MEMORANDUM

To: Kurt Triplett, City Manager

From: James Lopez, Assistant City Manager
David Wolbrecht, Neighborhood Services Outreach Coordinator

Date: May 14, 2019

Subject: FUNDING AUTHORIZATION FOR THE REGIONAL CENSUS FUND

RECOMMENDATION:

That the City Council approve the one-time transfer of $30,000 from Council Special Projects Reserve to the City Manager’s Office for contribution to the Regional Census Fund. Approving the consent calendar authorizes the use of the funds.

BACKGROUND:

At its March 19 meeting, the Council received a briefing about and provided direction on two opportunities to support a Complete Count of the 2020 decennial Census: the Mayor’s participation in a Complete Count Committee for East King County and the City’s participation in the Regional Census Fund. Created by a partnership of King County, the City of Seattle, and the Seattle Foundation, the Regional Census Fund will provide grant funds to organizations that could reach hard-to-count communities throughout King County to support a complete count of the 2020 Census. During its discussion at the March 19 meeting, the Council directed staff to return with options including the City participating in the Regional Census Fund and the City administering its own grant funds.

Staff returned to the May 7 Council meeting with three options for funding: participation in the Regional Census Fund; funding a community grant program that would be created and administered by the City; and no dedicated funding. During the deliberation at the May 7 meeting, the Council inquired about the overhead costs of the Regional Census Fund and the City-administered option, what information community-based organizations would supply as part of the process, any organizations that would be potential applicants, and the capacity and potential benefits of utilizing City staff resources or the Regional Census Fund resources.

At the conclusion of the May 7 discussion, Council approved contributing $30,000 to the Regional Census Fund from the Council Special Projects Reserve. The attached Fiscal Note authorizes the expenditure. Please note that the $150,000 allocated from the reserve for Implicit Bias training will be replenished as part of the mid-year budget update.

Attachment A – Fiscal Note
**FISCAL NOTE**

**Source of Request**

James Lopez, Assistant City Manager

**Description of Request**

Support the Complete Count for the 2020 Census and contribute $30,000 to the Regional Census Fund.

**Legality/City Policy Basis**

**Fiscal Impact**

**One-time transfer of $30,000 from Council Special Projects Reserve to the City Manager's Office.** The balance of the reserve is adequate to meet this request.

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<td>Reserve</td>
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<td>(156,500)</td>
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Prior uses of $150,000 for Implicit Bias Training and $6,500 for Finn Hill MS Infield Maintenance.

**Revenue/Exp Savings**

**Other Source**

**Other Information**

Prepared By: Doug Honma-Crane, Budget Analyst  Date: May 9, 2019