	205,303	193,100	206,000	6.68 %
Team Sports	3476003	197,346	163,258	201,000	181,000	-9.95 %
Physical Fitness	3476004	91,155	116,948	100,000	114,000	14.00 %
Tennis/Badminton	3476005	41,792	17,798	15,500	17,800	14.83 %
Day Camp	3476006	159,300	199,497	181,700	195,000	7.31 %
Aquatics	3476007	272,924	337,637	328,200	350,000	6.64 %
Misc Rec/Instructional Activ	3476008	110,348	133,527	118,108	168,000	42.24 %
Dance & Drama Instruction	3476009	212,232	232,153	200,000	224,000	12.00 %
Recreation/Educ Classes	3476010	198,840	162,571	172,490	243,745	41.30 %
Misc Recreation Activities	3476011	1,092	11,000	0	0	0.00 %
Dance Event - Taxable	3476012	15	0	0	0	0.00 %
Van Trips	3476015	22,824	30,423	20,200	30,594	51.45 %
Misc Youth Programs	3476016	65,446	64,295	70,000	74,000	5.71 %
Bazaars and Flea Markets	3479001	1,396	0	900	0	0.00 %
Total for Culture and Recreation:		1,555,284	1,698,412	1,612,658	1,818,133	12.74 %
Total for Charges for Goods and Services:		1,557,978	1,702,101	1,615,158	1,821,833	12.79 %
Miscellaneous Revenues						
Contrib/Donations - Private						
Contrib/Donations Private	3679901	76,830	73,911	52,600	89,890	70.89 %
Total for Contrib/Donations - Private:		76,830	73,911	52,600	89,890	70.89 %
Other Misc Revenues						
Cash Over/Short	3698101	66	0	0	0	0.00 %

**City of Kirkland
2007-08 Budget
Revenue**

		2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Other Misc Revenue	3699001	9,075	32,250	4,000	60,000	1,400.00 %
Total for Other Misc Revenues:		9,141	32,250	4,000	60,000	1,400.00 %
Total for Miscellaneous Revenues:		85,971	106,161	56,600	149,890	164.82 %
Other Financing Sources						
Operating Transfer In						
Operating Transfer In	3971001	26,447	41,545	155,000	78,000	-49.67 %
Total for Operating Transfer In:		26,447	41,545	155,000	78,000	-49.67 %
Resources Forward						
Resources Forward	3999901	0	101,117	101,117	91,978	-9.03 %
Total for Resources Forward:		0	101,117	101,117	91,978	-9.03 %
Total for Other Financing Sources:		26,447	142,662	256,117	169,978	-33.63 %
Total for Recreation Programs:		1,675,396	1,953,184	1,927,875	2,141,701	11.09 %

Special Revenue Funds are established to account for specific resources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

