

## Public Safety Committee Meeting Minutes

Date: April 18, 2019

**Attendance:** Penny Sweet, Toby Nixon, Jon Pascal, Kurt Triplett, Tracey Dunlap, Mark Jung, Joel Bodenman, Tim Day, Joe Sanford, Tod Aksdal, Jennifer Matison, Cherie Harris, Eli Panci, Ana Campbell, Amy Bolen, Stephanie Croll

### Agenda Item:

### Action Items:

#### 1. Fire Prevention Update

Mark Jung reviewed Fire Dashboard (Attachment A) related to inspections. Fire has new inspectors getting up to speed, along with better software and tools. Step 1 is getting inspections done; step 2 is IFC permits. Committee suggested public communication regarding the top 5 things to check regarding fire safety. Committee also suggested adding overall inspection target/projection to fire dashboard data. Tim Day reviewed remaining fire dashboard items (Attachment A). Council would like to see trends over time on automatic aid.

- Public communication regarding the top 5 things to check regarding fire safety.
- Add projection/target to fire dashboard data.
- Add trends for automatic aid to fire dashboard.

#### 2. Potential Animal Control Ordinance Changes

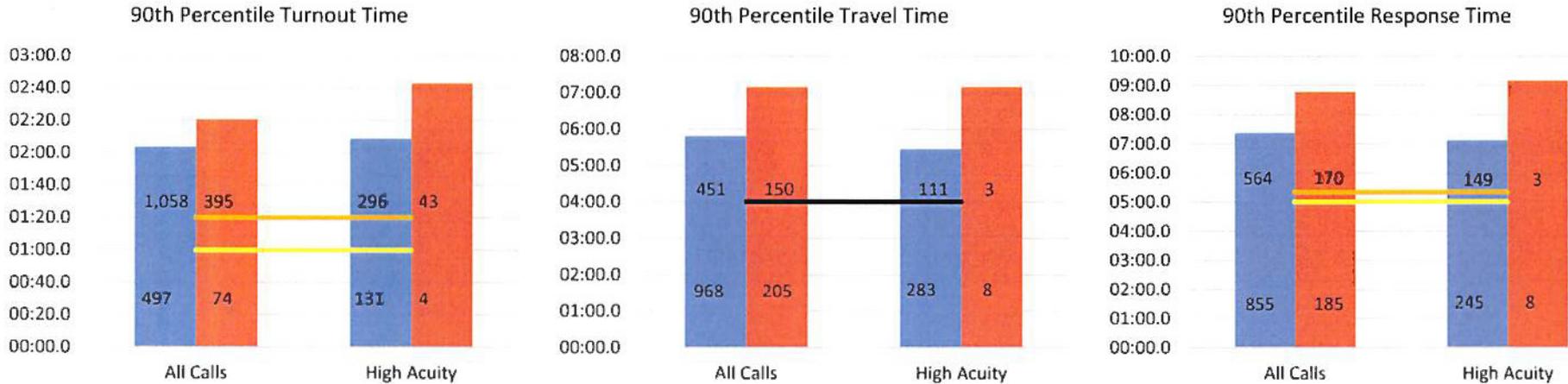
- Chief Harris reviewed memo summarizing potential changes (Attachment B). Councilmember Nixon raised other suggestions and staff discussed possible changes/clarifications to Kirkland Municipal Code. Also reviewed Animal Control Authority Pet License Fees and Penalties Schedule (Attachment C). Discussed adding a fee for large animals at large (for example, horses) for cost recovery.
- Discussed dog poop enforcement; Jennifer Matison is working with Parks on communication and bigger/better signage.
- Discussed possibility of auto license renewals.

- Staff develop draft Animal Control Ordinance with changes.

