

**Kirkland Transportation Commission  
Meeting Notes  
Wednesday, February 27, 2019**

An audio recording of the meeting is available on the [Transportation Commission Page](#) of the City website.

**Call to Order**

Chair McConnell called the meeting to order at approximately 6:00 PM.

Members Present:

- |                                                      |                                                      |                                                    |                                                  |
|------------------------------------------------------|------------------------------------------------------|----------------------------------------------------|--------------------------------------------------|
| <input checked="" type="checkbox"/> Kurt Ahrensfield | <input checked="" type="checkbox"/> Brayden Brackett | <input checked="" type="checkbox"/> Ken Dueker     | <input checked="" type="checkbox"/> Faith DeBolt |
| <input checked="" type="checkbox"/> Doug Jacobson    | <input checked="" type="checkbox"/> Terry Marpert    | <input checked="" type="checkbox"/> Lisa McConnell | <input checked="" type="checkbox"/> John Perlic  |

Kirkland Staff Present: Kathy Brown, Joel Pfundt, Kimberly Scrivner, Laura Drake and Iris Cabrera, Public Works Department

**Review of past meeting notes**

Notes from the December 5, 2018 and January 23, 2019 meetings were unanimously approved with requested amendment to December 5, 2019 meeting notes.

**Items from the Audience**

None.

**Bike Share Pilot Right of Way (ROW) Use Permit**

Kimberly Scrivner, Transportation Planner, presented the draft bike share pilot ROW use permit to the Commission. The presentation included background information on development of the permit to date, the proposed draft bike share program, and actions City Council would need to take to authorize the pilot ROW permit. The Commission supported moving forward with the bike share pilot.

The Commission suggested bike parking along the Cross Kirkland Corridor consider using temporary racks and be located near interpretive sites. It was also suggested that bike parking should not be allowed on ballfields at parks, similar to other locations identified in the permit. The Commission also expressed concern about liability for the City. There were also inquiries about data collection, data sharing with neighboring jurisdictions and the fee structure. The Commission also expressed some skepticism about the connection between bike share and scooter share; and suggested that scooters be looked at as a separate implementation. Finally, the Commission also offered specific technical comments to improve the clarity of the ROW use permit.

**Intelligent Transportation System (ITS) Strategic Plan Update**

Laura Drake, Project Engineer, and Iris Cabrera, Transportation Engineer, provided a presentation on the update to the Kirkland ITS Strategic Plan. The presentation included background on the City's development of an ITS system to-date, described the scope of the ITS Strategic Plan Update, and provided information on next steps. ITS is using technology to operate our transportation system more safely and efficiently.

The Commission asked about how ITS can be used to benefit people riding bicycles, and also discussed how ITS can be applied differently in various parts of the City based on the context of the street and surrounding land uses. There was also interest in making sure that the new strategic plan takes advantage of the data collection and performance monitoring elements of ITS. The Commission also asked how roundabouts fit into an ITS system.

**Updates from Commissioners/Staff**

Staff reported on the following:

- November/December meeting date – **December 4, 2019**
- Kirkland Transit Implementation Plan – Council Study Session was February 5, 2019 and Council will be taking action on March 19, 2019.

Commissioners reported on the following:

- DeBolt – Vulnerable road users bill (SB 5723) passed out of Senate Committee at state legislature.
- Jacobson – Recognized great work Public Works crews did during snow storm. Suggested that a good addition to the fall reminder to clean leaves off of catch basin clean would be a winter reminder to clear off snow.
- Perlic – Also recognized Public Works crews fine efforts during snow storm.

**Meeting adjourned** unanimously approved to adjourn at approximately 8:00 PM.