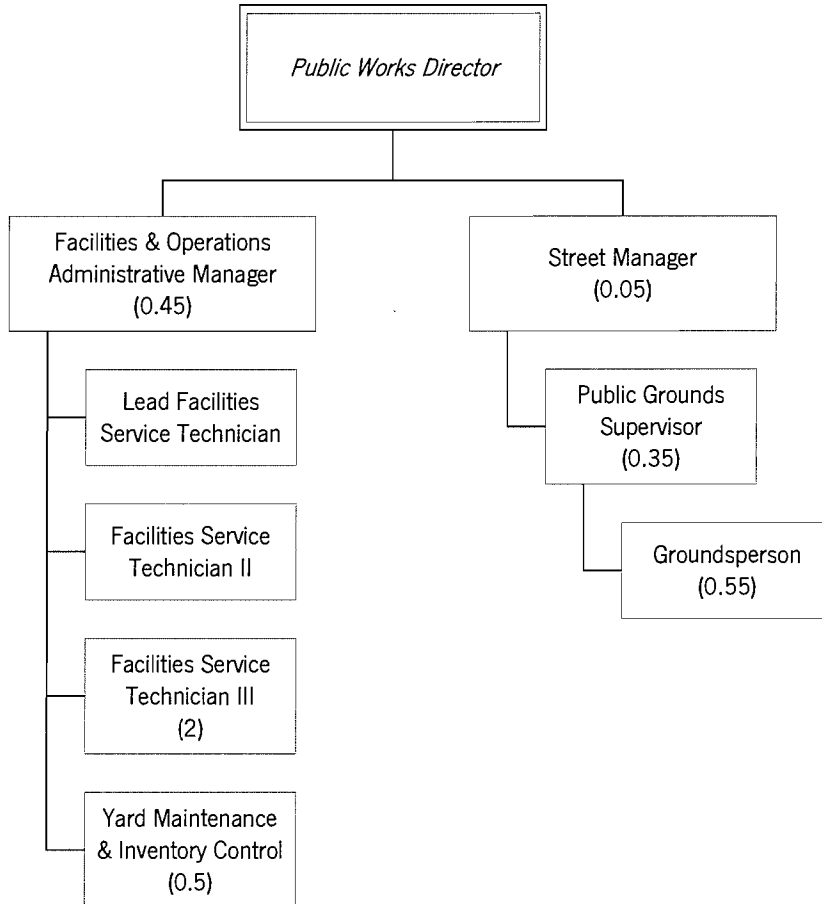
FACILITIES MAINTENANCE FUND

The Facilities Maintenance Fund accounts for the operations and maintenance of the City's building facilities and public facilities ground maintenance and landscaping.
The primary sources of revenue are taxes and charges for services.



CITY OF KIRKLAND
Public Works Department

Facilities Maintenance Fund



Boxes with a double outline and italic text indicate positions which report to this department but which are budgeted in a separate operating fund.



DEPARTMENT OVERVIEW

FACILITIES MAINTENANCE FUND

MISSION

The Facilities Services Division is responsible for ensuring that all City buildings, equipment, and grounds receive the basic maintenance and repair services that are required to provide a safe and healthful environment.

DEPARTMENT FUNCTIONS

Facilities Services Division of the Public Works Department is responsible for the protection of City assets; building operations and maintenance, landscaping and grounds maintenance, preventative maintenance, remodels, construction, building life cycle replacement programs, janitorial, and facility security.

Facilities Services is responsible for all work orders for both major and minor repairs. The division performs capital construction, tenant improvements, and extensive life cycle program for all City buildings and infrastructure to support these facilities. The crew is talented in space planning, construction management, carpentry, mechanical, electrical, plumbing and electronic services, and provides the full compliment of skills to City Departments. The Public Grounds portion of Facilities Services maintains the landscaping and grounds of City buildings including City Hall, Maintenance Center, six City Fire Stations, and 505 Market Street.

Facilities Services serves as the City agent for residential rental properties that the City owns, ensuring that these facilities are maintained and rented for full market rent. The Facilities Division also manages the contracted janitorial services for all City facilities.

Facilities Services strives to provide quality results, unsurpassed customer service and safety in all facilities.

The Facilities Services Division utilizes a team approach which maximizes team skills and abilities to

respond to operational maintenance and capital construction needs of City facilities and properties while efficiently using City resources.

2005-2006 ACCOMPLISHMENTS

- Completed a study to determine facility costs associated with annexation.
- Performed upgrades to the new evidence area at the Municipal Court facility.
- Fully implemented a Maintenance Management Information System (Hansen) for better management of preventative maintenance programs, customer service request tracking, and infrastructure maintenance.
- Continued implementation and promotion of conservation measures in City Facilities and on grounds. Had power-saving devices installed on vending machines.
- Developed a Facilities User Group and began periodic Facilities Update Newsletter on Kirknet to improve communication with customers.
- Completed construction at Fire Station 27 to accommodate additional medic crew.
- Completed projects associated with the life cycle program, including replacement of HVAC controls at City Hall, Peter Kirk Community Center (formerly Senior Center), and Maintenance Center; flooring replacements at Peter Kirk Community Center, North Kirkland Community Center, Fire Station 26, City Hall high traffic areas, and Hopelink; and lighting replacements at the Maintenance Center, North Kirkland Community Center, and Hopelink.
- Installed security cameras and panic buttons at the Maintenance Center, North Kirkland Community Center, and Peter Kirk Community Center.

- Completed remodel project for the Maintenance Center administration building to make better use of space and accommodate additional personnel.
- Moved Facilities crew from Rose Hill Building to Maintenance Center to provide more efficient customer service.

2007-2008 OBJECTIVES

Investment in the Infrastructure

- Complete projects associated with life cycle program.
- Ensure that buildings and associated grounds are well maintained through preventative maintenance programs and in response to service requests to ensure:
 - Safety/Liability
 - Asset Preservation
 - Scheduled Protocol
 - Employee Productivity

Environmental Stewardship

- Continue promotion and implementation of conservation measures in City Facilities and on facility grounds.
- Pesticide licensing and irrigation training for all Grounds FTE's.