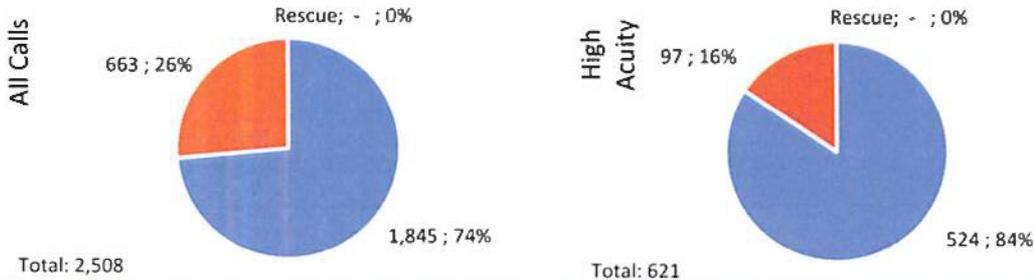
**Next Meeting:** May 16, 2019

## Fire Dashboard 2019 Q1 - Current Year Data

### Turnout & Travel Times YTD



### Call Volume YTD



### Confirmed Structure Fires Effective Response Force (ERF)

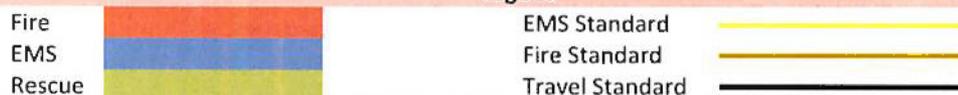
Response Time			
Date	Time of Day	1st Arriving	ERF
2/28/2019	7:52:30 PM	0:04:13	0:24:00
3/28/2019	6:30:16 PM	0:04:41	0:26:02

### Data Parameters\*

	Turnout		Travel	
	Lower	Upper	Lower	Upper
EMS	00:20.0	02:40.0	01:00.0	20:00.0
Fire	00:40.0	03:00.0	01:00.0	20:00.0

\*The vast majority of data points outside the parameters above represent data collection errors and are excluded from the analysis.

### Legend



### Automatic Aid YTD

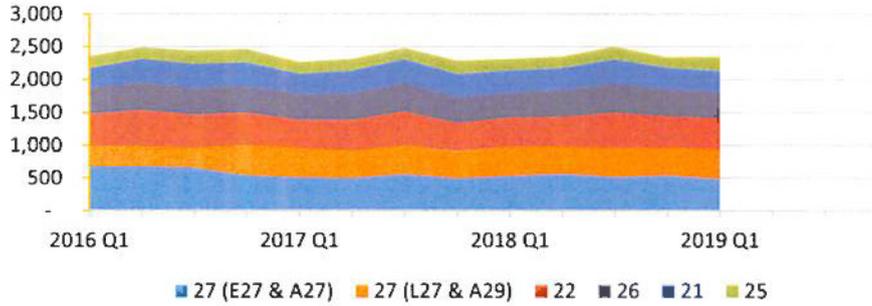
Jurisdiction	Given	Received
Redmond	111	23
Bellevue	48	48
Bothell	48	11
Woodinville	4	27
Northshore	15	11
Eastside	5	0
<b>Total</b>	<b>231</b>	<b>120</b>

### Medic Responses YTD

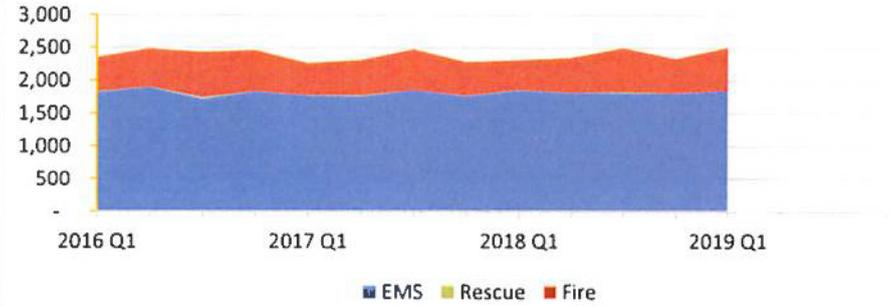
Unit	Responses	Unit	Responses
M1	13	M65	0
M2	0	M142	0
M19	30	M157	0
M23	191		
M35	0		
M47	0		
M63	0	<b>Total</b>	<b>234</b>

## Fire Dashboard 2019 Q1 - Trends

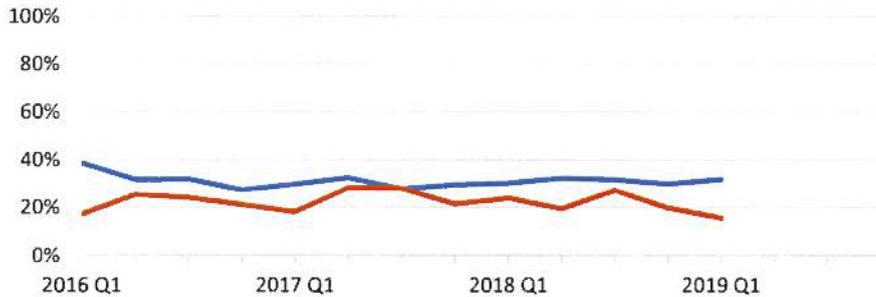
**Dispatched by Station 2016 - 2019 Q1**



