1. CALL TO ORDER

Mayor Sweet called the study session to order at 5:30 p.m. and called the regular meeting to order at 7:30 p.m.

2. ROLL CALL

ROLL CALL:
Members Present: Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, Councilmember Jon Pascal, and Mayor Penny Sweet.
Members Absent: None.

3. STUDY SESSION

a. Information Technology Stabilization Update

Joining the Council for the discussion were City Manager Kurt Triplett, Information Technology Chief Information Officer Smitha Krishnan, and Information Technology Deputy Director Xiaoning Jiang.

b. 2020 Intelligent Transportation Systems Update

Joining the Council for this discussion were City Manager Kurt Triplett, Public Works Transportation Planning Manager Joel Pfundt, and Smart City Traffic President Erin Ehlinger.

• MAYOR’S STATEMENT ON THE COVID-19 (CORONAVIRUS) OUTBREAK

a. Letter to First Responders

Motion to Authorize Mayor Sweet to sign a Letter of Gratitude to Kirkland's First Responders on behalf of the City Council.
Moved by Deputy Mayor Jay Arnold, seconded by Councilmember Toby Nixon
Vote: Motion carried 7-0
Yes: Mayor Penny Sweet, Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Councilmember Jon Pascal.

4. HONORS AND PROCLAMATIONS

a. Women’s History Month Proclamation
Councilmembers Curtis and Falcone and Mayor Sweet jointly read the proclamation. They were joined by the women present at the council meeting for the reading of the proclamation, including members of the Kirkland Woman's Club, Deliverance Dockter-Bayly, Erin Finnegan, Hsibba Sadat, and Angela Semerjiants, former councilmembers and legislators, and City staff.

b. Safe Place Proclamation

Friends of Youth Chief Executive Officer Paul Lwali and Safe Place Liaison Bryan Thompson accepted the proclamation from Mayor Sweet and Councilmember Black.

5. COMMUNICATIONS

a. Announcements

b. Items from the Audience

Bryan Loveless
Charlie Klinge
David Bowling
Barbara Loomis
Sally Otten
Jonathan Hever
Dana Nunnelly
Karina O'Malley
Troy Thiel
Johanna Palmer
Dallas Evans
Kevin Hansen

c. Petitions

6. PUBLIC HEARINGS

None.

7. SPECIAL PRESENTATIONS

a. 132nd Square Park 30% Design Update

Parks and Community Services Park Planning and Development Manager Mary Gardocki, AHBL Director of Landscape Architecture Craig Skipton and Public Works Senior Capital Project Coordinator Brian Baker provided a presentation on the project and received Council feedback.
8. CONSENT CALENDAR

a. Approval of Minutes

(1) February 18, 2020

b. Audit of Accounts and Payment of Bills and Payroll

Payroll: $4,106,826.75
Bills: $4,578,874.52
CA21920 checks #711099 - 711230
LB221A wire #156
CA22120 check #711231
CA22620 checks #711232 - 711378 wire #157
SS228A wires #153, 158
PCard ACH

c. General Correspondence

d. Claims

(1) Claims for Damages

Claims received from Hitomi Akimoto, William Cronin, and Charlotte Svenson were acknowledged via approval of the consent calendar.

e. Award of Bids

(1) L.N Curtis – Firefighter Structural Turnout Gear

A contract for the purchase of structural turnout gear was awarded to L.N. Curtis of Walnut Creek, California, in the amount of $170,331.60 via approval of the consent calendar.

f. Acceptance of Public Improvements and Establishing Lien Period

g. Approval of Agreements

h. Other Items of Business

(1) Resignation of Park Board Member

Council acknowledged the resignation of Heather McKnight from the Park Board and authorized the draft response via approval of the consent calendar.
(2) Fire and Emergency Medical Services Community Survey Funding Request

Council authorized the one-time appropriation of up to $35,000 from the Council Special Projects Reserves to fund a community survey related to the recommendations made by the Community Safety Advisory Group for a November 2020 Fire and Emergency Medical Services ballot measure.

(3) Procurement Report

The report was acknowledged via approval of the consent calendar.

Motion to Approve the consent calendar.
Moved by Councilmember Kelli Curtis, seconded by Councilmember Neal Black
Vote: Motion carried 7-0
Yes: Mayor Penny Sweet, Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Councilmember Jon Pascal.

