



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: Kurt Triplett, City Manager

From: Kathi Anderson, City Clerk
Michael Olson, Director of Finance and Administration

Date: July 6, 2018

Subject: Potential Ballot Measure Pro/Con Committees Appointments

RECOMMENDATION:

That the City Council appoint members to the "pro" and "con" committees for a potential voter-approved Public Safety and Community Safety measure that may be placed on the November 6, 2018 general election ballot.

BACKGROUND DISCUSSION:

As part of the ballot measure information in the voter pamphlet, the Council must appoint individuals to write statements in favor of, and in opposition to, any potential ballot measure, if one is approved for the November 6, 2018 general election. The Council has not yet decided whether to place a public safety ballot measure before the voters. A final decision on whether to proceed will be made by the Council at its August 6, 2017 Special Meeting. But given the tight deadlines required by King County for submitting statements for inclusion in the King County voter pamphlet, the Council at its July 3, 2018 meeting directed the City Clerk to proceed to advertise for applicants for these committees. On July 5, a press release was issued for individuals to volunteer for the committees, with a deadline of July 13, 2018. Applications will be forwarded to Council under separate cover following the deadline.

King County Elections' Jurisdiction Manual states the committees shall have no more than three members. However, a committee may seek the advice of any person or persons. Members shall be appointed from persons known to favor or oppose the measures as appropriate. The committees should each select a spokesperson for that committee. If the jurisdiction is unable to identify persons to serve on any of the committees, the Council must notify King County Elections, detailing efforts made to establish the committees, and they will publish a statement to that effect in the pamphlet.

The committee appointment forms must be submitted to King County no later than August 7, 2018. The committees' statements are due on August 14, 2018. The purpose of the July appointment is to allow the committees ample time to meet and to construct their arguments. If the Council is not satisfied with any of the submitted names, there is time to extend the recruitment for additional interest and delay the appointments to the Council's meeting in August; however that will provide the committees with very little time to complete their statements. If desired, the Council may choose to interview the applicants prior to appointment.

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Applications will be forwarded to Council following the deadline of 4:00 p.m. on Friday, July 13th. Council may make a motion to appoint up to three of the applicants to each committee at their July 17th meeting, or continue their deliberations or selection process to the subsequent August 6th meeting. Following appointments, the City Clerk will then prepare the appointment form for submittal to King County and contact the individuals to provide them with the information they will need to complete their tasks.