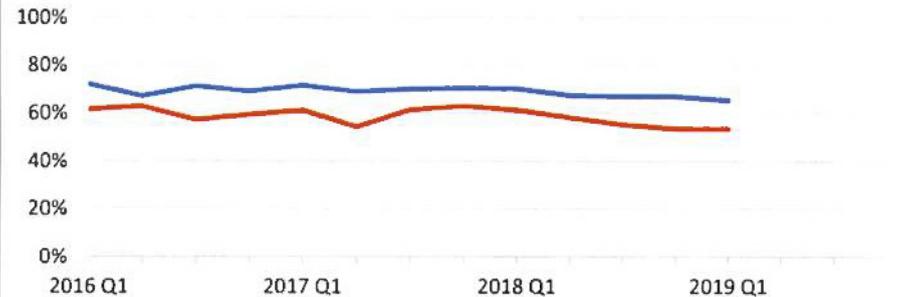
**Total Call Volume By Call Type 2016-2019 Q1**



**Calls Meeting Turnout Target by Call Type 2016-2019 Q1**



**Calls Meeting Travel Target by Call Type 2016-2019 Q1**



## Fire Prevention Inspections and Permits YTD

**Occupancy Inspections**

	Q1	Q2	Q3	Q4	Total
Initial Inspections	131	-	-	-	131
Re-Inspections	7	-	-	-	7
Violations	92	-	-	-	92
Corrected Violations	16	-	-	-	16

**IFC Permits**

	Q1	Q2	Q3	Q4	Total
Requiring Review	1	-	-	-	1
Not Requiring Review	4	-	-	-	4
Total	5	-	-	-	5

**CITY OF KIRKLAND****Police Department**11750 NE 118<sup>th</sup> St Kirkland, WA 98034 425.587.3400[www.kirklandwa.gov](http://www.kirklandwa.gov)

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**MEMORANDUM**

**To:** Kurt Triplett, City Manager

**From:** Cherie Harris, Chief of Police  
Jennifer Matison, Animal Control Officer

**Date:** April 16, 2019

**Subject:** Animal Control Ordinance Update

**RECOMMENDATION:**

After a full year of providing an independent Kirkland Animal Services program, the Department has developed a list of suggested updates to the current Animal Control Ordinances in Kirkland Municipal Code (KMC) 8.09 ANIMAL to share with the Council's Public Safety Committee for further discussion.

**BACKGROUND DISCUSSION:**

The following list of updates, changes and clarification have been researched and compiled by Animal Control Officer (ACO) Matison to include suggestions made by several of the Councilmembers. Many of the clarifications are being requested due to the experience of the ACO handling investigations in Kirkland as well as research of other Animal Services programs. The focus is not just on improving the ability for the ACO to enforce the KMC but also to ensure that the community can easily understand the regulations involving pet ownership and care.

There are three areas of discussion that include improving the current definitions in the KMC, additional KMC's to cover situations the ACO has observed in the community, and updating the existing KMC's and fines:

Additions to improve KMC 8.09.120 Definitions to include:

- Adequate care
- Dangerous Animal
- Humane trap
- Muzzle
- Provoke or Provocation
- Warning Sign

- Competent adult
- Impound
- Unconfined
- Training

KMC's to consider adding:

- Violation/Penalty Section for Infractions, Misdemeanors, Gross Misdemeanors, Felonies
- Required Rabies/Quarantine
- Service Animals (New RCW 49.60.040 adopted 1/1/2019)
- Agitating an Animal
- Operating a Facility without a License (First Offense & Second Offense).
- Habitual Violator

Updates to existing KMC's:

- KMC 8.09.440 Acts of Animal Cruelty
- KMC 8.09.470 Potentially Dangerous Dogs
- KMC 8.09.472 Dangerous Dogs
- KMC 8.09.130 Pet Licenses-Required

Update to current fines:

- KMC 8.09.500 Leash Requirement- 1<sup>st</sup> offense \$25.00

## RESOLUTION R-5286

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND  
ADOPTING AMENDED PET LICENSE FEES AND PENALTIES.