Financial Stability

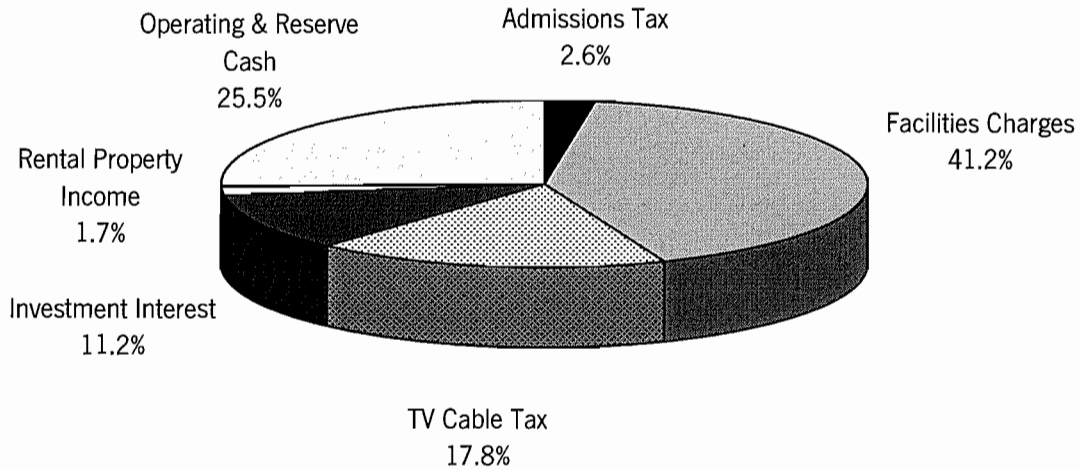
- Complete projects associated with life cycle program.

Organizational Values

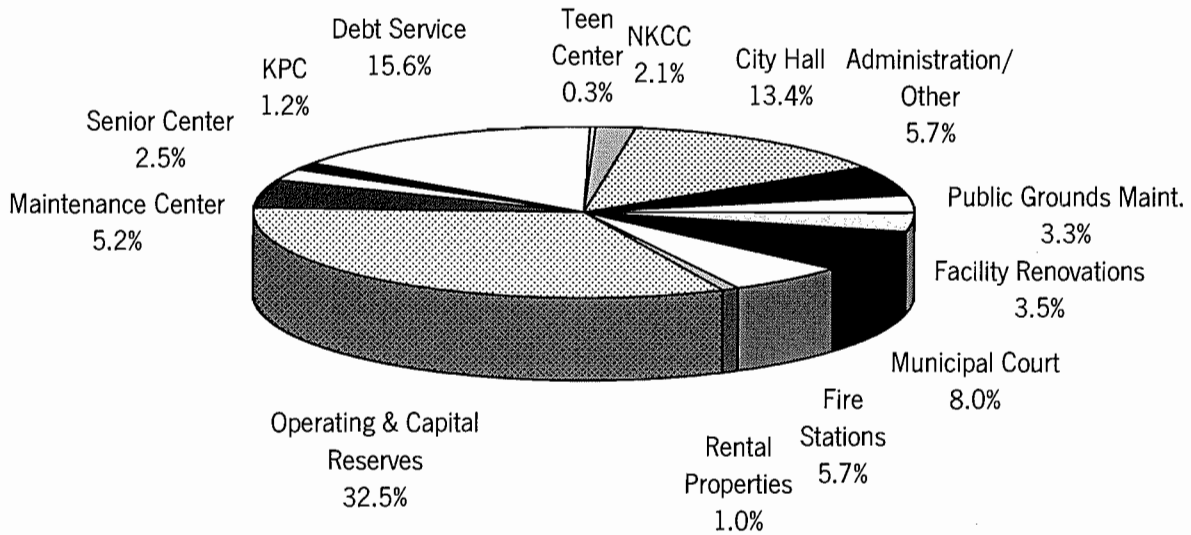
- Continually improve communication and level of service to customers through project management, effective distribution of work, and frequent updates on Kirknet.

