

**NOTICE OF INFRACTION**

This is a non-criminal offense for which you cannot go to jail.  
**YOU MUST RESPOND WITHIN FIFTEEN (15) DAYS FROM THE DATE ISSUED.**  
Your response must be postmarked by midnight of the day it is due at the court.

To respond, you must check one of the boxes below and return this form to the court listed on the front.

If you do not respond or appear for court hearings:

**TRAFFIC**

(See front of Notice of Infraction)

The court will find that you committed the infraction.

You may lose your driver's license / privilege.

Your penalty will be increased.

Failure to pay may result in a referral of your case to a collection agency.

**NON-TRAFFIC**

(See front of Notice of Infraction)

The court will find that you committed the infraction.

It is a crime and will be treated accordingly.

Your penalty may be increased.

Failure to pay may result in a referral of your case to a collection agency.

Here are the three ways you can respond.  
Check one box, then sign and date the bottom of the Notice of Infraction.

- I have enclosed a check or money order, in U.S. funds, for the amount listed on the front. I understand this will go on my driving record if "traffic" is checked on the front. **DO NOT SEND CASH.** NSF checks will be treated as a failure to respond
- Mitigation Hearing. I agree I have committed the infraction(s), but I want a hearing to explain the circumstances. Please send me a court date, and I promise to appear on that date. I know I can ask witnesses to appear but they are not required to appear. I understand this will go on my driving record if "traffic" is checked on the front. The court may allow time payments or reduce the penalty where allowed by law.
- Contested Hearing. I want to contest (challenge) this infraction. I did not commit the infraction. Please send me a court date, and I promise to appear on that date. The state must prove by a preponderance of the evidence that I committed the infraction. I know I can require (subpoena) witnesses, including the officer who wrote the ticket, to attend the hearing. The court will tell me how to request a witness's appearance. I understand this will go on my driving record if I lose and "traffic" is checked on the front.

**NOTICE:** You may be able to enter into a payment plan with the court under RCW 46.63.110.

**My mailing address is: (PLEASE PRINT)**

Name: \_\_\_\_\_

Street or P.O. Box: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Is interpreter needed? Language \_\_\_\_\_

**X** \_\_\_\_\_  
(SIGNATURE)