



# Kirkland Department of Planning and Community Development

## Comprehensive Plan Update Program and Related Projects

COMP PLAN UPDATE PROGRAM	2013 (by month)												2014 (by month)												NOTES
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	
<b>INITIAL APPROACH &amp; COUNCIL DISCUSSION</b> <ul style="list-style-type: none"> <li>City Council Retreat</li> <li>CC &amp; PC Joint Meeting</li> </ul>	█																								
<b>DEVELOP WORK PROGRAM, SCHEDULE AND STAFFING</b> <ul style="list-style-type: none"> <li>Form interdepartmental team</li> <li>Staff kickoff meetings</li> <li>PC &amp; CC review work program</li> </ul>	█																								Planning Commission & City Council review work program and schedule.
<b>DATA COLLECTION AND MAPPING</b> <ul style="list-style-type: none"> <li>Update Community Profile</li> <li>Capacity analysis</li> <li>GIS Mapping</li> <li>Housing Needs Assessment</li> </ul>	█												█												Capacity analysis may need to be revised based on land use plan.
<b>COMMUNITY OUTREACH</b> <ul style="list-style-type: none"> <li>Develop public outreach program (CC &amp; PC to review)</li> <li>Neighborhood U on GMA</li> <li>Issues and Interest Scoping</li> <li>Develop informational materials</li> <li>Continuous public involvement events</li> </ul>	█																								Planning Commission and City Council review and approve public outreach program.
<b>COMMUNITY VISIONING</b> <ul style="list-style-type: none"> <li>Confirm or revise vision statement and framework goals</li> </ul>	█																								
<b>REVIEW OF COMPREHENSIVE PLAN ELEMENTS</b> <ul style="list-style-type: none"> <li>Prepare issue papers for each element (Land Use, Transportation, Housing, etc.)</li> <li>ID potential plan amendments</li> <li>ID potential zoning amendments</li> <li>Review by Planning Commission</li> <li>PC check in with City Council</li> </ul>						█																			Issue papers would address GMA requirements, identify outdated policies, and provide initial discussion on proposed goal and policy direction.
<b>NEIGHBORHOOD PLAN APPROACHES</b> <ul style="list-style-type: none"> <li>Council retreat discussion</li> <li>Neighborhood Outreach</li> <li>Update issue paper</li> <li>Address with Comp Plan</li> </ul>	█																								
<b>SEPA COMPLIANCE</b> <ul style="list-style-type: none"> <li>RFP for consulting services</li> <li>Scoping</li> <li>Develop alternatives</li> <li>Impact analysis</li> <li>Prepare draft EIS</li> <li>Prepare Final EIS</li> </ul>						█																			EIS to be prepared in conjunction with the Transportation Master Plan.
<b>TRANSPORTATION MASTER PLAN</b> <ul style="list-style-type: none"> <li>RFP for consulting services</li> <li>Incorporate into EIS process</li> <li>Identify network, projects and costs</li> <li>Conduct LOS analysis &amp; transportation modeling effort.</li> <li>Prepare final plan</li> </ul>	█																								Effort to be led by Transportation Commission and close coordination with Planning Commission. Land use to be supported by transportation system and LOS approach. TMP becomes Transportation Element of Comprehensive Plan
<b>PARKS, RECREATION AND OPEN SPACE PLAN (PROS PLAN)</b> <ul style="list-style-type: none"> <li>Public involvement</li> <li>Technical analysis</li> <li>LOS consideration</li> </ul>	█																								Effort to be led by Park Board. PROS Plan forms basis for Parks, Recreation & Open Space element of the Comprehensive Plan.
<b>PREPARE UPDATED DRAFT COMPREHENSIVE PLAN ELEMENTS</b> <ul style="list-style-type: none"> <li>Draft Goals, policies, maps, etc.</li> <li>Draft Transportation Master Plan</li> <li>Draft EIS</li> <li>Draft code and map changes</li> </ul>													█												Review of draft elements at study sessions.
<b>FINAL PLAN REVIEW</b> <ul style="list-style-type: none"> <li>Planning Commission and HCC review, hearings and recommendation</li> <li>CC review, revision &amp; adoption</li> <li>HCC final action</li> </ul>																		█							Planning Commission & HCC review, conduct public hearings and transmit a recommendation to the City Council. City Council review and provide direction on any revisions. Final adoption by City Council and HCC final action.
	J F M A M J J A S O N D												J F M A M J J A S O N D												
<b>RELATED PROJECTS</b>	J F M A M J J A S O N D												J F M A M J J A S O N D												<b>NOTES</b>
<b>TOTEM LAKE STUDY (TDR, MARKET)</b> <ul style="list-style-type: none"> <li>Market Analysis</li> <li>Infrastructure Finance Tools</li> <li>Draft TDR Program</li> <li>ID potential amendments</li> </ul>	█																								Analysis will provide basis for possible changes to Totem Lake.
<b>CROSS KIRKLAND CORRIDOR PLAN</b> <ul style="list-style-type: none"> <li>Prepare goals and vision</li> <li>Develop guidelines &amp; principles</li> <li>Identify alternatives &amp; cost estimates</li> <li>Prepare plan</li> </ul>	█																								Incorporated into Transportation Master Plan. Effort led by Public Works.