1           WHEREAS, the City of Kirkland has enacted ordinances to  
2 authorize the creation of an Animal Control Authority in the City and  
3 allow the City to provide its own animal services within its boundaries,  
4 including animal licensing, care and control, as of January 1, 2018; and  
5

6           WHEREAS, on August 2, 2017, the City Council passed  
7 Ordinance 4592, Section 5, codified as Kirkland Municipal Code (KMC)  
8 8.09.150, authorizing the City Council to establish and amend animal  
9 services fees and fines by resolution; and  
10

11           WHEREAS, on August 2, 2017, Council adopted Resolution R-  
12 5262, setting forth the City's initial Pet License Fees and Penalties  
13 Schedule in Exhibit A attached to R-5262; and  
14

15           Whereas, Council has determined that several corrections need  
16 to be made to the City's Pet Licenses Fees and Penalties schedule before  
17 the City's animal services authority becomes effective on January 1,  
18 2018, in the manner set forth in Exhibit A attached hereto.  
19

20           NOW, THEREFORE, be it resolved by the City Council of the City  
21 of Kirkland as follows:  
22

23           Section 1. The Kirkland Police Department Animal Control  
24 Authority Pet License Fees and Penalties Schedule Amended November  
25 2017, attached as Exhibit A hereto, is approved.  
26

27           Passed by majority vote of the Kirkland City Council in open  
28 meeting this 21st day of November, 2017.  
29

30           Signed in authentication thereof this 21st day of November,  
31 2017.

  
Amy Walen, Mayor

Attest:

  
Kathi Anderson, City Clerk

**EXHIBIT A**  
**KIRKLAND POLICE DEPARTMENT**  
**ANIMAL CONTROL AUTHORITY**  
**PET LICENSE FEES AND PENALTIES SCHEDULE**  
**AMENDED NOVEMBER 2017**

**Pet License fees and penalties.**

A. The following animal license and registration fees apply:

- 1. Pet license - dog or cat
  - a. Unaltered \$60.00
  - b. Altered \$30.00
- 2. Juvenile pet license – dog or cat \$15.00
- 3. Discounted pet license – dog or cat \$15.00
- 4. Replacement tag \$5.00
- ~~5. Exotic pet~~
  - ~~a. New \$500.00~~
  - ~~b. Renewal \$250.00~~
- ~~6-5.~~ Service animal/Guide Dogs no charge
- ~~7-6.~~ K-9 police dog no charge

~~8-7.~~ The following late fees shall apply to license renewal applications:

- a. received 45 to 90 days following license expiration \$15.00
  - b. received 90 to 135 days following license expiration \$20.00
  - c. received more than 135 days following license expiration \$30.00
  - ~~d. received more than 365 days following license expiration \$30.00~~
- ~~plus license fee(s) for any  
years(s) the pet was unlicensed~~

B. The following business and activity permit fees apply:

- 1. Hobby cattery \$50.00
- 2. Hobby kennel \$50.00
- 3. Combined hobby kennel and hobby cattery license \$75.00
- 4. Private animal placement permit no charge

C. The following civil penalties shall be assessed:

- 1. Civil penalties: General
  - a. No previous similar code violation within one year \$50.00
  - b. One previous similar code violation within one year \$100.00
  - c. Two or more similar code violations within one year Double the rate of the previous penalty, up to a maximum of \$1,000.00
- 2. Civil penalties: Vicious animal or animal cruelty violations
  - a. First violation within one year \$500.00
  - b. Subsequent violations within one year \$1,000.00

3. Civil penalties: Dog leash law violations	
a. First violation within one year	\$25.00
b. Additional violations within one year	\$50.00
4. Civil penalties: Animal abandonment	\$500.00
5. Civil penalties: Unlicensed cat or dog	
a. Altered cat or dog	\$125.00
b. Unaltered cat or dog	\$250.00

D. The following service fees apply:

1. Impound or redemption of pet from City of Kirkland	
a. First impound within one year	\$45.00
b. Second impound within one year	\$85.00
c. Third impound within one year	\$125.00
2. All other services	Costs Incurred