



## CITY OF KIRKLAND

Department of Finance & Administration  
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### MEMORANDUM

**To:** Kurt Triplett, City Manager

**From:** Greg Piland, Financial Operations Manager

**Date:** August 20, 2020

**Subject:** REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF September 1, 2020.

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report dated July 23, 2020 are as follows:

	Project/Purchase	Process	Estimate/Price	Status
1.	Spinney homestead regional stormwater feasibility study	Request for qualifications	\$423,500.00	Contract awarded to Altaterra Consulting LLC of Seattle, WA based on qualifications per RCW 39.80.
2.	Washington Conservation Corps crew for Green Kirkland Partnership	Cooperative purchase	\$195,520.00	Contract awarded to Washington State Department of Ecology of Olympia, WA.