9. BUSINESS

a. Emergency Proclamation

(1) Resolution R-5411, A Resolution of the City Council of the City of Kirkland Ratifying Proclamation of Emergency Related to the COVID-19 Virus

Motion to Approve Resolution R-5411, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND RATIFYING PROCLAMATION OF EMERGENCY RELATED TO THE COVID-19 VIRUS.
Moved by Councilmember Kelli Curtis, seconded by Councilmember Amy Falcone
Vote: Motion carried 7-0
Yes: Mayor Penny Sweet, Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Councilmember Jon Pascal.

b. 2020 State Legislative Update #4

City Manager’s Office Intergovernmental Relations and Economic Development Manager Lorrie McKay provided an update on legislative activities to date related to the City’s adopted 2020 legislative priorities.

c. Boards and Commissions Interview Selection Committee Recommendation

Motion to Approve the Interview Selection Committee Recommendation.
Moved by Councilmember Jon Pascal, seconded by Councilmember Kelli Curtis
Vote: Motion carried 7-0
Yes: Mayor Penny Sweet, Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Keli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Councilmember Jon Pascal.

Council recessed for a short break.

d. Missing Middle Housing Code Amendment Briefing

Planning and Building Department Senior Planner Dorian Collins and Planning and Building Department Planner Sean LeRoy provided a briefing on draft ordinances amending the Kirkland Zoning Code and Municipal Code related to cottage, carriage and two/three-unit homes and accessory dwelling units, responded to questions and received Council feedback. Also responding to Council questions were Planning Commission Chair Carter Bagg and Vice Chair John Tymczyszyn.

e. Shoreline Master Program

Planning and Building Department Deputy Planning Director Jeremy McMahan reviewed the three pending items: pier length, administrative approval options, and non-conforming overwater structures; and an overview of the ordinances before the City Council.

Motion to Approve the modified proposal for Item 1 - Single-Family Pier Length (Kirkland Zoning Code 83.270) as presented by staff.
Moved by Councilmember Toby Nixon, seconded by Councilmember Jon Pascal
Vote: Motion carried 7-0
Yes: Mayor Penny Sweet, Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Councilmember Jon Pascal.

Motion to Reject the Planning Commission/Houghton Community Council recommendations regarding Item 4 - Administrative Approval (KZC 83.270.4(b)) and to retain the existing regulations.
Moved by Councilmember Jon Pascal, seconded by Councilmember Toby Nixon
Vote: Motion carried 7-0
Yes: Mayor Penny Sweet, Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Kelli Curtis, Councilmember Amy Falcone, Councilmember Toby Nixon, and Councilmember Jon Pascal.

Motion to Direct staff to return with options to include in the planning work program a project to amend KZC 83.550.5 to not require removal of a “covered boat moorage structure” if the applicant is making an alteration to the primary structure, or constructing a new primary structure, given appropriate mitigation.
Moved by Deputy Mayor Jay Arnold, seconded by Councilmember Jon Pascal
Vote: Motion carried 5-2
Yes: Mayor Penny Sweet, Deputy Mayor Jay Arnold, Councilmember Neal Black, Councilmember Toby Nixon, and Councilmember Jon Pascal.
No: Councilmember Kelli Curtis, and Councilmember Amy Falcone.

(1) Ordinance O-4700, Relating to Comprehensive Planning and Land Use and Amending the Comprehensive Plan Ordinance 3481, as Amended, to Update Chapter XVI Shoreline Area and Approving a Summary for Publication, File No. CAM19-00026.

(2) Ordinance O-4701, Relating to Zoning, Planning, and Land Use and Amending the Kirkland Zoning Code (Ordinance 3719 as Amended) Including Chapters 5, 83, 90, 141, and 180, and Approving a Summary Ordinance for Publication, File No. CAM19-00026.

10. REPORTS

a. City Council Regional and Committee Reports

Councilmembers shared information regarding the upcoming Sound Cities Association Public Issues Committee meeting; a Welcoming Kirkland community learning series event; a King County Regional Law Safety and Justice Committee meeting; an Eastside Human Services Executive Board meeting; an upcoming tour of the Seattle-Tacoma International Airport; and a King County Regional Homelessness Authority meeting.

b. City Manager Reports

(1) Potential Transit Ballot Measure Update

City Manager Kurt Triplett requested and received direction from the City Council to draft a letter defining the City of Kirkland’s interests and requests of the County regarding a transit measure.

(2) Calendar Update

City Manager Kurt Triplett expressed his thanks to the Council on behalf of the staff for their support during the response to the Coronavirus outbreak. The City Council also expressed their gratitude and support to all City staff for their continuing work on the Coronavirus response.

11. ITEMS FROM THE AUDIENCE

None.
12. EXECUTIVE SESSION
   
a. To Discuss Potential Litigation

       None.

13. ADJOURNMENT

The Kirkland City Council regular meeting of March 3, 2020 was adjourned at 11:22 p.m.

__________________________________________  _______________________________________
Kathi Anderson, City Clerk                     Penny Sweet, Mayor