2007-2008 BUDGET FACILITIES MAINTENANCE FUND

Sources of Funds



Uses of Funds



2007-2008 BUDGET ANALYSIS

FACILITIES MAINTENANCE FUND

ANALYSIS OF CHANGES

2005-06 Approved Budget (Including Carryovers)	8,449,989
Less Reserves	(2,071,721)
2005-06 Approved Budget (Excluding Reserves)	<u>6,378,268</u>

2007-08 Basic Budget Increases:

Utilities	150,828	
Employee Benefits	47,905	
Municipal Court Lease	46,768	
Fleet & Radio Internal Charges	29,852	
Salaries & Wages	28,685	
Janitorial, Alarm & Pest Control Services (NKCC)	21,017	
Professional Services	10,275	
Operating & Repair Supplies	6,666	
Repairs & Maintenance Services	4,664	
Technology Internal Charges	4,581	
Net Miscellaneous Increases	4,153	
Total Basic Budget Increases	<u>355,394</u>	

2007-08 Basic Budget Decreases:

Facilities Lifecycle Transfers to Capital Improvement Program	(486,359)	
One-Time Adjustments & Carryovers	(230,353)	
Rental Properties Professional Services	(30,912)	
Insurance	(12,216)	
Total Basic Budget Decreases	<u>(759,840)</u>	

2007-08 Basic Budget	5,973,822
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2007-08 Service Packages:

Total Service Packages	<u>-</u>
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2007-08 Final Budget (Excluding Reserves)	<u>5,973,822</u>
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COMPARISON OF 2005-06 BUDGET TO 2007-08 BUDGET

	<u>Difference</u>	<u>% Change</u>
2005-06 Approved Budget (Excluding Reserves) to 2007-08 Final Budget (Excluding Reserves)	(404,446)	-6.34%

2007-2008 FINANCIAL OVERVIEW

FACILITIES MAINTENANCE FUND

FINANCIAL SUMMARY BY OBJECT

	2003-2004 Actual	2005-2006 Estimate	2005-2006 Budget ^	2007-2008 Budget	Percent Change
Salaries and Wages	651,538	650,276	690,157	718,842	4.16%
Benefits	200,517	229,784	252,004	298,244	18.35%
Supplies	156,002	191,730	170,985	177,651	3.90%
Other Services	2,219,066	2,570,863	2,813,574	2,960,584	5.23%
Government Services	2,842,683	2,552,962	2,306,860	1,718,501	-25.50%
Capital Outlay	37,830	48,282	130,000	100,000	-23.08%
Reserves	0	0	2,071,721	2,926,248	41.25%
TOTAL	6,107,636	6,243,897	8,435,301	8,900,070	5.51%

FINANCIAL SUMMARY BY DIVISION

	2003-2004 Actual	2005-2006 Estimate	2005-2006 Budget ^	2007-2008 Budget	Percent Change
Facilities Services	5,669,479	5,998,297	8,173,279	8,608,677	5.33%
Grounds Maintenance	438,157	245,600	262,022	291,393	11.21%
TOTAL	6,107,636	6,243,897	8,435,301	8,900,070	5.51%

POSITION SUMMARY BY DIVISION

	2003-2004 Actual	Adjustments	2005-2006 Budget	Adjustments	2007-2008 Budget
Facilities Services	4.95	0.00	4.95	0.00	4.95
Grounds Maintenance	0.95	0.00	0.95	0.00	0.95
TOTAL	5.90	0.00	5.90	0.00	5.90

^ 2005-06 Budget excludes 2004 carryovers.

2007-2008 POSITION SUMMARY

FACILITIES MAINTENANCE FUND

POSITION SUMMARY BY CLASSIFICATION

Classification	2003-2004 Positions	2005-2006 Positions	2007-2008 Positions	2007 Salary Range
Facilities & Oper. Administrative Mgr.	0.45	0.45	0.45	5,793 - 7,474
Street Manager	0.05	0.05	0.05	5,691 - 7,342
Public Grounds Supervisor	0.40	0.35	0.35	4,621 - 5,962
Lead Facilities Service Technician	0.00	1.00	1.00	4,535 - 5,472
Facilities Services Technician I	1.00	0.00	0.00	
Facilities Services Technician II	1.00	1.00	1.00	3,805 - 4,915
Yard Maint. & Inventory Control Person	0.50	0.50	0.50	3,805 - 4,915
Facilities Services Technician III	2.00	2.00	2.00	2,995 - 4,120
Groundsperson	0.50	0.55	0.55	2,995 - 4,120
TOTAL	5.90	5.90	5.90	

