



**CITY OF KIRKLAND**  
**City Manager's Office**  
123 Fifth Avenue, Kirkland, WA 98033 425.587.3001  
www.kirklandwa.gov

---

## **MEMORANDUM**

**To:** Kurt Triplett, City Manager

**From:** Tracey Dunlap, Deputy City Manager  
Chris Dodd, Facilities Services Manager

**Date:** MARCH 20, 2019

**Subject:** AWARD BID TO PNTA FOR THE PURCHASE OF STAGE LIGHTING AT THE KIRKLAND PERFORMANCE CENTER (08-19-CMO)

### **RECOMMENDATION:**

It is recommended that the Council award the bid to PNTA in the amount of \$95,966.86 for the procurement and installation of stage lighting for the Kirkland Performance Center (08-19-CMO). By approving the consent calendar, Council will be awarding the bid.

### **BACKGROUND DISCUSSION:**

Built in 1994, the Kirkland Performance Center (KPC) has been a popular venue for many performances in its 24 years of operation. With continued advancements in stage lighting technology and energy efficiencies, the current system has become antiquated and does not meet needs of national touring acts nor does it fall within the energy efficiency goals set by the City.

In 2018, the City was awarded a \$500,000 State Commerce Grant for infrastructure upgrades to the aging KPC. Half of the grant applied to exterior work and half to interior work. Grant funding is to be used for roof and HVAC replacement, concession efficiencies, lobby enhancements and a new stage lighting system. A new HVAC unit was installed at the KPC almost one year ago. The concessions and lobby enhancements will begin in mid-April and roof work will occur thereafter (weather depending). Note that the HVAC and roof improvements represent needed infrastructure, the cost of which is supplemented from the Facilities sinking fund, and KPC prioritized the interior improvements in the follow order: lighting, concessions, and then lobby enhancements to the extent they can fit within the project budget.

On March 5, 2019, the City advertised for the stage lighting and installation at the KPC. Bids were opened on March 18, 2019 at 1 PM with 2 bids received from Hollywood Lighting and PNTA.

Hollywood lighting did not acknowledge the addenda nor bid on all required items and are deemed unresponsive. PNTA was bid was responsive, with a bid of \$95,966.86. PNTA have also offered prompt pay discount option that would bring the total project cost of \$94,634.81. With a budget allocation \$100,000, the bid is under budget by \$5,365.19. The remaining amount will be set

aside for unforeseen conditions and/or potential change order(s) and, if not required, used toward concession area and lobby enhancements.

Procurement of the lighting instruments and associated items will take approximately 6 to 8 weeks from signing the agreement. Complete installation and acceptance are anticipated in June of 2019.