**City of Kirkland
2007-08 Budget
Revenue**

		2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Fund: Facilities Maintenance (127)						
Taxes						
Business Taxes						
Admissions Tax	3162001	220,622	210,005	225,000	230,000	2.22 %
Television Cable-Private	3164601	1,199,765	1,595,801	1,320,000	1,585,000	20.07 %
Total for Business Taxes:		1,420,387	1,805,806	1,545,000	1,815,000	17.47 %
Total for Taxes:		1,420,387	1,805,806	1,545,000	1,815,000	17.47 %
Intergovernmental Revenue						
Intergov't Service Revenues						
Intergov't-Other Gen Govt Svcs	3381901	1,014	0	0	0	0.00 %
Total for Intergov't Service Revenues:		1,014	0	0	0	0.00 %
Total for Intergovernmental Revenue:		1,014	0	0	0	0.00 %
Charges for Goods and Services						
General Government						
Other General Government Svc:	3419001	0	316	0	0	0.00 %
Total for General Government:		0	316	0	0	0.00 %
Interfund/Interdep Sales Svc						
Interfund Landscaping Services	3491802	61,246	0	0	0	0.00 %
Interfund-City Hall Facilities	3491803	169,379	553,009	553,009	492,734	-10.89 %
Interfund-Maintenance Center	3491804	1,153,735	897,735	897,735	910,655	1.43 %
Interfund-Senior Center	3491805	259,317	96,341	96,340	72,125	-25.13 %
Interfund-NKCC	3491806	198,895	119,456	119,457	111,283	-6.84 %
Interfund-Municipal Court	3491807	277,921	256,268	256,269	319,336	24.60 %
Interfund-KPC	3491808	38,252	17,336	17,336	15,794	-8.89 %
Interfund-Fire Stations	3491809	631,539	655,384	655,384	712,137	8.65 %
Interfund - Teen Center	3491810	20,525	10,229	10,229	7,454	-27.12 %
Interfund-City Hall(Sinking)	3491823	168,291	238,554	238,554	388,858	63.00 %
Interfund-Maint Ctr(Sinking)	3491824	82,956	143,762	143,763	144,910	0.79 %
Interfund-Senior Ctr (Sinking)	3491825	36,576	62,342	62,342	69,383	11.29 %
Interfund-NKCC (Sinking)	3491826	32,647	51,827	51,826	63,584	22.68 %
Interfund-KPC (Sinking)	3491828	23,769	52,353	52,352	59,028	12.75 %
Interfund-Fire Stns (Sinking)	3491829	73,805	136,702	136,703	201,937	47.71 %
Teen Center (Sinking)	3491830	5,784	17,351	17,351	28,271	62.93 %
Interfund-CH Annex (Sinking)	3491831	15,067	33,950	33,950	37,384	10.11 %
Interfund-CS Church (Sinking)	3491832	2,659	4,883	4,882	9,320	90.90 %
Interfund-Prk Garage (Sinking)	3491833	3,946	9,390	9,389	20,298	116.18 %
Interfund Engineering-CIP	3493202	26,933	0	0	0	0.00 %

**City of Kirkland
2007-08 Budget
Revenue**

	2003-04 Actual	2005-06 Estimate	2005-06 Budget	2007-08 Budget	Percent Change
Total for Interfund/Interdep Sales Svc:	3,283,242	3,356,872	3,356,871	3,664,491	9.16 %
Total for Charges for Goods and Services:	3,283,242	3,357,188	3,356,871	3,664,491	9.16 %
Miscellaneous Revenues					
Interest and Other Earnings					
Investment Interest-Dedicated 3611102	1,004,012	850,691	1,003,612	999,900	-0.36 %
Total for Interest and Other Earnings:	1,004,012	850,691	1,003,612	999,900	-0.36 %
Rents,Leases, & Concessions					
Housing Rentals/Leases 3626001	187,440	210,111	217,380	152,590	-29.80 %
Total for Rents,Leases, & Concessions:	187,440	210,111	217,380	152,590	-29.80 %
Other Misc Revenues					
Other Judgements & Settlement 3694001	645	928	0	0	0.00 %
Other Misc Revenue 3699001	2,000	0	0	0	0.00 %
Total for Other Misc Revenues:	2,645	928	0	0	0.00 %
Total for Miscellaneous Revenues:	1,194,097	1,061,730	1,220,992	1,152,490	-5.61 %
Other Financing Sources					
Operating Transfer In					
Operating Transfer In 3971001	847,518	153,321	1,665	0	0.00 %
Total for Operating Transfer In:	847,518	153,321	1,665	0	0.00 %
Resources Forward					
Resources Forward 3999901	0	2,325,461	2,325,461	2,268,089	-2.46 %
Total for Resources Forward:	0	2,325,461	2,325,461	2,268,089	-2.46 %
Total for Other Financing Sources:	847,518	2,478,782	2,327,126	2,268,089	-2.53 %
Total for Facilities Maintenance:	6,746,258	8,703,506	8,449,989	8,900,070	5.32 %